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**APPLICATION FOR CONSENT TO CONSTRUCT A NEW ROAD OR TO EXTEND AN EXISTING ROAD**

**In Terms of Section 21 of the Roads (Scotland) Act 1984**

**IMPORTANT:** PLEASE READ THE ATTACHED GUIDANCE NOTES BEFORE COMPLETING THIS FORM.

1 I/we: \_\_\_\_\_

2 Hereby apply for consent to construct ..... metres of new road.

3 At \_\_\_\_\_  
\_\_\_\_\_

Adjoining: \_\_\_\_\_

4 And I/we herewith deliver and deposit plans and sections thereof.

5 I/we confirm that under Section 21(2)(b) of the Roads (Scotland) Act 1984, I/we shall by notice intimate my/our intentions to the owners of all land which would front, abut or be comprehended in the new road or the extension of the existing road; and a list of names and addresses of such persons upon whom such notice has been served is attached herewith.

I/we also confirm that I/we shall by notice intimate my/our intentions to such other persons, if any, as the Authority may, for the purposes of this application specify.

6 Signature of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_  
\_\_\_\_\_

Date Signed by Applicant: \_\_\_\_\_

Return to: Director of City Development, Dundee City Council, Dundee House, 50 North Lindsay Street, Dundee, DD1 1LS

# Guidance Notes For Application For Consent To Construct A New Road Or To Extend An Existing Road

1	Insert Name of Applicant/Developer.
2	Specify approximate length of new road in metres.
3	Specify name of new road or development, together with name of the existing public road to which a connection is to be made.
4	<p>It will facilitate consideration of the application if it is accompanied by a CD containing ACADLT versions of all drawings listed below or, alternatively, the drawings may be sent by email. In addition, TWO paper copies of each of the drawings listed below <b>MUST</b> be submitted with the application:</p> <ul style="list-style-type: none"> <li>a LOCATION PLAN – Scale 1:1250 or 1:2500</li> <li>b LAYOUT PLAN - Scale 1:500 showing (i) curve radii of the road alignment, and junctions, (ii) carriageway, footway and footpath widths, (iii) vehicular access crossings to properties, (iv) the position of swales, gullies, manholes and sewers relative to the connection or discharge points, (v) the position of services, (vi) road markings and signing, (vii) garage/hard-standing levels and access gradients.</li> <li>c LONGITUDINAL SECTION along roads giving the vertical alignment details of gradient, vertical curves and rate of changes of the vertical alignment with chainages related to the layout plan.</li> <li>d TYPICAL CROSS SECTION through each type of road, showing widths of carriageway, footways and/or verges, crossfalls, construction depths and materials used, kerb and edge details and details of swales, overflows and gullies and their connections. In addition, details of footpaths remote from the carriageway and of vehicular access crossings should be given.</li> <li>e LONGITUDINAL SECTION along drains and sewers showing levels, diameters and gradients of pipes.</li> </ul> <p>Additional information will be necessary where the carriageway construction thickness, in most cases the sub-base, is varied according to ground conditions. Generally the thickness of sub-base can be finally decided during excavations for the surface water sewers, but trial pits can be dug to a depth not less than one metre below formation before construction commences. The location of trial pits, logs of the strata and the results of tests taken should be submitted.</p> <p>Details relating to design, specification, supply, siting and installation of street lighting are required.</p>
5	Details of all parties to be intimated of the application <b>MUST</b> be agreed with the Director of City Development prior to any formal notification.
6	The application form <b><u>MUST</u></b> be signed by the <b><u>APPLICANT</u></b> not the agent.

**ROADS (SCOTLAND) ACT 1984 - INTIMATION OF APPLICATION FOR CONSTRUCTION CONSENT**

**In Terms of Section 21(2)(b) of the Roads (Scotland) Act 1984**

To: \_\_\_\_\_

\_\_\_\_\_  
(insert here name and address of person to whom intimation is to be made)

1 Notice is hereby given that application is about to be made by:

\_\_\_\_\_  
(insert name of applicant)

to Dundee City Council as Local Roads Authority for Construction Consent for a new road at:

\_\_\_\_\_  
(insert brief description of proposed road construction works)

2 Plans and other particulars relating to the application may be inspected at the office of the Director of City Development, Dundee House, 50 North Lindsay Street, Dundee, DD1 1LS.

3 If you wish to make any representations in regard to the application, you should do so in writing within 28 days of the date hereof. Representations must be addressed to the Director of City Development, Dundee House, 50 North Lindsay Street, Dundee, DD1 1LS.

4 Dundee City Council is obliged to consider any written representations made within 28 days before deciding whether to grant or refuse Construction Consent.

Signature of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**ROADS (SCOTLAND) ACT 1984 - INTIMATION OF APPLICATION FOR CONSTRUCTION CONSENT**

**In Terms of Section 21(2)(b) of the Roads (Scotland) Act 1984**

Application for Consent to construct a New Road at:

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I/We hereby declare that on the .....20..... the foregoing application for Construction Consent was, by notice duly intimated to the following persons all being owners of land which would front, abut or be comprehended in the proposed construction works.

Name

Address

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Signature of Applicant:

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Date:

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