

REPORT TO: Education Committee - 21 August 2006

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 484-2006

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
06-6026	St.John's High School - Removal of All Furniture and Equipment etc.	Dundee Removal Services Ltd., Dundee	£50,123.00	£57,266.00	£57,266.00
06-2314	St.John's High School - Furniture and Equipment	9 Firms as listed on Appendix	£44,129.28	£48,813.28	£48,813.28

FINANCIAL IMPLICATIONS

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen
City Architectural Services Officer
10 August 2006**

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EDUCATION COMMITTEE - 21 AUGUST 2006

CLIENT	Education		Education		
PROJECT REFERENCE	06-6026		06-2314		
PROJECT	St.John's High School		St.John's High School		
DESCRIPTION OF WORKS	Removal of All Furniture and Equipment etc. Removal of furniture and equipment from the Lawton Road Campus to the refurbished St.John's High School to allow re-occupation after the October holidays.		Furniture and Equipment Supply and delivery of a range of loose furniture including desks, tables, chairs, filing and storage units together with fitness suite equipment.		
TOTAL COST	Several Works	£50,123.00	Several Works	£44,129.28	
	Allowances	£7,143.00	Allowances	£4,684.00	
	TOTAL	£57,266.00	TOTAL	£48,813.28	
FUNDING SOURCE	Revenue		Capital		
BUDGET PROVISION & PHASING	2006/2007	£57,266.00	2006/2007	£48,813.28	
ADDITIONAL FUNDING	None		None		
REVENUE IMPLICATIONS	None		None		
LOCAL AGENDA 21	None		None		
EQUAL OPPORTUNITIES	None		None		
TENDERS	Three invited; two received <i>Received Checked</i>		Tenders were invited from 25 furniture and equipment suppliers and manufacturers and 13 received. Tenders were invited on a "part offer" basis and items which conform to the requirements of the Director of Education have been selected for acceptance as follows:		
	1 Dundee Removal Services Ltd., Dundee	£50,123.00	£50,123.00	Corrie Service Ltd., Dundee	£2,453.90
	2 Alexander Removals Ltd., Dundee	£55,580.00	£55,580.00	Educational Furniture Manufacturers, Chesterfield	£8,716.24
				EME Furniture, Sanquhar	£2,015.04
				Langstane Press, Dundee	£550.95
				Morley's of Bicester, Bicester	£2,709.80
				Newhouse Office Furniture, Kirkcaldy	£1,478.95
				Office & Training Consumables Ltd., Edinburgh	£2,156.40
				Powerhouse, Glasgow	£23,810.00
				Scientific & Chemical Supplies Ltd., Aberdeen	£238.00
					£44,129.28
RECOMMENDATION	Acceptance of lowest tender		Acceptance of the offers detailed above		
ALLOWANCES	Professional Services	£7,143.00	Allowance for items for which no suitable tenders were received (to be purchased by the Director of Education)	£2,360.00	
	TOTAL	£7,143.00	Professional Services	£2,324.00	
			TOTAL	£4,684.00	
SUB-CONTRACTORS	None		None		
BACKGROUND PAPERS	None		None		