

City Chambers
DUNDEE
DD1 3BY

7th February, 2025

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** to be held in the Council Chamber, City Chambers, City Square, Dundee and also to be held remotely on Monday, 17th February, 2025 at 5.00pm.

The meeting will also be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundee.gov.uk/live or alternatively they may attend in person.

Should you require any further information please contact Committee Services on telephone (01382) 434228 or by email at committee.services@dundee.gov.uk.

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

1. Minute of Licensing Committee dated 5th December, 2024, page 1.
2. Minute of Planning Committee dated 9th December, 2024, page 16.
3. Minute of Licensing Board dated 12th December, 2024, page 18.
4. Minute of City Council dated 6th January, 2025, page 22.
5. Minute of Climate, Environment and Biodiversity Committee dated 6th January, 2025, page 24.
6. Minute of Fair Work, Economic Growth and Infrastructure Committee dated 6th January, 2025, page 26.
7. Minute of City Governance Committee dated 6th January, 2025, page 28.
8. Minute of Licensing Committee dated 9th January, 2025, page 30.
9. Minute of Planning Committee dated 13th January, 2025, page 36.
10. Minute of Licensing Board dated 16th January, 2025, page 39.
11. Minute of Children, Families and Communities Committee dated 20th January, 2025, page 41.
12. Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 20th January, 2025, page 43.
13. Minute of City Governance Committee dated 20th January, 2025, page 45.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 5th December, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER
Roisin SMITH

Wendy SCULLIN

Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 7th November, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LICENSING SUB-COMMITTEE

The minutes of meetings of the Licensing Sub-Committee held on 16th September, 2024, 26th September, 2024, 4th November, 2024 and 19th November, 2024 were submitted and noted, copies of which are attached to this minute as Appendices I, II, III and IV.

III CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

LATE HOURS CATERING - NEW APPLICATIONS

No	Name	Address
1	Zorba Special Kebab Ltd	Zorba Kebab, 32 Seagate
2	Anwar Peshtuwan	Corfu Kebab, 72 North Lindsay Street

MARKET OPERATOR - NEW APPLICATION

No	Name	Address
1	Joanne MacFadyen	V&A

PUBLIC ENTERTAINMENT – NEW APPLICATIONS - TEMPORARY

No	Name	Location	Date of Event
1	Henry Horne	High Street/Dragon Area	08/11 – 31/12/24
2	Broughty Ferry Traders Ass	Broughty Ferry	21/11/24
3	Westfest	Perth Road & Miller's Wynd Car Park	28/11//24
4	NL Productions Ltd	City Square & High Street	21/11 – 05/01/25
5	Lochee Residents and Tenants Ass	Lochee High St & Community Library	27/11/2024

PUBLIC ENTERTAINMENT – NEW APPLICATIONS - FULL

No	Name	Location
1	Top Nail and Spa Ltd	Top Nails and Spa, 55 Gray Street, B/Ferry
2	J & J Classics Hairdressers	Unit V, Wellgate Shopping Centre
3	Blend (Dock St) Ltd	Dock Street Studios, 9 Dock Street

SECOND HAND DEALER - NEW APPLICATION

No	Name	Address of Premises
1	NZ Electronics Ltd	CK Electronics, 67 High Street

SKIN PIERCING AND TATTOOIST - NEW APPLICATION

No	Name	Address of Premises
1	Ernestyna Lazowska	Acu-Rate Acupuncture, 21B Bank Street

TAXI DRIVER - NEW APPLICATIONS

No	Name
1.	Martin Mitov
2.	Lazgin R Nassir
3.	Gary Johnstone

(b) TAXI TESTING CENTRE – PROPOSED INCREASE IN TAXI AND PRIVATE HIRE TESTING FEES

The undernoted increases in the fees for various services carried out at the Taxi Test Centre were submitted for approval after the increase in the Taxi Fares which came into effect on 1st December, 2024. The increase was 12.72% and it was proposed that the testing fees increase the same.

	Current Prices	New Prices
Full Test	£68	£77
Full Electric Vehicle Test	£55	£62
Full Test Non Attendance	£32	£36
Full Test Cancellation (24hrs)	£32	£36
Taxi Re-Test (Non-Paintwork)	£50	£56
Taxi Re-Test Non Attendance	£10	£11
Taxi Re-Test Paintwork only	£21	£24
Taxi Re-Test (3 Free re-test items only)	Free	Free
Pre-Test (Replacement Vehicles only)	£48	£54
Pre-Test Non-Attendance	£23	£26
Meter Test	£32	£36
Taxi Plate/Special Event Disc	£19	£21
Duplicate Certificate	£10	£11
M.O.T (Taxi Testing)	£10	£11
M.O.T Test	£54.85	£61.83
Duplicate M.O.T Certificate	£11	£12
Full Test No MOT	£87 (£74 Electric)	£98 (£83 Electric)
Special Events Full Test	£87 (£74 Electric)	£98 ((£83 Electric)
Plate and Certificate	£29	£33

Dundee City Council's Corporate Fleet Department presently tested all the city's licensed taxis to ensure all vehicles are being maintained to high standard of roadworthiness and fit to be for a use as a taxi, private hire car, special events or airport transfer vehicle.

The Committee approved accordingly.

(c) TAXI DRIVER - NEW APPLICATION

There was submitted the undernoted application.

No Name

1 Muhammad A Mushtaq

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, name an operator, submit his UTRN, provide a medical and provide an SVQ Certificate within the prescribed time. There were no objections to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(d) STREET TRADER - NEW APPLICATION

There was submitted the undernoted application.

No Name

1 Joshua McConville

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to provide his UTRN, a copy of his Public Liability Insurance and a photograph for his badge within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(e) TAXI DRIVER – NEW APPLICATION

There was submitted the undernoted application.

No Name

1 Gavin Reilly

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, name an operator and submit his UTRN within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(f) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

There were submitted the undernoted applications.

No Name

1 Teecabs Ltd

The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was

Anthony McNally OP92, and Directors of Tee Cabs Ltd were Anthony McNally, James Barclay and Keith McNally. The Committee gave consideration to the application. There were no objections to the application. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and the applicant on his own behalf, the Committee agreed that the application be granted subject to a suitable vehicle being placed on service.

2 SS Taxis Ltd

The Committee noted that this was an application for a Taxi Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee noted that the existing licence holder was Lloyd Scott OP762, and the Director of SS Taxis Ltd was Lloyd Scott. The Committee gave consideration to the application. The Committee noted that the applicant had failed to submit his UTRN within the prescribed time. There were no objections to the application. The Committee noted that a written submission had been received. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer and the applicant on his own behalf, the Committee agreed that the application be granted subject to the UTRN being submitted and a suitable vehicle being placed on service.

(g) TAXI OPERATOR – REQUEST FOR EXTENSIONS OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted requests.

No	Name	Address
1	City Centre Cabs Ltd	Charles Bowman Avenue

The Committee, having heard from the Legal Officer and the applicant on his own behalf, noted that the vehicle was back in service and agreed that no further action be taken.

2 David Hunter

The Committee, having heard from the Legal Officer, noted that the vehicle was back in service and agreed that no further action be taken.

3 Shaun Cashley

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the extension until 21st January, 2025 to allow testing of a replacement to take place.

4 Touseef Ahmed

The Committee, having heard from the Legal Officer and the applicant on his own behalf, agreed to grant the extension for 28 days, and further advised the applicant to make contact with the Licensing Team in this regard should he require any further guidance.

(h) SECOND HAND DEALER – REQUEST FOR VARIATION

There was submitted the undernoted application.

No	Name	Address
1	Harvey & Thompson	116 Seagate

Reference was made to Article III(a) of the minute of meeting of this Committee held on 2nd May, 2013, wherein it was agreed to grant a licence for a second hand dealer. In the case of this

application, the Committee noted that a request had been made to remove conditions 1 and 3 of the licence. The Committee noted that letters of representation had been received from the Civic Licensing Standards Officers. The Committee gave consideration to the content of the letters. The Committee further noted that a letter of objection had been received from the Chief Constable. The Committee gave consideration to the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Chief Constable's representative and an agent on behalf of the applicant, the Committee agreed that the licence be varied to remove conditions 1(d) and 3(a) only.

IV HOUSING (SCOTLAND) ACT 2006

(a) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Claire Nicol	Easylets	1 Milnbank Gardens
2	Jamber Ltd	Rockford Properties Ltd	1/1, 10 Garland Place
3	Jamber Ltd	Rockford Properties Ltd	G/2, 10 Garland Place
4	Jamber Ltd	Rockford Properties Ltd	B/2, 10 Garland Place
5	Jamber Ltd	Rockford Properties Ltd	1/1, 11 Morgan Place
6	Jamber Ltd	Rockford Properties Ltd	1D Raglan Street
7	Jamber Ltd	Rockford Properties Ltd	3/0, 62 Peddie Street
8	Jamber Ltd	Rockford Properties Ltd	250J Blackness Road

(b) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATION

There were submitted the undernoted applications.

No	Name	Person Responsible	Address
1	Fiona Robb	Fiona Robb	2/0 18 City Road

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and the applicant, the Committee agreed to grant the application for the period to 30th September 2027.

2	Dundee City Council	Children and Families	7 Fairbairn Street
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Reference was made to Article II(d) of the minute of meeting of this Committee held on 8th August, 2024, Article III(b) of the minute of meeting of this Committee of 26th September, 2024 and Article II(b) of the minute of meeting of this Committee of 7th November, 2024, wherein it had been agreed to defer the application to allow the Private Sector Services Manager to give consideration to the building standards report. Thereafter, having heard from the Legal Officer, the Private Sector Services Manager and a representative for the applicant, the Committee agreed to grant the application subject to agreed conditions.

(c) HOUSES IN MULTIPLE OCCUPATION – UPDATES

There was submitted the undernoted application.

No	Name	Person Responsible	Address
1	Vecosi Property Limited	Easylets	14B Thomson Street

Reference was made to Article IV(a) of the minute of meeting of this Committee of 11th January, 2024, and Article IV(c) 3 of the minute of meeting of this Committee of 8th August, 2024, wherein it was agreed to grant the application and recall the matter to this meeting to allow for works to be completed.

The Committee noted that a letter of representation had been received from the Private Sector Services Manager. The Committee gave consideration to the content of the letter. Thereafter, the Committee, having heard from the Legal Officer, the Private Sector Services Manager and a representative on behalf of the applicant, agreed that no further action be taken.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT TERM LETS) ORDER 2022

The Committee noted that the undernoted application had been granted under delegated powers.

(a) SHORT TERM LETS – DELEGATED – NEW APPLICATION

No	Name	Person Responsible	Address
1	Binrock Estates Ltd	Clark Anderson Properties Ltd	115 Fisher Street

(b) SHORT TERM LETS – UPDATE

There was submitted the undernoted application:-

No	Name	Person Responsible	Address
1	Farah Solaiman	Farah Solaiman	239 Arbroath Road

Reference was made to Article IV(a) of the minute of meeting of this Committee of 11th January, 2024, and Article IV(c) 3 of the minute of meeting of this Committee of 8th August, 2024, wherein it was agreed to grant the application and recall the matter to this meeting to allow for an update to be made. Thereafter, the Committee, having heard from the Legal Officer, the Private Sector Services Manager and the applicant on their own behalf, agreed to recall the matter to the meeting of the Committee in February 2025 for further information to be produced by the Private Sector Services Manager.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

VI HOUSING (SCOTLAND) ACT 2006

There was submitted the undernoted application:-

(a) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATION

No	Name
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1	J L
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The Committee noted that a letter of objection letter had been received from a member of the public. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, the Committee, having heard from the Legal Officer, the Private Sector Services Manager and a representative on behalf of the applicant, agreed to grant the application.

VII CIVIC GOVERNMENT (SCOTLAND) ACT 1982

There was submitted the undernoted application.

(a) SKIN PIERCING AND TATTOOING LICENCE – RENEWAL

No	Name
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1	F & S
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The Committee noted that an objection letter had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee further noted that Police Scotland had withdrawn their letter of objection in this regard. Thereafter, the Committee, having heard from the Legal Officer, noted that this application had been granted under delegated powers.

(b) TAXI DRIVER'S LICENCE – SUSPENSION HEARINGS

No	Name
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1	B G
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Reference was made to Article VI(c) of the minute of meeting of this Committee of 11th January, 2024, Article VI(c) of the minute of meeting of this Committee of 29th February, 2024, Article VI(c) of the minute of meeting of this Committee of 28th March, 2024 and Article VI(b) of the minute of meeting of this Committee of 8th August, 2024 wherein it was agreed that the hearing in relation to the alleged conduct of B G be deferred to await the outcome of court proceedings and to continue the suspension during the intervening period.

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Chief Constable's representative, a representative on behalf of the applicant and the applicant on their own behalf, the Committee agreed to recall the suspension with immediate effect and that the licence holder be issued with a final written warning as to their conduct during the currency of their Taxi Driver's Licence.

2	M A
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Reference was made to Article II(a) of the minute of meeting of this Sub-Committee of 4th November, 2024, wherein it was agreed to hold a hearing in relation to the alleged conduct of M A during the currency of his Taxi Driver's Licence.

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Chief Constable's representative, and the applicant on their own behalf, the Committee agreed to recall the suspension with immediate effect and that the licence holder be issued with a written warning as to their conduct during the currency of their Taxi Driver's Licence.

3 T C

Reference was made to Article II(a) of the minute of meeting of this Sub-Committee of 18th November, 2024, wherein it was agreed to hold a hearing in relation to the alleged conduct of T C during the currency of his Taxi Driver's Licence.

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and the Chief Constable's representative, the Committee agreed to adjourn the hearing in relation to the alleged conduct of T C to the January meeting of the Committee to allow for further information to be obtained regarding the licence holder's medical fitness to drive a taxi and that the suspension of the licence with immediate effect continue until that date.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARING - MEDICAL

No Name

1 M D

Reference was made to Article VII(b) of the minute of meeting of this Committee of 7th November, 2024, where it was agreed to recall the suspension in respect of M D's Taxi Driver's Licence and recall this matter back to a future meeting of this Committee once further information had been provided by the PAM Group. The Committee noted that a letter of information had been received from the PAM Group. The Committee gave consideration to the content of the letter. The Committee further noted that a letter had been received from the applicant's doctor. The Committee gave consideration to the content of the letter.

Thereafter, having heard from the Legal Officer, and a representative on behalf of the applicant, the Committee agreed to adjourn the hearing to the January 2025 meeting of the Committee to allow for further information being provided by the PAM Group, and that no action would be taken with regards to any suspension of the licence in the meantime.

(d) TAXI OPERATOR'S – REQUEST FOR VARIATION

No Name

1 K K

There was submitted an application by K K requesting a variation to their Taxi Driver's Licence to substitute their wheelchair accessible vehicle for a saloon car due to medical reasons.

The Committee noted that a letter of information had been received from the applicant. The Committee gave consideration to the content of the letter. The Committee further noted that a letter of information had been received from NHS Tayside. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and a representative on behalf of the applicant, the Committee agreed to defer consideration of the request to a future meeting of the Committee to allow K K to submit further medical information.

(e) TAXI DRIVER – REQUEST FOR SUSPENSION HEARING

No Name

1 L M

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider L M's fitness to hold a Taxi Driver's Licence be held at the meeting of the Licensing Sub-Committee to be held in January 2025.

VIII CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT-TERM LETS) ORDER 2022

(a) SHORT TERM LETS – DELEGATED – REQUEST FOR HEARINGS

No Name

1 A & H L

The Committee, having heard from the Private Sector Services Manager, and consideration of the advice from the Legal Officer, agreed to hold a hearing at the meeting of the Licensing Sub-Committee to be held in January 2025 in relation to the licence for a short term let granted to A & H L.

2 A L

The Committee, having heard from the Private Sector Services Manager, consideration of the advice from the Legal Officer, agreed to hold a hearing at the meeting of the Licensing Sub-Committee to be held in January 2025 in relation to the licence for a short term let granted to A & H L.

Stewart HUNTER, Convener.

APPENDIX I

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 16th September, 2024.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor Wendy SCULLIN

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the ground that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUESTS FOR IMMEDIATE SUSPENSION

- (i) There was submitted a letter of information from the Chief Constable relative to the alleged conduct of J R during the currency of his Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by J R be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of J R to be the holder of a Taxi Driver's Licence.

- (ii) There was submitted a letter of information from the Chief Constable relative to the alleged conduct of N I during the currency of his Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by N I be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of N I to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

APPENDIX II

At a MEETING of the **LICENSING SUB-COMMITTEE** held at Dundee on 26th September, 2024.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor Wendy SCULLIN

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

No declarations of interest were made.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) STREET TRADERS LICENCE – SUSPENSION HEARING

No Name

1 W J

Reference was made to Article IV(h) of the minute of the meeting of the Licensing Committee held on 5th September, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of W J during the currency of their Street Trader's Licence.

The Sub-Committee noted that W J was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to allow W J to be in attendance and to seek legal representation.

(b) TAXI DRIVER - SUSPENSION HEARINGS

No Name

1 I B

Reference was made to Article V(d)1 of the minute of the meeting of the Licensing Committee held on 23rd May, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of I B during the currency of their Taxi Driver's Licence.

The Sub-Committee noted that I B was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to await the outcome of court proceedings.

2 D L

Reference was made to Article V(d)2 of the minute of the meeting of the Licensing Committee held on 23rd May, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of D L during the currency of their Taxi Driver's Licence.

The Sub-Committee noted that D L was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to await the outcome of court proceedings.

3 G P

Reference was made to Article II(a) of the minute of the meeting of the Licensing Committee held on 11th January, 2024 and Article II(b) of the minute of meeting of the Licensing Committee of 28th March, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of G P during the currency of their Taxi Driver's Licence.

The Sub-Committee noted that G P was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to await the outcome of court proceedings.

4 S P

Reference was made to Article VI(h) of the minute of the meeting of the Licensing Committee held on 25th April, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of S P during the currency of their Taxi Driver's Licence.

The Sub-Committee noted that S P was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to await the outcome of court proceedings.

5 A R

Reference was made to Article V(g) of the minute of the meeting of the Licensing Committee held on 28th March, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of A R during the currency of their Taxi Driver's Licence. The Sub-Committee noted that a letter of information had been received from Police Scotland. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and A R, the Sub-Committee agreed to issue a warning with regards to the future conduct of A R for the duration of their Taxi Driver's Licence.

(c) TAXI OPERATOR'S LICENCE - SUSPENSION HEARING

No Name

1 Company T

Reference was made to Article II(c) of the minute of the meeting of the Licensing Sub-Committee held on 11th January, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of Company T during the currency of their Taxi Operator's Licence. The Sub-Committee noted that a report had been received from the Fleet Manager. The Sub-Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer and a representative from Company T, the Sub-Committee noting that no further complaints had been received, agreed to take no further action.

(d) TAXI DRIVER AND TAXI OPERATOR'S LICENCE SUSPENSION HEARING

No Name

1 A C

Reference was made to Article VI(f) of the minute of the meeting of the Licensing Committee held on 1st February, 2024 and Article II(d) of the minute of the meeting of the Licensing Sub-Committee held on 28th March, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of A C during the currency of their Taxi Driver's and Private Hire Operator's Licences.

The Sub-Committee noted that a letter of information had been received from Police Scotland. The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, a representative of the Chief Constable and an agent on behalf of A C, the Sub-Committee agreed to issue a final warning with regards to the future conduct of A C for the duration of their Taxi Driver's Licence.

2 A C

Reference was made to Article VI(i) of the minute of the meeting of the Licensing Committee held on 25th April, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of A C during the currency of their Taxi Driver's and Taxi Operator's Licences.

The Sub-Committee noted that A C was not present and agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025.

(e) TAXI DRIVER AND PRIVATE HIRE OPERATOR'S LICENCE SUSPENSION HEARING

No Name

1 M A

Reference was made to Article VI(i) of the minute of the meeting of the Licensing Committee held on 5th September, 2024, wherein it was agreed to hold a suspension hearing in relation to the alleged conduct of M A during the currency of their Taxi Driver's and Taxi Operator's Licences. The Sub-Committee noted that a report had been received from a Licensing Standards Officer. The Sub-Committee gave consideration to the content of the report. Thereafter, having heard from the Legal Officer, the Licensing Standards Officer and the licence holder, the Sub-Committee agreed to adjourn consideration of this item to the meeting of this Sub-Committee to be held on 9th January, 2025 to allow the Licensing Standards Officer to obtain further information.

Stewart HUNTER, Convener.

APPENDIX III

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 4th November, 2024.

Present:-

Councillor Stewart HUNTER
Councillor Roisin SMITH
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of M A during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and having viewed CCTV footage relative to the incident as narrated in the letter from the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by M A be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of M A to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

APPENDIX IV

At a MEETING of the **LICENSING SUB-COMMITTEE** held remotely on 19th November, 2024.

Present:-

Councillor Stewart HUNTER
Baillie Christina ROBERTS
Councillor George McIRVINE

Councillor Stewart HUNTER, Convener, in the Chair.

Unless marked thus * all items stand delegated.

The Convener agreed that the undernoted item of business be considered as a matter of urgency in terms of Standing Order No 17(b) in view of the timescales involved.

The Sub-Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the ground that it involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

I DECLARATION OF INTEREST

No declarations of interest were made.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – REQUEST FOR IMMEDIATE SUSPENSION

There was submitted a letter of information from the Chief Constable relative to the alleged conduct of T C during the currency of their Taxi Driver's Licence.

The Sub-Committee gave consideration to the content of the letter. Thereafter, having heard the representative of the Chief Constable and consideration of the advice of the Legal Officer, the Sub-Committee agreed that the Taxi Driver's Licence held by L G be suspended with immediate effect and that a suspension hearing be held in due course in relation to the fitness of L G to be the holder of a Taxi Driver's Licence.

Stewart HUNTER, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 9th December, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Siobhan TOLLAND
Jax FINNEGAN
Dorothy MCHUGH

Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 4th November, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PLANNING APPLICATIONS

- (a) 24-00415-FULM - ERECTION OF PURPOSE BUILT STUDENT ACCOMMODATION, 56 BARRACK STREET, DUNDEE – FOR K R DEVELOPMENTS GROUP LTD

The Committee acceded to a request for a deputation to address the Committee in support of the application by Alex Mitchell, Zander Planning Ltd. After the deputation had stated their case and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development.

III REQUEST FOR DIRECT ACTION TO COMPLY WITH THE HIGH HEDGE NOTICE AT 6 BAYFIELD ROAD, BROUGHTY FERRY, DUNDEE

There was submitted Report No 333-2024 by the Executive Director of City Development seeking authority to take direct action to seek compliance with a High Hedge Notice served under Section 22 of the High Hedges (Scotland) Act 2013, to reduce the privet hedge located at 6 Bayfield Road, Broughty Ferry, Dundee, on the boundary with 16 Albert Road, Broughty Ferry, Dundee, to 3.5m in height.

The Committee agreed:-

- (i) to authorise direct action under the terms of Section 22 of the High Hedges (Scotland) Act 2013 to allow the Council to enter the land at 6 Bayfield Road, Broughty Ferry, Dundee and take the necessary steps to ensure the terms of the High Hedge Notice were complied with; and

- (ii) to authorise the Executive Director of City Development to recover any costs reasonably incurred by the Council in taking such action from the landowner.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 12th December, 2024.

Present:-

COUNCILLORS

Heather ANDERSON
Stewart HUNTER
Ken LYNN

Roisin SMITH
Georgia CRUICKSHANK

George McIRVINE
Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 21st November, 2024 was held as read.

Councillor Coleman declared an interest in Article I(3) of this minute by virtue of being a member of the Scottish Football Association and withdrew from the meeting during its consideration.

I LICENSING (SCOTLAND) ACT 2005

(a) VARIATIONS (MAJOR)

No	Premises	Applicant
1	71 Brewing Ltd The Ironworks 36-40 Bellfield Street Dundee	71 Brewing Ltd

The Board, having heard from an agent on behalf of the applicant, and the Board's Legal Adviser, agreed to defer the above application to the January meeting of the Board.

2	Casa 158 Nethergate Dundee	Riverview (Dundee) Ltd
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The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser agreed that the application be approved subject to the conditions that approval would be for six two-day weekend events per calendar year from 1st January to 31st December, that the applicant must provide information to the Licensing Board at least eight weeks before the event takes place for approval by the Board, which would apply to all events, that the events would either be Friday/Saturday or Saturday/Sunday, that the music in the external area would cease at 7 pm, that the premises licence holder must give the Licensing Board full details of each event proposed to include but not limited to:-

- (a) Dates
- (b) Timings
- (c) What the event is
- (d) Security arrangements
- (e) What type of music would be played
- (f) Layout of the external area used for the event
- (g) Capacity of the event
- (h) If the event was to be ticketed;

that the applicant would be permitted to apply for extended hours to the external area for a maximum of two hours, this would allow music to be played for longer, however, if there were complaints received by either the Licensing Board/Licensing Standards Officers or Police Scotland then no further extended hours would be permitted, that the television would be permitted to be on during the external areas hours of 9 pm or 10 pm, however, there would be no volume and no adult-type programmes with nudity or foul language, that sporting events would be permitted to be shown until 9 pm or 10 pm depending on the month. If, however, the sporting event was a major competition e.g Champions League football, World Cups, European Cups, Major Golf Tournaments, Major Rugby Tournaments (no violence events such as boxing or Ultimate Fighting Championships) etc the applicant could apply for extended hours for the Semi-Final and Final. The volume would be permitted to be on at the major events but must be low level, however, if complaints relating to the conduct of the patrons or the volume of the TV were made to the Licensing Board/Licensing Standards Officers or Police Scotland and were deemed genuine then no further extended hours would be granted for such events. If complaints relating to the volume of the TV were made to the Licensing Board/ Licensing Standards Officers or Police Scotland that were deemed genuine then all permissions to have volume on at major sporting events would be revoked.

3 Downfield Football Club
129 Balgowan Avenue
Dundee

David Beveridge

The Board, having heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser, agreed to allow the variation to allow changes to the operating plan and layout plan subject to the condition that all building control issues be resolved in respect of the premises.

II ON AND OFF-SALES, 104/110 NETHERGATE

The Board heard from an agent on behalf of the applicant, a Licensing Standards Officer and the Board's Legal Adviser. Thereafter, the Convener moved that the applications be granted subject to the conditions that a person trained to the satisfaction of the Licensing Board in administering first aid must be present on the premises from 1.00am. (on any day when the premises are open at that time) until whichever is the earlier of (a) The time at which the premises next close; and (b) 5.00am, that a designated person who was the holder of a personal licence must be present on the premises from 1.00am. (on any day when the premises are open at that time) until whichever is the earlier of – (a) The time at which the premises next close; and (b) 5.00am. or such other time as the Licensing Board may specify, that there must be written policies in existence concerning:

- (a) The evacuation of the premises.
- (b) The prevent of the misuse of drugs on the premises and

that a CCTV system must be installed on the premises to the satisfaction of the Chief Constable and must be kept in good working order, that there must be persons responsible for checking on the safety and wellbeing of persons using any toilet facilities on the premises, that a person who holds a licence granted under Section 8 of the Private Security Industry Act 2001 must be positioned at every entrance to the premises from 1.00 am. (on any day when the premises are open at that time) until whichever is the earlier of – (a) The time at which the premises next close; and (b) 5.00 am. or such other time as the Licensing Board may specify, that 16/17 year old students who attend either a University or Dundee and Angus College may be permitted entry without the requirement to be accompanied by an adult for a student event, for the duration of the event. Matriculation cards must be checked on entry to ensure they are bona fide students, that 16/17 year olds be permitted access to the venue without the requirement to be accompanied by an adult when attending a live band performance or DJ night for the duration of the event but no later than 11pm, that 14/15 Year olds attending a live band performance or DJ night must be accompanied by an adult for the duration of the event but no later than 11 pm, that Children and Young Persons (0 – 17) be permitted at a private function when accompanied by an adult for the duration of the event, that an age restriction notice (A4 in size) must be displayed at all entrances covering the points above for access to Children and Young Persons, that a Section 110 Notice shall be displayed at the bar area, that there must be a written age verification policy in place that all staff have signed and dated, that all staff must be trained as per the

Staff Training Regulations 2007 (minimum of 2 hours) and the correct staff training from retained on the premises, and the additional conditions that wristbands/stamps be used by all patrons at live music events to distinguish between persons who were over/under 18 years and that the matter be reviewed by the Board in February 2025, to include a site visit, to establish if the premises was operating effectively.

As an amendment Councillor Lynn moved that the applications be granted subject to the conditions that a person trained to the satisfaction of the Licensing Board in administering first aid must be present on the premises from 1.00am (on any day when the premises are open at that time) until whichever is the earlier of (a) The time at which the premises next close; and (b) 5.00a.m, that a designated person who was the holder of a personal licence must be present on the premises from 1.00a.m. (on any day when the premises are open at that time) until whichever is the earlier of – (a) The time at which the premises next close; and (b) 5.00am or such other time as the Licensing Board may specify, that there must be written policies in existence concerning:

- (a) The evacuation of the premises.
- (b) The prevent of the misuse of drugs on the premises and

that a CCTV system must be installed on the premises to the satisfaction of the Chief Constable and must be kept in good working order, that there must be persons responsible for checking on the safety and wellbeing of persons using any toilet facilities on the premises, that a person who holds a licence granted under Section 8 of the Private Security Industry Act 2001 must be positioned at every entrance to the premises from 1.00 am (on any day when the premises are open at that time) until whichever is the earlier of – (a) The time at which the premises next close; and (b) 5.00 am or such other time as the Licensing Board may specify, that 16/17 year old students who attend either a University or Dundee and Angus College may be permitted entry without the requirement to be accompanied by an adult for a student event, for the duration of the event. Matriculation cards must be checked on entry to ensure they are bona fide students, that 16/17 year olds be permitted access to the venue without the requirement to be accompanied by an adult when attending a live band performance or DJ night for the duration of the event but no later than 11pm, that 14/15 year olds attending a live band performance or DJ night must be accompanied by an adult for the duration of the event but no later than 11 pm, that Children and Young Persons (0 – 17) be permitted at a private function when accompanied by an adult for the duration of the event, that an age restriction notice (A4 in size) must be displayed at all entrances covering the points above for access to Children and Young Persons, that a Section 110 Notice shall be displayed at the bar area, that there must be a written age verification policy in place that all staff have signed and dated, that all staff must be trained as per the Staff Training Regulations 2007 (minimum of two hours) and the correct staff training from retained on the premises, and the additional conditions that the matter be reviewed by the Board in February 2025, to include a site visit, to establish if the premises was operating effectively.

On a division, there voted for the motion - the Convener and Councillors Anderson, Smith, Cruickshank and Shears (5); and for the amendment - Councillors Lynn, McIrvine and Coleman (3) - whereupon the motion was declared carried and the applications granted subject to the conditions outlined by the Convener.

III PERSONAL LICENCE – NEW APPLICATIONS

- (i) STACEY REID

The Board, having heard from the Chief Constable's representative, the applicant and the Board's Legal Adviser agreed to approve the application.

IV PREMISES LICENCE – REQUESTS FOR REVIEW

In accordance with Schedule 3, Para 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by the 1st October each year. The Licensing Department by law, have to send a reminder letter out before the annual fee is due. This letter was sent out to the registered address of the premises or their legal agent during August 2024. If people had failed to pay by the 1st October, 2024, then a second letter reminding them to pay immediately was sent out, a final email

was sent in November, 2024. Licensing Standard's Officers contacted premises who had still failed to pay.

The Board agreed to hold Premises Licence Review Hearings in respect of the undernoted premises:-

- (i) Jahangir Restaurant, 1 Session Street.
- (ii) Sandbanks Brasserie, 594 Brook Street.
- (iii) Slawyanski, 236 Blackness Road.
- (iv) The Parlour Café, 58 Westport.
- (v) Training Restaurant, Dundee & Angus, Kingsway Campus.

V PREMISES LICENCE - NOTICE OF CONVICTION

The Board agreed to note the information provided in relation to the undernoted premises licences and further agreed that no further action be taken in the meantime:-

- (i) Asda Store 7-9 Derwent Avenue/Gillburn Road, Dundee.
- (ii) Asda Store Milton of Craigie Road North Longtown Road, Dundee.
- (iii) Asda Store, Kingsway West, Dundee.

Stewart HUNTER, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held at Dundee on 6th January, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Depute Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

Minute of Local Review Body dated 22nd October, 2024.
Minute of Planning Committee dated 4th November, 2024.
Minute of Licensing Committee dated 7th November, 2024.
Minute of Local Review Body dated 12th November, 2024.
Minute of City Council dated 18th November, 2024.
Minute of Climate, Environment and Biodiversity Committee dated 18th November, 2024.
Minute of Fair Work, Economic Growth and Infrastructure Committee dated 18th November, 2024.
Minute of City Governance Committee dated 18th November, 2024.
Minute of Licensing Board dated 21st November, 2024.
Minute of Children, Families and Communities Committee dated 2nd December, 2024.
Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 2nd December, 2024.
Minute of City Governance Committee dated 2nd December, 2024.
Minute of Scrutiny Committee dated 4th December, 2024.

III GENERAL BUSINESS

(a) APPOINTMENTS – OUTSIDE BODIES

(i) Dundee Educational Trust

It was reported that Councillor Smith had intimated her resignation as a member of the above outside body

The Council agreed that Councillor Mills be appointed to this vacancy.

(ii) CoSLA – Community and Wellbeing Board

It was reported that Councillor Flynn had intimated his resignation as a member of the above outside body.

The Council agreed that Depute Lord Provost Cordell be appointed to this vacancy.

Depute Lord Provost Kevin CORDELL, Depute Convener.

At a MEETING of the **CLIMATE, ENVIRONMENT AND BIODIVERSITY COMMITTEE** held at Dundee on 6th January, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

The minute of meeting of this Committee of 18th November, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II THE GLOBAL JUSTICE NOW CAMPAIGN FOR A FOSSIL FUEL NON-PROLIFERATION TREATY

The Committee acceded to a deputation request from Mike Barile of Global Justice Dundee and Sandy Winterbottom of North Sea Knitters. Thereafter, having heard the deputation, questions and answers, the deputation were thanked for their attendance and withdrew from the meeting.

This item had been placed on the agenda at the request of the Convener who will ask the Committee to agree to:-

That the Convener of the Climate, Environment and Biodiversity Committee brings the campaign to the attention of the Convention of Scottish Local Authorities and writes to the First Minister, in his capacity as one of the 5 co-chairs of the Under 2° Coalition, to continue to maintain the pressure to deliver just decarbonisation pathways both nationally and globally.

Thereafter, the Committee resolved as follows:-

Dundee City Council Endorse the Global Justice Now campaign for a Fossil Fuel Non-Proliferation Treaty.

Dundee is formally recognised by the Carbon Disclosure Project as one of 119 Cities across the world exercising bold leadership and transparency in tackling climate change. With the support of Dundee Climate Leadership Group, Dundee City Council is also one of the first local authorities in Scotland to submit a Local Area Energy Plan to the Scottish Government, outlining the city's pathway to transition from fossil fuel dependency to a decarbonised energy source by 2045.

Dundee City Council fully recognises that demand for fossil fuel energy sources must reduce and that there must be a Just Energy Transition to renewable, decarbonised energy production. At present, the vast majority of the city's domestic and non-domestic properties rely on natural gas as their

primary energy source. The transition from fossil-fuels will require energy efficiency interventions in most of these properties over the coming decades, but this investment will improve living standards, reduce fuel poverty, increase our resilience to more extreme climate events and create employment in the city for the decades to come.

Dundee City Council therefore welcomes the work Global Justice Now has undertaken in campaigning for a Fossil Fuel Non-Proliferation Treaty and endorse the campaign.

We ask the Committee to agree that the Convener of the Climate Environment and Biodiversity Committee brings the campaign to the attention of the Convention of Scottish Local Authorities and writes to the First Minister, in his capacity as one of the 5 co- chairs of the Under 2° Coalition, to continue to maintain the pressure to deliver just decarbonisation pathways both nationally and globally.”

III NET ZERO TRANSITION PLAN PROGRESS 2024

There was submitted Report No 4-2025 by the Executive Director of City Development, informing of progress of the Net Zero Transition Plan 2024/2030 in its first year of implementation, including establishing governance, monitoring and reporting procedures and progress on emissions targets and actions, as detailed in Appendix 1 of the report.

The Committee agreed:-

- (i) to note progress on Dundee City Council's Net Zero Transition Plan 2024/2030 in its first year of implementation and the plans that were now in place to support the Council's transition to Net Zero; and
- (ii) to remit the Executive Director of City Development to explore funding for measures to address the top sources of the Council's emissions and deliver the necessary interventions.

Heather ANDERSON, Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held at Dundee on 6th January, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 18th November, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Crichton declared an interest in the item of business at Article III of this minute by virtue of a close family member being involved with the project on Bell Street – Green Transport Hub and Spokes and took no part in the proceedings and withdrew from the meeting during its consideration.

II SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 6-2025 by Executive Director of City Development, presenting sourcing strategies and seeking approval to commence with the procurement exercise in respect of each project.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the projects described below based on the sourcing strategy detailed in Appendix 1 to the report, and delegated authority to the Executive Director of City Development to award the relevant contracts in line with Standing Orders for the following projects:-
 - (a) St Peter and Paul's Primary School – Internal Fire Door placement.
 - (b) Blackness Primary School – Upgrade ground floor toilets.
 - (c) Dundee International Sports Centre – Heating, Boilers and Controls Replacement.

III TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 7-2025 by Executive of City Development detailing tenders received and requesting decisions thereon.

- (a) ROCKWELL SCHOOLHOUSE

The Committee agreed to approve the offer from Construction Services in the sum of £125,728.47, together with allowances of £24,000, giving a total expenditure of £149,728.47.

(b) V&A AND REGIONAL PERFORMANCE CENTRE FOR SPORT – INSPECTION AND TESTING OF LIGHTING CONTROL SYSTEMS

The Committee agreed to approve the negotiated offer from Lutron EA Ltd in the sum of £61,256.00, together with allowances of £6,000, giving a total expenditure of £67,256.

(c) GREEN TRANSPORT HUB AND SPOKES – MAIN WORKS

The Committee agreed to approve the offer, which had been procured through the SCAPE Framework, from McLaughlin and Harvey Construction Ltd in the sum of £11,178,696.36, together with allowances of £783,083.64, giving a total expenditure of £11,961,780.

(d) UPGRADE AND MAINTENANCE OF PARKING METERS

The Committee agreed to approve the tender with the highest ranking score for cost and quantity from IPS Group Ltd in the sum of £410,900.00 noting that there were no allowances to be added, giving a total expenditure of £410,900.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

IV LEASE OF LAND IN THE NORTH EAST WARD

There was submitted Report No 10-2025 by Executive Director City Development and Acting Chief Officer, Dundee Health and Social Care Partnership seeking approval for a proposed lease of land in the North East Ward.

The Committee agreed to the recommendations as detailed in the report.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 6th January. 2025.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Kevin KEENAN
Helen WRIGHT

Fraser MACPERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN

Dorothy McHUGH
George McIRVINE
Wendy SCULLIN
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 2nd December, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATIONS OF INTEREST

There were no declarations of interest.

II CHIEF EXECUTIVE'S SERVICE PLAN 2023/2028 MID YEAR PROGRESS REPORT FOR 2024/2025

There was submitted Report No 321-2024 by the Chief Executive on progress made so far during financial year 2024/2025 (Year 2) of the Chief Executive's Service Plan for 2023/2028.

The Committee agreed:-

- (i) to note the progress summarised in Section 5 of the Report; and
- (ii) to approve the progress report which was attached to the report as an Appendix.

III NEIGHBOURHOOD SERVICES SERVICE PLAN 2023/2027 MID YEAR PROGRESS REPORT TO 30TH SEPTEMBER, 2024

There was submitted Report No 5-2025 by the Executive Director of Neighbourhood Services on progress made for the previous six months up to 30th September, 2024 for the Neighbourhood Services Service Plan.

The Committee agreed to note the Service Plan update which was attached to the report as an Appendix.

IV LEISURE & CULTURE DUNDEE – PERFORMANCE AND IMPACT REPORT FOR 2023/2024

There was submitted Joint Report No 331-2024 by the Chief Executive and Managing Director of Leisure & Culture Dundee providing the annual report for financial year 2023/2024 setting out financial and performance information on Leisure & Culture Dundee to meet the guidance on "Following the Public Pound".

The Committee agreed to note the attendance performance across the range of services undertaken by Leisure & Culture Dundee as outlined in Section 5 of the report and in more detail in Appendix 1 of the report.

V LOCAL GOVERNMENT FINANCE PLAN FOR DUNDEE 2022/2023 – ANNUAL REPORT FOR 2023/2024

There was submitted Report No 14-2025 by the Executive Director of Corporate Services providing details of the 2025/2026 Local Government Settlement, its implications for Dundee City Council and recommending procedures for settling the Council Tax and Revenue Budget for 2025/2026.

The Committee agreed:-

- (i) to note the 2025/2026 Local Government Settlement as outlined and the correspondence attached at Appendix B of the report;
- (ii) to note the implications of the settlement for the Council's Revenue Budget and Capital Plan as detailed in the Report;
- (iii) to note the financial information included in the report would be updated as necessary and included in the Revenue Budget and Council Tax 2025/2026 Report to be submitted to the City Governance Committee on 27th February 2025; and
- (iv) to the procedures to be followed for setting the 2025/2026 Revenue Budget and Council Tax, as set out in Section 7 and Appendix B of the Report.

Mark FLYNN, Convener.

At a MEETING of the **LICENSING COMMITTEE** held remotely on 9th January, 2025.

Present:-

Depute Lord Provost Kevin CORDELL

COUNCILLORS

Stewart HUNTER
Roisin SMITH

George McIRVINE

Wendy SCULLIN
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 5th December, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS

The Committee noted that the undernoted applications had been granted under delegated powers.

PUBLIC ENTERTAINMENT – NEW APPLICATIONS - FULL

No	Name	Location
1	Sky Nails & Spa 26 Ltd	26 Whitehall Crescent

PUBLIC ENTERTAINMENT – NEW APPLICATIONS – TEMPORARY

No	Name	Location	Date of Event
1	The Pet Food Store	Unit 1, Block 20, Kilspindie Rd	30/11/2024
2	City Development	City Centre	01/12/2024
3	Sky Nails & Spa 26 Ltd	26 Whitehall Crescent	Full
4	Fintry & Beyond Community Action Group	Fintry Parish Church	29/11/2024
5	Ye Amphibious Ancient Bathing Association	Broughty Ferry Harbour	01/01/2025

TAXI DRIVER - NEW APPLICATIONS

No	Name
1	George Duncan
2	Steven McGurk

(b) LATE HOURS CATERING – NEW APPLICATION

There were submitted the undernoted applications.

No	Name	Address
1	Edrogan Ceyhan	Bosphorus Cafe - 14-16 Arbroath Rd

There was submitted a letter of objection from the Planning Department. The Committee gave consideration to the content of the letter. There was also submitted a written submission from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be approved subject to the condition the licence would not take effect until issues regarding planning permission had been resolved.

2	Burger King	Kingsway West Retail Park
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The Committee, having heard from the Legal Officer and a representative for the applicant, agreed to grant the application to allow for hours of operation being 24 hours a day, Monday to Sunday.

(c) PUBLIC ENTERTAINMENT – REQUEST FOR VARIATION

There were submitted the undernoted application.

No	Name	Address
1	Pure Gym Ltd	152 Marketgait

The Committee, having heard from the Legal Officer and a Licensing Standards Officer agreed to defer the request for a variation to the next meeting of the Licensing Committee to allow the applicant to be in attendance and for the Civic Licensing Standards Officer to contact the licence holder and to make any observations on the proposed variation.

(d) NEW VEHICLES FOR APPROVAL

The Committee agreed that the undernoted electric Wheelchair Accessible Vehicles be added to the approved list:-

Peugeot	E Traveller	75Kwh	Volta Mobility
Vauxhall	Vivaro-e	50Kwh	Volta Mobility
Vauxhall	Vivaro-e	75Kwh	Volta Mobility

(e) TAXI DRIVER – NEW APPLICATIONS

There were submitted the undernoted applications.

No	Name
1	Kamran Aqil

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, Taxi Driver Medical, SVQ, UTRN and provide the name of an operator within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

2 Naveed Khan

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that the applicant had failed to pass the street knowledge test, Taxi Driver Medical, SVQ, UTRN and provide the name of an operator within the prescribed time. There were no objections to the application. Thereafter, having heard from the Legal Officer, the Committee agreed that the application be considered incompetent.

(f) TAXI OPERATOR – CORPORATE PLATE – NEW APPLICATIONS

No Name

1 Bonnie Taxi Ltd

The Committee noted that this was an application for a Taxi Operator's Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee gave consideration to the application. There was submitted a written submission from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the application subject to the vehicle passing all necessary tests.

2 Dundee Express Taxi Ltd

The Committee noted that this was an application for a Taxi Operator's Licence to replace an existing Taxi Operator's Licence with an electric vehicle. The Committee gave consideration to the application. Thereafter, having heard from the Legal Officer and the applicant on their own behalf, the Committee agreed to grant the application subject to a suitable vehicle being placed on service.

(g) TAXI OPERATOR – REQUEST FOR EXTENSIONS OF TIME TO PLACE VEHICLE ON SERVICE

There were submitted the undernoted requests.

No Name

1 Shaun Cashley

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the extension until the next meeting of the Licensing Committee to allow testing of a replacement vehicle to take place.

2 Shaun Cashley

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. The Committee noted that a written submission had been received from the applicant. The Committee gave consideration to the content of the written submission. Thereafter, having heard from the Legal Officer, the Committee agreed to grant the extension until the next meeting of the Licensing Committee to allow testing of a replacement vehicle to take place.

3 Khalid Mahmood

The Committee noted that the applicant was not present and agreed that the matter be considered in their absence. Thereafter, having heard from the Legal Officer, the Committee agreed to refuse the request for an extension of time to place a vehicle on service.

4 Glass Bucket Ltd

The Committee, having heard from the Legal Officer and the applicant on their own behalf, agreed to grant the extension until the next meeting of the Licensing Committee to allow testing of a replacement vehicle to take place.

5 J R Taxis Electric Ltd

The Committee noted that this request had been withdrawn.

III HOUSING (SCOTLAND) ACT 2006**(a) HOUSES IN MULTIPLE OCCUPATION – NEW APPLICATIONS GRANTED UNDER DELEGATED POWERS**

The Committee noted that the undernoted applications had been granted under delegated powers.

(b) HOUSES IN MULTIPLE OCCUPATION – DELEGATED – VARIATIONS

The Committee noted that the undernoted variations had been granted under delegated powers.

No	Name	Person Responsible	Address
1	Fatemeh Darvanzadeh	Harland (UK) Ltd t/a Premier Property Management	15 Constitution Crescent
2	Malaben Nanubhai Patel	Property Opportunity Ltd (trading as PropOp)	1 Baxter Park Terrace
3	Fatemeh Darvanzadeh	Harland (UK) Ltd t/a Premier Property Management	5 Constitution Crescent
4	Nicholas L Ward	Property Opportunity Ltd (trading as PropOp)	G/2, 1 Gowrie Street
5	Hall Homes International Limited	Property Opportunity Ltd (trading as PropOp)	89 Albert Street
6	Mr Quentin Slight & Ms Cerys Evans	Property Opportunity Ltd (trading as PropOp)	1/3, 17 Bellefield Avenue
7	FE & UL Limited	Property Opportunity Ltd (trading as PropOp)	25E Union Place

IV CIVIC GOVERNMENT (SCOTLAND) ACT 1982, (LICENSING OF SHORT TERM LETS) ORDER 2022**(a) SHORT TERM LETS – DELEGATED – NEW APPLICATIONS**

The Committee noted that the undernoted applications had been granted under delegated powers.

No	Name	Person Responsible	Address
1	AH Properties (Scotland) Ltd	Central Serviced Apartments	3B Court Street
2	AH Properties (Scotland) Ltd	Central Serviced Apartments	9F Court Street
3	AH Properties (Scotland) Ltd	Central Serviced Apartments	3C Court Street

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 3, 6 and 9 of Part I of Schedule 7A of the Act.

V CIVIC GOVERNMENT (SCOTLAND) ACT 1982

(a) TAXI DRIVER'S LICENCE – NEW APPLICATIONS

No Name

1 A R

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee further noted that a letter had been received from the Licensing Standards Officer. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Chief Constable's representative, the Licensing Standards Officer and the applicant on their own behalf, the Committee agreed to grant the application until 2nd October, 2025, and subject to the conditions that the applicant pass the street knowledge test, Taxi Driver Medical, SVQ, UTRN and provide the name of an operator.

2 R K

The Committee noted that a letter of representation had been received from the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer and the Chief Constable's representative, the Committee agreed to grant the application in principle subject to the conditions that the applicant pass the street knowledge test, Taxi Driver's Medical, SVQ, UTRN and provide the name of an operator, after which the application would be granted under delegated powers.

(b) TAXI DRIVER'S LICENCE – SUSPENSION HEARINGS

No Name

1 T C

Reference was made to Article II(a) of the minute of meeting of this Committee of 18th November, 2024, and Article VII(a) of the minute of meeting of this Committee of 5th December, 2024, wherein it was agreed to hold a hearing in relation to the alleged conduct of T C during the currency of his Taxi Driver's Licence.

The Committee noted that a letter of information had been received from the Chief Constable. The Committee gave consideration to the content of the letter. The Committee further noted that the applicant had a future appointment with the PAM Group. Thereafter, having heard from the Legal Officer, the Committee agreed to suspend the licence of Mr T C for the unexpired portion of his licence and that should his health improve the criminal matter referred to in the letter from Police Scotland be recalled to a future meeting of the Licensing Committee.

(c) TAXI DRIVER'S LICENCE - SUSPENSION HEARING - MEDICAL

No Name

1 M D

Reference was made to Article VII(b) of the minute of meeting of this Committee of 7th November 2024 and Article VII(c) of the minute of meeting of this Committee of 5th December, 2024, where it was agreed to lift the suspension in respect of M D's Taxi Driver's Licence and recall this matter back to a future meeting of this Committee once further information had been provided by the PAM Group. The Committee noted that a letter of information had been received from the PAM Group. The Committee gave consideration to the content of the letter. The Committee further noted that a letter had been received from the applicant's doctor. The Committee gave consideration to the content of the letter.

Thereafter, having heard from the Legal Officer, the Committee agreed to adjourn the hearing to the next meeting of the Licensing Committee.

2 V K

The Committee, having heard from the Legal Officer, agreed to suspend the licence of V K for the unexpired portion of his licence and noted that should his health improve his licence be restored under delegated powers.

(d) TAXI DRIVER'S LICENCE – REQUEST FOR SUSPENSION HEARINGS

No Name

1 R S

The Committee noted that a letter of information had been submitted by the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider R S fitness to hold a Taxi Driver's Licence be held at a meeting of the Licensing Sub-Committee to be held on 27th March, 2025.

2 S M

The Committee noted that a letter of information had been submitted by the Chief Constable. The Committee gave consideration to the content of the letter. Thereafter, having heard from the Legal Officer, the Committee agreed that a hearing to consider S M fitness to hold a Taxi Driver's Licence be held at a meeting of the Licensing Sub-Committee to be held on 27th March, 2025.

Stewart HUNTER, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 13th January, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Willie SAWERS

Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Roisin SMITH
Siobhan TOLLAND
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 9th December, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Tolland declared an interest in the item of business at Article II(c) by virtue of being employed by the University of Dundee and took no part in the proceedings and withdrew from the meeting during its consideration.

II PLANNING APPLICATIONS

- (a) 24/00247/FULL – CHANGE OF USE OF BUILDING TO FORM 13 SELF CATERING APARTMENTS AND EVENTS SPACE – JESSIE’S KITCHEN, BROOMFIELD NURSERIES, 3 ALBERT ROAD, BROUGHTY FERRY, DUNDEE - FOR OLIVIER PROPERTIES LTD

The Committee acceded to requests for a deputation to address the Committee relative to objections to the application by Orietta Bell, Petra McMillan, Gerry Conway, John Baruffati, Fiona Haldane, Theresa Brown and Joe Carroll. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

The Committee then acceded to requests for a deputation to address the Committee in support of the application by Neil Gray of Gray Planning and Development Ltd, and Jennifer Olivier of Olivier Properties Ltd. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Councillor Lynn, moved that the application be approved subject to the conditions recommended by the Head of Planning and Economic Development. As an amendment, Councillor Duncan, seconded by Bailie Scott moved that the application be refused on the grounds that the proposal fails to comply with Policy 8 – Visitor Accommodation of the Dundee Local Development Plan, 2019, as the proposed accommodation is not small-scale B&B and guesthouse style accommodation and is located out with the City Centre and Central Broughty Ferry as defined within the Proposals Map. There are no material considerations of sufficient weight to justify approval of planning permission. The proposal fails to comply with Policy 30e of National Planning Framework 4 because the proposed development

of 13 self-contained units used as short term holiday lets is not in keeping with character of the neighbourhood and would have an adverse impact on local amenity and the character of a neighbourhood area. The application also fails to demonstrate that the loss of the residential accommodation within the building is outweighed by the local economic benefits which would be derived from the proposed short term holiday letting use. There are no material considerations of sufficient weight to justify approval of planning permission, the proposal would have an unacceptable impact on the amenity of residents in the surrounding area by means of noise from guests and music, and disturbance by vehicular movements. As such the application is contrary to Policy 23 – Health and Safety of National Planning Framework 4 and Policy 39 of the Dundee Local Development Plan, 2019. There are no material considerations of sufficient weight to justify approval of the application, and also the additional reason proposed by Bailie Scott that the proposal fails to comply with Policy 30b of National Planning Framework 4 because the proposed development of 13 self-contained units used as short term holiday lets is not compatible with the surrounding area in terms of the nature and scale of the proposed activities and impacts of increased overnight visitors. There are no material considerations of sufficient weight to justify approval of planning permission.

On a division, there voted for the motion - the Convener, Bailie Sawers and Councillors Black, Flynn, Hunter, Lynn, Mills, Rome, Smith, Tolland and Scullin (11); and for the amendment – Depute Lord Provost Cordell, Bailies Macpherson, Wright and Scott and Councillors Anderson, Finnegan, McHugh, McIrvine, Shears, Coleman, Crichton and Duncan (12) – Lord Provost Campbell taking no part in the vote due to losing connection during the proceedings - whereupon the amendment was carried and the application was refused.

- (b) 24/00246/LBC – INTERNAL AND EXTERNAL ALTERATIONS TO ACCOMMODATE CHANGE OF USE TO 13 SELF CATERING APARTMENTS – JESSIE’S KITCHEN, BROOMFIELD NURSERIES, 3 ALBERT ROAD, BROUGHTY FERRY, DUNDEE - FOR OLIVIER PROPERTIES LTD

It was reported that requests had been received for a deputation to address the Committee from Neil Gray of Gray Planning and Development Ltd, and Jennifer Olivier of Olivier Properties Ltd, in support of the application. Thereafter, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development and, in the circumstances, declined to hear the deputation.

- (c) 24/00369/CON– APPLICATION FOR CONSERVATION AREA CONSENT TO DEMOLISH PART OF THE BUILDINGS AT 16 AND 18 AIRLIE PLACE, DUNDEE – FOR UNIVERSITY OF DUNDEE ESTATES AND CAMPUS SERVICES

The Committee acceded to requests for a deputation to address the Committee in support of the application by Neil Gray of Gray Planning and Development Ltd and Neil Simpson of Wellwood Leslie Architects. After the deputations had stated their cases and answered questions from members of the Committee, they were thanked for their attendance and withdrew.

Thereafter, having considered objections received, the Convener, seconded by Councillor Shears, moved that the application be approved subject to the conditions recommended by the Head of Planning and Economic Development. As an amendment, Bailie Macpherson, seconded by Councillor Crichton moved that the application be refused on the grounds that the substantial demolition of the building would have an adverse impact on the character and appearance of the surrounding University Conservation Area. As such, the proposals fail to meet the Statutory duty set out in Section 64 of the Planning (Listed Buildings and Conservation Areas) (Scotland) Act 1997.

On a division, there voted for the motion - the Convener, Bailie Sawers and Councillors Anderson, Flynn, Hunter, Mills, Rome, Smith, Tolland, Scullin, Shears and Coleman (12); and for the amendment – Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Macpherson, Wright and Scott and

Councillors Black, Lynn, Finnegan, McHugh, McIrvine, Crichton and Duncan (12) – there being a parity of votes the Convener used his casting vote in favour of the motion - whereupon the motion was carried and the application was approved.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 16th January, 2025.

Present:-

COUNCILLORS

Heather ANDERSON
Stewart HUNTER

Ken LYNN
Roisin SMITH
George McIRVINE

Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 12th December, 2024 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(a) VARIATIONS (MAJOR)

No	Premises	Applicant
1	The Occidental Bar 1/3 Queen Street Broughty Ferry Dundee	JF Kegs (Scotland) Ltd

The Board, having heard from an agent on behalf of the applicant, and the Board's Legal Adviser, agreed to defer the above application to a future meeting of the Board to allow all remedial works to be completed.

II PREMISES LICENCE – REQUESTS FOR REVIEW

In accordance with Schedule 3, Para 10 of the Licensing (Scotland) Act 2005, each premises licence holder must pay the annual fee by the 1st October each year. The Licensing Department by law, have to send a reminder letter out before the annual fee is due. This letter was sent out to the registered address of the premises or their legal agent during August 2024. If people had failed to pay by the 1st October, 2024, then a second letter reminding them to pay immediately was sent out, a final email was sent in November, 2024. Licensing Standard's Officers contacted premises who had still failed to pay.

Accordingly, the Board agreed to hold review hearings in respect of the undernoted premises:-

(i) JAHANGIR RESTAURANT, 1 SESSION STREET

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, therefore the Board agreed to defer this item to the February Board meeting to allow the licence holder to attend. If the applicant failed to attend, then a decision may be made in their absence.

(ii) MCNICOLL & CAIRNIE, 100 GRAY STREET

The Board noted that these premises had now closed and that the Licensing Standards Officer had advised the licence holder to surrender their licence.

(iii) SANDBANKS BRASSERIE, 594 BROOK STREET

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, therefore the Board agreed to defer this item to the February Board meeting to allow the licence holder to attend. If the applicant failed to attend, then a decision may be made in their absence.

(iv) SLAWYANSKI, 236 BLACKNESS ROAD

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, therefore the Board agreed to defer this item to the February Board meeting to allow the licence holder to attend. If the applicant failed to attend, then a decision may be made in their absence.

(v) THE PARLOUR CAFÉ, 58 WESTPORT

Having heard from the Licensing Standards Officer and the Board's Legal Adviser, it was noted that the annual fee had not been paid, therefore the Board agreed to defer this item to the February Board meeting to allow the licence holder to attend. If the applicant failed to attend, then a decision may be made in their absence.

III PERSONAL LICENCE – NEW APPLICATION

(i) SONYA JOHNSTON

This application was withdrawn.

Stewart HUNTER, Convener.

At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held at Dundee on 20th January, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS

Kevin KEENAN
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

External members for Articles I to III.

Ms Jodi BARCLAY, Teacher Representative
Miss Eva DEY, Pupil Representative
Mrs Tara JAVED, Parent Representative
Mrs Teresa LITTLE, Roman Catholic Church Representative
Mrs Margaret McVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 2nd December, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II REVIEW OF THE SERVICE ESTATE

There was submitted Report No 17-2025 by the Executive Director of Children and Families Service providing an annual update on the condition and suitability, as well as occupancy levels, of the learning estate. It also provided an update on completed and planned improvement work.

The Committee agreed:-

- (i) to note the content of the report; and
- (ii) to instruct the Executive Director of Children and Families Service to provide an update in 12 months.

III SCOTTISH ATTAINMENT CHALLENGE UPDATE

There was submitted Report No 16-2025 by the Executive Director of Children and Families Service providing an update on Dundee's Strategic Equity Fund (SEF) allocation for 2025/2026. SEF was a funding stream in the Attainment Scotland Fund (ASF), which supported the Scottish Attainment Challenge (SAC).

The Committee agreed to note the content of the report.

At this juncture external members of the Committee departed.

IV DUNDEE HUMANITARIAN PARTNERSHIP UKRAINE RESETTLEMENT

There was submitted Report No 11-2025 by the Executive Director of Neighbourhood Services advising on progress made by Dundee's Humanitarian Protection Partnership and the impact of humanitarian support provided to Ukrainian Displaced Persons (UDPs) in Dundee from March 2022 to August 2024.

The Committee agreed:-

- (i) to note the progress in welcoming Ukrainian Displaced Persons to Dundee and the support provided by the Council and its partners; and
- (ii) to note that on 26th November, 2024, the Ministry for Housing, Communities and Local Government announced that Ukrainians resident in the UK on any of the Ukraine schemes would be able to apply for the Ukraine Permission Extension (UPE) visa scheme when their existing visa expired. This would grant them a further 18 months stay in the UK.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held at Dundee on 20th January, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS

Kevin KEENAN
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Depute Lord Provost Kevin CORDELL, Convener, in the Chair.

The minute of meeting of this Committee of 2nd December, 2024 was held as read.

I DECLARATION OF INTEREST

There were no declarations of interest.

II SOURCING STRATEGY FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS

There was submitted Report No 13-2025 by the Executive Director of Neighbourhood Services detailing the development of a sourcing strategy for the tender process to supply and deliver construction materials to Construction Services.

The Committee agreed:-

- (i) to approve the extension of the existing contracts procured via Scotland Excel Construction Materials Framework, until May 2025 to allow for the procurement exercise to complete; and,
- (ii) to approve the commencement of the procurement exercise as detailed within the report.

III TENDER RECEIVED BY HEAD OF HOUSING, CONSTRUCTION AND COMMUNITIES SERVICES

There was submitted Report No 24-2025 by the Executive Director of Neighbourhood Services detailing the tender received and requesting a decision thereon:-

- (a) URGENT ROOFS 2024/2025 - ROOF REPLACEMENTS

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £1,395,000.00 together with allowances of £105,000.00, giving a total expenditure of £1,500,000.

IV TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 22-2025 by the Executive Director of City Development detailing tenders received and requesting a decision thereon:-

(a) CHARLESTON DRIVE STEPS REPLACEMENT

The Committee agreed to accept the offer from T & N Gilmartin (Contractors) Ltd with the highest score for cost and quality in the sum of £59,702.50 together with allowances of £24,797.50, giving a total expenditure of £84,500.

(b) FORTH CRESCENT - STEPS REPLACEMENT

The Committee agreed to accept the offer from Dundee Plant Company Ltd with the highest score for cost and quality in the sum of £48,981.72, together with allowances of £23,518.28 giving a total expenditure of £72,500.

(c) DRYBURGH CRESCENT - LINKAGE FOOTPATH STEPS IMPROVEMENTS

The Committee agreed to accept the negotiated offer from Tayside Contracts in the sum of £90,885.57, together with allowances of £24,114.43, giving a total expenditure of £115,000.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act

V SOURCING STRATEGY

There was submitted Joint Report No 31-2025 by the Executive Directors of Neighbourhood Services and City Development providing an update on the current position in relation to a Sourcing Strategy for External Wall Insulation (EWI) as indicated within the report.

The Committee agreed to the recommendations contained in the report.

Kevin CORDELL, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held at Dundee on 20th January, 2025.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS

Kevin KEENAN
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Jimmy BLACK
Mark FLYNN
Stewart HUNTER
Ken LYNN
Lee MILLS

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Dorothy McHUGH

George McIRVINE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 6th January, 2025 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATIONS OF INTEREST

There were no declarations of interest.

II MINUTE OF MEETING OF PENSION SUB COMMITTEE AND PENSION BOARD

The minute of meeting of the Pension Sub Committee and Pension Board held on 23rd September, 2024 was submitted and noted for information and record purposes, a copy of which is attached to this minute as an Appendix.

III CAPITAL EXPENDITURE MONITORING 2023/2024

There was submitted Report No 1-2025 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2024/2029.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2024/2029.

IV REVENUE MONITORING 2024/2025

There was submitted Report No 3-2025 by the Executive Director of Corporate Services, providing an analysis of the 2024/2025 projected revenue outturn as at 31st October, 2024 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st October, 2024 the General Fund was projecting an overall overspend of £4.459m against the adjusted 2024/2025 Revenue Budget and the impact this had had on the projected Council's General Fund Balances;
- (ii) to note the budget adjustments totalling £4.992m as detailed in second column of Appendix A of the report as virements to the previously approved Revenue Budget;

- (iii) to note that as at 31st October, 2024, the Housing Revenue Account (HRA) was projecting an overspend of £3.000m against the adjusted HRA 2024/2025 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to authorise the Executive Director of Corporate Services to take steps to control in year spend to reduce the projected overspends including by limiting overtime, ceasing avoidable expenditure on supplies and services; further review earmarked balances; and in consultation with the Corporate Leadership Team identify further financial recovery options;
- (v) to approve the further recovery actions totalling £1.479m as set out in section 3.2 of the report and to note if implemented this would reduce the above projected overspend to £2.980m;
- (vi) to note the key strategic, operational and financial risks being faced by the Council outlined in Appendix B of the report; and
- (vii) to note the current position on Leisure and Culture Dundee (LACD), as set out in Section 7.1 of the report.

V COMMUNITY JUSTICE ANNUAL ACTIVITY REPORT 2023/2024

There was submitted Report No 20-2025 by the Executive Director of Children and Families Service presenting both the Community Justice Annual Activity Report 2023/2024 and the Community Justice Annual Community Payback Order Report 2023/2024.

The Committee agreed to note and agree both reports and request that the Executive Director of Children and Families Service submit further update reports in Autumn 2025.

VI HOUSING (HRA) REVENUE BUDGET 2025/2028 AND REVIEW OF RENTS AND OTHER HOUSING CHARGES FOR 2025/2026

There was submitted Report No 12-2025 by the Executive Director of Neighbourhood Services advising of the outcome of the rent consultation exercise in order to approve the Housing (HRA) Revenue Budget, rent and other housing charges for the financial year 2025/2026.

The Committee agreed:-

- (i) to note the outcome of the rent consultation exercise as detailed in section 7 and Appendix 4 of the report and that the proposed rent increase below (iv) was in line with the majority view expressed by tenants through this exercise;
- (ii) to approve the Housing (HRA) Revenue Budget for 2025/2026 as detailed in Appendix 1 to the report;
- (iii) to note the Provisional Revenue Budgets for 2026/2027 and 2027/2028 as detailed in Appendix 1 to the report;
- (iv) to approve rents be increased by 4.50% equal to an average increase of 33.92 per week with effect from 7th April 2025;
- (v) to approve that all other housing charges were set as outlined in Appendix 2 of the report; and

- (vi) that the level of rents held on the Housing (HRA) be similarly applied to miscellaneous houses i.e. the properties which were leased to the Richmond Fellowship, Dundee Health and Social Care Partnership and City Development, subject to categorisation where appropriate.

Mark FLYNN, Convener.

APPENDIX I

At a JOINT MEETING of the **PENSION SUB-COMMITTEE** of the **CITY GOVERNANCE COMMITTEE AND THE PENSION BOARD** held remotely on 23rd September, 2024.

Present:-

PENSION SUB-COMMITTEE

BAILIES

Willie SAWERS Kevin KEENAN

COUNCILLORS

Ken LYNN Dorothy McHUGH Steven ROME

PENSION BOARD

Bill DUFF (Representing Angus Council)
George RAMSAY (Representing Unite the Union)
Arthur NICOLL (Representing UNISON)
Kenny DICK (Representing Social Care & Social Work Improvement Scotland)

Bailie Willie SAWERS, Convener in the Chair.

I DECLARATION OF INTEREST

No declarations of interest were made.

II APOLOGIES

The Sub-Committee and Board noted apologies had been received from Councillor Crichton and Councillor Donaldson.

III MINUTE OF PREVIOUS MEETING

The minute of meeting of 24th June, 2024 was submitted and approved.

IV TAYSIDE PENSION FUNDS RISK REGISTER

There was submitted Report No 269-2024 by the Executive Director of Corporate Services seeking approval for the Quarterly Risk Register for Tayside Pension Fund.

The Sub-Committee and Board:-

- (i) approved the Quarterly Risk Register for Tayside Pension Fund, noting the following revision made:

Risk 4 - Inability to maintain service due to loss of main office, computer system or staff. This risk had increased due to absences of key staff within the team although steps had been taken to mitigate the impact this had.

V PENSION ADMINISTRATION PERFORMANCE – QUARTERLY UPDATE TO 30TH JUNE 2024

There was submitted Report No 270-2024 by the Executive Director of Corporate Services providing information on the recent quarter's operational performance in relation to Pension Administration.

The Sub-Committee and Board:-

- (i) noted the content of the report.

VI TAYSIDE PENSION FUND ACCOUNTS 2023/2024

- (a) TAYSIDE PENSION FUND 2023/24 – ACCOUNTS AND AUDIT

There was submitted Report No 271-2024 by the Executive Director of Corporate Services reporting on the outcome of the external audit of Tayside Pension Fund for the year to 31st March, 2024.

The Sub-Committee and Board:-

- (i) noted the content of the External Auditor's Annual Audit Report, in particular that Audit Scotland anticipated issuing an unqualified audit opinion.

- (b) DRAFT AUDITED ANNUAL REPORT AND ACCOUNTS 2023/2024

There was submitted Report No 272-2024 by the Executive Director of Corporate Services providing information on the Draft Audited Annual Report and Accounts 2023/24.

The Sub-Committee and Board:-

- (i) noted the content of the report.

- (c) EXTERNAL AUDITORS ANNUAL REPORT

There was submitted Report No 273-2024 by Audit Scotland providing information on the Audit of 2023/24 Annual Report and Accounts.

The Sub-Committee and Board:-

- (i) noted the content of the report.

VII ANNUAL TREASURY MANAGEMENT ACTIVITY 2023/2024

There was submitted Report No 274-2024 by the Executive Director of Corporate Services reviewing the Treasury Management activities for the period 1st April 2023 to 31st March 2024.

The Sub-Committee and Board:-

- (i) noted the information contained within the report.

The Sub-Committee and Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A of the Act.

VIII TAYSIDE PENSION FUND

- (a) TAYSIDE PENSION FUND PERFORMANCE SUMMARY

There was submitted Report No 275-2024 by the Executive Director of Corporate Services reviewing the investment performance of the Fund's investment managers for the quarter to 30th June, 2024. The report compared investment performance of the Fund with the Fund's specific benchmarks which consisted of various stock and security market indices.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (b) SUMMARIES OF INVESTMENTS AND TRANSACTIONS 1ST APRIL, 2024 TO 30TH JUNE 2024

There was submitted Report No 276-2024 by the Executive Director of Corporate Services reviewing the investment activities of Tayside Pension Fund's five Fund Managers for the quarter to 30th June, 2024 and summarising the transactions of each Fund Manager and showing the market values of the Pension Fund.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.
- (c) SECURITIES LENDING 6 MONTH ACTIVITY TO 30TH JUNE, 2024

There was submitted Report No 277-2024 by the Executive Director of Corporate Services presenting an update on Securities Lending activity for the period ended 30th June 2024.

The Sub-Committee and Board:-

- (i) agreed to note the content of the report.
- (d) QUARTERLY FUNDING UPDATE AS AT 30TH JUNE 2024

There was submitted Report No 278-2024 by the Executive Director of Corporate Services reviewing the current funding level of the Fund as assessed by the Fund Actuary.

The Sub-Committee and Board:-

- (i) agreed to note the content of the report

IX PRESENTATION

Tim Gooding and Claire Phillips from Baillie Gifford gave a short presentation to the Sub-Committee and Board.

After Mr Gooding and Ms Phillips had given their presentation and answered questions from members, the Chair thanked the presenters on behalf of members of the Sub-Committee and Board.

Willie SAWERS, Chair.