



City Chambers
DUNDEE
DD1 3BY

12th September, 2025

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 22nd September, 2025 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundee.gov.uk/live or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundee.gov.uk.

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

- 1 Minute of Local Review Body dated 15th April, 2025, page 1.
- 2 Minute of Local Review Body dated 20th May, 2025, page 4.
- 3 Minute of Planning Committee dated 11th August, 2025, page 5.
- 4 Minute of Licensing Board dated 14th August, 2025, page 7.
- 5 Minute of City Council dated 18th August, 2025, page 9.
- 6 Minute of Climate, Environment and Biodiversity Committee dated 18th August, 2025, page 10.
- 7 Minute of Fair Work, Economic Growth and Infrastructure Committee dated 18th August, 2025, page 11.
- 8 Minute of City Governance Committee dated 18th August, 2025, page 15.
- 9 Minute Children, Families and Communities Committee dated 1st September, 2025, page 24.
- 10 Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 1st September, 2025, page 26.

11 Minute of City Governance Committee dated 1st September, 2025, page 28.

2 MEMBERSHIP OF STANDING COMMITTEES, LICENSING BOARD, LOCAL REVIEW BODY AND OUTSIDE BODIES

(a) PLANNING COMMITTEE – DEPUTE CONVENER

It is reported that Bailie Roberts has resigned from position as Depute Convener of the Planning Committee.

The Council's instructions are requested with regard to the filling of this vacancy.

(b) DUNDEE CITY LICENSING BOARD - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of Dundee City Licensing Board.

The Council's instructions are requested with regard to the filling of this vacancy.

(c) LICENSING COMMITTEE - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of the Licensing Committee.

The Council's instructions are requested with regard to the filling of this vacancy.

(d) LOCAL REVIEW BODY - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of the Local Review Body.

The Council's instructions are requested with regard to the filling of this vacancy.

(e) SCRUTINY COMMITTEE - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of the Scrutiny Committee.

The Council's instructions are requested with regard to the filling of this vacancy.

(f) TAYSIDE CONTRACTS JOINT COMMITTEE - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of Tayside Contracts Joint Committee.

The Council's instructions are requested with regard to the filling of this vacancy.

(g) TAYSIDE VALUATION JOINT BOARD - MEMBER

It is reported that Bailie Roberts has resigned from position as Member of Tayside Valuation Joint Board.

The Council's instructions are requested with regard to the filling of this vacancy.

(h) DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – MEMBERS

It is reported that members on the Dundee City Health and Social Care Integration Joint Board are due for reappointment. The current Members are Councillor Lynn, Councillor Tolland and Councillor McHugh.

The Council's instructions are requested with regard to these reappointments

(i) DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – CHAIR

It is reported that Councillor Lynn currently serves as Chair of Dundee City Health and Social Care Integration Joint Board with that being due for reappointment in October 2026.

The Council's instructions are requested with regard to appointment following reappointment of Members as above.

(j) DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – PROXY MEMBERS

It is reported that Proxy Members on the Dundee City Health and Social Care Integration Joint Board are due for reappointment. The current Proxy Members are Councillor Short, Councillor Smith and Bailie Wright.

The Council's instructions are requested with regard to these reappointments.

(k) TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP (TACTRAN)

It is reported that Councillor McHugh has resigned from position as Member of Tayside and Central Scotland Transport Partnership (TACTRAN).

The Council's instructions are requested with regard to the filling of this vacancy.

(l) DUNDEE ALCOHOL AND DRUG PARTNERSHIP

It is reported that Councillor Finnegan has resigned from position as Member of Dundee Alcohol and Drug Partnership.

The Council's instructions are requested with regard to the filling of this vacancy.

At a MEETING of the **LOCAL REVIEW BODY** held remotely 15th April, 2025.

Present:-

Bailie Will DAWSON
Councillor Dorothy McHUGH
Councillor Stewart HUNTER

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the cases under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTE OF MEETING OF 11TH MARCH, 2025

The minute of meeting of 11th March, 2025 was submitted and approved.

III LOCAL PLANNING REVIEW LRB02/2025

PLANNING APPLICATION 24/00332/FULL - ERECTION OF DWELLING HOUSE - GARDEN GROUND TO REAR OF 182 LONG LANE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN15-2025 giving details of a request for a review of planning permission for the Erection of Dwelling House - Garden Ground to Rear of, 182 Long Lane, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision. However, in further representations submitted by Broughty Ferry Community Council reference was made to previous applications submitted in respect of this site. Members noted that whilst the previous site history could be a material consideration, every application should be determined on its own merit.

The Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the site visit, upheld the determination of the Appointed Officer and refused application 24/00332/FULL on the grounds that:-

1. The design and form of the proposed house and associated garden ground is not in keeping with the established character of development in the surrounding Broughty Ferry Conservation Area. The proposal fails to preserve the appearance and character of the Broughty Ferry Conservation Area and is therefore contrary to Policy 7 and Policy 14 of NPF4 and Policy 1, Policy 10, Policy 13 and Policy 51 of the Dundee Local Development Plan 2019. There are no material considerations that would justify laying aside the provisions of the Local Development Plan to grant planning permission.
2. By virtue of the location, scale and layout of the proposed house, views of the original house at 182 Long Lane will be obscured, adversely impacting on its amenity. In addition, the resulting area of private useable garden ground serving the original house will be of a level that is out of scale with the house. Therefore, the proposed house will adversely impact on the amenity of the original house and the character of

the Broughty Ferry Conservation Area. The proposal is contrary to Policy 7 of NPF4 and Policy 13 and Policy 51 of the Local Development Plan 2019. There are no other material considerations that would justify laying aside the provisions of the Local Development Plan to grant planning permission.

IV LOCAL PLANNING REVIEW LRB03/2025

PLANNING APPLICATION 24/00497/FULL - ERECTION OF HOUSE - GARDEN GROUND AT 33, RERES ROAD, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN16-2025 giving details of a request for a review of planning permission for Erection of House - Garden Ground at 33 Reres Road, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations.

The Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the site visit, upheld the determination of the Appointed Officer and refused application 24/00497/FULL on the grounds that:-

1. The proposal fails to comply with Local Development Plan Policy 10 - Design of New Housing as the design and layout does not respect or enhance the character of the surrounding area and would have a detrimental impact on residential amenity particularly to No.31 Reres Road over which there would be intervisibility from garden areas and an overbearing impact over what is currently experienced at the site. Consequently, the proposal fails to comply with National Planning Framework 4 Policy 14 and Local Development Plan Policies 1 and 13 due to failure to comply with the Appendix 4 suburban standard in respect of garden size and impacts to amenity. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
2. The proposal fails to comply with National Planning Framework 4 Policy 7d - Historic assets and places and Local Development Plan Policy 51 - Development in Conservation Areas as it does not respect the character and appearance of the streetscape of Reres Road, within Reres Hill Conservation area. The development does not respect the architectural and historic character of the area, nor the existing density and layout when read in relation to adjacent neighbouring properties. It would not preserve nor enhance the conservation area over the current situation at the site. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.
3. The proposal fails to comply with National Planning Framework 4 Policy 6 and Local Development Plan Policy 35 as the proposal would have an adverse impact upon an existing mature hedgerow and tree which is contrary as the policies provide a presumption in favour of the retention of such natural features. There are no material considerations of sufficient weight to justify approval of the application contrary to the development plan.

V LOCAL PLANNING REVIEW LRB04/2025

PLANNING APPLICATION 23/00645/FULL - CHANGE OF USE TO SHORT TERM LET (RETROSPECTIVE) - 2/1 AND 3/1, 9 BLACKNESS AVENUE, DUNDEE

There was submitted Agenda Note AN17-2025 giving details of a request for a review of planning permission for Change of Use to Short Term Let (Retrospective) - 2/1 and 3/1, 9 Blackness Avenue, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser reminded the Local Review Body that the DPEA Appeal decision relating to Thorter Row was relevant to this review.

The Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the site visit, reversed the determination of the Appointed Officer and approved application 23/00645/FULL.

Councillor McHugh asked that her dissent be noted.

VI LOCAL PLANNING REVIEW LRB05/2025

PLANNING APPLICATION 24/00797/FULL – SUB-DIVISION OF FLAT TO FORM 2 FLATS AND ASSOCIATED ALTERATIONS - G/2, 166 LONG LANE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN19-2025 giving details of a request for a review of planning permission for Sub-division of Flat to Form 2 Flats and Associated Alterations- G/2 166 Long Lane, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit (Subsequently arranged for 20th May, 2025) and asked that the applicant grant them access to the adjacent property to see how the subdivision would affect the property and also to have access to the property itself.

Will DAWSON, Chair.

At a MEETING of the **LOCAL REVIEW BODY** held remotely 20th May, 2025.

Present:-

Bailie Will DAWSON
Councillor Dorothy McHUGH
Councillor Stewart HUNTER

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LOCAL PLANNING REVIEW LRB05/2025

PLANNING APPLICATION 24/00797/FULL - SUBDIVISION OF FLAT TO FORM 2 FLATS AND ASSOCIATED ALTERATIONS - G/2, 166 LONG LANE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN19-2025 giving details of a request for a review of planning permission for Subdivision of Flat to Form 2 Flats and Associated Alterations - G/2, 166 Long Lane, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of them reaching their decision therefore all documentation should be taken into consideration by the Local Review Body during its deliberations.

The Local Review Body considered the documentation submitted and, having taken into account the provisions of the Development Plan, all material considerations and matters raised at the site visit, upheld the determination of the Appointed Officer and refused application 24/00797/FULL for the following reason:-

1. The application fails to comply with the requirements of Policy 10 (Design of New Housing) and Policy 12 (Formation of New Residential Development) of the Dundee Local Development Plan 2019 as the floor area of the proposed flats would not provide sufficient internal space for a high-quality residential environment. There are no material considerations of sufficient weight to justify a decision contrary to this.

Will DAWSON, Chair.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 11th August, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Jimmy BLACK
Nadia EI-NAKLA
Mark FLYNN
Ken LYNN

Lee MILLS
Steven ROME
Roisin SMITH
Georgia CRUICKSHANK
George McIRVINE

Wendy SCULLIN
Pete SHEARS
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 10th March, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PLANNING APPLICATIONS

- (a) 24-00786-CON – COMPLETE DEMOLITION OF WEST PARK CONFERENCE CENTRE – WEST PARK CONFERENCE CENTRE, 319 PERTH ROAD, DUNDEE – FOR DUNDEE STUDENT VILLAGES

The Committee acceded to a request for a deputation to address the Committee in support of the application by Craig Gunderson of Savills. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Bailie Roberts moved that the application be approved, subject to the conditions recommended by the Head of Planning and Economic Development.

As an amendment, Bailie Macpherson, seconded by Councillor Crichton, moved that the application be refused on the grounds that the complete demolition of the building would have an adverse impact on the character and appearance of the surrounding West End Suburbs Conservation Area. As such, the proposals fail to meet the Statutory duty set out in Section 64 of the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997. Furthermore, the application fails to comply with the requirements of Policy 7f) (Historic Assets and Places) of National Planning Framework 4 (NPF4); and Policy 50 of the Dundee Local Development Plan (DLDP). The applicant has failed to demonstrate that reasonable efforts have been made to retain, repair and reuse the building; the building is of little townscape value; the structural condition of the building prevents its retention at a reasonable cost; and the form or location of the building makes its reuse extremely difficult. There are no material considerations of sufficient weight to justify approval of the application

On a division, there voted for the motion - the Convener, Depute Lord Provost Cordell, Bailies Roberts, Sawers and Scott and Councillors Flynn, Lynn, Mills, Rome, Smith, Cruickshank, Scullin and Shears (13); and for the amendment Lord Provost Campbell, Bailie Macpherson, and Councillors

Black, El-Nakla, McIrvine, Crichton and Duncan (7); whereupon the motion was carried and the application was approved.

- (b) 24-00813-FULM – CONSTRUCTION OF 49.99MW BATTERY ENERGY STORAGE SYSTEM WITH ASSOCIATED WORKS - LAND SOUTH OF FAIRFIELD PARK, PITKERRO ROAD DUNDEE, DUNDEE – FOR MR ADAM ROCHE, VITAL ENERGY LTD

The Committee acceded to a request for a deputation to address the Committee relative to objections to the application by Jayne Bond, on behalf of Friends of Linlathen and Mid Craigie. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to a request for a deputation to address the Committee in support of the application by Jack Ellis, Principal Planner at Neo Environmental. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development.

- (c) 25-00059-ADV - ADVERTISEMENT OF THE FOLLOWING TYPE: FASCIA SIGNS - 115-117 PERTH ROAD, DUNDEE – FOR SELECT DUNDEE LTD

The Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development.

- (d) 25-00615-FULL – PROPOSED ALTERATIONS AND EXTENSION TO LOCHEE BOYS AND GIRLS BOXING CLUB – LOCHEE BOYS AND GIRLS CLUB, 1 WELLBANK LANE, DUNDEE – FOR LOCHEE BOYS AND GIRLS BOXING CLUB

It was reported that a request had been received for a deputation to address the Committee from Liam McKelvie and Ludo Hughes of Leasingham, Jameson, Rogers and Hynd, in support of the application. Thereafter, having considered objections the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development and, in the circumstances, declined to hear the deputation.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 14th August, 2025.

Present:-

COUNCILLORS

Ken LYNN
Roisin SMITH

Georgia CRUICKSHANK
George McIRVINE

Pete SHEARS
Daniel COLEMAN

In the absence of the Convener, the Board unanimously agreed that Councillor Lynn be appointed as Convener for this meeting.

Councillor Ken LYNN, Convener, in the Chair.

The minute of meeting of this Board of 26th June, 2025 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	Spar 78-80 Dunholm Road Dundee	Ravantly Ltd

The Board heard from an agent on behalf of the applicant and the Board's Legal Adviser.

Thereafter the Convener moved that the application be refused. As an amendment, Councillor Shears moved that the application be approved.

On a division, there voted for the motion - the Convener, and Councillors Smith and McIrvine (3); and for the amendment – Bailie Roberts and Councillors Cruickshank, Shears and Coleman (4) - whereupon the amendment was declared carried and the application granted.

2	The Clubbee 20 Arthurstone Terrace Dundee	Black Watch Private Members Club
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The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above application, subject to the conditions consent for Musical Entertainment within the premises is limited to the following:-

- Record music during and outwith core hours. Disco/DJ, karaoke and live music consisting of up to four musicians until 12 midnight;

For the avoidance of doubt there will be no live performances after 12 midnight; and also all amplified music and vocals shall be so controlled as to be inaudible within the nearest residential accommodation.

(b) VARIATIONS (MAJOR)

3	Black Watch Club 20 Arthurstone Terrace Dundee	Black Watch Private Members Club
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The Board, having heard from a Licensing Standards Officer and the Board's Legal Adviser, agreed to grant the above variation to allow children and young persons access to the club for a private function when accompanied by an adult. Children and young persons would also be permitted to the club for on/off events but not limited to Remembrance Day celebrations and Armed Forces Day celebrations.

Junior Service personnel will not be permitted access to the club without the requirement of an adult, and also the variation that the 1st floor Bar and Function suite be removed from the club's premises licence, noting that the premises would operate as a social club on the ground floor of a two storey building and would share an entrance with the licensed premises on the top floor.

4	The Fort Hotel 54/62 Fort Street Broughty Ferry Dundee	Fort Group Holding Ltd
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The Board, having heard from an agent for the applicant and Board's Legal Adviser, agreed to grant the above variation to remove local conditions 14 and 15 as they are no longer relevant, to add the serviced apartments to the children and young person access, to add the services apartments 49-51 and 81 and 85 opposite the Fort Hotel to the description of the premises and amend the children and young person access all day for the purpose of partaking in a meal.

II PERSONAL LICENCE – NEW APPLICATION

(i) MUHAMMAD ZEESHAN ABDUL HAMEED

The Board, having heard from the agent on behalf of the applicant, the Chief Constable's representative and the Board's Legal Adviser, agreed to refuse the application.

III PERSONAL LICENCE – REVIEW HEARING

(i) SAMANTHA BUCHAN

The Board, having heard from the Chief Constable's representative and the Board's Legal Adviser, agreed to revoke the licence.

Ken LYNN, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 18th August, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of City Council dated 9th June, 2025.

Minute of Climate, Environment and Biodiversity Committee dated 9th June, 2025.

Minute of Fair Work, Economic Growth and Infrastructure Committee dated 9th June, 2025.

Minute of City Governance Committee dated 9th June, 2025.

Minute of Licensing Committee dated 19th June, 2025.

Minute of Children, Families and Communities Committee dated 23rd June, 2025.

Minute of Neighbourhood Regeneration, Housing and Estates Management Committee dated 23rd June, 2025.

Minute of City Governance Committee dated 23rd June, 2025.

Minute of Scrutiny Committee dated 25th June, 2025.

Minute of Licensing Board dated 26th June, 2025.

III APPOINTMENTS – OUTSIDE BODIES

(a) TAYSIDE CONTRACTS JOINT COMMITTEE

It was reported that Councillor Rome had intimated his resignation as a member and as Vice Convener-Elect from the above outside body.

The Council agreed that Councillor Mills be appointed to these positions.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CLIMATE, ENVIRONMENT AND BIODIVERSITY COMMITTEE** held at Dundee on 18th August, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

The minute of meeting of this Committee of 9th June, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II DUNDEE'S BIODIVERSITY ACTION PLAN - ANNUAL PROGRESS REPORT

There was submitted Report No 220-2025 by the Executive Director of Neighbourhood Services providing an update on the progress made on the implementation of Dundee's Biodiversity Action Plan, reporting on actions progressed during 2024/2025 and on the review of the Biodiversity Action Plan in line with updated national policy and guidance.

The Committee agreed:-

- (i) to note the achievements and progress of the Biodiversity Action Plan.

Heather ANDERSON, Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 18th August, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 9th June, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Duncan declared an interest in the item of business at Article III of this minute by virtue of being a member of Friends of Barnhill Rock Garden and took no part in the proceedings and withdrew from the meeting during its consideration.

II EXTENSION OF CURRENT FOOTBALL PARKING ZONE

This item had been placed on the agenda at the request of Councillor Lynn who asked that the Committee approve the preparation of a Traffic Regulation Variation Order to extend the Dundee City Council (Dens Park and Tannadice Park Area, Dundee) (Events Related Traffic Management Scheme) Order 2023 to include the full lengths of Strathmore Street, Tannadice Street, Clepington Street, and Wolseley Street. Thereafter, the Committee resolved as follows:

Committee approve the preparation of a Traffic Regulation Variation Order to extend the Dundee City Council (Dens Park and Tannadice Park Area, Dundee) (Events Related Traffic Management Scheme) Order 2023 to include the full lengths of Strathmore Street, Tannadice Street, Clepington Street, and Wolseley Street, and to remit the Head of Sustainable Transport and Roads to report any representations received to the public notice and statutory consultation to a future Committee to decide whether to proceed with the Variation Order. The proposed changes will better support residents of the area who may experience disruption on event days by increasing parking availability. The cost of extending the zone signage is estimated to be £10,000 and would be funded from the Dundee City Council On-Street Parking Account.

III NATURE RESTORATION FUND 2025/2026

There was submitted Report No 221-2025 by the Executive Director of Neighbourhood Services, presenting a summary of a sourcing strategy as part of the Nature Restoration Fund 2025/2026 programme and to seek approval to award the contracts.

The Committee agreed:-

- (i) to approve the environmental improvements set out below:-

Project Reference and Description	Contractor(s)	Amount	Fees	Total Amount
Project No. C250006 Barnhill Rock Garden Improvement**	Construction Services	£21,600	£750	£22,350
Project No. C250005 Biodiversity planting across the city**	Neighbourhood Services	£41,890*	£1,500	£43,390

* Figure includes purchase of plants

** Projects are not subject to a sourcing strategy

- (ii) to approve the direct award of Nature Restoration Fund to RSPB Scotland and Eden Project Ltd and approve the commencement of an invitation to quote process, leading to the appointment of a contractor for the delivery of a perennial meadow project; and
- (iii) to delegate authority to the Executive Director of Neighbourhood Services to direct award contracts to the named organisations below and award the contract to the top scoring bidder for the perennial meadow project:-

Project Reference and Project Description	Contractor	Total Amount
Project No. C250008 Stobswell Biodiversity Initiative	RSPB Scotland	£35,278
Project No. C250007 Bird Boxes in Schools	Eden Project Ltd	£11,482
Project No. C250009 Perennial Wildflower Meadow	Will be awarded to the top scoring bidder	£25,000

IV ANNUAL ROAD SAFETY REPORT AND 20MPH PROGRESS REPORT

There was submitted Report No 226-2025 by the Executive Director of City Development, seeking to inform of the progress made towards the national road casualty reduction targets to 2030 along with the ongoing 20mph progress and the Council's programme of road safety works for 2025/2027. The report also updated on the monitoring of the School Streets Zones.

The Committee agreed:-

- (i) to note the road casualty statistics for the local road network, and the Scottish Government road safety targets to 2030 and 2050;

- (ii) to approve the conversion of areas identified in Appendix B of the report to 20mph zones;
- (iii) to approve the programme of road safety and active travel works contained in Appendix D of the report; and
- (iv) to note the monitoring information of the School Street Zones.

V ST MARY'S DRAINAGE STRATEGY – ST LEONARDS PARK

There was submitted Report No 228-2025 by the Executive Director of City Development, describing the procurement and tendering process for the proposed St Mary's Drainage Strategy – St Leonards Park. The report sought authority to progress the design and tender process and subsequently procure the works through the SCAPE Scotland Construction Framework with Balfour Beatty.

The Committee agreed:-

- (i) to approve the procurement of the Preconstruction Services through the SCAPE Framework with Balfour Beatty; and
- (ii) to note that the final tender prices for enabling and construction works would be brought back to Committee for approval in due course.

VI TENDERS RECEIVED BY CITY DEVELOPMENT

There was submitted Report No 230-2025 by the Executive Director of City Development, detailing tenders received and requesting decisions thereon.

(a) BAXTER PARK PLAY AREAS – WARD 5 – MARYFIELD

The Committee agreed to accept the tender with the highest ranking score for cost and quality from Dundee Plant Company Ltd in the sum of £58,368.55, together with allowances of £42,631.45, giving a total expenditure of £101,000.

(b) ARDLER PRIMARY SCHOOL – RAAC REMEDIAL WORKS (PILOT PROJECT)

The Committee agreed to accept the submitted tender from Morrison Construction via the SPA National Framework in the sum of £111,805.32, together with allowances of £118,194.68, giving a total expenditure of £230,000.

(c) STAFF CYCLE STORAGE PROVISION

The Committee agreed to accept the quotation from Cyclehoop Ltd in the sum of £9,200, giving a total expenditure of £9,200.

(d) GREEN CIRCULAR ACTIVE TRAVEL IMPROVEMENTS

The Committee agreed to approve the tender from Tayside Contracts in the sum of £476,520.20, together with allowances of £23,479.80, giving total expenditure of £500,000.

VII UK SHARED PROSPERITY FUND – ANNUAL REPORT 2024/2025

There was submitted Report No 231-2025 by the Executive Director of City Development, providing an update on the delivery of Dundee's UK Shared Prosperity Fund (UKSPF) Investment Plan in financial year 2024/2025.

The Committee agreed:-

- (i) to note the progress on the delivery of the Dundee UKSPF Investment Plan in 2024/2025.

VIII SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 229-2025 by the Executive Director of City Development, presenting sourcing strategies as outlined and seeking approval to commence with the procurement exercise in respect of each project.

The report also acted as an update on previously approved Sourcing Strategy for 24-6005 – St Peter and Paul's Fire Doors following a change of intended route to market and estimated contract value. These changes had come about due to increase in project scope and further advice from the procurement team.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1 of the report.

IX TENDERS RECEIVED BY CITY DEVELOPMENT FOR CHILDREN AND FAMILIES HUB, 22-24 CRICHTON STREET

There was submitted Report No 223-2025 by the Executive Director of City Development, detailing tenders received and requesting decisions thereon.

The Committee agreed to note that in view of the timescales involved, this report had been approved by the Executive Director of City Development in consultation with the Convener of the Fair Work, Economic Growth and Infrastructure Committee, Labour Group Spokesperson, Liberal Democrat Spokesperson and the Scottish Conservative and Unionist Party Member.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 18th August, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Dorothy MCHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTE OF MEETING OF PENSION SUB-COMMITTEE AND PENSION BOARD

The minute of meeting of Pension Sub-Committee and Pension Board held on 17th March, 2025 was submitted and noted for information and record purposes, a copy of which is attached to this minute as an Appendix.

III SUPPORT FOR ALL COMMUNITIES IN THE CITY

This item had been placed on the agenda at the request of Councillor Flynn who asked that Committee reaffirmed its full support for all our communities in the city, following the recent public meetings organised by The National African and Black Association (NABA), and that any form of Racism was unacceptable.

The Committee resolved as above.

IV CHIEF EXECUTIVE SERVICE'S SERVICE PLAN 2023/2028 PROGRESS REPORT FOR 2024/2025

There was submitted Report No 210-2025 by the Chief Executive, providing an update on progress made during financial year 2024/2025 in relation to the Chief Executive's Service Plan for 2023/2028.

The Committee agreed to note the progress summarised in section 5.0 of the report and to approve the progress report which was attached to the report as an Appendix.

V NEIGHBOURHOOD SERVICES' SERVICE PLAN 2023/2027 – ANNUAL PROGRESS REPORT 2024/2025

Reference was made to Article III of the minute of meeting of the Neighbourhood Services Committee of 12th June, 2023 wherein the Neighbourhood Services Plan was approved.

There was submitted Report No 232-2025 by the Executive Director of Neighbourhood Services providing an annual update showing progress as of 31st March 2025 for the Neighbourhood Services Plan which was agreed by the Neighbourhood Services Committee on 12th June 2023.

The Committee agreed to note the Service Plan update which was attached to the report as an Appendix.

VI CAPITAL EXPENDITURE MONITORING 2025/2026

There was submitted Report No 216-2025 by the Executive Director of Corporate Services appraising of the latest position regarding the Council's Capital Plan 2025/2030.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2025/2030 as outlined in the report.

VII REVENUE MONITORING 2025/2026

There was submitted Report No 211-2025 by the Executive Director of Corporate Services providing an analysis of the 2025/2026 projected revenue outturn as at 31st May, 2025 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st May, 2025 the General Fund was projecting an overall overspend of £5.703m against the adjusted 2025/2026 Revenue Budget and the impact this had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £1.895m and detailed in the second column of Appendix A of the report and summarised in Appendix B of the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 31st May, 2025 the Housing Revenue Account (HRA) was projecting to breakeven against the adjusted HRA 2025/2026 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA; and
- (iv) to authorise the Executive Director of Corporate Services to: (i) take steps to control in year spend to reduce the projected overspends including by limiting overtime, ceasing avoidable expenditure on supplies and services; (ii) further review earmarked balances and; (iii) in consultation with Corporate Leadership Team identify further financial recovery options.

VIII SCRUTINY COMMITTEE ANNUAL REPORT

There was submitted Report No 217-2025 by the Chief Internal Auditor presenting the Scrutiny Committee Annual Report for 2024/2025 for noting.

The Committee agreed to note the Scrutiny Committee's Annual Report.

IX DUNDEE'S COVID MEMORIAL - REMEMBERING TOGETHER

There was submitted Report No 185-2025 by the Director, Leisure and Culture providing an update on the actions taken to co-create Dundee's Community Covid Memorial as part of the National Remembering Together project. It provided an outline of the memorial design and proposed construction timeline and seeking approval of the proposed location of the memorial.

The Committee agreed:-

- (i) to note the progress made on the creation of the co-design model by the Remembering Together Dundee Project Team led by Leisure and Culture Dundee's UNESCO City of Design Team;
- (ii) to approve the construction of the Covid Memorial in the recommended location of the vacant land at Moncur Crescent/Caird Avenue as set out in section 7 of the report;
- (iii) to delegate authority to Officers to implement the project; and
- (iv) to note the potential to further develop the project when further funding was identified, as set out in paragraph 9.5 of the report.

X SOURCING STRATEGY FOR ACOUSTIC EQUIPMENT FOR THE CAIRD HALL

There was submitted Report No 222-2025 by the Director, Leisure and Culture presenting a summary of the sourcing strategy as outlined in Section 5 of the report and seeking approval to secure supply of acoustic equipment for the Caird Hall.

The Committee agreed:-

- (i) to approve the Sourcing Strategy as detailed in Section 5 of the report; and
- (ii) to the direct award of a contract to Ad Lib Ltd for the supply and installation of two items - a sound desk and acoustic drapes.

XI SOURCING STRATEGY AND PROPOSED TENDER AWARD FOR THE PROVISION OF A W360 WORKFLOW AND DOCUMENT MANAGEMENT SYSTEM

There was submitted Report No 212-2025 by the Executive Director of Corporate Services presenting a summary of the sourcing strategy as outlined in Section 5 of the report and seeking approval to award a contract for the provision of a W360 Workflow and Document Management System to Civica UK.

The Committee agreed:-

- (i) to approve the Sourcing Strategy as outlined in Section 5 of the report; and
- (ii) to the direct award of the contract to Civica UK for the tendered price of £330,126.41 following the compliant procurement process as outlined in the report.

XII IT NETWORK HARDWARE PURCHASE

There was submitted Report No 219-2025 by the Executive Director of Corporate Services summarising the sourcing strategy for the purchase of network hardware and to seek authority to complete this purchase.

The Committee agreed:-

- (i) to approve the procurement in respect of the purchase described in the report and as detailed in Appendix 1 of the report; and
- (ii) to delegate authority to the Head of Digital and Customer Services to complete the purchase through the NHS Digital Workplace Solutions framework in compliance with the Public Contracts (Scotland) Regulations of 2015.

XIII AVAYA TELEPHONE SYSTEM LICENSES AND SUPPORT RENEWAL

There was submitted Report No 218-2025 by the Executive Director of Corporate Services summarising the sourcing strategy for the renewal of Avaya telephone system licenses and support for a further year and seeking authority to complete this purchase.

The Committee agreed:-

- (i) to approve the procurement in respect of the purchase described in the report and as detailed in Appendix 1 of the report; and
- (ii) to delegate authority to the Head of Digital and Customer Services to complete the purchase through the Scottish Wide Area Network (SWAN) 2 framework in compliance with the Public Contracts (Scotland) Regulations of 2015.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

XIV SOURCING STRATEGY

There was submitted Joint Report No 215-2025 by the Executive Directors of City Development and Neighbourhood Services providing an update on the current position in relation to the review of working practices as outlined.

The Committee agreed to note that in view of the timescales involved that the report had been approved by the Executive Director of Neighbourhood Services and the Executive Director of City Development in consultation with the Convener, Labour Group Spokesperson, Liberal Democrat Spokesperson and the Scottish Conservative and Unionist Party Member.

Mark FLYNN, Convener.

At a JOINT MEETING of the **PENSION SUB-COMMITTEE** of the **CITY GOVERNANCE COMMITTEE AND THE PENSION BOARD** held remotely on 17th March, 2025.

Present:-

PENSION SUB-COMMITTEE

BAILIE

Willie SAWERS

COUNCILLORS

Ken LYNN

Steven ROME

Dorothy McHUGH

PENSION BOARD

Bill DUFF

George RAMSAY

Arthur NICOLL

Stewart DONALDSON

Kenny DICK

Bailie Willie SAWERS, Convener in the Chair.

I DECLARATION OF INTEREST AND APOLOGIES

No declarations of interest were made.

The Sub-Committee and Board noted apologies had been received from Bailie Kevin Keenan.

II MINUTE OF PREVIOUS MEETING

The minute of meeting of 9th December, 2024 was submitted and approved.

III APPOINTMENT OF CHAIRPERSON OF PENSION BOARD

There was submitted Agenda Note AN13-2025 advising the Sub-Committee and Board that in accordance with the Public Service Pensions Act 2013, the Sub-Committee were asked to seek nominations for the post of Chair of the Pension Board for the period of 12 months. The post of Chair of the Pension Board was subject to annual change.

The Sub-Committee and Board agreed that George Ramsay be Chair of the Pension Board for this period.

IV TAYSIDE PENSION FUNDS RISK REGISTER

There was submitted Report No 93-2025 by the Executive Director of Corporate Services seeking approval for the Quarterly Risk Register for Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) approved the Quarterly Risk Register for Tayside Pension Fund, noting that the undernoted changes for the previous quarter:-

Item 3 - Funding Liquidity. The risk that funds would be insufficient to meet liabilities as they fall due was considered to have reduced reflecting the significant level of cash currently available through the Fund's segregated mandates and property portfolio in relation to the value of benefits that require to be paid out to members each month. The likelihood had reduced from low (2) to very low (1) resulting in revised overall risk scoring of 4 (previously 8).

Item 7 - Funding Investment. The risk that employer contributions would rise significantly due to poor/negative investment returns was considered to have reduced reflecting the recent performance

on Fund's investments. Since the previous actuarial valuation was undertaken as at March 2023 quarterly results had shown positive trends although this would continue to be monitored closely ahead of the next actuarial valuation at March 2026. The likelihood had reduced from medium (3) to low (2) resulting in a revised overall risk scoring of 10 (previously 15).

V PENSION ADMINISTRATION PERFORMANCE – QUARTERLY UPDATE TO 30TH DECEMBER, 2024

There was submitted Report No 94-2025 by the Executive Director of Corporate Services providing information on the recent quarter's operational performance in relation to Pension Administration and other general developments in this area over the above period.

The Sub-Committee and Board:-

- (i) noted the content of the report.

VI TAYSIDE PENSION FUND – AUDIT SCOTLAND ANNUAL AUDIT PLAN 2024/2025

There was submitted Report No 95-2025 by the Executive Director of Corporate Services providing a summary of the responsibilities and approach of Audit Scotland in respect of Tayside Pension Fund for 2024/2025.

The Sub-Committee and Board:-

- (i) noted the content of the report by Audit Scotland at Appendix A to the report; and
- (ii) agreed to provide Audit Scotland with confirmation of any instances of actual, suspected or alleged fraud, as a requirement of the revised International Standard on Accounting (ISA) 240.

VII INTERNAL AUDIT RISK ASSESSMENT AND AUDIT PLAN 2025/2026

There was submitted Report No 96-2025 by the Executive Director of Corporate Services setting out the risk assessment undertaken by Pricewaterhouse Coopers (PwC) and details their internal audit plans for Tayside Pension Fund for 2025/2026.

The Sub-Committee and Board:-

- (i) agreed to review and approve the Internal Audit plan by Pricewaterhouse Coopers (PwC) as detailed in Appendix A to the report and noted that the outcome of these audits would be reported to the Sub-Committee at a future date.

VIII TAYSIDE PENSION FUND INTERNAL AUDIT REPORTS – THIRD PARTY MANAGEMENT REVIEW

There was submitted Report No 97-2025 by the Executive Director of Corporate Services submitting audit reports prepared by the Fund's Internal Auditor, Pricewaterhouse Coopers (PwC).

The Sub-Committee and Board:-

- (i) noted the content of the report on the audit review undertaken, and approved the management response.

IX TREASURY POLICY STATEMENT 2025/2026

There was submitted Report No 98-2025 by the Executive Director of Corporate Services revising the Fund's Treasury Policy Statement which was intended to govern all treasury activities carried out by Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) approved the policies and procedures laid out in the appended Treasury Policy Statement 2025/2026, noting that the Treasury Policy Statement must be reviewed annually, and that there were no changes.

X TREASURY MANAGEMENT STRATEGY 2025/2026

There was submitted Report No 99-2025 by the Executive Director of Corporate Services reviewing the Treasury Management Strategy for Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) agreed to review the Treasury Management Strategy for Tayside Pension Fund.

XI PENSION ADMINISTRATION STRATEGY

There was submitted Report No 100-2025 by the Executive Director of Corporate Services setting out the Fund's policy in respect of the standards required of both the Fund and the participating employers to ensure that statutory obligations were met and to demonstrate effective and efficient service delivery. The strategy contained a variety of performance measures against which the Fund and participating employers were assessed, with performance reported to the Sub-Committee and Board.

The Sub-Committee and Board:-

- (i) agreed to approve the strategy contained within, noting that there were no changes.

XII TAYSIDE PENSION FUND COMMUNICATION POLICY

There was submitted Report No 101-2025 by the Executive Director of Corporate Services presenting a Communications Policy as required by the Local Government Pension Scheme (Scotland) Regulations 2014.

The Sub-Committee and Board:-

- (i) approved the Communications Policy which had been reviewed and updated in conjunction with the Fund's Administration Strategy, noting that the Communications Policy must be reviewed annually, and that there were no changes.

XIII THE PENSIONS REGULATOR - GENERAL CODE UPDATE

There was submitted Agenda Note AN14-2025 advising the Sub-Committee and Board that the External Auditors Annual Report on the Tayside Pension Fund Accounts 2023/2024 had previously been considered by the Pension Sub-Committee and Board (Article VI of the Minute of the Meeting of Pension Sub-Committee and Pension Board 23rd September, 2024, report 273-2024 refers). The action plan to this report noted the Pension Regulators General Code of Practice was introduced on 28th March 2024 and it was agreed a review of the code requirements would be undertaken during the year. It was confirmed that ISIO had been commissioned to undertake this review on behalf of the Fund. This review was underway and the outcome would be presented to the Sub-Committee and Board in a report at a later date.

The Sub-Committee and Board:-

- (i) agreed to note this item.

XIV TAYSIDE PENSION FUND BUSINESS PLAN 2025/2026

There was submitted Report No 102-2025 by the Executive Director of Corporate Services introducing the annual business plan for the Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) noted the information within the report and approved the 2025/2026 Business Plan which applied to the administration and management of the Tayside Pension Fund.

The Sub-Committee and Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A of the Act.

XV TAYSIDE PENSION FUND

(a) TAYSIDE PENSION FUND PERFORMANCE SUMMARY

There was submitted Report No 103-2025 by the Executive Director of Corporate Services reviewing investment performance of the Fund's investment managers for the quarter to 31st December, 2024. The report compared investment performance of the Fund with the Fund's specific benchmarks which consist of various stock and security market indices.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (b) SUMMARIES OF INVESTMENTS AND TRANSACTIONS SUMMARIES OF INVESTMENTS AND TRANSACTIONS 1ST OCTOBER, 2024 – 31ST DECEMBER, 2024

There was submitted Report No 104-2025 by the Executive Director of Corporate Services reviewing the investment activities of Tayside Pension Fund's five Fund Managers for the quarter to 31st December, 2024 and summarising the transactions of each Fund Manager and showing the market values of the Pension Fund.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (c) SECURITIES LENDING 6 MONTH ACTIVITY TO 31ST DECEMBER, 2024

There was submitted Report No 105-2025 by the Executive Director of Corporate Services presenting an update on Securities Lending activity for the period ended 31st December, 2024.

The Sub-Committee and Board:-

- (i) noted the content of the report.
- (d) QUARTERLY FUNDING UPDATE AS AT 31ST DECEMBER, 2024

There was submitted Report No 106-2025 by the Executive Director of Corporate Services reviewing the current funding level of the Fund as assessed by the Fund Actuary.

The Sub-Committee and Board:-

- (i) noted the report by the Fund Actuary.

XVI INVESTMENT STRATEGY IMPLEMENTATION UPDATE

A verbal update was given to the Sub-Committee and Board on the Investment Strategy Implementation Update by the Fund's Investment Consultant.

The Sub-Committee and Board:-

- (i) noted the content of the update.

XVII ANNUAL PERFORMANCE REVIEW TO 31ST DECEMBER, 2024

There was submitted Report No 107-2025 by the Executive Director of Corporate Services, considering the Isio report "Annual Review of Investment Performance 2024" which had been completed in February 2025.

The Sub-Committee and Board:-

- (i) noted the content of the Isio report (Appendix 1 to the report).

XVIII PRESENTATION

Joe Moroney and Maria Vanegas from Apollo gave a short presentation to the Sub-Committee and Board.

After Mr Moroney and Ms Vanegas had given their presentation and answered questions from members, the Chair thanked the presenters on behalf of members of the Sub-Committee and Board.

Willie SAWERS, Chair.

At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held remotely on 1st September, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

External Members for Articles I to IV

Mr John ANDERSON-MCGUINNESS, Parent Representative
Ms Jodi BARCLAY, Teacher Representative
Mr David GIBSON, Teacher Representative
Mrs Teresa LITTLE, Roman Catholic Church Representative
Miss Lilia MAIR, Pupil Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 23rd June, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PUPIL REPRESENTATION ON CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE

On a reference to Article II of the minute of meeting of this Committee of 23rd June, 2025 wherein it was noted that the City Wide Pupil Voice had nominated a replacement representative, there was submitted Agenda Note AN26-2025 reporting that Lilia Mair had been nominated for Session 2025/2026. The nominee had agreed to abide by the Code of Conduct in accordance with the Standards Commission's Guidance.

The Committee agreed to approve the appointment.

III SCOTTISH QUALIFICATIONS AUTHORITY (SQA) 2025 EXAM RESULTS

There was submitted Report No 244-2025 by the Executive Director of Children and Families Service providing an initial high-level summary of provisional, pre-appeal, Scottish Qualifications Authority (SQA) 2025 exam results, published 5th August, 2025.

The Committee agreed:-

- (i) to note the contents of the report; and
- (ii) to request that the Executive Director of Children and Families Service provide a further update report on the achievement and attainment of our young people in the Senior Phase in academic session 2024/2025 following the Insight (national benchmarking tool) update scheduled to take place late September 2025.

IV FOLLOW-UP SCHOOL LEAVER DESTINATIONS

There was submitted Report No 243-2025 by the Executive Director of Children and Families Service presenting the results of the Scottish Government's Summary Statistics for Follow Up Leaver Destinations, No.7: 2025 Edition, published 17th June 2025, in relation to Dundee's 2023/2024 school leavers' post-school destinations.

The Committee agreed:-

- (i) to note the contents of the report and,
- (ii) to request that the Executive Director of Children and Families Service provide a further update report on the achievement and attainment of our young people in the Senior Phase in academic session 2024/2025 following the Insight (national benchmarking tool) update scheduled to take place late September 2025.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held remotely on 1st September, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

The minute of meeting of this Committee of 23rd June, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II TENDER RESPONSE FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS

There was submitted Report No 236-2025 by the Executive Director of Neighbourhood Services detailing the tender received and seeking approval on acceptance thereon.

The Committee agreed:-

- (i) to approve the acceptance of the tender submitted by the contractors as set out in the report, with the total amount detailed in Appendix 1 to the report, following approval of the Sourcing Strategy. (Article II of the minute of meeting of the Neighbourhood Regeneration, Housing and Estate Management Committee of 20th January, 2025, Report 13-2025 refers).

III NON-CYCLICAL ROOF REPLACEMENTS 2025/2026

There was submitted Report No 233-2025 by the Executive Director of Neighbourhood Services detailing the increase in budget provision that was required for non-cyclical roof replacements and seeking approval of the tender received from Construction Services to undertake this workstream.

The Committee agreed:-

- (i) to approve the increase of the budget provision and the tender received by the contractor detailed in the report to undertake non-cyclical roof replacements within 2025/2026.

IV TENDERS RECEIVED BY CITY DEVELOPMENT FOR LINLATHEN PHASE 1 - PROPOSED ENERGY EFFICIENCY MEASURES

This item was withdrawn.

V TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 238-2025 by the Executive Director of City Development detailing a tender received and requesting a decision thereon.

- (i) ABBOTSFORD PLACE STEPS REPLACEMENT

The Committee agreed to accept the negotiated offer from Tayside Contracts in the sum of £175,769.97, together with allowances of £32,230.03, giving a total expenditure of £208,000.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 1st September, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Kevin KEENAN
Helen WRIGHT
Fraser MACPHERSON

Christina ROBERTS
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 18th August, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CHILDREN AND FAMILIES SERVICE'S SERVICE PLAN 2023/2027

There was submitted Report No 241-2025 by the Executive Director of Children and Families Service, providing the Committee with the second 6-month update on progress with the Children and Families Service Plan 2023/2027, as detailed in Appendix 1 to the report. The plan was approved by the Committee on 4th September 2023 (Report No 185-2023).

The Committee agreed to note the continued progress being made in respect of the Service Plan and requested the Executive Director of Children and Families Service to provide a further update in six months.

III ANNUAL PROCUREMENT REPORT AND COMMUNITY BENEFITS UPDATE 2024/2025

There was submitted Report No 224-2025 by the Executive Director of Corporate Services, notifying the Committee of the Annual Procurement Report for the Council, which provided a summary of the procurement activity undertaken in the year 2024/2025 and detailed the future planned procurement activity of the Corporate Procurement Team. The report also included an update on Community Wealth Building (incorporating Community Benefits) activity undertaken within the city throughout this reporting period.

The Committee agreed to note the information included in the report and that the Annual Procurement Report would now be published on the Council's website, as required by the Procurement Reform (Scotland) Act 2014.

IV PROCUREMENT OF A CONTRACT FOR MOBILE WORK SCHEDULING AND REPAIRS SOFTWARE

There was submitted Joint Report No 239-2025 by the Executive Directors of Neighbourhood Services and Corporate Services, seeking approval to enter into a contract for Mobile Working, Scheduling and Repairs software.

The Committee agreed:-

- (i) to approve the direct award of a 15 months contract to Total Mobile, following a negotiated procedure as outlined in paragraph 5.2 of the report; and
- (ii) to note that a further report would be brought back to Committee detailing the findings of an external review of information technology systems in Housing and Construction Services.

V SOURCING STRATEGY AND AWARD OF CONTRACT FOR AN ON LINE SCHOOL PAYMENT SYSTEM

There was submitted Report No 242-2025 by the Executive Director of Children and Families Service, presenting a summary of the sourcing strategy as outlined in Section 5 of the report and seeking approval to secure supply of an online school payments system.

The Committee agreed:-

- (i) approve the Sourcing Strategy as detailed in Section 5 of the report;
- (ii) to agree to the extension of contracts arranged by Tayside Procurement Consortium via mini competition under Scotland Excel's Online School Payments Framework 0520 (TPC Ref: TPC/CCS/22/02) with Parent Pay; and
- (iii) to approve the award of a 1-year contract extension, with the option to extend by two further years as outlined in paragraph 5.3 to the report.

Mark FLYNN, Convener.