

DUNDEE CITY LICENSING BOARD
THE LICENSING (SCOTLAND) ACT 1976

Application for the grant of a REGULAR EXTENSION of permitted hours in terms of Section 64 of the Licensing (Scotland) Act 1976	FOR OFFICIAL USE ONLY	
	Date Received:	
	Licence No:	
	Receipt No:	
1. Full Name of Applicant (including middle names): Home/Head Office Address: (including Business Hours Telephone Number)		
2. Where applicant is a Company or Partnership: Full Name of Employee or Agent (including middle names) who is responsible for the day to day running of the premises: Home Address: (including Business Hours Telephone Number)		
3. Address for advertising purposes. Please enter Home Address or Agents Address.		
4. Name and Address of Premises:		
5. Type of licence or date and place of registration of club:		
6. Occasions in respect of which application is made: (eg shiftworkers, tourists etc)		
7. Dates and times during which the Regular Extension is required:		

<p>8. Has an application for a Regular Extension been refused within the last year. If Yes was a direction given.</p>	<p>YES/NO</p>
---	---------------

DATA PROTECTION ACT 1998 - YOUR PERSONAL DATA

Dundee City Council respects your personal information and undertakes to comply with the Data Protection Act 1998. The personal data you have provided will be used to process the application in terms of the Act stipulated on this form. Your data may be disclosed to Tayside Police and other Council departments involved in the processing of the application and elected members when considering the application. The data (with the exception of details of any convictions) will also be kept in a register which is open to public inspection. Dundee City Council is the registered Data controller. Any queries regarding the processing of your personal data by Dundee City Council should be directed to the Principal General Services Officer, on (01382) 434000. A copy of the Council's Data Protection Policy can be obtained by writing to the Principal General Services Officer, 21 City Square, Dundee DD1 3BY.

Date: _____ Signature _____
Applicant/Agent

Address of Agent (if any) _____

TRANSITIONAL ARRANGEMENTS FOR APPLICATIONS FOR REGULAR EXTENSION OF THE PERMITTED HOURS UNDER THE LICENSING (SCOTLAND) ACT 1976

- (1) When an application is lodged we will write to you advising you of the date on which we will advertise the application in the local press and the date of the meeting at which the application will be considered. We will also give you the following:-
 - (a) Notice for display at premises
 This notice must be displayed at or near the premises and at a height where it can be conveniently read by the public for a period of 21 days commencing on the date of the Notice.
 - (b) Certificate of Compliance
 This Certificate should be completed and returned as soon as possible after the expiry of the 21 day period allowed for objections as specified in the notice referred to at (a) above.
- (2) The application will be placed before the earliest meeting of the Board following the expiry of the objection period.
- (3) If granted this licence will be subject to the condition that any person employed in or near the premises as a door steward must be registered for such by the SIA.
- (4) This application should be lodged with the Depute Chief Executive (Support Services), Dundee City Council, 18 City Square, Dundee. A fee of £86 should accompany this application. Cheques should be made payable to Dundee City Council.