

**NOTICE****House in Multiple Occupation -  
Application for Licence**

**NOTICE IS HEREBY GIVEN** that application has been made on  
to Dundee City Council for Licence of a House in Multiple Occupation  
in respect of the premises.

at

by Name

Address

Postcode

**Directors' Names and Address (if applicable)**

Name

Address

Name

Address

Name

Address

Name

Address

**Day to Day Manager**

Name

Address

Postcode

Any objections or representations in relation to the application should be made to the Head of Democratic and Legal Services, Dundee City Council, 21 City Square, Dundee, DD1 3BY generally within **28 days** of the above mentioned date. Objections and representations should be made in accordance with the following provisions, namely:

1. Any objection or representation relating to an application for the renewal of a licence shall be entertained by the Licensing Authority if, but only if, the objection or representation:
  - a. is in writing;
  - b. specifies the grounds of the objection or, as the case may be, the nature of the representation;
  - c. specified the name and address of the person making it;
  - d. is signed by him or on his behalf;
  - e. was made to them within 28 days of whichever is the later or, as the case may be, latest of the following dates:
    - i. where public notice of the application was given in a newspaper, the date when it was first so given;
    - ii. where Dundee City Council have required the applicant to display the Notice again from a specified date; that date;
    - iii. in any other case, the date when the application was made to them.
2. Notwithstanding (1)(e) above, it shall be competent for a Licensing Authority to entertain an objection or representation received by them before they may take a final decision upon the application to which it relates if they are satisfied that there is sufficient reason why it was not made in the time required.
3. An objection or representation shall be made for the purposes of (1) above if it is delivered by hand within the time there specified to the Licensing Authority or posted (by registered or recorded post) so that in the normal course of post it might be expected to be delivered to them within that time.
4. Dundee City Council shall send a copy of the objection or representation to the applicant.