

City Chambers
DUNDEE
DD1 3BY

12th April, 2024

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** which is to be held remotely on Monday, 22nd April, 2024 at 5.00 pm.

The meeting will be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundeeccity.gov.uk/live

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

1. Minute of Local Review Body dated 7th November, 2023, page 1.
2. Minute of Local Review Body dated 16th January, 2024, page 4.
3. Minute of Licensing Committee dated 1st February, 2024, page 7.
4. Minute of Scrutiny Committee dated 7th February, 2024, page 16.
5. Minute of Planning Committee dated 12th February, 2024, page 18.
6. Minute of Licensing Board dated 15th February, 2024, page 21.
7. Minute of City Council dated 19th February, 2024, page 23.
8. Minute of Climate, Environment and Biodiversity Committee dated 19th February, 2024, page 25.
9. Minute of Fair Work, Economic Growth and Infrastructure Committee dated 19th February, 2024, page 26.
10. Minute of City Governance Committee dated 19th February, 2024, page 30.
11. Minute of Licensing Committee dated 29th February, 2024, page 35.
12. Minute of City Governance Committee dated 29th February, 2024, page 44.
13. Minute of Children, Families and Communities Committee dated 4th March, 2024, page 64.
14. Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 4th March, 2024, page 66.
15. Minute of City Governance Committee dated 4th March, 2024, page 67.

16. Minute of Licensing Board dated 18th March, 2024, page 70.
17. Minute of Licensing Committee dated 28th March, 2024, page 72.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 7th November, 2023.

Present:-

Bailie Will DAWSON
 Bailie Christina ROBERTS
 Councillor Michael CRICHTON

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LOCAL PLANNING REVIEW LRB06/2023

PLANNING APPLICATION 22/00850/FULL – CONSTRUCTION OF NEW SINGLE STOREY DWELLING AND SEPARATE SINGLE GARAGE WITHIN GARDEN GROUND OF EXISTING PROPERTY - GARDEN GROUND AT, 31 YEWBANK AVENUE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN35-2023 giving details of a request for a review of planning permission for Construction of New Single Storey Dwelling and Separate Single Garage Within Garden Ground of Existing Property - Garden Ground at, 31 Yewbank Avenue, Broughty Ferry, Dundee.

Papers had been circulated and the Local Review Body had requested an accompanied site visit, which had taken place on 7th November, 2023.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision. The appeal statement did not include anything that the Appointed Officer would not have been aware of. The Legal Adviser considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

Thereafter, having considered all the information, having taken into account the provisions of the Development Plan, all material considerations, the findings of the site visit and all matters raised at the review, the Local Review Body considered that there were material considerations of sufficient weight to justify approval of the proposal and therefore reversed the Appointed Officer's decision and approved planning permission reference 22/00850/FULL subject to the undernoted conditions:-

1. Prior to any works on site details of the amended site access must be agreed and the access must be formed and constructed to Dundee City Council standards and specifications.

Reason: In the interests of vehicle and pedestrian safety.

2. The hard surface within the curtilage should be made of porous materials or provision should be made to direct run off water from the hard surface to a permeable or porous area or surface within the curtilage of the site.

Reason: To ensure that surface water from within the curtilage of the site does not drain to the adjacent adopted road.

3. The development hereby permitted shall be commenced within three years from the date of this permission.

Reason: To comply with Section 58 of the Town and Country Planning (Scotland) Act 1997 as amended.

4. Full details and the location of electric vehicle charging points shall be provided and approved in writing by the Council. Thereafter the electric vehicle charging points shall be installed in strict accordance with the details approved by this condition prior to the completion of the development hereby approved.

Reason: In the interests of sustainable travel measures.

5. Prior to the commencement of any works on site, a statement will be submitted to and agreed in writing by the Council demonstrating that a proportion of the carbon emissions reduction standard set by Scottish Building Standards will be met through the installation and operation of low and zero carbon generating in this approved development.

Reason: In the interests of sustainable development.

6. The total noise from all mechanical and electrical plant/services shall not exceed NR 35 during the night as measured 1 metre external to the facade of adjacent residential accommodation. For the avoidance of doubt night time shall be 2300 to 0700 hours.

Reason: In the interests of residential amenity.

7. Prior to the commencement of any works on site, a detailed surface water drainage/ SUDS design including drawings, calculations (Please provide exceedance flow route (overland flood route drawing) for exceedance of the 1:200 year storm event), full modelling, simulation results, design risk assessment, signed Dundee City Council Design Compliance and Independent Check Certification, evidence of compliance with the Simple Index Approach as described in section 26.7.1 of the CIRIA SUDS Manual (C753), and where appropriate SEPA comments shall be submitted to the Council for written approval. Thereafter, all works approved by virtue of this condition shall be carried out prior to the first occupation of the development hereby approved.

Reason: In the interests of flood protection.

8. Prior to the commencement of any works on site, details of measures proposed to manage surface water run-off during construction shall be submitted to the Council for written approval. Thereafter, all works approved by virtue of this condition shall be carried out prior to construction works commencing on any part of the development hereby approved.

Reason: In the interests of flood protection.

9. Prior to the commencement of any works on site, maintenance responsibilities along with a maintenance schedule for the surface water drainage system/SUDS features shall be submitted to the Council for written approval. Thereafter, all works approved by virtue of this condition shall be carried out in perpetuity.

Reason: In the interests of flood protection and visual amenity.

Informative

A Vehicular Access (VA) application (found via the following link on DCC website: <http://www.dundee.gov.uk/citydevelopment/vehicularaccess>) must be submitted to Dundee City Council as Roads Authority for work on the adjacent public road or footway and consent for this must be obtained prior to the commencement of any work on the public road or footway.

Bailie Roberts asked that her dissent be noted.

Will DAWSON, Chair.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 16th January, 2024.

Present:-

Bailie Will DAWSON
Bailie Christina ROBERTS
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Advisers were employees of the Planning Authority, they had not been involved in the determination of the case under review and were present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTE OF PREVIOUS MEETING

The minute of meeting of 5th December, 2023 was noted.

III LOCAL PLANNING REVIEW LRB08/2023

PLANNING APPLICATION 23/00033/FULL – APPLICATION UNDER SECTION 42 FOR THE REMOVAL CONDITIONS 1, 8 AND 11 OF PLANNING PERMISSION 22/00306/FULL - 484 PERTH ROAD, DUNDEE

There was submitted Agenda Note AN3-2024 giving details of a request for a review of a planning application under section 42 for the removal conditions 1, 8 and 11 of planning permission 22/00306/FULL - 484 Perth Road, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal. An accompanied site visit had taken place on 9th January, 2024, and Environmental Health Officers had provided further information regarding their views on the conditions under review and had provided information with regards to the ongoing monitoring of noise levels in respect of this site.

The Legal Adviser advised the Local Review Body that this application was a review of conditions 1, 8, and 11 only of the existing planning permission. Furthermore, the appeal statement did not include anything that the Appointed Officer would not have been aware of, therefore the Legal Adviser considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

It was noted that on 12th December, 2023 Condition 8 was discharged by Dundee City Council and there was therefore no case for the LRB to consider in respect of that condition.

Thereafter, having considered all the information, having taken into account the provisions of the Development Plan, all material considerations, the findings of the site visit and all matters raised at the review, the Local Review Body varied the decision of the Appointed Officer and determined as follows:

- (i) to remove condition 1 of planning permission 22/00306/FULL; and
- (ii) vary condition 11 of planning permission 22/00306/FULL to read:

11. The wedding dining use hereby approved in The Stables shall be restricted to no more than 30 taking place per year.

- (i) retain planning conditions 2, 3, 4, 5 ,6 ,7, 9 and 10 of Planning Permission 22/00306/FULL all as follows:-
2. The dining for weddings only use hereby approved in The Stables shall operate from 15:00 hours to 21:00 hours only.
 3. In respect of the dining for weddings only use hereby approved, there shall be no on site cooking in The Stables at any time.
 4. The total noise from the mechanical and electrical plant/services shall not exceed NR45, during daytime, and shall not exceed NR35 during night-time, as measured 1 metre external to the facade of adjacent residential property. Furthermore, it shall not exceed NR25 within any adjoining residential property. NR45 is applicable for the period 07:00 to 23:00 hours and NR35 and NR25 are applicable for 23:00 to 07:00 hours.
 5. At no time shall amplified music or vocals be provided/performed in The Stables. Music shall be so controlled as to be inaudible within any adjacent residential property.
 6. With regard to the external dining/serveries/seating areas: Use of these areas for weddings shall be restricted to the following hours: September to June - open 11:00 hours Monday to Saturday and 12:30 hours on Sundays: closing at 21:00 hours July and August - open 11:00 hours Monday to Saturday and 12:30 hours on Sundays: closing at 22:00 hours. At no time shall amplified music or vocals be provided/performed in any external dining/serveries/seating areas.
 7. The proposed change of use hereby approved shall only be used for dining for weddings only for up to 120 patrons and short-term holiday letting accommodation. For the avoidance of doubt, The Stables shall not be used as a function suite for the purposes of social gatherings, parties and celebrations other than dining for weddings.
 9. All servicing and deliveries, including loading, unloading or lay-up shall be between 08:00 to 18:00 hours Monday to Saturday and 10:00 to 16:00 hours Sunday. No deliveries shall take place outwith these times.
 10. The pizza oven in the outside servery hereby approved shall only be operated by employees of the hotel and used only for the purposes of serving guests staying in the hotel and ancillary accommodation.
 11. The wedding dining use hereby approved in The Stables shall be restricted to no more than 30 taking place per year.

Reason(s)

2. In order to protect surrounding residential amenity.
3. In order to protect surrounding residential amenity.
4. In order to protect surrounding residential amenity.
5. In order to protect residential amenity.
6. In order to protect surrounding residential amenity.
7. In order to protect the City Centre and district centres and surrounding residential amenity.
9. In order to protect surrounding residential amenity.

10. In order to protect surrounding residential amenity.

11. In order to protect surrounding residential amenity.

IV LOCAL PLANNING REVIEW LRB09/2023

PLANNING APPLICATION 23/00458/FULL – CHANGE OF USE OF 5 BEDROOM FLAT TO 5 PERSON HMO - 2/2, 10 GARLAND PLACE, BARRACK ROAD, DUNDEE.

There was submitted Agenda Note AN4-2024 giving details of a request for a review of planning permission for the change of use of five bedroom flat to five person HMO at 2/2, 10 Garland Place, Barrack Road, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision. The Legal Adviser considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

The Local Review Body considered the documentation submitted and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review upheld the determination of the Appointed Officer and refused Planning Application 23/00458/FULL for the following reason:

1. The proposed change of use of a tenement flat to a five-person House in Multiple Occupation is located outside the City Centre and accessed by a shared entrance. It would adversely impact on the amenity of neighbouring properties by virtue of the level of additional noise and disturbance generated by people accessing and exiting the shared entrance to the application property. The proposal has a lack of secure bike storage space and would also exacerbate existing parking problems within the surrounding area due to not providing any off-street parking facilities. The proposed development is contrary to the terms of Policy 16 (Houses in Multiple Occupation) of the Adopted Dundee Local Development Plan (2019). There are no material considerations of sufficient weight that would justify the approval of planning permission.

Will DAWSON, Chair.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 1st February, 2024.

Present:-

COUNCILLORS

Nadia EL-NAKLA
Stewart HUNTER

Roisin SMITH

George McIRVINE
Wendy SCULLIN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 11th January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LICENSING SUB-COMMITTEE – MINUTES OF MEETINGS

The minutes of meetings of the Licensing Sub-Committee held on 10th January, 2024 and 11th January, 2024 were submitted for information and noting purposes, copies of which are attached to this minute as Appendices I and II.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

ANIMAL BOARDING – NEW APPLICATION

No	Name	Address of Premises
1	Lynsey Crawford	MAXimum Dog Services, 6 Ballindean Crescent

PRIVATE HIRE DRIVER – NEW APPLICATION

No	Name
1	Shbuz Mia

PUBLIC ENTERTAINMENT - FULL APPLICATIONS

No	Name	Address of Premises
1	Moon Nails & Spa Ltd	52 Commercial Street
2	JD Sports Gyms Ltd	Wellgate Shopping Centre

PRIVATE HIRE OPERATOR – NEW APPLICATIONS

No	Name
1	Westend Taxis Dundee Ltd
2	John McGuckin
3	Dundee Cabs Ltd
4	Hill Clock84 Ltd

SECOND HAND DEALER - NEW APPLICATIONS

No	Name	Address of Premises
1	Harvey & Thompson Ltd	116 Seagate
2	Eastern Western Motor Group	Dunsinane Avenue

TAXI DRIVER - NEW APPLICATIONS

No	Name
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1	Farhad Sajid
2	Arif Ashraf
3	Andrew M Petrie
4	Ansaar Younis

(b) TAXI OPERATOR – REQUESTS FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted applications.

No	Name
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1	City Centre Cabs (Dundee) Ltd
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Reference was made to Article VI(d) of the minute of meeting of this Committee held on 7th December, 2023, wherein it was agreed that an extension be granted to 1st February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee noted that a vehicle had been placed on service and the request for extension withdrawn.

2	C J A Taxis Ltd
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Reference was made to Article VI(d) of the minute of meeting of this Committee held on 7th December, 2023, wherein it was agreed that an extension be granted to 1st February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee agreed to grant the request for a further extension to 29th February, 2024.

3	FMC Scotland Ltd
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Reference was made to Article VI(d) of the minute of meeting of this Committee held on 7th December, 2023, wherein it was agreed that an extension be granted to 1st February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee noted that a vehicle had been placed on service and the request for extension withdrawn.

4	Glass Bucket Ltd
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Reference was made to Article VI(d) of the minute of meeting of this Committee held on 7th December, 2023, wherein it was agreed that an extension be granted to 1st February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee agreed to grant the request for a further extension to 29th February, 2024.

5 Alastair G Myles

Reference was made to Article III(b) of the minute of meeting of this Committee held on 11th January, 2024, wherein it was agreed to defer consideration of the request to allow the applicant to provide an update on sourcing a vehicle. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant the request for a further extension to 29th February, 2024.

(c) TAXI DRIVER – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name
1	Gordon Reid

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

2 Jamie G Whyte

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

3 Mohammed Kolo

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(d) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATION

There was submitted the undernoted application.

No	Name
1	Akash Cabs Ltd

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the application, subject to a vehicle being tested.

IV HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION - NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Braeside Medical Ltd	Easylets Ltd	20a Thomson Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having

heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant, the Committee agreed to grant the application with the condition that works be completed within two months to the satisfaction of the Private Sector Services Manager and to recall the matter to the meeting of this Committee to be held on 28th March, 2024 for an update.

2 KMAC Oilfield Solutions Ltd Kenneth MacDonald 25 Larch Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the applicant, the Committee agreed to grant the application.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT-TERM LETS – NEW APPLICATION GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted application had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Thomas and Ryan Bruce	Chelsea Bruce	G/R 10 Marryat Street

(b) SHORT-TERM LETS – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Benny and Santhy Anto	Benny Anto	5 Eastwell Gardens

Reference was made to Article V(b) of the minute of meeting of this Committee held on 11th January, 2024, wherein it was agreed to defer consideration of the application to allow outstanding works to be completed. The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the applicant, the Committee agreed to grant the application subject to outstanding works being completed to the satisfaction of the Private Sector Services Manager and that the property was not let until these works had been completed. The Committee further agreed to recall this matter to the meeting of this Committee to be held on 28th March, 2024 for an update.

2 Aimer Property Ltd Clark Anderson Properties Ltd 9 Nelson Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from Building Standards. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager, the Principal Building Standards Surveyor and the applicant, the Committee agreed to grant the application subject to outstanding works being completed to the satisfaction of the Private Sector Services Manager, the attic space not being used, the property not being let until works had been completed and that the advert was amended to remove reference to the attic space with immediate effect.

3 James Thornton and Stacey Brown 36D Castle Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the applicant, the Committee agreed to grant the application and to recall the matter to the meeting of this Committee to be held on 25th April, 2024 to ensure outstanding works were completed.

4 Bharat Suvarna and Vandana Helen Wood 16F Trades Lane
Saraswat

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of representation had been received from the Private Sector Services Manager and that a letter of objection had been received from a member of the public. The Committee noted that the objector was not present. The Committee gave consideration to the content of the letter of representation and letter of objection. Thereafter, having heard from the Legal Officer, Private Sector Services Manager and the applicant, the Committee agreed to grant the application.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) PUBLIC ENTERTAINMENT – NEW APPLICATION – FULL

There was submitted the undernoted application.

No Name

1 Company B

Reference was made to Article XI(a) of the minute of meeting of this Committee held on 11th January, 2024, wherein it was agreed to defer consideration of the application to allow the applicant to attend. The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to defer consideration of the application to allow the applicant to change the name of the Company Secretary and to recall the application to the meeting of this Committee to be held on 29th February, 2024 for an update.

(b) TAXI DRIVER - NEW APPLICATION

There was submitted the undernoted application.

No Name

1 V K

The Committee noted that a letter of objection had been submitted by the Chief Constable. The Committee gave consideration to the content of the letter. Part of the representation referred to convictions which were spent in terms of the Rehabilitation of Offenders Act and, after hearing the Chief Constable's representative as to the age and nature of the spent convictions, the Committee agreed that they be considered since justice could not otherwise be done. Thereafter, having heard the representative of the Chief Constable, the Legal Officer and the applicant, the Committee agreed

that the application be granted subject to the applicant providing a medical certificate, Unique Tax Reference Number, SVQ Certificate, naming of the operator that they would be driving for and photo image for their badge and recall this matter to a meeting of this Committee after six months for an update on the operation on the licence.

(c) TAXI DRIVER - SUSPENSION HEARINGS

No Name

1 B G

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 11th January, 2024, wherein it was agreed that B G's Taxi Driver's Licence be suspended with immediate effect and that a hearing be held in relation to the alleged conduct of B G during the currency of their Taxi Driver's Licence. The Committee noted that B G was not present and agreed to hold the hearing in their absence. The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 29th February, 2024 to await the outcome of court proceedings and to continue the suspension of the Taxi Driver's Licence held by B G in the interim period with immediate effect.

2 L G

Reference was made to Article II(a) of the minute of meeting of the Licensing Sub-Committee held on 10th January, 2024, wherein it was agreed that L G's Taxi Driver's Licence be suspended with immediate effect and that a hearing be held in relation to the alleged conduct of L G during the currency of their Taxi Driver's Licence. The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and a representative for L G, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 25th April, 2024 to await the outcome of court proceedings and to continue the suspension of the Taxi Driver's Licence held by L G in the interim period with immediate effect.

(d) TAXI DRIVER – SUSPENSION HEARINGS AND RENEWALS

No Name

1 M I

Reference was made to Article III(g) of the notes of decisions of the meeting to consider Licensing Committee Business held on 18th August, 2023, wherein it was agreed to adjourn consideration of this matter to await the outcome of court proceedings and to continue the immediate suspension of the licence during the intervening period. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative for the Chief Constable and a representative for M I, the Committee agreed to adjourn consideration of this item to the meeting of this Committee to be held on 29th February, 2024 to await the outcome of court proceedings and to continue the suspension of the Taxi Driver's Licence held by M I in the interim period with immediate effect.

2 T N

Reference was made to Article III(g) of the notes of decisions of the meeting to consider Licensing Committee Business held on 18th August, 2023, wherein it was agreed to adjourn consideration of this matter to await the outcome of criminal proceeding and to continue the immediate suspension of the licence during the intervening period. The Committee noted that T N was not present and agreed to consider this matter in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter.

Thereafter, having heard from the Legal Officer and a representative for the Chief Constable, the Committee agreed to adjourn consideration of this item to the meeting of this Committee to be held on 29th February, 2024 to await the outcome of court proceedings and to continue the suspension of the Taxi Driver's Licence held by T N in the interim period with immediate effect.

(e) TAXI DRIVER – REQUEST FOR SUSPENSION HEARING

No	Name
1	A C

There was submitted a letter of information from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider A C's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 28th March, 2024.

(f) TAXI OPERATOR – REQUESTS FOR SUSPENSION HEARINGS

No	Name
1	C S

There was submitted a letter of information from the Fleet Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider C S's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 28th March, 2024.

2	A C
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There was submitted a report from the Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider A C's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 28th March, 2024.

3	Company D
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There was submitted a report from the Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company D's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 28th March, 2024.

4	Company S
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There was submitted a report from the Fleet Manager. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider Company S's fitness to hold a Taxi Operator's Licence be held at the meeting of the Licensing Sub-Committee to be held on 28th March, 2024.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 10th January, 2024.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of L G during the currency of their Taxi Driver Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by L G be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of LG to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

APPENDIX II

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 11th January, 2024.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of B G during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by B G be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of B G to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

At a MEETING of the **SCRUTINY COMMITTEE** held remotely on 7th February, 2024.

Present:-

Depute Lord Provost Kevin Cordell

BAILIES

Christina ROBERTS
Kevin KEENAN

Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Nadia EL-NAKLA

Lynne SHORT

Bailie Kevin KEENAN, Convener, in the Chair.

The minute of meeting of this Committee of 6th December, 2023 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II FIRE AND RESCUE QUARTERLY PERFORMANCE REPORT

There was submitted Report No 44-2024 by Area Commander Sharp, providing information regarding the performance of the Scottish Fire and Rescue Service against the priorities, outcomes and performance indicators detailed within the Local Fire and Rescue Plan for Dundee 2020/2023, to facilitate local scrutiny.

The Committee agreed to note, scrutinise and question the content of the report.

III DUNDEE POLICING AREA QUARTERLY POLICE REPORT

There was submitted Report No 45-2024 by Chief Superintendent Corrigan, providing information regarding the performance of Police Scotland against performance indicators that would facilitate local scrutiny.

The Committee agreed to note and scrutinise the operational report.

IV INTERNAL AUDIT PLAN UPDATE AND PROGRESS REPORT

There was submitted Report No 35-2024 by the Chief Internal Auditor, providing an update on the progress towards delivering the 2023/2024 Internal Audit Plan; the audits from previous years' plans that were not complete in June 2023; and information about the number of open internal audit recommendations. The report also provided an update about the revision of Global Internal Audit Standards and Public Sector Internal Audit Standards (PSIAS).

The Committee agreed:-

- (i) to note the progress with the Internal Audit Plan;
- (ii) to note the position regarding the publication of revised Global Internal Audit Standards;
- (iii) to note the position regarding the external quality assessment of the internal audit service; and

(iv) to note progress with the implementation of agreed internal audit recommendations.

V DUNDEE INTEGRATION JOINT BOARD INTERNAL AUDIT REPORT

There was submitted Report No 36-2024 by the Chief Internal Auditor, submitting for information only, the Dundee Integration Joint Board Internal Audit Report for Operational Planning.

The Committee agreed to note for, assurance purposes, the information contained within the report.

VI COUNCIL PLAN 2022/2027 - MID-YEAR PROGRESS REPORT 2023/2024

Reference was made to Article II of the minute of meeting of the City Governance Committee of 4th December, 2023, wherein it was agreed to submit the above report to this meeting of the Scrutiny Committee for further consideration.

There was submitted Report No 324-2023 by the Chief Executive, providing a mid-year update showing progress so far during 2023/2024, being Year 2 of the five-year plan.

The Committee agreed to note the progress being made as outlined in the report.

VII NEIGHBOURHOOD SERVICES SERVICE PLAN 2022/2027 - MID-YEAR PROGRESS REPORT 2023/2024

Reference was made to Article IV of the minute of meeting of the City Governance Committee of 22nd January, 2024, wherein it was agreed to submit the above report to this meeting of the Scrutiny Committee for further consideration.

There was submitted Report No 19-2024 by the Executive Director of Neighbourhood Services providing Committee with a mid-year update showing progress so far during 2023/2024 for the Neighbourhood Services Plan which was agreed by the Council in June 2023.

The Committee agreed to note the progress being made as outlined in the report.

Kevin KEENAN, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 12th February, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 15th January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Alexander declared an interest in the item of business at Article II(b) of this minute by virtue of being a member of NHS Tayside Board and took no part in the proceedings and withdrew from the meeting during its consideration.

II PLANNING APPLICATIONS

- (a) 23-00519-FULL – PURPOSE BUILT STUDENT ACCOMMODATION, 10 DOUGLAS STREET, DUNDEE – FOR GLENMORE STUDENT PROPERTY (DOUGLAS STREET) LTD

The Committee acceded to a request for a deputation to address the Committee relative to objections to the application, by Tristan Button, which was recommended for approval. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee also acceded to a request for a deputation to address the Committee in support of the application by Paul Scott of Scott Hobbs Planning and Andrew Whiteley of Glenmore Student Property (Douglas Street) Ltd. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development.

- (b) 23-00617-PPPM – PROPOSED RESIDENTIAL DEVELOPMENT, LAND TO THE SOUTH OF WEST GREEN PARK AND EAST OF DYKES OF GREY ROAD, DUNDEE – FOR NHS TAYSIDE

The Committee acceded to requests for deputations to address the Committee relative to objections to the application, by Fionn Stevenson and Eddie Egan, which was recommended for approval. After the

deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee also acceded to a request for a deputation to address the Committee in support of the application by Adam McConaghy of Icen Projects and Rory Ballantyne of Ballantynes Surveyors and Estate Agents. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Bailie Roberts, moved approval of the application, subject to the conditions recommended by the Head of Planning and Economic Development.

As an amendment, Councillor Flynn, seconded by Councillor Anderson, moved refusal of the application, on the grounds that the applicant has not provided a Statement of Community Benefit, the proposal therefore fails to explain the proposal's contribution to local housing requirements, local infrastructure and residential amenity contrary to Policy 16b of National Planning Framework 4, the proposal fails to consider the need for affordable homes and does not propose any form of affordable housing, the proposal therefore fails to demonstrate compliance with Policy 16e of National Planning Framework 4 and there are no material considerations of sufficient weight to justify approval of the application.

On a division, there voted for the motion - the Convener, Lord Provost Campbell, Bailies Roberts and Sawers and Councillors Lynn, Coleman and Crichton (7); and for the amendment – Depute Lord Provost Cordell, Bailies Keenan, Wright, Macpherson and Scott and Councillors Anderson, Flynn, Hunter, Rome, Tolland, Cruickshank, Finnegan, McHugh, Scullin and Duncan (15) - Councillor Alexander taking no part in the proceedings due to a declaration of interest in this item of business - whereupon the amendment was declared carried and the application was refused.

III PLANNING APPEAL DECISION – PLANNING APPLICATION 23-00204-FULL - 26 THORTER ROW

There was submitted Agenda Note AN5-2024 advising that planning application 23/00204/FULL sought planning permission to change the use of a flat into a short-term let. The application was refused by the Planning Committee at its meeting on 14th August, 2023 for the following reason:

The application is contrary to Policy 30(e) of National Planning Framework 4 as the proposed short-term let would have an unacceptable impact on the amenity of the area and would result in the loss of residential accommodation where such loss is not outweighed by demonstrable economic benefits. There are no material considerations of sufficient weight to justify approval of the application.

Planning appeal reference PPA-180-2071 was submitted and the Reporter appointed by Scottish Ministers issued a decision on 10th January, 2024. The Reporter's decision was to **DISMISS the appeal and REFUSE** planning permission.

The full appeal decision could be accessed via:

<https://idoxwam.dundee.gov.uk/idoxpa-web/applicationDetails.do?keyVal=RSLAQEGCIZZ00&activeTab=summary>.

The determining issues in the appeal were the effects of the development on residential amenity, safety and security.

The Reporter considered that the proposal would give rise to unacceptable effects on the amenity and sense of security of neighbouring properties in a shared stairwell that was not overly spacious, particularly the other property sharing the first floor, and to some extent, residents sharing the communal courtyard. This was found to be contrary to NPF4 policy 30(e)(i).

In reaching that conclusion the Reporter noted that the comings and goings of groups of up to 6 unrelated individuals would, when compared to occupation of the current flat by a couple or 2 unrelated individuals, create some disturbance for neighbouring residents. Similarly, the existing sense of security and privacy in the communal courtyard could feel compromised by the use of it by those unknown to the existing residents.

When considering the loss of residential accommodation, the Reporter did not find that there was currently a proliferation of short-term lets in this area, nor is there any evidence that this was having an adverse effect on the supply of housing at present.

The Reporter noted that allowing a short-term let at the appeal site could set a precedent for other short-term lets that were similarly located which could lead to further loss of residential properties and a change in the character of the area. While the proposed use would be used by visitors to the City who may use facilities and businesses during their stay, the Reporter concluded that economic benefits from this small scale proposal were likely to be negligible and not of a demonstrable benefit. These points were found to be contrary to NPF policy 30e(ii).

Although Local Development Plan 2019 Policy 8: Tourism Accommodation was not a reason for refusal the Reporter did consider the proposal under this policy. That policy restricts new tourism accommodation to the City Centre or Central Broughty Ferry areas only with exceptions for small scale B&B and guesthouse accommodation. The Reporter noted that these exceptions were facilities where the property or business owner was present on the site providing services to guests, rather than self-catering facilities such as the proposed use. Therefore, the proposed use was not classed as an exception to the policy and is not in line with Local Development Plan 2019 Policy 8.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 15th February, 2024.

Present:-

Bailie Christina ROBERTS

COUNCILLORS

Heather ANDERSON

Stewart HUNTER
Roisin SMITH

Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 18th January, 2024 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	Marks & Spencer Units 4 & 5 Gallacher Retail Park 42 East Dock Street Dundee	Marks & Spencer plc

The Board, having heard from an agent on behalf of the applicant and the Board's Legal Adviser, agreed to grant the above application.

2	Retail Unit 6 South Victoria Dock Road Dundee	Stephen E Thompson
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This application was deferred.

(b) VARIATIONS (MAJOR)

3	News Food & Wine Plus 105 Turnberry Avenue Dundee	Sumaira Asif
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This application was deferred.

II PERSONAL LICENCE – REVIEW HEARING

(i) JAMES BYRNE

This item was withdrawn due the licence holder having surrendered their licence.

III PREMISES LICENCE – REQUEST FOR REVIEW

In accordance with Schedule 3, paragraph 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by the 1st October each year. The Licensing Office by law, have to send a reminder letter out before the annual fee is due. This letter was sent out to the registered address of the premises or their legal agent during August 2023. If people had failed to pay by the 1st October, 2023, then a second letter reminding them to pay immediately was sent out, a third letter was sent in November 2023. During the month of December 2023 and January 2024, LSOs contacted premises who had still failed to pay.

The Board agreed to hold Premises Licence Review Hearings in respect of the undernoted premises:-

- (i) Keillors China Shop, 64 Seagate
- (ii) Koyla Indian Restaurant, 42 Dock Street
- (iii) The Landmark Hotel and Leisure Club, Kingsway West
- (iv) Training Restaurant, Dundee and Angus College, Old Glamis Road, Dundee

Stewart HUNTER, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held remotely on 19th February, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of Local Review Body dated 5th December, 2023.

Minute of Licensing Committee dated 7th December, 2023.

Minute of Planning Committee dated 11th December, 2023.

Minute of City Council dated 8th January, 2024.

Minute of Fair Work, Economic Growth and Infrastructure Committee dated 8th January, 2024.

Minute of City Governance Committee dated 8th January, 2024.

Minute of Licensing Committee dated 11th January, 2024.

Minute of Planning Committee dated 15th January, 2024.

Minute of Licensing Board dated 18th January, 2024.

Minute of Children, Families and Communities Committee dated 22nd January, 2024.

Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 22nd January, 2024.

Minute of City Governance Committee dated 22nd January, 2024.

III GENERAL BUSINESS

(a) VACANCIES – OUTSIDE BODIES

(i) TACTRAN

It was reported that Councillor Rome had intimated his resignation from the above position.

The Council agreed that the vacancy be filled by Councillor Tolland.

(b) FIFTH STATUTORY REVIEW OF POLLING PLACES AND POLLING DISTRICTS

There was submitted Report No 47-2024 by the Head of Democratic and Legal Services outlining proposals for polling places and polling districts in terms of the Electoral Administration Act 2006.

The Council agreed that the changes outlined in Section 5 be adopted in the timescales indicated.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CLIMATE, ENVIRONMENT AND BIODIVERSITY COMMITTEE** held remotely on 19th February 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

The minute of meeting of this Committee of 20th November, 2023 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Bailie Dawson declared an interest in the item of business at Article II by virtue of his membership of Dundee Repertory Theatre Board and took no part in the proceedings and withdrew from the meeting during its consideration.

II DUNDEE CLIMATE FUND – DELIVERING COMMUNITY CHOICES THROUGH PARTICIPATORY BUDGETING

Reference was made to Article XV of the minute of meeting of the Policy and Resources Committee of 27th June, 2022 wherein it was agreed to approve the Participatory Budget.

There was submitted Report No 48-2024 by the Executive Director of City Development providing an update on progress of the Dundee Climate Fund, the first Scottish Local Authority led green Participatory Budget.

The Committee agreed to note and endorse the Dundee Climate Fund update as set out in the report.

Heather ANDERSON, Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held remotely on 19th February, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 8th January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CONTRACT FOR THE TREATMENT OF MIXED GLASS

There was submitted Agenda Note AN7-2024 advising that following the expiration of the existing contract for the treatment of mixed glass, it had been necessary to undertake a procurement exercise to secure a contractor to accept this material from April 2024.

The invitation to service this tender was issued via the Scotland Excel Dynamic Purchasing System (DPS) Relating To The Treatment And Disposal Of Recyclable And Residual Waste (27-17): Lot 3 Treatment of Glass (separate and/or mixed).

Following the tender closing date evaluations were completed in January 2024. The bids were evaluated on service requirements, contract administration and pricing the rebate per tonne which included the haulage costs from Baldovie transfer station, Forties Road, Dundee, DD4 0NS.

Three bids were received, and following the subsequent evaluation of the bids, the table below demonstrated that Sibelco Green Solutions UK Ltd had the highest ranking for cost and quality.

Bidder	Rebate per tonne	Haulage cost per tonne	Actual rebate provided to the council per tonne	Quality Ranking	Overall Price / Quality Ranking
Enva Scotland Ltd, Linwood	£70.00	£35.00	£35.00	1	3
Sibelco Green Solutions UK Ltd, Cheshire	£67.70	£9.70	£58.00	2	1
MKD32 Chester Ltd,	£76.00	No charge	£76.00	3	2

The Committee agreed:-

- (i) that the contract be awarded to Sibelco Green Solutions UK Ltd;
- (ii) to note that the glass would be reprocessed at Newhouse, North Lanarkshire;
- (iii) to note that the contract would commence on 1st April, 2024 and would endure for two years until 31st March, 2026 and that the Council may at its sole discretion extend the contract by one or more further periods of up to 1 year (up to a maximum of 2 x further 1 year periods); and
- (iv) to note that the total value of the contract for the duration of the two year specified period was anticipated to result in an income of approximately £234,000.

III ENVIRONMENTAL IMPROVEMENT WORKS 2023/2024

There was submitted Report No 39-2024 by the Executive Director of Neighbourhood Services, seeking approval for further environmental improvements as part of the 2023/2024 programme.

The Committee agreed to approve the projects below:-

Project Reference and Project Description	Contractor	Amount	Fees	Total Amount
Project No. C230025 Improvement to Park Signage (Dawson/ Riverside/Caird Park)	Prime Signs Ltd Neighbourhood Services: Environment	£7101.89	£710.19	£7,812.08
Project No. C230026 Camperdown General Improvements (Camperdown Development Plan) Phase 4	Scot Play and Sports Ltd Prime Signs Ltd Neighbourhood Services: Environment	£30,660.15	£3,066.02	£33,726.17

IV VARIATION OF WAITING RESTRICTIONS 2024

There was submitted Report No 32-2024 by the Executive Director of City Development, detailing proposed Traffic Regulation Order variations utilising the powers of the Road Traffic Regulation Act 1984. The variations proposed in the report were promoted to improve road safety and environmental amenity.

The Committee agreed to approve the preparation of a Traffic Regulation Variation Order to affect changes to the waiting restrictions in the relevant Traffic Regulation Orders for Dundee.

V ELECTRIC VEHICLE CHARGING INFRASTRUCTURE OPERATION AND MAINTENANCE PROCUREMENT SOURCING STRATEGY

There was submitted Report No 42-2024 by the Executive Director of City Development, presenting a sourcing strategy for the tender process for the operation, maintenance, and improvement of the Council's electric vehicle charging infrastructure, and seeking approval to commence a compliant tender process, leading to the award of a contract for 10 years, with a plus 5, plus 5 option to extend, totalling 20 years.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in the report; and
- (ii) to note that the tender submissions received would be brought back to Committee for approval in due course.

VI HOME TO SCHOOL TRANSPORT PROCUREMENT SOURCING STRATEGY

There was submitted Report No 46-2024 by the Executive Director of City Development, presenting a sourcing strategy for the tender process for the provision of specialist school transport provided for young people identified by the Children and Families Service as meeting the eligibility criteria for free home to school transport as described in the Council's Home to School Transport Policy. The proposed contract term was 3 years with an option to extend annually thereafter for a further 3 years.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in the report;
- (ii) to delegate authority to the Head of Sustainable Transport and Roads to finalise the procurement strategy and award a contract to the successful bidders, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015; and
- (iii) to delegate authority to the Head of Sustainable Transport and Roads to vary the quantity of work ordered from contracted suppliers as required to facilitate variations in annual service demand.

VII SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 43-2024 by the Executive Director of City Development, presenting sourcing strategies and seeking approval to commence with the procurement exercise in respect of each project.

The Committee agreed to approve the commencement of a procurement exercise in respect of the projects described in the report, based on the sourcing strategy detailed in Appendix I of the report.

VIII TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 31-2024 by the Executive Director of City Development, detailing tenders received and requesting decisions thereon.

- (a) TURRIFF HOUSE – UPGRADE KITCHEN VENTILATION

The Committee agreed to offer from Scan Building Services Ltd in the sum of £72,720.97, together with allowances of £19,000, giving a total expenditure of £91,720.97.

(b) OLYMPIA – SERVICE AND MAINTENANCE OF COMBINED HEAT AND POWER UNIT

The Committee agreed to accept the offer from Centrica in the sum of £52,526.91, together with allowances of £5,000, giving a total expenditure of £57,526.91.

(c) LOCHEE HIGH STREET ENVIRONMENTAL IMPROVEMENTS

The Committee agreed to accept the offer from Tayside Contracts in the sum of £81,818.97, together with allowances of £138,181.03, giving a total expenditure of £220,000.

(d) MOT SIDE BUILDING DEMOLITION

The Committee agreed to accept the tender with the highest ranking for cost and quality from Gowrie Contracts Ltd in the sum of £13,166, together with allowances of £11,500, giving a total expenditure of £24,666.

(e) PLAY EQUIPMENT INSTALLATION CITY WIDE PHASE 3

The Committee agreed to accept the tender with the highest ranking score for cost and quality from Dundee Plant in the sum of £69,088.69, together with allowances of £20,911.31, giving a total expenditure of £90,000.

(f) CASTLE GREEN PLAY EQUIPMENT INSTALLATION

The Committee agreed to accept the tender with the highest ranking for cost and quality from Jupiter Play Leisure in the sum of £193,394.70, together with allowances of £26,605.30, giving a total expenditure of £220,000.

(g) BROUGHTY FERRY – MONIFIETH ACTIVE TRAVEL – A930 JUNCTION IMPROVEMENTS AND PUFFIN CROSSINGS

The Committee agreed to accept the tender from Tayside Contracts in the sum of £400,267.19, together with allowances of £151,818, giving a total expenditure of £552,085.19.

(h) GREEN TRANSPORT HUB AND SPOKES – ENABLING WORKS

The Committee agreed to accept the offer from McLaughlin and Harvey Construction Ltd in the sum of £3,963,420, together with allowances of £600,000, giving a total expenditure of £4,563,420.

(i) BROUGHTY FERRY FLOOD PROTECTION – HARBOUR IMPROVEMENTS

The Committee agreed to accept the offer from Tayside Contracts in the sum of £54,600, together with allowances of £5,400, giving a total expenditure of £60,000.

(j) PRINCES STREET – VOID INFILL

The Committee agreed to accept the offer from Tayside Contracts in the sum of £26,696.78, together with allowances of £12,803.22, giving a total expenditure of £39,500.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 19th February, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy McHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor John ALEXANDER, Convener, in the Chair.

Bailie Willie Sawers, Depute Convener, in the Chair for the item of business at Article X.

The minute of meeting of this Committee of 22nd January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Alexander declared an interest in the item of business at Article X of this minute by virtue of being a member of the NHS Tayside Charitable Foundation and withdrew from the meeting during its consideration and took no part in the proceedings.

II COUNCIL HOUSING CRISIS

This item was placed on the agenda at the request of Bailie Keenan who asked the Committee to agree, in light of the current crisis affecting Council Housing in Dundee, that Officers should be asked to report, with recommendations, to the appropriate Committee(s) as soon as possible regarding:-

- The forecast implications for Dundee City Council of the Scottish Government's proposals for the Affordable Housing Supply Programme in 2024/2025 and future years, including the impact on grants for the Council to build new homes.
- The current and forecast implications for Dundee City Council of the Land and Buildings Transaction Tax and Additional Dwelling Supplement (Article II of the Minute of Meeting of the Neighbourhood Services Committee – 26th September, 2022 refers).
- The current and forecast levels of Dundee City Council housing voids and the action being taken to reduce these levels.
- The potential use of uncommitted balances to purchase homes on the open market and/or build new homes to reduce Dundee City Council's housing waiting list.

The Committee agreed accordingly.

III ACTS OF KINDNESS

This item was placed on the agenda at the request of Councillor McHugh who asked the Committee to acknowledge and celebrate acts of kindness across Dundee communities.

The Committee agreed accordingly.

IV JOINT INSPECTION OF ADULT SUPPORT AND PROTECTION IN THE DUNDEE PARTNERSHIP - FINDINGS AND IMPROVEMENT PLANS

There was submitted Report No 59-2024 by the Independent Convener of Dundee Adult Support and Protection Committee, informing of the findings of the Joint Inspection of Adult Support and Protection in the Dundee Partnership, published by the Care Inspectorate on 19th December, 2023, and outlining the improvement plans arising from these findings.

The Committee agreed:-

- (i) to note the content of the inspection report published by the Care Inspectorate as detailed in Appendix 1 of the report;
- (ii) to note the summary of inspection findings, including areas of strength and areas for improvement as detailed in Section 4.5 of the report;
- (iii) to note the multi-agency approach to improvement planning that had been progressed since receipt of inspection findings and the improvement plan approved by the Dundee Chief Officers Group and submitted to the Care Inspectorate on 7th February, 2024 as detailed in Section 4.6 and Appendix 3 of the report; and
- (iv) to request that a further update on implementation and impact of improvement plans was provided to the City Governance Committee in line with the schedule of reporting between the Adult Support and Protection Committee and Chief Officers Group as detailed in Section 4.6.3 of the report.

V CAPITAL EXPENDITURE MONITORING 2023/2024

There was submitted Report No 38-2024 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2023/2028.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2023/2028.

VI REVENUE MONITORING 2023/2024

There was submitted Report No 25-2024 by the Executive Director of Corporate Services, providing an analysis of the 2023/2024 projected revenue outturn as at 30th November, 2023 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 30th November, 2023, the General Fund was projecting an overall overspend of £1.849m against the adjusted 2023/2024 Revenue Budget and the impact this had had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £13.265m as detailed in second column of Appendix A of the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 30th November, 2023, the Housing Revenue Account (HRA) was projecting an overspend of £2.298m against the adjusted HRA 2023/2024 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;

- (iv) to note the position on ring-fenced grants expenditure as outlined in Appendix B of the report;
- (v) to note that the Chief Executive, in consultation with Executive Directors, would continue to take appropriate steps to manage current and recurring revenue expenditure, including reviewing all vacancies within the Council, reduce discretionary expenditure where possible and limit any new recurring commitments. Executive Directors would work with Corporate Finance to develop recovery plans to identify options to reduce the projected in year overspend;
- (vi) to note the key strategic, operational and financial risks being faced by the Council outlined in Appendix C of the report; and
- (vii) to note the current position in relation to Leisure and Culture Dundee (LACD), as set out in Section 7.3 of the report.

VII CAPITAL PLAN 2024/2029

Reference was made to Article VIII of the minute of meeting of the Policy and Resources Committee held on 21st November, 2022 wherein the changes to the 2023/2028 Capital Plan were agreed.

There was submitted Report No 18-2024 by the Executive Director of Corporate Services on proposed changes to the 2023/2028 Capital Plan to prioritise projects within the available resources and to recommend the allocations for 2028/2029.

The Committee agreed:-

- (i) to note the impact of the current financial environment on the Capital Plan 2023/2028;
- (ii) to the revised Capital Plan for 2024/2029, as detailed in Appendix A of the report; and
- (iii) to note the risks outlined in Appendix B of the Report and that a further report on the Capital Plan would be presented to this Committee should there be any material change in circumstances.

VIII TREASURY MANAGEMENT ACTIVITY 2023/2024 (MID YEAR REVIEW)

There was submitted Report No 21-2024 by the Executive Director of Corporate Services, reviewing the Treasury Management activities for the period 1st April to 30th September, 2023.

The Committee agreed to note the information contained as detailed in the report.

IX ACCOUNTS COMMISSION'S FINDINGS ON BEST VALUE IN DUNDEE CITY COUNCIL

There was submitted Report No 37-2024 by the Chief Executive, advising of the Accounts Commission's findings following the Controller of Audit's Statutory Report on Best Value in Dundee City Council.

The Committee agreed:-

- (i) to consider the Accounts Commission's findings into the Controller of Audit's Statutory Report on Best Value in Dundee City Council, as detailed in Appendix 1 of the report; and
- (ii) to note that officers would advise the Commission of the steps that the Council had agreed to take in response to the findings and would publish the required notice.

X LEISURE & CULTURE DUNDEE – PERFORMANCE AND IMPACT REPORT FOR 2022/2023

There was submitted Joint Report No 51-2024 by the Chief Executive and Managing Director of Leisure & Culture Dundee providing the Annual Report for financial year 2022/2023 setting out financial and performance information on Leisure & Culture Dundee to meet the guidance on Following the Public Pound.

The Committee agreed:-

- (i) to note the attendance performance across the range of services undertaken by Leisure & Culture Dundee as detailed in Section 5 and in more detail in Appendix 1 of the report;
- (ii) that, given the decline in the use of the City's leisure facilities and taking into account the NHS Tayside Director of Public Health Annual Report 2023 that the Chief Executive as Chair of the Dundee Partnership be remitted to engage with the NHS Tayside Charitable Foundation in the hope that they could release some of their funds for social prescribing; and
- (iii) to note that greater use of the City's health and sports facilities would likely have a longer-term beneficial effect on the health and wellbeing of citizens, thereby reducing the demand for acute care and keeping people healthier for much longer.

XI ANTI-SOCIAL BEHAVIOUR – OCTOBER TO DECEMBER 2023

There was submitted Report No 33-2024 by the Executive Director of Neighbourhood Services providing an overview on the reporting figures to the Neighbourhood Services – Anti-Social Behaviour (ASB) Team for the period 1st October, 2023 to 31st December, 2023.

The Committee agreed to note the content of the report.

XII IT ASSET MANAGEMENT PLAN

There was submitted Report No 10-2024 by the Executive Director of Corporate Services requesting approval of the IT Asset Management Plan for 2024/2029.

The Committee agreed to approve the IT Asset Management Plan.

XIII CLOUD COMPUTING MIGRATION

There was submitted Report No 41-2024 by the Executive Director of Corporate Services, requesting approval for the migration of applications, desktops, and IT services to cloud computing.

The Committee agreed:-

- (i) to the purchase of cloud computing;
- (ii) to approve the procurement exercise in respect of the project described, based on the sourcing strategy, summarised in the report; and
- (iii) to delegate authority to the Executive Director of Corporate Services to direct award this to Amazon Web Services accredited partner Cloudbridge, through the Crown Commercial Services Framework, carried out in compliance with the Public Contracts (Scotland) Regulations of 2015.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 14 of Part I of Schedule 7A of the Act.

XIV INTERNAL AUDIT REPORTS

There was submitted Report No 34-2024 by the Chief Internal Auditor, providing a summary of the Internal Audit Reports finalised since the last meeting of the Scrutiny Committee.

The Committee agreed to note the information contained within the report.

John ALEXANDER, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 29th February, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER
Roisin SMITH

George McIRVINE

Wendy SCULLIN
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 1st February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Smith declared an interest in relation to the item of business at Article III(d) of this minute by virtue of the applicant being known to her in a personal capacity and took no part in the proceeding and withdrew from the meeting during its consideration.

II LICENSING SUB-COMMITTEE – MINUTE OF MEETING

The minute of meeting of the Licensing Sub-Committee held on 11th January, 2024 was submitted and noted, a copy of which is attached to this minute as Appendix I.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

LATE HOURS CATERING – VARIATION APPLICATIONS

No	Name	Address of Premises
1	WM Morrison Supermarkets Ltd	Morrisons Petrol Filling Station
2	WM Morrison Supermarkets Ltd	Morrisons Store

PUBLIC ENTERTAINMENT – NEW APPLICATION

No	Name	Address of Premises
1	Perfect Nails 18 Ltd	18 Union Street

PRIVATE HIRE DRIVER – NEW APPLICATION

No	Name
1	Robert Millar

PRIVATE HIRE OPERATOR - NEW APPLICATIONS**No Name**

- 1 James Crerar
- 2 Atta UR Rahman

STREET TRADER - NEW APPLICATION**No Name**

- 1 Martin Stuart

TAXI DRIVER - NEW APPLICATIONS**No Name**

- 1 Abdulhakim M Alzarouk
- 2 Usman Ahmed

WINDOW CLEANER - NEW APPLICATION**No Name**

- 1 Darren McDonnell

(b) PUBLIC ENTERTAINMENT – ADDITIONAL CONDITION

It was reported that Neighbourhood Services had received a number of complaints over recent years concerning fly posting associated with events at licensed premises. Consideration was being given to attaching conditions to licences seeking to deal with this practice, in relation to Public Entertainment Licences, the Committee agreed to attach the following condition to Public Entertainment Licences:-

“The licence holder shall take all reasonable steps to ensure that flyposting does not take place to advertise events occurring on the premises. The licence holder shall ensure that all contracts/hiring agreements in regard to the use of the premises for entertainment purposes contain a requirement that the performers will not engage in, or authorise, any other company or person to engage in flyposting to advertise their performances. For the purposes of this condition, ‘flyposting’ means the display of advertising material on buildings and street furniture without the consent of the owner.”

(c) PRIVATE HIRE OPERATOR – NEW APPLICATION

There was submitted the undernoted application.

No Name

- 1 Majid Majri

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn consideration of the application to the meeting of this Committee to be held on 28th March, 2024.

(d) TAXI OPERATOR – REQUESTS FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted applications.

No Name

1 CJA Taxis Ltd

Reference was made to Article III(b) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed that an extension be granted to 29th February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant the Committee noted that a vehicle had now been placed on service.

2 Glass Bucket Ltd

Reference was made to Article III(b) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed that an extension be granted to 29th February, 2024. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee noted the applicant had sourced a vehicle and agreed to grant an extension until the vehicle had been tested.

3 Alistair Myles

Reference was made to Article III(b) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed to adjourn consideration of this item to allow the applicant to provide an update on sourcing a vehicle. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant a final request for an extension to 28th March, 2024.

5 Ramsay Lambert

Reference was made to Article VI(d) of the minute of meeting of this Committee held on 7th December, 2023, wherein it was agreed to grant the request until 29th February, 2024. The Committee noted that the applicant was not present and agreed to consider the matter in their absence. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer, the Committee agreed that the request be refused.

(e) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

No Name

1 Habib Cabs Ltd

The Committee gave consideration to the application. The Committee noted that written submission had been received from the applicant. The Committee gave consideration to the written submission. Thereafter, having heard from the Legal Officer and a representative for the applicant, the Committee agreed to grant the application subject to a vehicle being tested.

2 Tay River Taxis Ltd

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the application subject to a vehicle being tested.

IV HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION – APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	GMAC Property Ltd	Sandstone UK Property Management Solutions Ltd	1st Floor, 12 Cleghorn Street
2	Peter & Kim Herd	Sandstone UK Property Management Solutions Ltd	3/2, 9 Baxter Park Terrace
3	City Life Ventures Ltd	Property opportunity Ltd (Trading as Propop)	1/1, 246 Perth Road

(b) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	City Life Ventures Ltd	Sandstone UK Property Management Ltd	5/1, 45 Commercial Street

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant, the Committee agreed to grant the application subject to outstanding works being completed within two months and to recall this matter to the meeting of this Committee to be held on 25th April, 2024 for an update on the position.

2	Gavin Smyth	Sandstone UK Property Management Ltd	37 Pleasance Court
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The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant, the Committee agreed to grant the application subject to the licence not taking effect until a completion certificate had been received to the satisfaction of the Private Sector Services Manager.

3	YS1 Rentals	Rockford Properties Ltd	9 Springfield
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The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant the Committee agreed to grant the application.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT-TERM LETS – NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Dawn & John Shand	John Shand	13a Castle Terrace
2	Helen Wood	Helen Wood	2D Larch Street
3	GCM Burns Services		Westwood Cottage, 14 North Rd

4 Helen Short-Term Lettings Ltd Helen Wood 1 Seafield Close

(b) SHORT-TERM LETS – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Diane Knight	Clark Anderson Properties Ltd	1 Church Court, 8 Home Street

The Committee noted that a letter of objection and a written submission had been received from a member of the public. The Committee gave consideration to the content of the letter of objection and the written submission. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the agent for the applicant, the Committee agreed to grant the application.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

VI CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI OPERATOR – REQUESTS FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the undernoted application.

1 F S

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn consideration of the request to the meeting of this Committee to be held on 28th March, 2024, to allow the applicant to provide further information regarding the purchase of a vehicle. The Committee further agreed that if the applicant was not in attendance that the matter may be considered in their absence.

VII CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) PUBLIC ENTERTAINMENT - NEW APPLICATION - FULL

There was submitted the undernoted application.

No	Name
1	Company B

Reference was made to Article VI(a) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed to adjourn consideration of the application to allow the applicant to attend and for the Company Secretary to be replaced. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the representative of the Chief Constable and the applicant, the Committee agreed to grant the application until 31st May, 2024, subject to a satisfactory inspection by Environmental Health and with the condition that H M had no direct involvement with the business.

(b) PUBLIC ENTERTAINMENT – RENEWAL APPLICATION - FULL

There was submitted the undernoted application.

1 Company S

There was submitted a letter of objection from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the representative of the Chief Constable and the applicant, the Committee agreed that the application be refused.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARING

No Name

1 B G

Reference was made to Article VI(b) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed to adjourn consideration of the hearing to await the outcome of court proceedings and to continue the immediate suspension in the interim period with immediate effect. The Committee noted that B G was not present and agreed to hold the hearing in their absence. The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 28th March, 2024 to await the outcome of court proceedings and to continue the suspension in the interim period with immediate effect.

2 P T

The Committee noted that P T was not present and agreed to consider this matter in their absence. The Committee noted that the Taxi Driver's Licence held by P T had been suspended with immediate effect on 24th January, 2024 as he did not currently meet Group 2 Standards in accordance with DVLA guidance. Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 28th March, 2024 and to continue the suspension with immediate effect.

3 A R

The Committee noted that A R was not present and agreed to consider this matter in their absence. The Committee noted that the Taxi Driver's Licence held by A R had been suspended with immediate effect on 8th February, 2024 as he did not currently meet Group 2 Standards in accordance with DVLA guidance. Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 25th April, 2024 and to continue the suspension with immediate effect.

(d) TAXI DRIVER'S - SUSPENSION HEARINGS AND RENEWAL APPLICATIONS

No Name

1 M I

Reference was made to Article VI(d) of the minute of meeting of this Committee held on 1st February, 2024. The Committee noted that M I was not present and agreed to consider this matter in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee noted the content of the letter. Thereafter, having heard from the Legal Officer and a representative for the Chief Constable, the Committee agreed to note that no further action was required as the Taxi Driver's Licence held by M I had ceased to have effect as it was forfeit to the Crown.

2 T N

Reference was made to Article VI(d) of the minute of meeting of this Committee held on 1st February, 2024. The Committee noted that M I was not present and agreed to consider this matter

in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee noted the content of the letter. Thereafter, having heard from the Legal Officer and a representative for the Chief Constable, the Committee agreed to note that no further action was required as the Taxi Driver's Licence held by T N had ceased to have effect as it was forfeit to the Crown.

(e) TAXI OPERATOR – REQUEST FOR VARIATION

No Name

1 Company A

Reference was made to Article VI(f) of the minute of meeting of this Committee held on 11th January, 2024, wherein it was agreed to adjourn consideration of the request to allow the applicant to be in attendance and submit further medical information. The Committee gave consideration to the request. Thereafter having heard from the Legal Officer and the applicant, the Committee agreed that the request be refused.

2 Q H

The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed that the request be refused.

(f) REQUEST FOR SUSPENSION HEARING – STREET TRADER

No Name

1 D M

There was submitted a letter of information from a Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider D M's fitness to hold a Street Trader's Licence be held at the meeting of the Licensing Sub-Committee meeting on 28th March, 2024.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 11th January, 2024.

Present:-

COUNCILLORS

Stewart HUNTER

Roisin SMITH

George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I **DECLARATION OF INTEREST**

There were no declarations of interest.

II **CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

(a) **TAXI DRIVER - SUSPENSION HEARINGS**

No	Name
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1	G P
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Reference was made to Article VII(e) of the minute of meeting of the Licensing Committee held on 2nd November, 2023, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of G P during the currency of their Taxi Driver's Licence. The Sub-Committee noted that G P was not present and agreed to consider the matter in their absence. The Sub-Committee noted that a letter of information had been received from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the meeting of this Sub-Committee to be held on 28th March, 2024, to await the outcome of court proceedings.

2	A Q
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Reference was made to Article XI(g) of the minute of meeting of the Licensing Committee held on 7th December, 2023, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of A Q during the currency of their Taxi Driver's Licence. The Sub-Committee noted that a letter of information had been received from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from A Q. The Sub-Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and an agent on behalf of A Q, the Sub-Committee agreed to issue a warning with regards to the future conduct of A Q during the currency of their Taxi Driver's Licence.

3	R T
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Reference was made to Article XI(g) of the minute of meeting of the Licensing Committee held on 7th December, 2023, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of R T during the currency of their Taxi Driver's Licence. The Sub-Committee noted that R T was not present and agreed to consider the matter in their absence. The Sub-Committee noted that a letter of information had been received from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Sub-Committee agreed to adjourn consideration of the hearing to the meeting of this Sub-Committee to be held on 28th March, 2024 to await the outcome of court proceedings.

4 W V

Reference was made to Article II(a) of the minute of meeting of this Sub-Committee held on 5th October, 2023, wherein it was agreed to adjourn consideration of the hearing to allow W V to be in attendance. The Sub-Committee noted that W V was not present and agreed to consider the matter in their absence. The Sub-Committee noted that a letter of information had been received from the Chief Constable. The Sub-Committee gave consideration to the content of the letter. The Sub-Committee noted that a written submission had been received from W V. The Sub-Committee gave consideration to the written submission. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Sub-Committee agreed to issue a warning with regards to the future conduct of W V during the currency of their Taxi Driver's Licence.

(b) TAXI DRIVER AND OPERATOR - SUSPENSION HEARING

No Name

1 Q H

Reference was made to Article XI(h) of the minute of meeting of the Licensing Committee held on 7th December, 2023, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of Q H during the currency of their Taxi Driver's and Taxi Operator's Licences. The Sub-Committee noted that a letter of information had been received from a Licensing Standards Officer. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a Licensing Standards Officer and Q H, the Sub-Committee agreed to issue a warning with regards to the future conduct of Q H during the currency of their Taxi Driver's and Taxi Operator's Licences.

(c) TAXI OPERATOR - SUSPENSION HEARING

No Name

1 Company T

Reference was made to Article XI(i) of the minute of meeting of the Licensing Committee held on 7th December, 2023, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of Company T during the currency of their Taxi Operator's Licence. The Sub-Committee noted that a report had been received from the Fleet Manager. The Sub-Committee gave consideration to the content of the report. The Sub-Committee noted that written submissions had been received from the Fleet Manager and Company T. The Sub-Committee gave consideration to the written submissions. Thereafter, having heard from the Legal Manager, the Fleet Manager and a representative from Company T, the Sub-Committee agreed to issue a warning with regards to the future conduct of Company T for the currency of their Taxi Operator's Licence and to recall this matter to a meeting of the Licensing Sub-Committee in six months for an update.

Stewart HUNTER, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 29th February, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy McHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Willie SAWERS, Depute Convener, in the Chair.

The minute of meeting of this Committee of 19th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II REVENUE BUDGET AND COUNCIL TAX 2024/2025

The Committee acceded to requests for deputations from Stuart Fairweather on behalf of Dundee Trades Union Council and Vicki Leonard on behalf of GMB Scotland to address the Committee in relation to the above. After the deputations had put forward their cases, and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Reference was made to Article V of the minute of meeting of this Committee of 8th January, 2024, wherein the procedures for setting the 2024/2025 Revenue Budget and Council Tax were agreed.

The Committee had before them the following:-

- (a) Revenue Budget and Council Tax 2024/2025 - Report No 55-2024 by the Executive Director of Corporate Services;
- (b) Letter dated 19th February, 2024 by the Head of Democratic and Legal Services regarding voting restrictions in terms of Section 112 of the Local Government Finance Act 1992; and
- (c) Provisional Revenue Budget 2024/2027 and Review of Charges 2024/2025 (Report No 56-2024).

After considering Report No 55-2024 by the Executive Director of Corporate Services, Bailie Sawers, seconded by Councillor Alexander, moved that the Committee:-

- (i) notes the contents of Report No 55-2024 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April, 2024 to 31st March, 2025, as contained in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;
- (ii) approves the 2024/2025 Revenue Budget as detailed in the Budget Volume, subject to the adjustments outlined in (iv) and (v) below;
- (iii) approves the 2024/2025 Review of Charges as detailed in the Review of Charges document totalling £307,000 (excluding Dundee Health and Social Care Partnership) which is included in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;
- (iv) approves the budget savings totalling £410,000 as shown in Appendix I appended hereto;
- (v) approves the budget investment proposals totalling £6,640,000 as shown in Appendix I appended hereto to be funded from the Covid reserves;
- (vi) agrees Report 69-2023 in relation to third party payments to the cultural sector;
- (vii) agrees Report 70-2023 in relation to Community Regeneration Funding;
- (viii) agrees to consult on Leisure and Culture proposals as set out in Report 71-2024;
- (ix) approves the calculation of the Council Tax for 2024/2025, as detailed in Appendix II appended hereto; and
- (x) notes the additional funding of £3,419,000 to support a Council Tax Freeze and agrees that the 2024/2025 Band D Council Tax remains at £1,486.43 and the Council Tax for each band remain as follows:-

2024/2025 Council Tax Per Band

<u>Council Tax Band</u>	<u>Factor</u>	<u>2024/2025 Council Tax</u> £
A	240/360	990.95
B	280/360	1,156.11
C	320/360	1,321.27
D	360/360	1,486.43
E	473/360	1,953.00
F	585/360	2,415.45
G	705/360	2,910.93
H	882/360	3,641.75

As an amendment, Bailie Keenan, seconded by Councillor Cruickshank, moved that the Committee:-

- (xi) notes the contents of Report No 55-2024 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April, 2024 to 31st March, 2025 as contained in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;
- (xii) approves the 2024/2025 Revenue Budget as detailed in the Budget Volume, subject to the adjustments outlined in (xiv) and (xv) below;
- (xiii) approves the 2024/2025 Review of Charges as detailed in the Review of Charges document totalling £307,000 (excluding Dundee Health and Social Care Partnership) which is included in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;

- (xiv) approves the budget savings totalling £929,000 as shown in Appendix III appended hereto;
- (xv) approves the budget investment proposals totalling £8,526,000 set out in Appendix III appended hereto to be funded from the Covid reserves and Renewal and Repair Fund; and
- (xvi) notes the additional funding of £3,419,000 to support a Council Tax Freeze and agrees that the 2024/2025 Band D Council Tax remains at £1,486.43 and the Council Tax for each band remain as follows:-

2024/2025 Council Tax Per Band

<u>Council Tax Band</u>	<u>Factor</u>	<u>2024/2025 Council Tax</u> £
A	240/360	990.95
B	280/360	1,156.11
C	320/360	1,321.27
D	360/360	1,486.43
E	473/360	1,953.00
F	585/360	2,415.45
G	705/360	2,910.93
H	882/360	3,641.75

On a division, there voted for the motion – Bailie Sawers, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Roberts, and Councillors Alexander, Anderson, El-Nakla, Flynn, Hunter, Lynn, Rome, Short, Smith and Tolland, (15); and for the amendment – Bailies Keenan and Wright and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Malone, and Scullin (8) - Bailies Macpherson and Scott and Councillors Coleman, Crichton and Duncan declining to vote - whereupon the motion was carried.

As a further amendment, Councillor Duncan, seconded by Councillor Coleman, moved that the Committee:-

- (xvii) notes the contents of Report No 55-2024 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April 2024 to 31st March 2025 as contained in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;
- (xviii) approves the 2024/2025 Revenue Budget as detailed in the Budget Volume, subject to the adjustments outlined in (xx) and (xxi) below;
- (xix) approves the 2024/2025 Review of Charges as detailed in the Review of Charges document totalling £307,000 (excluding Dundee Health and Social Care Partnership), which is included in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024 subject to the following adjustments:

City Development - reduce car parking charges as follows:-

Off Street Parking at Queen Street Broughty Ferry, Brook Street Broughty Ferry, Fort Street, Hilltown West, South Tay Street and Hunter Street (North and South), all by 30p at each charging point, resulting in a reduction in income of £58,000.

City Development – remove all charges from the following car parks:-

Roseangle, Pennycook Lane, Millers Wynd, Mid Wynd, Bellfield Street (North), Ryehill Lane and Union Place (North), resulting in a reduction in income of £62,000.

Neighbourhood Services - remove proposed £3.00 increase in Special Collection (up to 6 items) charge and reduce current charge by £5.00 from £29.00 to £24.00, resulting in a reduction in income of £71,000.

Neighbourhood Services - remove proposed £2.50 increase in Domestic Garden Waste charge from March 2025 and reduce current charge by £7.50 from £45.00 to £37.50 from March 2025, resulting in a reduction in income of £214,000.

The above changes would result in a reduction in income for Council Tax purposes of £405,000 and a revised reduction in income from Review of Charges of £98,000 (excluding Dundee Health & Social Care Partnership).

- (xx) approves the budget savings totalling £838,000 as shown in Appendix V appended hereto;
- (xxi) approves the budget investment proposals totalling £10,492,000 set out in Appendix V appended hereto to be funded from the Covid reserves and Renewal and Repair Fund;
- (xxii) notes that should the Council's share (estimated to be £1,700,000) of an additional £62.7m funding recently announced by the Deputy First Minister be confirmed by Scottish Government following the UK Budget announcement on 6th March, 2024 then this should be added to General Fund balances; and
- (xxiii) notes the additional funding of £3,419,000 to support a Council Tax Freeze and agrees that the 2024/2025 Band D Council Tax remains at £1,486.43 and the Council Tax for each band remain as follows:-

2024/2025 Council Tax Per Band

<u>Council Tax Band</u>	<u>Factor</u>	<u>2024/2025 Council Tax</u> £
A	240/360	990.95
B	280/360	1,156.11
C	320/360	1,321.27
D	360/360	1,486.43
E	473/360	1,953.00
F	585/360	2,415.45
G	705/360	2,910.93
H	882/360	3,641.75

On a division, there voted for the motion – Bailie Sawers, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Roberts, and Councillors Alexander, Anderson, El-Nakla, Flynn, Hunter, Lynn, Rome, Short, Smith and Tolland, (15); and for the amendment – Bailies Keenan, Wright and Macpherson and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Malone, Scullin, Coleman, Crichton and Duncan (12) - Bailie Scott declining to vote - whereupon the motion was carried.

As a further amendment Bailie Scott, seconded by Bailie Keenan moved that the Committee:-

- (xxiv) notes the contents of Report No 55-2024 by the Executive Director of Corporate Services, together with the estimates of revenue expenditure for the year from 1st April, 2024 to 31st March, 2025 as contained in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024;
- (xxv) approves the 2024/2025 Revenue Budget as detailed in the Budget Volume, subject to the adjustments outlined in (xxvii) and (xxviii) below;

- (xxvi) approves the 2024/2025 Review of Charges as detailed in the Review of Charges document totalling £307,000 (excluding Dundee Health and Social Care Partnership) which is included in the Provisional 2024-2027 Revenue Budget Volume Report No 56-2024 subject to the following adjustments:-
- Neighbourhood Services – remove the proposed increases to all Special Collection charges, resulting in a reduction in income of £26,773.
- Neighbourhood Services – remove the proposed £2.50 increase in Domestic Garden Waste charge from March 2025 resulting in a reduction in income of £4,500.
- The above changes would result in a reduction in income for Council Tax purposes of £32,000 and a revised total for Review of Charges of £275,727 (excluding Dundee Health and Social Care Partnership);
- (xxvii) approves the budget savings totalling £60,000 as shown in Appendix VII appended hereto;
- (xxviii) approves the budget investment proposals totalling £6,979,000 set out in Appendix VII appended hereto to be funded from the Covid reserves and Renewal and Repair Fund;
- (xxix) approves the calculation of the Council Tax for 2024/2025, as detailed in Appendix VIII appended hereto;
- (xxx) notes the additional anticipated funding of £1,700,000 expected to be provided following the UK Budget on 6th March, 2024; and
- (xxxi) notes the additional funding of £3,419,000 to support a Council Tax Freeze and agrees that the 2024/2025 Band D Council Tax remains at £1,486.43 and the Council Tax for each band remain as follows:-

2024/2025 Council Tax Per Band

<u>Council Tax Band</u>	<u>Factor</u>	<u>2024/2025 Council Tax</u> £
A	240/360	990.95
B	280/360	1,156.11
C	320/360	1,321.27
D	360/360	1,486.43
E	473/360	1,953.00
F	585/360	2,415.45
G	705/360	2,910.93
H	882/360	3,641.75

On a division, there voted for the motion – Bailie Sawers, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson and Roberts, and Councillors Alexander, Anderson, El-Nakla, Flynn, Hunter, Lynn, Rome, Short, Smith and Tolland, (15); and for the amendment – Bailie Scott (1) - Bailies Keenan, Wright and Macpherson and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Malone, Scullin, Coleman, Crichton and Duncan declining to vote - whereupon the motion was declared carried and became the finding of the meeting.

Willie SAWERS, Depute Convener.

<u>Children and Families</u>		
1. Review of Third-Party Payments (see Report 54-2024) Reflects savings from reduction in funding of 5% to various organisations that currently receive financial support of more than £100,000 per annum.	104	104
Totals	410	410

BUDGET INVESTMENT PROPOSALS	2024/2025 £000
1. Cost-of-Living Crisis The administration understands the importance of supporting communities during the cost-of living crisis and will continue to work with projects with a view to reducing need and improving outcomes for citizens. Funding will be used to support partnership work across the City in relation to food support, advice (including FuelWell), Open Doors and other appropriate programmes.	500
2. Creating Economic Opportunities Investment in activities that will positively contribute to Dundee's economic growth through increasing footfall and visitors to the City. The administration will continue work to enhance the City's cultural scene and generate footfall and income for local businesses.	160
3. Improving the Environment Investment in a range of activities that will positively contribute to the City's environment including the recruitment of additional seasonal environment staff and supporting ongoing community clear up works.	200
4. Leisure and Culture Dundee Additional funding of up to £620,000 will be set aside to support Leisure and Culture Dundee in 2024/2025 whilst consultation on various service proposals takes place.	620
5. Children's Services This funding will support the transition of the Children's Services budget in relation to residential care placements to provide the capacity to move to a balanced service budget position by 31st March 2025.	2,000
6. Protecting Services To protect vital services, it is proposed that the sum of £3,160,000 be allocated to support the 2024/2025 revenue budget.	3,160
Total to be funded from Covid Reserves	6,640

ADMINISTRATION GROUP**REVENUE BUDGET AND COUNCIL TAX 2024/2025****COUNCIL TAX CALCULATION 2024/2025**

	<u>2024/2025</u> <u>£000</u>
Provisional Revenue Budget per Volume	462,064
<u>Less</u> Budget Savings (per Appendix I)	(410)
<u>Add</u> Additional Expenditure for Creating Economic Opportunities, improving the Environment, Cost of Living Pressures and Leisure and Culture Dundee financial support (per Appendix I)	1,480
<u>Less</u> Review of Charges (per Report 56-2024)	(307)
Revised Revenue Budget	462,827
<u>Less</u> General Revenue Funding/Non-Domestic Rates:	
Total Grant Settlement per SG FC 8/2023, 21st December, 2023	(368,555)
Council Tax Freeze Grant (share of £147m)	(3,419)
Assumed SPPA Teachers Superannuation Contributions	(2,280)
<u>Less</u> Amounts to be met from Balances	
General Fund (Covid Reserve)	(6,640)
Service Concessions	(4,255)
AMOUNT TO BE MET FROM COUNCIL TAX	<u>77,678</u>
Council Tax Base (Band D Equivalentents)	53,986
Less Provision for Non-Collection (3.2%)	<u>(1,728)</u>
ADJUSTED COUNCIL TAX BASE	<u>52,258</u>
COUNCIL TAX (BAND D)	<u>£1,486.43</u>
Year-on-Year Increase in Council Tax	<u>£0.00</u>
% Year-on-Year Increase in Council Tax	<u>0.00%</u>

List of Budget Savings Reports

Report No: 58-2024 - City Development: Corporate Employability Service

Report No: 57-2024 - City Development: Dundee City Region Convention Bureau

Report No: 49-2024 - Neighbourhood Services: Community Learning and Development Service Delivery

Report No: 54-2024 - Children and Families Service: Third Party Payments

Report No: 69-2024 - Chief Executive - Third Party Payments - Cultural Sector Grants

Report No: 70-2024 - Chief Executive - Community Regeneration Fund

Report No: 71-2024 - Chief Executive - Consultation Process: Leisure and Culture Services

Report No: 90-2024 – Neighbourhood Services: Revised Frequency of Collection for Kerbside Food Waste

LABOUR GROUP

SERVICE/CORPORATE SAVINGS AND EFFICIENCIES PROPOSAL	2024/2025 £000	2025/2026 £000
<u>City Development</u> 1. Summer and Winter Events Programme Reflects removal of funding for above. 2. Staffing Deletion of vacant Principal post in City Growth.	49 65	49 65
<u>Neighbourhood Services</u> 1. Collection of Food Waste (see Report 90-2024) Reflects proposal to reduce the frequency of food waste collection from weekly to two-weekly.	126	126
<u>Chief Executive</u> 1. City Marketing Removal of funding for above.	80	80
<u>Other</u> Reflects reduction in budgets following review of Provisional Revenue Budget: <u>Page No/Detail</u> 9, Repairs & Maintenance, £20k 9, Equipment & Furniture, £20k 9, Printing & Stationery, £10k 10, Repairs & Maintenance, £10k 10, Equipment & Furniture, £20k 10, Books & Materials, £30k 10, Postages, £5k 10, Payments to Other Organisations, £38k 11, Repairs & Maintenance, £10k 11, Equipment & Furniture, £20k 11, Books & Materials, £30k 11, Postages, £2k 11, Car Allowances, £1k 11, Pupil Transport, £50k 12, Equipment & Furniture, £40k 12, Books & Materials, £9k 12, Car Allowances, £4k 12, Payments to Other Organisations, £23k 14, Equipment & Furniture, £10k 14, Postages, £2k 22, Repairs & Maintenance, £22k 24, Structural/Cyclical Maintenance, £20k 33, Equipment & Furniture, £10k 33, Books & Materials, £2k 35, Equipment & Furniture, £2k	609	609

36, Printing & Stationery, £2k 36, Other Supplies & Services, £7k 37, Equipment & Furniture, £2k 37, Clothing/Uniforms/Laundry, £6k 37, Services, £4k 41, Printing & Stationery, £6k 43, Other Supplies & Services, £10k 47, Equipment & Furniture, £1k 47, Books & Educational Materials, £1k 47, Catering & Hospitality, £2k 47, Printing & Stationery, £1k 47, Other Supplies & Services, £4k 47, Staff Training, £25k 48, Equipment & Furniture, £10k 48, Maintenance Equipment, £5k 48, Books & Educational Materials, £1k 48, Materials & Consumables, £10k 48, Catering & Hospitality, £15k 49, Equipment & Furniture, £20k 49, Materials & Consumables, £10k 49, Printing & Stationery, £10k 49, Services, £15k Reduction in Hospitality Expenditure, £24k Reduction of Second Civic Car, £8k		
Total Savings and Efficiencies Proposals	<u>929</u>	<u>929</u>

BUDGET INVESTMENT PROPOSALS	2025/2026 £000
1. Leisure and Culture Dundee Additional funding to provide balanced budget for Leisure and Culture Dundee.	620
2. Marketing Funding to provide Leisure and Culture Dundee with additional resources for marketing activities.	80
3. Food and Warm Clothes Supporting Dundee's food network, food banks, community food larders and community growers. Everyone should have a right to food, and no one should be without warm clothes.	500
4. Clean Streets/Dog Wardens For the City to prosper economically and if we are to be a tourist destination of choice, we need to address the litter and general untidiness of our streets. Pressure washing some areas would make a real improvement in appearance. These funds will allow Neighbourhood Services to engage additional Dog Wardens to pursue irresponsible dog walkers to ensure they pick up after their dogs along with additional street sweepers and rapid response teams to clean and improve the appearance of our streets across all areas of our City. They would also address the amount of debris lying beside the on-street Euro bins.	350

<p>5. Bus Shelter Cleaning</p> <p>Reverse the cuts agreed previously by increasing the frequency of service cleans from the current routine to 12 times per year.</p>	18
<p>6. 5th November Fire Works Displays</p> <p>Both displays in Baxter Park and Lochee Park should be reinstated. These events were regularly attended by around 50,000 people which equates to approximately 1/3 of our city's population.</p>	85
<p>7. Climate Action Investment (Capital Expenditure) Utilising the principles of Report No 282-2021</p> <p>Officers to bring forward a spend to save programme to deliver energy savings whilst reducing our carbon footprint. This would deliver savings of up to £252,000 per annum. This saving would then be used for food and warm clothes in future years.</p>	138
<p>8. Additional Staffing</p> <p>Reinstate the following posts/savings:</p> <ul style="list-style-type: none"> • 32.7 FTE Teachers posts removed from Children and Families • Primary Schools Support formula efficiency saving • Resource Co-ordinators in Secondary Schools efficiency saving • Reinstate Plans and Strategies - PPN Housing Administration efficiency saving 	2,094
<p>9. Protecting Services</p> <p>To protect vital services, it is proposed that the sum of £4,641,000 be allocated to support the 2024/2025 revenue budget.</p>	4,641
<p>Total to be funded from Covid Reserves and Renewal and Repair Fund</p>	8,526

LABOUR GROUP**REVENUE BUDGET AND COUNCIL TAX 2024/2025****COUNCIL TAX CALCULATION 2024/2025**

	<u>2024/2025</u> <u>£000</u>
Provisional Revenue Budget per Volume	462,064
<u>Less</u> Budget Savings (per Appendix III)	(929)
<u>Add</u> Additional Expenditure for Budget Investment Proposals (Items 1 to 8) (per Appendix III)	3,885
<u>Less</u> Review of Charges (per Report 56-2024)	(307)
Revised Revenue Budget	464,713
<u>Less</u> General Revenue Funding/Non-Domestic Rates:	
Total Grant Settlement per SG FC 8/2023, 21st December, 2023	(368,555)
Council Tax Freeze Grant (share of £147m)	(3,419)
Assumed SPPA Teachers Superannuation Contributions	(2,280)
<u>Less</u> Amounts to be met from Balances	
General Fund (Covid Reserve)	(6,793)
Renewal and Repair Fund	(1,733)
Service Concessions	(4,255)
AMOUNT TO BE MET FROM COUNCIL TAX	<u>77,678</u>
Council Tax Base (Band D Equivalent)	53,986
Less Provision for Non-Collection (3.2%)	(1,728)
ADJUSTED COUNCIL TAX BASE	<u>52,258</u>
COUNCIL TAX (BAND D)	<u>£1,486.43</u>
Year-on-Year Increase in Council Tax	<u>£0.00</u>
% Year-on-Year Increase in Council Tax	<u>0.00%</u>

LIBERAL DEMOCRAT GROUP

SERVICE/CORPORATE SAVINGS AND EFFICIENCIES PROPOSALS	2024/2025 £000	2025/2026 £000
<p><u>Other</u></p> <p>Removal of funding/generation of additional income for the various items noted below:</p> <ul style="list-style-type: none"> • Second civic car £8k • Ceremonial Expenses £5k • Hospitality budgets £16k • Non-Statutory Training £100k • Income from Joint Board for the provision of professional services £30k 	159	159
<p><u>Other</u></p> <p>Reflects reduction in budgets following review of Provisional Revenue Budget:</p> <p><u>Page No/Detail</u> 9, Repairs & Maintenance, £20k 9, Equipment & Furniture, £30k 9, Printing & Stationery, £10k 10, Repairs & Maintenance, £10k 10, Equipment & Furniture, £100k 10, Books & Materials, £30k 10, Postages, £5k 10, Payments to Other Organisations, £35k 11, Repairs & Maintenance, £10k 11, Equipment & Furniture, £150k 11, Books & Materials, £30k 11, Postages, £2k 11, Car Allowances, £1k 11, Pupil Transport, £50k 12, Equipment & Furniture, £40k 12, Books & Materials, £5k 12, Car Allowances, £1k 12, Payments to Other Organisations, £20k 13, Equipment & Furniture, £10k 13, Postages, £2k 22, Equipment & Furniture, £1k 22, Office Expenses, £1k 26, Office Expenses, £3k 26, Promotion & Marketing, £25k 29, Postages & Telephones, £2k 33, Equipment & Furniture, £2k 33, Books & Educational Materials, £2k 33, Printing & Stationery, £2k 33, Services, £5k 33, Other Supplies & Services, £2k 35, Equipment & Furniture, £2k 35, Payments to Other Bodies, £1k 36, Clothing/Uniforms/Laundry, £2k 36, Other Supplies & Services, £1k</p>	679	679

37, Services, £6k 39, Materials & Consumables, £10k 43, Telephony & Comms, £2k 47, Equipment & Furniture, £1k 47, Books & Educational Materials, £1k 47, Catering & Hospitality, £1k 47, Printing & Stationery, £1k 47, Other Supplies & Services, £4k 48, Books & Educational Materials, £1k 48, Equipment & Furniture, £20k 48, Materials & Consumables, £10k 48, Printing & Stationery, £10k		
Total Savings and Efficiencies Proposals	838	838

BUDGET INVESTMENT PROPOSALS	2024/2025 £000
1. Leisure and Culture Dundee Additional funding to provide balanced budget for Leisure and Culture Dundee.	620
2. Dundee Partnership - Food Network Additional resources for the above.	500
3. Additional Capital Investment and Borrowing A further £5 million of capital funding will be utilised for the following purposes: <ul style="list-style-type: none"> £2m on road resurfacing £1m on pavement resurfacing (spent equally between unadopted and adopted footpaths) £1m on roads resurfacing capital equipment (specifically for repairing potholes) £1m on environmental improvements for each of the 5 district shopping centres (Albert Street, Hilltown, Lochee, Broughty Ferry and Perth Road) 	240
4. City Events and Activities Additional resources for above.	100
5. Community and Youth Activities Additional resources for above.	200
6. Bus Shelter Cleaning Reverse the saving agreed previously by increasing the frequency of service cleans from the current routine to 12 times per year.	18
7. Community Regeneration Fund Allocation of additional funding of £10,000 for each locality area.	80
8. Registered/Supported Bus Services Reinstatement of the following previous agreed budget savings: <ul style="list-style-type: none"> Provide subsidies for the registered bus service (route no 204, 206 and 236) Provide subsidy for the supported Shoppers Bus Services 	157

<p>9. Additional Staffing</p> <p>Fund the establishment/reinstatement of the following posts:</p> <ul style="list-style-type: none"> • 32.7 FTE Teacher posts removed from Children and Families • Primary Schools Support formula efficiency saving • Resource Coordinators in Secondary Schools efficiency saving • Reinstatement City Marketing (part-time post) • 39 FTE Additional street cleaning posts • 1 FTE Forestry Post • 1 FTE Animal Control Post • 1 FTE Community Safety Warden • 1 FTE Countryside Ranger 	3,434
<p>10. Neighbourhood Services</p> <p>Reinstatement base saving for Waste Management advertising and publicity expenditure</p>	6
<p>11. Protecting Services</p> <p>To protect vital services, it is proposed that the sum of £5,137,000 be allocated to support the 2024/2025 revenue budget.</p>	5,137
<p>12. Car Parking</p> <p>Do not introduce on-street car parking charges in Broughty Ferry</p>	-
<p>13. Homelessness Task Force</p> <p>Continue to maintain existing funding levels for this service.</p>	-
<p>Total to be funded from Covid Reserves and Renewal and Repair Fund</p>	10,492

LIBERAL DEMOCRAT GROUP**REVENUE BUDGET AND COUNCIL TAX 2024/2025****COUNCIL TAX CALCULATION 2024/2025**

	<u>2024/2025</u> <u>£000</u>
Provisional Revenue Budget per Volume	462,064
<u>Less</u> Budget Savings (per Appendix V)	(838)
<u>Add</u> Additional Expenditure for Budget Investment Proposals (Items 1 to 10) (per Appendix V)	5,355
Add Review of Charges (as adjusted for various noted items)	98
Revised Revenue Budget	466,679
<u>Less</u> General Revenue Funding/Non-Domestic Rates:	
Total Grant Settlement per SG FC 8/2023, 21st December, 2023	(368,555)
Council Tax Freeze Grant (share of £147m)	(3,419)
Assumed SPPA Teachers Superannuation Contributions	(2,280)
<u>Less</u> Amounts to be met from Balances	
General Fund (Covid Reserve)	(8,793)
Renewal and Repair Fund	(1,699)
Service Concessions	(4,255)
AMOUNT TO BE MET FROM COUNCIL TAX	<u>77,678</u>
Council Tax Base (B and D Equivalent)	53,986
Less Provision for Non-Collection (3.2%)	<u>(1,728)</u>
ADJUSTED COUNCIL TAX BASE	<u>52,258</u>
COUNCIL TAX (BAND D)	<u>£1,486.43</u>
Year-on-Year Increase in Council Tax	<u>£0.00</u>
% Year-on-Year Increase in Council Tax	<u>0.00%</u>

SCOTTISH CONSERVATIVE AND UNIONIST PARTY MEMBER

SERVICE/CORPORATE SAVINGS AND EFFICIENCIES PROPOSALS	2024/2025 £000	2025/2026 £000
<u>Chief Executive</u>		
1. Curling Partnership This agreement ended in April 2022 and no budget is required.	6	6
<u>Other</u> Removal of funding for the various items noted below: <ul style="list-style-type: none"> • Second civic car £8k • Conference attendance for Councillors and staff £25k • Alcohol purchases £6k • Hospitality budgets (excluding City Chambers) £15k 	54	54
Totals	60	60

BUDGET INVESTMENT PROPOSALS	2024/2025 £000
1. Leisure and Culture Dundee Additional funding to provide balanced budget for Leisure and Culture Dundee.	620
2. Additional Capital Investment and Borrowing Further capital funding of £2m will be utilised to provide additional expenditure for road and footway reconstructions.	96
3. Additional Staffing Fund the establishment/reinstatement of the following posts: <ul style="list-style-type: none"> • 10 FTE Street Sweeping posts within Neighbourhood Services • reinstate the 32.7 FTE Teachers posts removed from Children and Families 	2,124
4. Additional Road Repairs Fund additional £250,000 for City Development to increase resources for pothole repairs	250
5. Registered/Supported Bus Services Reinstatement of the following previous agreed budget savings: <ul style="list-style-type: none"> • Provide subsidy for the registered bus service (route no 206) • Provide subsidy for the supported Shoppers Bus Service 	60
6. Protecting Services To protect vital services, it is proposed that the sum of £3,829,000 be allocated to support the 2024/2025 revenue budget.	3,829

7. Car Parking	-
Do not introduce on-street car parking charges in Broughty Ferry.	
Total to be funded from Covid Reserves and Renewal and Repair Fund	6,979

SCOTTISH CONSERVATIVE AND UNIONIST PARTY MEMBER**REVENUE BUDGET AND COUNCIL TAX 2024/2025****COUNCIL TAX CALCULATION 2024/2025**

	<u>2024/2025</u> <u>£000</u>
Provisional Revenue Budget per Volume	462,064
<u>Less</u> Budget Savings (per Appendix VII)	(60)
<u>Add</u> Additional Expenditure for Budget Investment Proposals (Items 1 to 5) (per Appendix VII)	3,150
<u>Less</u> Review of Charges (as adjusted for various noted items)	(276)
Revised Revenue Budget	464,878
<u>Less</u> General Revenue Funding/Non-Domestic Rates:	
Total Grant Settlement per SG FC 8/2023, 21st December, 2023	(368,555)
Council Tax Freeze Grant (share of £147m)	(3,419)
Assumed SPPA Teachers Superannuation Contributions	(2,280)
Assumed funding for share of £62.7m expected to be included in UK Budget 6th March, 2024	(1,700)
<u>Less</u> Amounts to be met from Reserves and Balances:	
General Fund (Covid Reserve)	(6,793)
Renewal and Repair Fund	(198)
Service Concessions	(4,255)
AMOUNT TO BE MET FROM COUNCIL TAX	<u>77,678</u>
Council Tax Base (Band D Equivalents)	53,986
Less Provision for Non-Collection (3.2%)	<u>(1,728)</u>
ADJUSTED COUNCIL TAX BASE	<u>52,258</u>
COUNCIL TAX (BAND D)	<u>£1,486.43</u>
Year-on-Year Increase in Council Tax	<u>£0.00</u>
% Year-on-Year Increase in Council Tax	<u>0.00%</u>

At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held remotely on 4th March, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

External members for Articles I to III

Ms Jodi BARCLAY, Teacher Representative
Mrs Teresa LITTLE, Roman Catholic Church Representative
Mrs Margaret MCVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 22nd January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II ACHIEVEMENT OF CURRICULUM FOR EXCELLENCE LEVELS 2022/2023

There was submitted Report No 66-2024 by the Executive Director of Children and Families Service, providing information on the proportion of primary school pupils who have achieved the expected Curriculum for Excellence (CfE) levels in literacy and numeracy relevant to their stage in academic session 2022/2023.

The Committee agreed to note the contents of the report and the improvements in literacy and numeracy attainment in the primary school sector.

III RETAINING RESERVED PLACES IN SCHOOLS FROM 2024/2025

On a reference to Article V of the minute of meeting of the Education Committee of 19th February, 2001, wherein approval was given to retain reserved places in certain schools to accommodate children moving into the catchment area during the school session, there was submitted Report No 67-2024 by the Executive Director of Children and Families Service, reporting the requirement to review the allocation of reserved places on an annual basis and proposing the allocation for session 2024/2025.

The Committee agreed:-

- (i) to note the content of the report;
- (ii) to approve the proposals for the allocation of reserved places in schools for the school session 2024/2025 as outlined in Appendix 1 of the report; and
- (iii) to note the existing criteria for admission to school (Extract from Placing Request Guidelines) as outlined in Appendix 2 of the report.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held remotely on 4th March, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 22nd January, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 65-2024 by the Executive Director of City Development detailing tenders received and requesting a decision thereon:-

(a) ULVERSTON TERRACE METAL RAILING PROVISION

The Committee agreed to accept the negotiated offer from Tayside Contracts in the sum of £53,579.19, together with allowances of £11,420.81, giving a total expenditure of £65,000.

(b) 85 ST NINIAN TERRACE – RETAINING WALL WORKS

The Committee agreed to accept the lowest offer from Dundee Plant Ltd in the sum of £14,165.13, together with allowances of £8,834.87, giving a total expenditure of £23,000.

III VALEDICTORY - ELAINE ZWIRLEIN, EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

The Convener and Group Leaders, on behalf of the Committee, paid tribute to Elaine Zwirlein, Executive Director of Neighbourhood Services, upon her retirement later this month and wished her well for the future. Other members of the Committee also paid tribute and Ms Zwirlein replied in suitable terms.

Mark FLYNN, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 4th March, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor John ALEXANDER, Convener, in the Chair.

The minute of meeting of this Committee of 29th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II EURO 2024 CHAMPIONSHIP – PROPOSAL FOR FAN ZONE

This item was placed on the agenda by Councillor Coleman who requested that Committee considers the proposal to instruct officers to investigate the viability of a fan zone at either Slessor Gardens or City Square for Scotland matches during the forthcoming Euro 2024 championship, taking into account securing possible sponsorship, considering an access charge and looking to a professional events management company to manage the initiative.

The Committee resolved as follows:-

- (i) to note that the Scotland Men's A Team had qualified directly for the European Championships 2024 in Germany;
- (ii) to note and welcome Scotland's qualification for the championships, recognising the importance of football to the national identity of Scotland and wishes Steve Clark and the Men's A Team all the very best as they represent Scotland at the championships;
- (iii) further recognises the benefits the championships bring to the national economy;
- (iv) instruct officers to explore the viability of hosting a civic fan zone in the city for each of Scotland's games at the European Championships 2024;
- (v) agrees that exploration of viability must include investigation of all possible sites within the city for hosting such a fan zone; ascertaining financial viability, including sourcing sponsorship and working with any businesses in the city that may be interested in collaborating with such a venture; and considering all available options for delivery, including contracting the services of an events management company to deliver a fan zone and also possible private sector delivery of this if this proves more viable than in-house delivery;

- (vi) to instruct officers to report back to the City Governance Committee with its findings and recommendations and notes that, due to the timescales involved, officers may require to proceed under delegated powers if the proposal is found to be viable, in which case officers will report back to committee for information only in due course; and
- (vii) to note that in the event that the matter may not require to be reported back to Committee members would be appraised and informed of the position accordingly.

III CAPITAL EXPENDITURE MONITORING 2023/2024

There was submitted Report No 64-2024 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2024/2029.

The Committee agreed to note the latest position regarding the Council's Capital Plan for 2024/2029.

IV REVENUE MONITORING 2023/2024

There was submitted Report No 50-2024 by the Executive Director of Corporate Services, providing the Committee with an analysis of the 2023/2024 projected revenue outturn as at 31st December, 2023 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st December, 2023 the General Fund was projecting an overall overspend of £2.689m against the adjusted 2023/2024 Revenue Budget and the impact this had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £19.968m and detailed in the second column of Appendix A of the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 31st December, 2023 the Housing Revenue Account (HRA) was projecting an overspend of £3.001m against the adjusted HRA 2023/2024 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to note the position on ring-fenced grants expenditure outlined in Appendix B of the report;
- (v) to note that the Chief Executive, in consultation with Executive Directors, would continue to take appropriate steps to manage current and recurring revenue expenditure, including reviewing all vacancies within the Council, reduce discretionary expenditure where possible and limit any new recurring commitments. Executive Directors would work with Corporate Finance to develop recovery plans to identify options to reduce the projected in year overspend;
- (vi) to note the key strategic, operational and financial risks being faced by the Council outlined in Appendix C of the report; and
- (vii) to note the current position in relation to Leisure and Culture Dundee (LACD), as set out in paragraph 7.3 of the report.

V TREASURY MANAGEMENT STRATEGY 2024/2025

There was submitted Report No 60-2024 by the Executive Director of Corporate Services, introducing the Dundee City Council Treasury Management Strategy Statement and Annual Investment Strategy for 2024/2025, the preparation of which was a requirement of the Council's Treasury Policy Statement and the CIPFA Code of Practice on Treasury Management.

The Committee agreed:-

- (i) to note that in terms of the Treasury Policy Statement, the Executive Director of Corporate Services was obliged to present the annual Treasury Management Strategy at the start of each financial year;
- (ii) to approve the strategy proposed by the Executive Director of Corporate Services as set out in the document "Treasury Management Strategy 2024/2025", which was attached to the report as an Appendix.

VI TREASURY POLICY STATEMENT 2024/2025

There was submitted Report No 61-2024 by the Executive Director of Corporate Services, reviewing the Council's Treasury Policy Statement which was intended to govern all borrowing and lending transactions carried out by the Council.

The Committee agreed to approve the policies and procedures laid out in the Treasury Policy Statement 2024/2025, noting no changes.

VII COMMUNITY WISHES

There was submitted Report No 23-2024 by the Executive Director of Corporate Services, providing an overview to a proposed Community Wishes approach for Dundee City Council. This would be delivered as an expansion to the Community Benefits programme and as part of the Community Wealth Building (CWB).

The Committee agreed to note the information included within the report and that an update on the first year of operation would come back to the Committee after this was completed.

VIII IT STRATEGY 2024/2029

There was submitted Report No 62-2024 by the Executive Director of Corporate Services, seeking approval for the adoption of the IT strategy for the period 2024 to 2029.

The Committee agreed to the objectives of the IT strategy.

IX PROVISION OF BANKING SERVICES – CONTRACT MIGRATION

There was submitted Report No 63-2024 by the Executive Director of Corporate Services, providing an update on the contract arrangements for the provision of Banking Services which would ensure business continuity and ongoing efficient and effective banking services.

The Committee agreed:-

- (i) to approve the sourcing route (Scottish Procurement Framework SP-21-037) which would mean continuity of service a seamless migration to a Framework bringing immediate financial benefit to the Council; and
- (ii) to delegate authority to the Executive Director of Corporate Services to award a contract to the sole supplier on Scottish Government Framework Agreement for the Provision of Banking Services.

John ALEXANDER, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 14th March, 2024.

Present:-

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER
Ken LYNN

Roisin SMITH

George McIRVINE
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 15th February, 2024 was held as read.

Councillor Coleman declared an interest in Article I (2 and 4) of this minute by virtue of the agent for these matters being known to him in a personal capacity and took no part in the proceedings and withdrew from the meeting during its consideration.

I LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	45 Hound Black Ltd Unit 21 Tom Johnston Road Dundee	45 Hound Black Ltd

The Board, having heard from the applicant and the Board's Legal Adviser, agreed to grant the above application, subject to the condition that there are no commercial events or walk-in sales traffic at the location.

2	Retail Unit 6 South Victoria Dock Road Dundee	Stephen E Thompson
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The Board, having heard from an agent on behalf of the applicant and the Board's Legal Adviser, agreed to grant the above application.

(b) VARIATIONS (MAJOR)

3	Mozza 13 Whitehall Street Dundee	Wagamama Ltd
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The Board, having heard from an agent on behalf of the applicant and the Board's Legal Adviser, agreed to allow the variation to allow off-sales Monday to Saturday 10.00am to 10.00pm, to allow seasonal variations, to allow takeaway facilities, to allow a reduction in the capacity from 148 to 128, to allow a change in the layout and to the name change from Mozza to Wagamama.

News Food & Wine Plus
105 Turnberry Avenue
Dundee

Sumaira Asif

The Board, having heard from an agent on behalf of the applicant and the Board's Legal Adviser, agreed to allow the variation to increase the capacity from 27.62m² to 32.86m².

II STATEMENT FROM THE CONVENER REGARDING ANNUAL FEES

The Convener advised the Board that the current procedure for the collection of annual fees was that the Licensing Office would send a notice at the beginning of August each year containing details as to how to pay the annual fee and then, if no payment was forthcoming, a reminder was sent in September. Thereafter, any premises which had not paid were contacted by the Licensing Standards Officers in October and the following months before the final list of non-payers is submitted to the Board (usually in February) for consideration of whether to call hearings.

This leads to a considerable amount of work and delay, especially on the part of the Licensing Standards Officers, pursuing premises which had not paid despite receiving the reminder letter at the beginning of October.

The Convener proposed that if, after the expiry of the period in the reminder for payment to be made, the fee is still outstanding then all premises who were due the fee be referred to the Board at that stage to decide whether or not to call a hearing without the Licensing Standards Officers having to pursue the premises concerned.

The Board agreed accordingly.

III PREMISES LICENCE – REQUEST FOR REVIEW

In accordance with Schedule 3, Paragraph 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by the 1st October each year. The Licensing Office by law, have to send a reminder letter out before the annual fee is due. This letter was sent out to the registered address of the premises or their legal agent during August 2023. If people had failed to pay by the 1st October, 2023, then a second letter reminding them to pay immediately was sent out, a third letter was sent in November 2023. During the month of December 2023 and January 2024, LSOs contacted premises who had still failed to pay.

The Board agreed to revoke the premises licence in respect of the undernoted premises:-

- (i) Ciao Sorrento, 19 Union Street
- (ii) Keillors China Shop, 64 Seagate
- (iii) Koyla Indian Restaurant, 42 Dock Street
- (iv) The Balaka Restaurant, 115/117 Perth Road

IV STATEMENT FROM THE CONVENER EURO 2024 TOURNAMENT FINALS

The Convener noted that some licensed premises within the City were advertising events where the public would be able to watch the Euro 2024 Tournament finals on outdoor screens at their premises.

The Convener advised that relevant licensing approvals were required for such events, and urged premises licence holders to contact the Licensing Office to ensure that these approvals were obtained timeously. It was agreed by the Board that this also be advertised on social media and other relevant platforms.

Stewart HUNTER, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 28th March, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

Bailie Christina ROBERTS

COUNCILLORS

Nadia EL-NAKLA
Stewart HUNTER

George McIRVINE
Charlie MALONE

Wendy SCULLIN
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 29th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

LATE HOURS CATERING - NEW APPLICATION

No	Name	Address of Premises
1	Han Stores Ltd	Papa John's Pizza, 148 West Marketgait

PRIVATE HIRE OPERATOR – NEW APPLICATIONS

No	Name
1	Mostafa Zaman
2	Mostafa Zaman

SECOND HAND DEALER - NEW APPLICATIONS

No	Name	Address of Premises
1	AZ Fonetek Ltd	Unit L28, Overgate Shopping Centre
2	CK&EA Communications Ltd	67 High Street
3	ICOM Mobiles Ltd	Unit U29, Overgate Shopping Centre
4	Tech Repairs Tayside Ltd	104 Strathmartine Road

TAXI DRIVER - NEW APPLICATION

No	Name
1	Rinold Pariyathukala Joseph

WINDOW CLEANER - NEW APPLICATION**No Name**

1 Liam Burns

(b) PRIVATE HIRE OPERATOR – NEW APPLICATION

There was submitted the undernoted application.

No Name

1 Majid Majri

Reference was made to Article III(c) of the minute of meeting of this Committee held on 29th February, 2024, wherein it was agreed to defer consideration of the application to allow the applicant to attend. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant an extension of 28 days to allow the applicant to source a suitable vehicle.

(c) PUBLIC ENTERTAINMENT– NEW APPLICATION

There was submitted the undernoted application.

No Name Address of Premises

1	Dundee Nails 88 Ltd	88-90 Nethergate
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Having heard from the Legal Officer, the Committee noted that the applicant had submitted all relevant documentation to the satisfaction of the Licensing Office and the application had been granted under delegated powers.

(d) SECOND HAND DEALER – NEW APPLICATION

There was submitted the undernoted application.

No Name Address of Premises

1	Kismat Motor Group Ltd	54 East Dock Street
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Having heard from the Legal Officer, the Committee noted that the applicant had submitted all relevant documentation to the satisfaction of the Licensing Office and the application had been granted under delegated powers.

(e) STREET TRADER – NEW APPLICATION

There was submitted the undernoted application.

No Name

1 William Jeffrey

The Committee noted that a request had been made to vary Conditions 9 and 10 of the licence which required the vehicle to be moved every 15 minutes and not return within one hour. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant the application.

(f) TAXI DRIVER - NEW APPLICATIONS

There were submitted the undernoted applications.

No Name

1 Muhammad Asghar

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. The Committee noted that the applicant had failed to submit their medical certificate, Unique Tax Reference Number, SVQ Certificate or pass the street knowledge test within the prescribed time period. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

2 Edward Geddes

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. The Committee noted that the applicant had failed to submit their medical certificate, Unique Tax Reference Number, SVQ Certificate or pass the street knowledge test within the prescribed time period. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(g) TAXI OPERATOR – REQUESTS FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted requests.

No Name

1 Glass Bucket

Reference was made to Article III(d) of the minute of meeting of this Committee held on 29th February, 2024, wherein it was agreed to grant a further extension to allow the applicant to have their vehicle tested. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer, the Committee noted that a vehicle was now on service and the application had been withdrawn.

2 Alistair Myles

Reference was made to Article III(d) of the minute of the meeting of this Committee held on 29th February, 2024, wherein it was agreed to grant a further extension to allow the applicant to provide an update with regards to sourcing a vehicle. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer and the applicant, the Committee agreed to grant a further extension for 28 days to allow the applicant to have their vehicle tested.

(h) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATION

There was submitted the undernoted application.

No Name

1 Dundee East Taxis Ltd

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the application subject to a suitable vehicle being placed on service.

III HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATION GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted application had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Elliott Family Investments Ltd	Sandstone UK	1F Fyffe Street

(b) HOUSES IN MULTIPLE OCCUPATION - UPDATE

No	Name	Person Responsible	Address
1	Braeside Medical Ltd	Easylets	20A Thomson Street

Reference was made to Article IV(a) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed to grant the application with the condition that works be completed within two months to the satisfaction of the Private Sector Services Manager and to recall the application to this meeting of the Committee for an update. The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and a representative for the applicant, the Committee agreed to defer consideration of this item to the meeting of this Committee to be held on 13th June, 2024 to allow outstanding works to be completed to the satisfaction of the Private Sector Services Manager.

IV CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT-TERM LETS – NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Mohammed Asif Sarwar	Mohammed Asif Sarwar	Flat 5, 49 Trades Lane
2	Mohammed Asif Sarwar	Mohammed Asif Sarwar	2/1, 6 Lawson Place
3	Mohammed Asif Sarwar	Mohammed Asif Sarwar	20a Sandeman Street
4	Mohammed Asif Sarwar	Mohammed Asif Sarwar	G/2, 34 Campbell Street
5	Mohammed Asif Sarwar	Mohammed Asif Sarwar	Flat 4, 49 Trades Lane
6	Abdul Rashid	Sunrise Short Stays Ltd	208A Broughty Ferry Road
7	Ayodele & Patience Asekomeh	Shelters Properties Ltd	1 Donalds Lane

(b) SHORT-TERM LETS – NEW APPLICATION - UPDATE

No	Name	Person Responsible	Address
1	Benny & Santhy Anto	Benny Anto	5 Eastwell Gardens

Reference was made to Article V(b) of the minute of meeting of this Committee held on 1st February, 2024, wherein it was agreed to grant the application subject to outstanding works being completed to the satisfaction of the Private Sector Services Manager, that the property was not let until these works had been completed and to recall the application to this meeting of the Committee for an update. Having heard from the Legal Officer, the Private Sector Services Manager and the applicant, the Committee agreed to defer consideration of this item to the meeting of this Committee to be held on 25th April, 2024, to allow outstanding works to be completed to the satisfaction of the Private Sector Services Manager.

(c) SHORT-TERM LETS – NEW APPLICATION

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Angus Martin	Clark Anderson Properties Ltd	9 Anton House, 5 Forthill Road, Broughty Ferry

The Committee noted that letters of objection had been received from members of the public. The Committee gave consideration to the content of the letters. The Committee noted that a written submission had been received from one of the objectors. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager, one of the objectors and the representative for the applicant the Committee agreed to grant the application.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI OPERATOR – REQUEST FOR EXTENSION OF TIME TO PLACE VEHICLE ON SERVICE

There was submitted the undernoted request.

1 F S

Reference was made to Article III(d) of the minute of meeting of this Committee held on 29th February, 2024, wherein it was agreed to defer consideration of the request to allow the applicant to provide further information regarding the purchase of a vehicle. The Committee further agreed that if the applicant was not in attendance that the matter may be considered in their absence. The Committee noted that the applicant was not present and agreed to consider the matter in their absence. The Committee gave consideration to the request. Thereafter, having heard from the Legal Officer, the Committee noted that F S had sourced a vehicle and a test had been booked. The Committee agreed to grant a further extension to 25th April, 2024 to allow the vehicle to be tested.

(b) TAXI DRIVER - NEW APPLICATION

There was submitted the undernoted application.

No	Name
1	G B

Reference was made to Article VI(c) of the minute of the meeting of this Committee held on 11th January, 2024, wherein it was agreed to defer consideration of the application to await the outcome of court proceedings. The Committee noted that the applicant was not present and agreed to consider the application in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to defer consideration of the application to the meeting of this Committee to be held on 25th April, 2024 to allow the applicant to attend.

(c) TAXI DRIVER - RENEWAL APPLICATION

There was submitted the undernoted application.

No Name

1 O L

Reference was made to Article VI(d) of the minute of the meeting of this Committee held on 11th January, 2024, wherein it was agreed to defer consideration of the application to the meeting of this Committee to be held on 28th March, 2024, to await the outcome of court proceedings. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and the applicant, the Committee agreed to defer consideration of the application to the meeting of this Committee to be held on 25th April, 2024 in order for further details to be ascertained.

(d) TAXI DRIVER - SUSPENSION HEARINGS

No Name

1 A A

Reference was made to Article VII(e) of the minute of the meeting of this Committee held on 11th January, 2024, wherein it was agreed to adjourn consideration of the hearing to await the outcome of court proceedings and to continue the immediate suspension with immediate effect. The Committee noted that A A was not present and agreed to consider the matter in their absence. The Committee noted that a letter of information had been received from the Chief Constable and a written submission had been received from A A's representative. The Committee gave consideration to the content of the letter and written submission. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 13th June, 2024 to await the outcome of court proceedings and to continue the immediate suspension of the Taxi Driver's Licence held by A A in the interim period with immediate effect.

2 J B

Reference was made to Article VII(e) of the minute of the meeting of this Committee held on 11th January, 2024, wherein it was agreed to adjourn consideration of the hearing and continue the suspension with immediate effect. The Committee noted that J B was not present and agreed to consider the matter in their absence. The Committee noted that a written submission had been received from J B. The Committee gave consideration to the content of the written submission. The Committee noted that a report had been received from the PAM Group. The Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 25th May, 2024 to await further medical evidence and to continue the suspension of the Taxi Driver's Licence held by J B in the interim period with immediate effect.

3 B G

Reference was made to Article VI(c) of the minute of the meeting of this Committee held on 29th February, 2024, wherein it was agreed to adjourn consideration of the hearing to await the outcome of court proceedings and to continue the immediate suspension in the interim period with immediate effect. The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and B G, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 13th June, 2024 to await the outcome of court proceedings and to continue the suspension of the Taxi Driver's Licence held by B G with immediate effect.

4 R M

Reference was made to Article VI(e) of the minute of the meeting of this Committee held on 11th January, 2024, wherein it was agreed to adjourn consideration of the hearing to await the outcome of court proceedings. The Committee noted that R M was not present and agreed to consider the matter in their absence. The Committee noted that a letter of information had been received from the Chief Constable and a written submission had been received from R M. The Committee gave consideration to the content of the letter and written submission. Thereafter, having heard from the Legal Officer and a representative of the Chief Constable, the Committee agreed to adjourn consideration of the hearing to the meeting of this Committee to be held on 25th April, 2024 to await the outcome of court proceedings.

(e) TAXI OPERATOR – REQUEST FOR VARIATION

No Name

1 M A

The Committee noted that M A was not present. Having heard from the Legal Officer, the Committee agreed to defer consideration of this matter to the meeting of this Committee to be held on 25th April, 2024 to allow M A to be in attendance.

(f) WINDOW CLEANER – NEW APPLICATION

There was submitted the undernoted application.

No Name

1 H R

The Committee noted that H R was not present and agreed to consider the matter in their absence. The Committee noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Having heard from the Legal Officer, the Committee agreed to defer consideration of the application to the meeting of this Committee to be held on 25th April, 2024 to await the outcome of criminal proceedings and to allow the applicant to be in attendance.

(g) TAXI DRIVER – REQUEST FOR SUSPENSION HEARING

No Name

1 A R

There was submitted a letter of information from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider A R's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held on 13th June, 2024.

Stewart HUNTER, Convener.