|  |  |
| --- | --- |
| Dundee City Council logo | UK Government logo |

**UK SHARED PROSPERITY FUND DUNDEE**

**Youth Diversionary Activities**

**Summer and October Holiday Grants**

|  |  |
| --- | --- |
| **Invitation to bid opens** | 12pm 16th May 2025 |
| **Invitation to bid closes** | 12pm 6th June 2025 |
| **Minimum application level** | £1,000 |
| **Maximum application level** | £5,000 |
| **Total grant scheme budget** | £20,000 |
| **Match Funding** | 10% - this can be in-kind e.g. staff time, free space |
| **Timing** | Projects must be complete before end of November 2025 |
| **Application process** | Once you have completed this application form, please send it to [externalfunding@dundeecity.gov.uk](mailto:externalfunding@dundeecity.gov.uk) with the subject line **UKSPF Dundee Youth Diversionary Activities**    Applications submitted after the deadline or via any other method will not be accepted. Please ensure you read the full guidance before submitting your application. |

**Aim of the fund**

**Diversionary Youth Activities**

The Healthy, Safe and Inclusive Communities theme of the UK Shared Prosperity Fund focuses on bringing communities together and reducing crime and the fear of crime. It offers the city the opportunity to support diversionary youth activities in local communities, providing young people with access to activities that helps them create new networks, learn new skills, engage in active and healthy lifestyles, with the aim of reducing anti-social behaviour.

The Youth Diversionary Activities Grant scheme will provide funding to local groups and organisations who wish to provide a range of activities for young people aged 10-18 years during the summer or October holiday periods. Funds will be focused on activities being delivered for young people in one of our six most deprived communities - East End, Coldside, Lochee, Strathmartine, Maryfield and/or North East

Projects are expected to achieve the following outcomes:

* An increase in opportunities for young people to participate and access activities/ services in their local community
* Increased partnership working between local communities/organisations and young people to reduce anti-social behaviour
* Increased visibility of youth activities/facilities within local communities

**Eligible Applicants**

The fund will consider applications from Dundee based not-for-profit organisations:

* Constituted groups and organisations working in local communities – groups will require to have a bank account that requires at least two unrelated signatories
* Local authority youth services
* Members of the Dundee Youth Network

Priority may be given to organisations and groups who are part of the Dundee Youth Network. Proposals should prioritise work with young people affected by poverty or marginalisation.

**Eligible Costs**

Funding cannot be used to support “business as usual” or be used to replace funding already in place for providing support to young people. The funding must be used to provide additional support, increase the numbers of activities on offer, engage more people etc.

The type of proposals sought include:

* Provision of experiences – residential, trips, cultural outings;
* Classes/activities – sport, arts, digital skills (not exhaustive list);
* Additional activities offered in local communities during the summer or October holidays – additional days or evenings for existing activities, new activities;
* Projects that engage young people in their communities e.g. volunteering, environmental projects.

Eligible costs could include:

* Freelance staff support;
* Cost of activities e.g. facility hire, transport costs, admission costs;
* Food/Drink;
* Equipment e.g. basic equipment needed to deliver activities.

**Outputs and Outcomes**

Outputs

* Number of young people engaged in youth diversionary activity in their area
* Number of young people with financial barriers to participation removed
* Number of local events or activities supported
* Number of volunteering opportunities supported

Outcomes

* Increased users of facilities/activities
* Reduction in neighbourhood crimes/youth disturbances

**Application Questions**

**Organisation Details**

|  |  |
| --- | --- |
| **Name of the organisation** |  |
| **Address of the organisation** |  |
| **Contact name** |  |
| **Telephone** |  |
| **Email address** |  |
| **Type of organisation** |  |
| **Charity Number (if applicable)** |  |

**Project Overview**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Name** | |  | | | |
| **Project Start Date** | | |  | **Project End Date** |  |
| **Which area(s) will the project take place?** | | | | East End  Coldside  Lochee  Strathmartine  Maryfield  North East | |
| 1.1 | **Tell us about your organisation.** Tell us what your group does, the activities you run, how long you’ve been going *(max. 300 words)* | | | | |
|  | | | | | |
| 1.2 | **Tell us about the community you work in and the need for your project**. Provide some information related to the community you work in, the young people you work with and the need for your project. This could include statistics related to poverty/anti-social behaviour/young people’s needs, experience of working in the area, young people’s views etc. *(max. 300 words)* | | | | |
|  | | | | | |
| 1.3 | **Describe the project/activities you will deliver with the funding.** Provide an overview of the project you seek to deliver. What will you use the money for? How many events and/or activities will you deliver? How many young people do you hope to engage with? What will be the age group? *(max. 300 words)* | | | | |
|  | | | | | |
| 1.4 | **How will you/have you engaged young people with your project?** Do you already work with young people in your community? Have you involved young people in the development of your project? If yes, how? How will you engage young people? This could be about referrals from other organisations, clients you already work with, conversations with families in your community etc. *(max. 300 words)* | | | | |
|  | | | | | |
| 1.5 | **How does your project meet the criteria for the funding?** Provide an overview of how the project addresses the key criteria – supports young people living in poverty and deprivation, provides access to activities, reduces the risk of anti-social behaviour *(max. 300 words)* | | | | |
|  | | | | | |

**Project Budget**

|  |  |  |
| --- | --- | --- |
| 2.1 | **Project Cost Summary** | |
| **Item(s)** | | **Cost £** |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
|  | |  |
| **TOTAL** | |  |
| 2.2 | **Does the grant cover all the costs?** | Yes  No |
| If NO, please specify, giving the amount details of sources of the funding, in-kind support. | | |
|  | | |

**Project Outputs and Outcomes**

|  |  |  |
| --- | --- | --- |
| 3.1 | **Provide an overview of the difference your project will make for young people – the outputs and outcomes you hope to achieve.** Consider the outputs and outcomes listed and what other impacts you hope your project will have e.g. young people more confident, learnt new skills *(max. 300 words)* | |
|  | | |
| 3.2 | **Targets to be achieved**. Note: you don’t have to deliver against all outputs and outcomes, choose those that your project can deliver. Feel free to add other outputs and outcomes. | |
| **Output/Outcome** | | **Target** |
| Number of young people engaged in youth diversionary activity in their area | |  |
| Number of young people with financial barriers to participation removed | |  |
| Number of local events or activities supported | |  |
| Number of volunteering opportunities supported | |  |
| Increased users of facilities/activities | |  |
| Reduction in neighbourhood crimes/youth disturbances | |  |
|  | |  |
|  | |  |

**Requirements**

|  |  |  |
| --- | --- | --- |
| 4 | If awarded a grant you will be required to provide a copy of the following documents. Can you confirm that these documents are available. | |
| Organisation’s Constitution | | Yes  No |
| Copy of last 3 bank statements | | Yes  No |
| Copy of annual accounts | | Yes  No |
| Safeguarding document/policy | | Yes  No |

**Declaration**

|  |  |  |
| --- | --- | --- |
| 5 | **I confirm that:** | |
| I have read the [DCC UKSPF Privacy Statement](https://www.dundeecity.gov.uk/service-area/city-development/uk-shared-prosperity-fund-ukspf-privacy-statement) | | Yes  No |
| I am authorised to make this application on behalf of the above organisation and that the organisations operates within the Dundee City Council local authority boundary | | Yes  No |
| I confirm that I have considered the impact that any payment from the Fund may have on any insurance claim I may have made or be making | | Yes  No |
| I certify that the information provided in this application is correct and understand that if any information provided is later found to be false, repayment of funding may be required and depending on circumstances criminal proceedings might be instigated | | Yes  No |
| I understand that I am required to notify the Dundee City Council if I am applying any material changes to the project that may affect the eligibility of my organisation to receive future payments | | Yes  No |

|  |  |
| --- | --- |
| **Signature (electronic or scanned acceptable)** |  |
| **Print Name** |  |
| **Position in organisation** |  |
| **Date** |  |

**Once you have completed this application form, please send it to** [**externalfunding@dundeecity.gov.uk**](mailto:externalfunding@dundeecity.gov.uk) **with the subject line UKSPF Dundee Youth Diversionary Activities**