

**Dundee Local Access Forum Minutes
Monday 12th February 2024, 7 – 10pm
Blackness Library**

PRESENT: Sam Murphy Western Gateway Community/Convenor
 Dave Rennie Ramblers
 John Whyman (secretary) Outdoor Access Officer DCC
 George Gammack Living Streets
 John Brush Sidlaw Path Network Group
 Andrew Llanwarne FoE Tayside
 In Attendance: John Berry Parking & Sustainable Transport Team, DCC

APOLOGIES:

Kate Treharne Community Growing Spaces
 Alison Abercrombie Dundee City Council
 David Martin Cycling Groups/Dundee Cycling Forum

No	Item	Action
1.	Welcome & Introductions Sam Murphy convenor lead introductions	
2.	<p>Dundee's Pavement Parking Exemptions – discussion lead by John Berry. Parking and Sustainable Transport Team Leader, Dundee City Council</p> <p>John explained some of the background and history of the Transport (Scotland) Act 2019, and its effect to tackle inconsiderate parking. Double parking, parking across dropped kerbs and parking on footways are all banned under the legislation. There has been a recent national media campaign to promote the changes. The act came into force in December 2023, and Edinburgh has been the first Authority to start enforcement and Dundee is soon to follow. It has taken some time, partially because the legislation is different to enforcement of Road Traffic Act, and software changes and personnel training has been required. John explained that some Local Authorities do not have parking attendants, but Dundee has expanded its team from 18 to 24 to meet the extra demands of the legislation. Enforcement is 7 days a week and includes some evenings.</p> <p>The legislation intends to liberate pavements, to return to full use by pedestrians, in particular those who have mobility difficulties and mums with buggies.</p> <p>John explained the <i>Exceptions</i> to whom the legislation applies: -</p> <ul style="list-style-type: none"> • Emergency vehicles, road works, waste collection etc • Delivery Drivers (professional business drivers) as long as <ol style="list-style-type: none"> a. In the course of business b. If space in the road is not available c. Allows 1.5m clear space between wing mirror and edge of footway d. Only for a maximum of 20 minutes <p>Dundee Council vehicles are not exempt, but may be making deliveries. The 1.5m space can be narrowed by hedges and bins, without penalising the Delivery</p>	

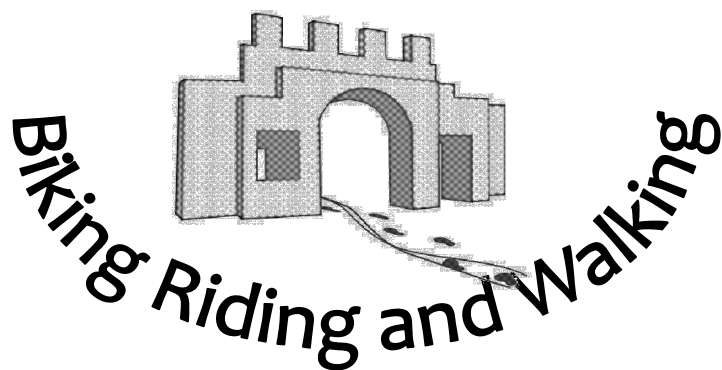
	<p>Driver.</p> <p>John explained the <i>Exemptions</i> which are streets Local Authorities are able to allow pavement parking in marked areas, after a consultation and legal order process. Dundee City Council are proposing to allow pavement parking in 27 locations. Maps of these locations and what is proposed at each is available on the Council website. The full process involves: -</p> <ol style="list-style-type: none"> 1. Statutory Consultees – for example the Police 2. Public Notices to start a public consultation where people can object or comment 3. Proposals can be reduced in extent without further consultation 4. Proposals cannot be increased or new streets added without further public notices 5. If objections received, Dundee Councillor Committee will review, if not Council officers can issue the legal orders, and work to white line the parking bays and sign the locations will go ahead. <p>Guidance to Local Authorities has been issued.</p> <p>Some particular proposed streets were discussed using George’s observations. In particular Bath Street and Long Lane, Muirton Road, Ancrum Drive, Broughty Ferry Road.</p> <p>John advised that some lightly trafficked locations could be considered shared spaces, and walking in the middle of the road would be acceptable. Dave asked how these shared spaces would be indicated. No signage to warn of shared space was planned. Some streets such as Muirton Road were identified by forum members as being busy and not lightly trafficked.</p> <p>George read out the key aim of the act, and asked how this was being considered in the proposals. He also found the reference in draft guidance to 1.5 minimum width for pedestrians (1.2m where street furniture restricted the width over short distances).</p> <p>George asked if there was a priority for enforcement of overspent time in car parks. John explained that there was no priority for car park patrolling.</p> <p>Dave asked if the implementation of legislation fits in with other action to reduce car dependency. John advised of the Scottish Government commitment to a reduction by 20% in car kilometres by 2030, and investment aimed to increase active travel. He also pointed out some intervention was beyond local government, explaining that the significant, but temporary increase in fuel costs had a more dramatic effect on car use.</p> <p>Andy noted that this has been to council committee on 25th September 2023, Fair Work, Economic Growth and Infrastructure Committee. Committee minute is here and the Report no 255-2023 here</p> <p>It was agreed that George would produce a draft response, with Dave and Andy offering assistance and comment.</p> <p>All present thanked John Berry for his time and a frank discussion of the exemptions.</p>	GG/DR /AL
<p>3.</p> <p>4.</p>	<p>Minutes of the Previous Meeting 11/12/2023 proposed by Sam Murphy, seconded by Andrew Llanwarne.</p> <p>Matters arising from the minutes</p> <p>3/5a) John W advised that DCC were about to carry out work identified at the Sidlaw Ave plantations including removal of old fencing to open up woodland access and improve drainage and path surfaces, raised as issues at the Forum by Mr Garrigan at the Forum in May 2023 and subject of a letter to the council from the Forum.</p> <p>3/5b) John W advised that the letter had been drafted and comment requested from Andrew and David MacDougall, but David had yet to respond. John to try David again.</p> <p>6c) Urban Re-Leaf. Andrew advised that the project was about to start. John W to</p>	JW/ DMacD

	ask Viola Marx DCC for an update. 6e) Sustainable Transport Delivery Plan comments were submitted from the Forum.	
5.	Promotion and Infrastructure a) Planning Applications. Online Portal is here:- http://idoxwam.dundee.gov.uk/idoxpa-web/ Sam and Andrew asked about the report in the paper about the Football Stadium development. John W to make enquiries and provide information as soon as available, particularly if it affect Core Path access to Camperdown Park. Planning Permission in Principle is here 24/00096/PPPM b) Access improvements – Broughty Ferry Active Travel Project is largely complete and the Dighty Bridge official opening is on Sunday 3 rd March – all welcome. 12noon ribbon cutting, activities 11am to 3pm. David explained that there were still some raised table (large speed humps) to be installed on the Esplanade which will make crossing the road easier as well as slowing traffic. A further celebration will be held on 6 th May at Castle Green/Beach front area.	All
6.	Statutory Functions a) Section 11 applications – none received b) Core Path issues – Storm Damage. John W advised that repeated storms had washed out paths and brought down trees. The council was working to restore green spaces, but currently 8 Core Paths have storm related obstructions.	JW
7.	AOCB a) Magdalen Railway Footbridge replacement next engagement is on 22 nd February at Blackness Library 2-3pm. If you would like to attend, please let John W know as the organisers have asked to limit 2 attendees per group. Info on the project is here b) Gourdie Farm/Core Path 7 improvements Sam provided an update on the project. The final design stage was drawing to a close with tweaks and budget pricing underway. This would lead to the second stage funding application to Paths for All's Ian Findlay Fund for construction possibly starting in 2024. There was a discussion about the project path route and specification. All agreed it would be a great link. Also highlighted was the Swallow Hotel Roundabout improvement, where a contractor was being identified by DCC, (works to take about 52 weeks) and other routes proposed by the Jacobs Western Gateway Active Travel study, which will take some years to get to construction stage.	All/JW SM
	Sam Closed the meeting	
7.	DONM – 13/5/24 - location to be advised, request for City Centre from David.	

DCF = Dundee Cycling Forum
DCC = Dundee City Council
LDP = Local Development Plan
NCN = National Cycle Network

Contact info

Convenor BRWDundee@outlook.com
Secretary john.whyman@dundee.gov.uk
Facebook www.facebook.com/brawdundee/



Dundee Local Access Forum Minutes
Monday 13th May 2024, 7 – 9:30pm
1, Shore Terrace

PRESENT: Sam Murphy Western Gateway Community/Convenor
 Dave Rennie Ramblers
 John Whyman (secretary) Outdoor Access Officer DCC
 George Gammack Living Streets
 David Martin Cycling Groups/Dundee Cycling Forum

APOLOGIES: Kate Treharne Community Growing Spaces
 Alison Abercrombie Dundee City Council (Biodiversity)
 John Brush Sidlaw Path Network Group
 Andrew Llanwarne FoE Tayside

No	Item	Action
1.	Welcome & Introductions John W advised that John Brush has asked to come off the invitation list	
2.	Minutes of the Previous Meeting 12/2/2024 proposed by Sam Murphy, seconded by George Gammack.	
3.	Matters arising from the minutes 4. Works at Sidlaw Ave (now known as Sidlaw Drive) has been completed with improved drainage, built paths and removal of old woodland plantation fencing. 4. John W is still to receive any communication from David MacDougall and will ask again. 4. John W apologised for not following action point and will contact Viola Marx at DCC for an Urban ReLeaf update and email to members.	JW JW
5.	Promotion and Infrastructure b) Planning Applications. Online Portal is here:- http://idoxwam.dundee.gov.uk/idoxpa-web/ Link to Football Stadium application was shared in the February Minutes. There will be another chance to comment when the full application for construction is submitted. John W to contact members when the application is submitted. No other notable applications recently. b) Access improvements – Broughty Ferry Active Travel Project opening was on 6 th May. There is still some minor work including table tops at crossing points on the Esplanade, but the main work is complete. John W is assisting engineers on Green Circular and NCN signage. Sam gave an update on the Swallow Hotel Circle. Springfield have a webpage for the project here Work is to start 17 th June. The works will result in extra lanes at the junction and traffic lights with pedestrian crossings. Members noted that it may take a few minutes to cross the road with multiple buttons to push, but	JW JW

	h) Fowlis Den Storm Damage restoration – David M advised that local volunteers had rebuilt the path and stepping stones through Fowlis Den, and the route was useable again.	
	Sam Closed the meeting	
7.	DONM – 5th or 12th August	

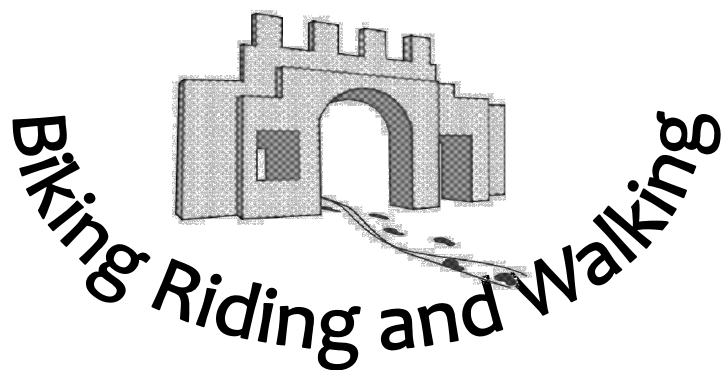
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Secretary john.whyman@dundeecity.gov.uk

Facebook www.facebook.com/brawdundee/



**Dundee Local Access Forum
Notes of EGM
Monday 12th August 2024, 6 – 8:30pm
1, Shore Terrace**

PRESENT: Sam Murphy Western Gateway Community/Convenor
David Martin Cycling Groups/Dundee Cycling Forum
John Whyman (secretary) Outdoor Access Officer DCC
Nick Cole Perth and Kinross Access Forum

IN ATTENDANCE
Ilan Ford Friends of Riverside Nature Park

APOLOGIES:
George Gammack Living Streets
Kate Treharne Community Growing Spaces
Andrew Llanwarne FoE Tayside
Gill Town

No	Item	Action
1.	Welcome & Introductions After introductions, and a discussion about the numbers of members present, the AGM was reconvened as an Extraordinary General Meeting EGM. Nick Cole provided some background with his experience on the National Access Forum, as some other local authorities have struggled to maintain membership and momentum of Access Forums and no longer have operating Fora. Action John to contact all members to get some feedback on the improving the forum and setting up an alternative date for the AGM	JW
2.	Presentation - Changing Our Access Behaviour for Wildlife Conservation, Ian Ford, Friends of Riverside Nature Park and John Whyman, Outdoor Access Officer DCC. Ian and John explained the partnership and conservation project to save the Skylark at the Nature Park. A pilot project started in 2016 after local naturalists raised concerns about the low numbers of skylarks after opening the nature park to the public in 2011. An initial public survey was followed by signs, information and patrolling to ask visitors and dogs to stay on the paths during the nesting season and repeated each year since. A off lead area was also signed. After some initial resistance, compliance improved and the numbers of skylarks have increased to 20 singing males. In 2019 Dundee Council adopted a new rule in the Open Space Management Rules adopting the change officially. Enforcement under the Rules is not needed as the signs and education effort has worked. Sam thanked Ian for his work and for the presentation	
3.	Minutes of previous AGM could not be adopted without members to propose and second	

4.	<p>Annual Report - Sam Murphy, Convenor of Dundee's Local Access Forum Sam gave a report of the year with some facts and figures including the number of meetings. While there has been less statutory work than in 2023, the forum has been active discussing large planning applications and prepared a detailed response for the consultation into Pavement Parking Exemptions. In 2023 the Forum approached the council asking for improvement at Core Paths 16 and 16b where tree plantations and fencing works had affected the muddy paths. The Council funded path surfacing and drainage work, and CP 16 and CP 16b are much improved. John added a little more information from the Access Strategy monitoring. He also explained he had enjoyed working with volunteers to renovate the Mountain Bike Skills Trail in Templeton Woods.</p>	
5.	<p>Update from Dundee Cycling Forum David provided a short update on the work of the Cycling Forum including the effort to engage with Dundee City Council senior officers and councillors, to make the case for active travel infrastructure. The forum is anticipating the next stage in consultations relating to the Active Freeways and delivery of the Sustainable Transport Delivery Plan.</p>	
6.	<p>Election of Forum Members and Officers was deferred to a rescheduled AGM</p>	
7.	<p>AOCB</p> <p>a) Storm Damage Sam explained that she has received a response to the letter for contingency planning to enable Core Paths to be reopened more quickly after storms. Core Paths in Templeton Woods had remained closed for months after Storm Babet. The response said that the council was considering options. Sam pointed out this did not fully answer the questions and will respond to ask for an update when the contingency plan was in place.</p> <p>b) Bell St car park and Constitution Underpass closure Sam asked if the diversion was in place, and John advised it was not and would contact Sustainable Transport, as he thought the diversion had been agreed in May.</p>	
<p>Sam Closed the meeting</p>		
7.	<p>DONM – TBA as the rescheduled AGM</p>	

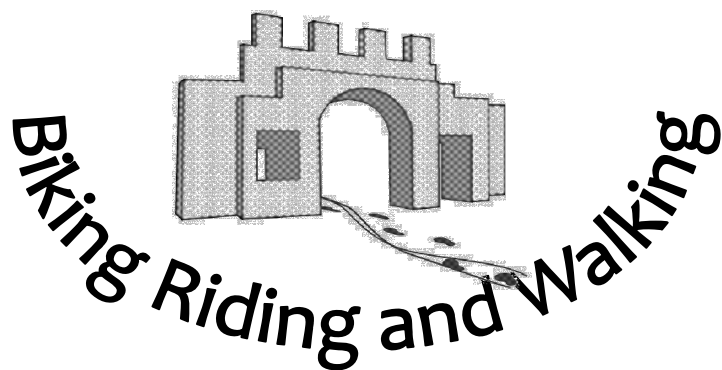
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Convenor BRAWdundee@outlook.com

Secretary john.whyman@dundeecity.gov.uk

Facebook www.facebook.com/brawdundee/



**Dundee Local Access Forum
Notes of AGM
Monday 16th December 2024, 6 – 8:30pm
Baxter Park Centre**

PRESENT: Sam Murphy Western Gateway Community/Convenor
David Martin Cycling Groups/Dundee Cycling Forum
John Whyman (secretary) Outdoor Access Officer DCC
Nick Cole Perth and Kinross Access Forum
George Gammack Living Streets
Duncan Neill Friends of Baxter Park
Billy Thomson Active Travel Co-ordinator, L&C
John Berry Sustainable Transport Team DCC

APOLOGIES: Colin Clement Stobswell Forum
Alison Abercrombie DCC Greenspace Team
Kate Treharne Community Growing Spaces
Andrew Llanwarne FoE Tayside
Mary Harwood Scottish Wildlife Trust Dundee Group
Dave Rennie Monifieth Hillwalking and Rambling Club
Gill Town
Averil Anderson Steps to Health, L&C
Sheila Wallace Dundee Ramblers
Evelyn Archibald Caley Hillwalking Club
Steve Docherty

No	Item	Action
1.	Welcome & Introductions Sam led the round table introductions, All included some information about the group they represented. 12 th August AGM postponed due to not being Quorate	
	Minutes of the Last AGM John W advised that as David was the only member of the Forum present at last year's AGM and this year's meeting that the last AGM could not be proposed and seconded.	
2.	Purpose of the Forum and summary of previous work John W introduced the 2 sides to the forum's work 1) the statutory /legal work linked to the Core Path Plan and Section 11 exemption for closing Core Paths for the BBC music event in Camperdown 2) the access issues of interest to the forum members such as asking bodies for path improvement. Photos, letters and the Core Path plan were shown as examples of previous and current work.	
3.	What the Forum has done well and what has not gone well George shared his experience of assessing the proposed street exemptions for Dundee's pavement parking legislation. He recently made a deputation at Council Committee	

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NCN = National Cycle Network
L&C Leisure and Culture Dundee

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