

City Chambers
DUNDEE
DD1 3BY

31st May, 2024

Dear Colleague

You are requested to attend a MEETING of the **CITY COUNCIL** which is to be held remotely on Monday, 10th June, 2024 at 5.00 pm.

The meeting will be livestreamed to YouTube. Members of the Press or Public wishing to join the meeting as observers should follow this link www.dundeeccity.gov.uk/live

Yours faithfully

GREGORY COLGAN

Chief Executive

Programme of Business
(so far as known at the time of issuing this notice)

1 DECLARATION OF INTEREST

Members are reminded that, in terms of The Councillors Code, it is their responsibility to make decisions about whether to declare an interest in any item on this agenda and whether to take part in any discussions or voting.

This will include all interests, whether or not entered on your Register of Interests, which would reasonably be regarded as so significant that they are likely to prejudice your discussion or decision-making.

2 MINUTES

1. Minute of Local Review Body dated 6th February, 2024, page 1.
2. Minute of Local Review Body dated 12th March, 2024, page 2.
3. Minute of Planning Committee dated 15th April, 2024, page 3.
4. Minute of Licensing Board dated 18th April, 2024, page 4.
5. Minute of City Council dated 22nd April, 2024, page 6.
6. Minute of Climate, Environment and Biodiversity Committee dated 22nd April, 2024, page 7.
7. Minute of Fair Work, Economic Growth and Infrastructure Committee dated 22nd April, 2024, page 9.
8. Minute of City Governance Committee dated 22nd April, 2024, page 15.
9. Minute of Scrutiny Committee dated 24th April, 2024, page 25.
10. Minute of Children, Families and Communities Committee dated 13th May, 2024, page 28.
11. Minute of Neighbourhood Regeneration, Housing and Estates Management Committee dated 13th May, 2024, page 31.
12. Minute of City Governance Committee dated 13th May, 2024, page 35.
13. Minute of Licensing Board dated 16th May, 2024, page 37.
14. Minute of Planning Committee dated 20th May, 2024, page 38.

3 APPOINTMENT TO MEMBERSHIP OF STANDING COMMITTEES AND OUTSIDE BODIES

(a) LICENSING COMMITTEE

It is reported that Councillor Finnegan has submitted her resignation as a member of the above Committee.

The Council's instructions are requested with regard to the filling of this position.

(b) DUNDEE REPORTARY AND SCOTTISH DANCE THEATRE

It is reported that Councillor Scullin has submitted her resignation as a member of the above outside body.

The Council's instructions are requested with regard to the filling of this position.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 6th February, 2024.

Present:-

Bailie Will DAWSON
Bailie Christina ROBERTS
Councillor Michael CRICHTON

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II LOCAL PLANNING REVIEW LRB02/2024

PLANNING APPLICATION 22/00532/FULL – ERECTION OF 2 METRE FENCE (RETROSPECTIVE),
2 NESBITT STREET, DUNDEE

There was submitted Agenda Note AN6-2024 giving details of a request for a review of planning permission for erection of a two metre fence (retrospective), 2 Nesbitt Street, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision. The appeal statement did not include anything that the Appointed Officer would not have been aware of. The Legal Adviser considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

The Local Review Body considered the documentation submitted and having taken into account the provisions of the Development Plan, all material considerations and all matters raised at the Review upheld the determination of the Appointed Officer and refused application 22/00532/FULL under review for the following reason:-

1. The height and siting of the fence detracts from the character of the property and its setting, and the otherwise open urban form of the streetscape of Nesbitt Street. The design and scale of the fencing is incongruous and visually intrusive with its residential setting. This is exacerbated by its prominent corner location. The proposal fails to comply with Policy 16(g) of the National Planning Framework 4 and Policy 11 of the Dundee Local Development Plan 2019. There are no material considerations that would warrant approval of planning permission in this instance.

Will DAWSON, Chair.

At a MEETING of the **LOCAL REVIEW BODY** held remotely on 12th March, 2024.

Present:-

Bailie Will DAWSON
Councillor Mark FLYNN
Councillor Dorothy McHUGH

Bailie Will DAWSON, Convener, in the Chair.

The Chair welcomed those present to the meeting and briefly outlined the role of the Local Review Body and officers, in particular advising that, although the Planning Adviser was an employee of the Planning Authority, he had not been involved in the determination of the case under review and was present to provide factual information and guidance only.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES OF PREVIOUS MEETINGS

The minutes of meeting of 7th November, 2023 and 16th January, 2024 were submitted and noted.

III LOCAL PLANNING REVIEW LRB03/2024

PLANNING APPLICATION 23/00606/FULL – ERECTION OF A DWELLINGHOUSE - LAND BETWEEN 60 AND 62 FINTRY PLACE, BROUGHTY FERRY, DUNDEE

There was submitted Agenda Note AN8-2024 giving details of a request for a review of planning permission for the erection of a dwellinghouse at Land between 60 and 62 Fintry place, Broughty Ferry, Dundee.

The Planning Adviser gave a brief outline of the application and the reasons for refusal.

The Legal Adviser advised that the applicant had intimated in the Notice of Review that they had not raised any new matters which were not before the Appointed Officer at the time of reaching their decision. The appeal statement did not include anything that the Appointed Officer would not have been aware of. The Legal Adviser considered that the Local Review Body should therefore take all documents submitted into consideration during its deliberations.

The Local Review Body considered the documentation submitted and, after discussion, agreed to hold an accompanied site visit. (Subsequently arranged for 5th April, 2024). The Local Review Body further agreed that the applicant be asked to stake out the dimensions of the dwellinghouse including its height if this was possible.

Will DAWSON, Chair.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 15th April, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN

Helen WRIGHT
Fraser MACPHERSON

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Stewart HUNTER
Ken LYNN
Steven ROME

Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy McHUGH

George McIRVINE
Charlie MALONE
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 12th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II PLANNING APPLICATIONS

- (a) 24-00101-S42 – SECTION 42 APPLICATION TO EXTEND THE TIME PERIOD FOR IMPLEMENTATION OF PLANNING PERMISSION 22-00493-FULM FOR THE ERECTION OF PURPOSE BUILT STUDENT ACCOMMODATION BY 18 MONTHS - SITE OF JUMPIN JAKS, SOUTH WARD ROAD, DUNDEE – FOR KR DEVELOPMENTS GROUP LIMITED

It was reported that a request had been received for a deputation to address the Committee from Alexander Mitchell, Zander Planning and Neil Galloway, KR Developments, in support of the application.

Thereafter, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development and, in the circumstances, declined to hear the deputation.

Will DAWSON, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 18th April, 2024.

Present:-

Bailie Christina ROBERTS

COUNCILLORS

Heather ANDERSON
Stewart HUNTER

Ken LYNN
Roisin SMITH
Georgia CRUICKSHANK

George McIRVINE
Pete SHEARS

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 14th March, 2024 was held as read.

I LICENSING (SCOTLAND) ACT 2005

(a) VARIATIONS (MAJOR)

No	Premises	Applicant
1	Casa 158 Nethergate Dundee	Riverview (Dundee) Ltd

The Board, having heard from an agent on behalf of the applicant, the applicant, the Chief Constable's representative, the Licensing Standards Officers and the Board's Legal Adviser, agreed to allow the variation to allow the use of a large TV in the external area for the European Championship 2024 subject to the conditions that all amplified music and vocals to be no louder than 85dbls in the beer garden/fan zone, staff must check each match to make sure the volume of the TV when permitted is not too loud outwith the fan zone area, the TV sound must be wired through a noise limiter that is sealed and cannot be tampered with, maximum capacity for the beer garden/fan zone is 100 patrons, when match commentary is permitted to be played in the beer garden/fan zone it is only allowed via the large screen TV, when there is no volume permitted via the TV the premises shall not use any other form audible device to project the commentary into the beer garden/fan zone, that wristbands be worn by all patrons viewing the matches within the beer garden/fan zone, SIA accredited stewards be present for all matches shown on the large screen TV with a kick off time of 8.00pm and that no music be played in the beer garden/fan zone with all audio being football commentary only.

The Board also agreed that the undernoted conditions be applied for the specific scenarios as detailed below:-

Group Stages – No Extra Time – No Penalties

- Scotland and England group games only - The TV will be permitted to be turned on and have commentary played through the speakers **1 hour** before the kick off to allow patrons to watch the pre-game TV show.
- Scotland and England group games will be permitted to have the commentary played through the external TV speaker system.
- All other group matches, the TV can be turned on **10 minutes** before the kick off – there will be **NO** volume through the TV speakers but subtitles can be used.
- **All games** that start at **8pm** – After the final whistle the beer garden/fan zone has 15 minutes to be closed down (drinking up time).

Last 16 – Knock Out Stages – Possibility of Extra Time and Penalties

- If Scotland or England make the last 16 knock out stages - The Scotland and England games will be permitted to be turned on and have commentary played through the speakers **1 hour** before the kick off to allow patrons to watch the pre-game TV show.
- The Scotland and England game will be permitted to have the commentary played through the external TV speaker system.
- All other games in the last 16 knock out stages - The TV can be turned on **10 minutes** before the kick off – there will be no volume through the speakers but subtitles can be used.
- **All games** that start at **8pm** - After the final whistle the beer garden/fan zone has 15 minutes to be closed down (drinking up time).

Quarter Finals – Possibility of Extra Time and Penalties

- Quarter Final games will be permitted to be turned on and have commentary played through the speakers **1 hour** before the kick off to allow patrons to watch the pre-game TV show.
- Quarter Final games will be permitted to have commentary played through the TV system.
- Games that start at **8pm** - After the final whistle the beer garden/fan zone has 15 minutes to be closed down (drinking up time).

Semi-Finals – Possibility of Extra Time and Penalties

- Semi-finals – The TV will be permitted to be turned on and have commentary played through the speakers 1 hour before the kick off to allow patrons to watch the pre-game TV show.
- The semi-finals will be permitted to have the commentary played through the external TV speaker system, however after the final whistle, the volume must be turned off but subtitles can be used until the end of the TV post analysis show.
- All semi-finals are **8pm** kick off - After the final whistle the beer garden/fan zone has 15 minutes to be closed down (drinking up time).

The Final – Possibility of Extra Time and Penalties – Also Presentation of Cup

- The Final **8pm** kick off – The TV will be permitted to be turned on to watch the pre-match TV shows.
- The finals will be permitted to have commentary played through the external TV speaker system.
- After the final whistle the beer garden/fan zone has 15 minutes to be closed down (drinking up time).

Stewart HUNTER, Convener.

At a MEETING of the **DUNDEE CITY COUNCIL** held remotely on 22nd April, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Steven ROME

Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Lord Provost Bill CAMPBELL, Convener, in the Chair.

I DECLARATION OF INTEREST

There were no declarations of interest.

II MINUTES

The undernoted minutes were submitted and noted:-

- Minute of Local Review Body dated 7th November, 2023.
- Minute of Local Review Body dated 16th January, 2024.
- Minute of Licensing Committee dated 1st February, 2024.
- Minute of Scrutiny Committee dated 7th February, 2024.
- Minute of Planning Committee dated 12th February, 2024.
- Minute of Licensing Board dated 15th February, 2024.
- Minute of City Council dated 19th February, 2024.
- Minute of Climate, Environment and Biodiversity Committee dated 19th February, 2024.
- Minute of Fair Work, Economic Growth and Infrastructure Committee dated 19th February, 2024.
- Minute of City Governance Committee dated 19th February, 2024.
- Minute of Licensing Committee dated 29th February, 2024.
- Minute of City Governance Committee dated 29th February, 2024.
- Minute of Children, Families and Communities Committee dated 4th March, 2024.
- Minute of Neighbourhood Regeneration, Housing and Estate Management Committee dated 4th March, 2024.
- Minute of City Governance Committee dated 4th March, 2024.
- Minute of Licensing Board dated 14th March, 2024.
- Minute of Licensing Committee dated 28th March, 2024.

Lord Provost Bill CAMPBELL, Convener.

At a MEETING of the **CLIMATE, ENVIRONMENT AND BIODIVERSITY COMMITTEE** held remotely on 22nd April, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Steven ROME

Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Heather ANDERSON, Convener, in the Chair.

The minute of meeting of this Committee of 19th February 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II RESPONSE TO SCOTTISH GOVERNMENT CIRCULAR ECONOMY AND ROUTEMAP CONSULTATION

There was submitted Report No 104-2024 by the Executive Director of Neighbourhood Services providing an update on the latest response to the Scottish Government's supplementary consultation in relation to the introduction of a Circular Economy Bill and Waste Routemap and asking to note the response which was provided to the Scottish Government by Officers in order to meet the Scottish Government deadline.

The Committee agreed:-

- (i) to note the response to the consultation.

III DUNDEE LOCAL HEAT AND ENERGY EFFICIENCY STRATEGY

There was submitted Report No 106-2024 by the Executive Director of City Development seeking approval of the first Local Heat and Energy Efficiency Strategy (LHEES) for Dundee as required under the Local Heat and Energy Strategies (Scotland) Order 2022.

The Committee agreed:-

- (i) to approve the Dundee Local Heat and Energy Efficiency Strategy as set out in Appendix 1 to the report and noted that a detailed LHEES Delivery Plan would be brought to Committee for approval in the Autumn; and

- (ii) to remit the Executive Director of City Development to establish the LHEES Governance Group.

Heather ANDERSON, Convener.

At a MEETING of the **FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE COMMITTEE** held remotely on 22nd April, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Steven ROME

Lynne SHORT
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Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor Steven ROME, Convener, in the Chair.

The minute of meeting of this Committee of 19th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Rome declared an interest in the item of business at Article X of this minute by virtue of having a family member attending one of the schools referred to and took no part in the proceedings and withdrew from the meeting for its consideration.

II NEW ROADS - ROAD CONSTRUCTION CONSENTS

There was submitted Agenda Note AN10-2024 where reference was made to Article VI of the minute of meeting of the Policy and Resources Committee of 27th April, 2009 delegating the grant of Road Construction Consent to the Executive Director of City Development with the proviso that any consents granted be reported to the City Development Committee thereafter.

The undernoted applications had been submitted and the Executive Director of City Development had approved the applications subject to conditions which had been agreed with the applicants:

Location	Ward	Applicant	Revenue Implications per annum	Approval Date
Dykes of Gray Road Site 1 Phase 6 (CC22/07)	Lochee	Springfield Homes	£21,500	24th March, 2023
Drumgeith Road – New School Site (22/09)	North East	Robertson	£2,500	17th May, 2023

Ballindean (CC22/04)	Road	East End	Caledonia Housing Association	£31,800	7th June, 2023
Ellengowan Phase 2 (CC23/05)	Drive –	Maryfield	Hillcrest Housing Association	£58,350	27th July, 2023
Alloway Ballochmyle (CC22/10)	Gardens/ Gardens	East End	Abertay Housing Association	£27,200	21st August, 2023

III PURCHASE OF BINS AND CONTAINERS

There was submitted Report No 103-2024 by the Executive Director of Neighbourhood Services, seeking authority for the purchase of the annual quantity of wheeled bins, euro containers, skips and specialist containers for neighbourhood recycling points which were estimated to be required during 2024/2025.

The Committee agreed that approval be given to purchase the bins, containers and skips required through the Scotland Excel framework.

IV UK SHARED PROSPERITY FUND – ANNUAL REPORT – DECEMBER, 2022 TO MARCH, 2024

There was submitted Report No 101-2024 by the Executive Director of City Development, providing an update on the delivery of Dundee's UK Shared Prosperity Fund (UKSPF) Investment Plan, which included the Multiply Programme focused on adult numeracy.

The Committee agreed to note the progress made towards delivery of the Dundee UKSPF Investment Plan and proposals for on-going delivery.

V TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 91-2024 by the Executive Director of City Development, detailing tenders received and requesting decisions thereon.

(a) ST MARY'S PRIMARY SCHOOL – REPLACEMENT ROOF COVERINGS – PHASE 3

The Committee agreed to approve the tender from Construction Services in the sum of £189,880.07, together with allowances of £41,800.37, giving a total expenditure of £231,680.44.

(b) ST NINIAN'S PRIMARY SCHOOL – REPLACEMENT WINDOWS AND DOORS

The Committee agreed to approve the tender from Construction Services in the sum of £83,632.71, together with allowances of £21,323.85, giving a total expenditure of £104,956.56.

(c) CAIRD HALL – UPGRADE OF FIRE ALARM, EMERGENCY LIGHTING AND PAVA SYSTEMS

The Committee agreed to approve the tender from EW Edwardson Ltd in the sum of £629,516.31, together with allowances of £140,000, giving a total expenditure of £769,516.31.

- (d) VARIOUS PROPERTIES – WATER HYGIENE MONITORING (LOT 1) –WAIVER TO EXTEND THE EXISTING CONTRACT FOR ONE YEAR

The Committee agreed to approve the waiver to award the extended contract to Dalkia Ltd in the sum of £75,000, together with allowances of £3,750, giving a total expenditure of £78,750.

- (e) VARIOUS PROPERTIES – INSPECTION, TESTING, SERVICE AND MAINTENANCE OF AIR HANDLING AND AIR CONDITIONING SYSTEMS – WAIVER TO EXTEND THE EXISTING CONTRACT FOR ONE YEAR

The Committee agreed to approve the waiver to award the extended contract to Lovats Group in the sum of £70,000, together with allowances of £3,500, giving a total expenditure of £73,500.

- (f) VARIOUS PROPERTIES – INSPECTION, TESTING, SERVICE AND MAINTENANCE OF FIRE AND SMOKE DAMPERS – WAIVER TO DIRECT AWARD CONTRACT TO ENSURE COMPLIANCE WITH CURRENT LEGISLATION

The Committee agreed to approve the waiver for an 18-month contract to Lovats Group in the sum of £60,000, together with allowances of £3,000, giving a total expenditure of £63,000.

- (g) DCC FRAMEWORK FOR SUPPLY AND INSTALLATION OF DATA CABLING - WAIVER TO EXTEND EXISTING CONTRACT FOR 5 MONTHS

The Committee agreed to approve the waiver to extend the current framework in the sum of £70,000, together with allowances of £10,000, giving a total expenditure of £80,000.

- (h) CRAIGIEBARNES PRIMARY SCHOOL - REPLACEMENT FLAT ROOF COVERINGS PHASE 3

The Committee agreed to accept the tender from Construction Services in the sum of £152,428.63, together with allowances of £24,300, giving a total expenditure of £176,728.63.

- (i) ST PIUS RC PRIMARY SCHOOL - NEW METAL ROOF COVERINGS

The Committee agreed to accept the tender from Construction Services in the sum of £122,121.43, together with allowances of £20,700, giving a total expenditure of £142,821.43.

- (j) BARNHILL PRIMARY SCHOOL PARTIAL REWIRE PHASE 3 TENDER SUBMISSION

The Committee agreed to accept the tender from Robertsons Construction Tayside Ltd in the sum of £310,774.32, together with allowances of £92,616.10, giving a total expenditure of £403,390.42.

- (k) CHANGE CENTRE DUNDEE, CYCLING STORAGE FACILITY

The Committee agreed to accept the tender with the highest overall ranking score for cost and quality from TN Gilmartin Ltd in the sum of £25,000, together with allowances of £7,500, giving a total expenditure of £32,500.

VI WINTER FORECASTING PROCUREMENT SOURCING STRATEGY

There was submitted Report No 92-2024 by the Executive Director of City Development, presenting a sourcing strategy for the tender process for the provision of winter forecasting required for the road winter maintenance service.

Dundee City Council was the lead authority in a North of Scotland collaborative procurement on behalf of Perth & Kinross Council, Angus Council, Aberdeenshire Council, Aberdeen City Council, Moray Council, and The Highland Council.

The proposed contract term was three years covering the period 1st October, 2024 to 30th September, 2027, which would provide a coterminous end date with the interdependent contract for Data Management (Bureau Services) Calibration and Maintenance Services, which related to weather station maintenance. A future procurement exercise would be administered to incorporate both requirements with two Contract Lots (one for Bureau Services and one for Winter Forecasting Services).

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in the report; and
- (ii) to delegate authority to the Head of Sustainable Transport and Roads to finalise the procurement strategy and award a contract to the successful bidders, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015.

VII BUS SHELTER REPAIRS PROCUREMENT SOURCING STRATEGY

There was submitted Report No 99-2024 by the Executive Director of City Development, presenting a sourcing strategy for the tender process for the provision of bus shelter glazing and repair services. The proposed contract term was three years with an option to extend annually thereafter for a further three years.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in the report; and
- (ii) to delegate authority to the Head of Sustainable Transport and Roads to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015.

VIII PARKING METER PROCUREMENT SOURCING STRATEGY

There was submitted Report No 100-2024 by the Executive Director of City Development, presenting a sourcing strategy for the procurement process for the provision of parking meter maintenance and upgrade services. The proposed contract term was five years.

The Committee agreed to approve the commencement of a procurement exercise in respect of the commission described, based on the sourcing strategy, summarised in the report.

IX DUNDEE CHRISTMAS VILLAGE 2024 TO 2026 SOURCING STRATEGY

There was submitted Report No 119-2024 by the Executive Director of City Development, seeking approval for the procurement of a commercial operator to plan, deliver and manage a Christmas Village for a minimum of four weeks over the festive period.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy, summarised in the report; and
- (ii) to delegate authority to Executive Director of City Development to finalise the procurement strategy and award a contract to the successful bidder, following a tender process carried out in compliance with the Public Contracts (Scotland) Regulations 2015.

X SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 118-2024 by the Executive Director of City Development, seeking approval to commence with the procurement exercise in respect of each project detailed in Appendix 1 of the report.

The Committee agreed to approve the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1 of the report.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

XI ACQUISITION OF LAND

There was submitted Report No 127-2024 by the Executive Director of City Development, seeking approval for the acquisition of land.

The Committee agreed:-

- (i) to approve the acquisition of land; and
- (ii) to delegate the Executive Director of City Development to negotiate any variation in purchase price which may be required as a result of verified abnormal conditions, or variance in the area of land required for the proposed development.

XII SALE OF LAND IN LOCHEE WARD

There was submitted Report No 94-2024 by the Executive Director of City Development, seeking approval for the sale of land in Lochee Ward.

The Committee agreed:-

- (i) to approve the sale of land; and
- (ii) to delegate the Executive Director of City Development to negotiate any variation in price as a result of any conditions imposed as a result of the planning permission, or the discovery of abnormal development conditions.

XIII SALE OF LAND IN LOCHEE WARD

There was submitted Report No 112-2024 by the Executive Director of City Development, seeking approval for the sale of land in Lochee Ward.

The Committee agreed:-

- (i) to approve the sale of land; and
- (ii) to delegate the Executive Director of City Development to negotiate any variation in price as a result of any conditions imposed as a result of the planning permission, or the discovery of abnormal development conditions.

XIV COMMUNITY LEASE OF LAND IN WEST END WARD

There was submitted Report No 114-2024 by the Executive Director of City Development, seeking approval for the proposed community lease of land in West End Ward.

The Committee agreed:-

- (i) to approve the lease of land; and
- (ii) to delegate the Executive Director of City Development to negotiate and finalise, including any variation of terms and thereafter to conclude the lease, in a timeous manner.

XV LEASE OF COMMERCIAL PROPERTY

There was submitted Report No 115-2024 by the Executive Director of City Development, seeking approval for the proposed lease of commercial property.

The Committee agreed:-

- (i) to approve the lease; and
- (ii) to delegate the Executive Director of City Development to negotiate and finalise detailed terms, including any variation of terms related to the completed office accommodation and thereafter to conclude the lease, in a timeous manner.

XVI COMMUNITY LEASE OF PROPERTY IN WEST END WARD

There was submitted Report No 116-2024 by the Executive Director of City Development, seeking approval for the proposed community lease of property in the West End Ward.

The Committee agreed:-

- (i) to approve the lease; and
- (ii) to delegate the Executive Director of City Development to negotiate and finalise, including any variation of terms and thereafter to conclude the lease, in a timeous manner.

Steven ROME, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 22nd April, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN
Steven ROME

Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON
Craig DUNCAN

Councillor John ALEXANDER, Convener, in the Chair.

The minute of meeting of this Committee of 4th March, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II OLYMPIA

This item was placed on the agenda at the request of Councillor Alexander who asked the Committee to agree to the formation of an independent investigation into the closure(s) of the Olympia following the £6.1 million of capital investment with a view to identifying the key issues and providing clear actions.

Thereafter, Councillor Alexander, seconded by Councillor Anderson, moved that:-

The Committee instructs the Chief Executive to commission a thorough and rigorous investigation of the background that led to the recent closures of Olympia following the £6.1m capital investment.

This investigation would be led by an independent expert on behalf of the Council and would engage with Leisure and Culture Dundee and other appropriate bodies to understand the nature of the problems which led to the closure, what actions could have prevented this situation and that the results of this investigation be brought to the City Government Committee as soon as practically possible.

Such an investigation must consider and identify all of the key factors and issues, utilise all available information and ensure value to the public in obtaining its findings.

As an amendment, Bailie Keenan seconded by Councillor Shears moved that the independent investigation's terms of reference should include:-

- (i) Who was and is responsible for the repair and maintenance of the Olympia from the day it opened to the current date?
- (ii) Why were faults never followed through to a conclusion (for example, broken fasteners etc dating back to around 2013 were still an issue in 2024)?
- (iii) What have Consultants' Reports drawn attention to? Were these issues actioned? If not, why not and why were only some of these Reports published?
- (iv) Who were the Dundee City Council representatives on the Leisure & Culture Dundee Health & Safety Committee from the opening of the Olympia to the current date and why were they unable to drive repairs and improvements?
- (v) Which Councillors and senior Council Officers dealt with requests from Leisure & Culture Dundee from the opening of the Olympia to the current date?
- (vi) Was there a complete breakdown in communication between Dundee City Council and Leisure & Culture Dundee?
- (vii) Were the design and material specifications for the Olympia adequate to last within a swimming pool and leisure complex.

On a division, there voted for the motion - the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson, Roberts, Sawers and Macpherson and Councillors Anderson, El-Nakla, Flynn, Hunter, Lynn, Rome, Short, Smith, Tolland, Coleman, Crichton and Duncan (19); and for the amendment - Bailies Keenan, Wright and Scott and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Malone, Scullin and Shears (10) - whereupon the motion was declared carried and the application was approved.

III MINUTE OF MEETING - PENSION SUB-COMMITTEE AND PENSION BOARD

The above minute, a copy of which is appended hereto, was submitted for information and record purposes (Appendix I).

IV MINUTE OF MEETINGS – PERSONNEL APPOINTMENTS SUB-COMMITTEE

The minute of meetings of the Personnel Appointments Sub-Committees of 26th February, 8th March and 15th March, 2024, were submitted for information and record purposes (Appendix II).

V CAPITAL EXPENDITURE MONITORING 2023/2024

There was submitted Report No 102-2024 by the Executive Director of Corporate Services, appraising of the latest position regarding the Council's Capital Plan 2024/2029.

The Committee agreed to note the latest position regarding the Council's Capital Plan 2024/2029.

VI REVENUE MONITORING 2023/2024

There was submitted Report No 70-2024 by the Executive Director of Corporate Services, providing an analysis of the 2023/2024 projected revenue outturn as at 31st January, 2024 and the impact on the Council's overall balances position.

The Committee agreed:-

- (i) to note that as at 31st January, 2024, the General Fund was projecting an overall overspend of £2.240m against the adjusted 2023/2024 Revenue Budget and the impact this had on the projected Council's General Fund Balances;

- (ii) to note the budget adjustments totalling £20.210m as detailed in the second column of Appendix A to the report as virements to the previously approved Revenue Budget;
- (iii) to note that as at 31st January, 2024, the Housing Revenue Account (HRA) was projecting an overspend of £4.200m against the adjusted HRA 2023/2024 Revenue Budget and the impact this had on the element of the projected Renewal and Repair Fund balance earmarked to HRA;
- (iv) to note the position on ring-fenced grants expenditure outlined in Appendix B to the report;
- (v) to note the key strategic, operational and financial risks being faced by the Council outlined in Appendix C to the report; and
- (vi) to note the current position in relation to Leisure and Culture Dundee (LACD), as set out in paragraph 7.3 to the report.

VII COMMON GOOD FUND REVENUE BUDGET 2024/2025

There was submitted Report No 97-2024 by the Executive Director of Corporate Services, providing details of the Council's Common Good Fund Revenue Budget for 2024/2025 and making recommendations for the disbursement of funds for the financial year.

The Committee agreed:-

- (i) to approve the Common Good Fund 2024/2025 Revenue Budget as detailed in Appendix A to the report;
- (ii) to approve the proposals for use of funds shown in Appendix B to the report;
- (iii) to agree it be delegated to the Executive Director of Corporate Services to approve any awards following an assessment through the established process; and
- (iv) to agree that the Common Good Fund application process will be promoted via the Dundee City Council website, Dundee Partnership E-Bulletin, Dundee Volunteer and Voluntary Action weekly newsletter and also via Dundee City Council social media.

VIII BRITISH SIGN LANGUAGE LOCAL PLAN 2024/2030

There was submitted Report No 122-2024 by the Chief Executive, providing the Council's new British Sign Language (BSL) Local Plan covering the period of 2024/2030.

The Committee agreed to approve Dundee City Council's BSL Local Plan 2024/2030 as detailed in Appendix 1 to the report.

IX A STEP CHANGE IN POSITIVE DESTINATIONS FOR YOUNG DUNDONIANS

There was submitted Report No 113-2024 by the Executive Director of City Development, seeking approval of the draft "A Step Change in Positive Destinations for Young Dundonians" report, that sets out an ambitious improvement plan to inspire young people to pursue education, develop their employability skills, and realise their full potential. It summarised progress within the Task and Finish Group developed to take this work forward, including the engagement of key stakeholders. The report was also seeking authority to develop new and existing funding streams to support achievement of these ambitious plans for our young Dundonians. The Council Leadership Team was committed to the implementation of the plan, which was being led by the Executive Director of City Development.

The Committee agreed:-

- (i) to approve the draft “A Step Change in Positive Destinations for Young Dundonians report” and improvement plan as detailed Appendix 1 to the report;
- (ii) to note the level of performance of Dundee in the Annual Participation measure for the period 2017/2024;
- (iii) to delegate the Executive Director of City Development to identify new and existing funding streams that may be used to support improved levels of positive destinations for our young Dundonians; and
- (iv) to remit the Executive Director of City Development to bring a further report to the City Governance Committee in spring 2025 on the outcome of the first year of implementation of the Proposed Improvement Plan.

X CITY DEVELOPMENT SERVICE PLAN – 6 MONTHLY PROGRESS REPORT 2023/2024

There was submitted Report No 123-2024 by the Executive Director of City Development, providing a six-monthly update showing progress to date for the 2023 City Development Service Plan.

The Committee agreed to note the update on progress of the Service Plan objectives.

XI SUPPLY OF EQUIPMENT – INDEPENDENT LIVING AIDS

There was submitted Report No 120-2024 by the Executive Director of Corporate Services, providing an update on the development of a sourcing strategy for the competitive tender process for the supply of Equipment (Independent Living Aids) and to seek approval to commence a compliant tender process, leading to award of a multi-supplier framework.

The Committee agreed:-

- (i) to approve the commencement of a procurement exercise in respect of the project described, based on the sourcing strategy set out in this report; and
- (ii) to note that the outcome of the procurement will be reported back to the Committee for approval.

John ALEXANDER, Convener.

VI TAYSIDE PENSION FUND ACCOUNTS 2022/2023

(a) TAYSIDE PENSION FUND 2022/2023 – ACCOUNTS AND AUDIT

There was submitted Report No 371-2023 by the Executive Director of Corporate Services reporting on the outcome of the external audit of Tayside Pension Fund for the year to 31st March, 2023. A copy of the External Auditor's Annual Audit Report (Report No 373-2023) and the Draft Audited Annual Report and Accounts 2022/2023 for the Tayside Pension Fund (Report No 372-2023) were also submitted for consideration.

The Sub-Committee and Board:-

(i) noted the contents of External Auditor's Annual Audit Report, in particular that Audit Scotland anticipated issuing an unqualified audit opinion.

(b) DRAFT AUDITED ANNUAL REPORT AND ACCOUNTS 2022/2023

There was submitted Report No 372-2023 by the Executive Director of Corporate Services providing details of the Draft Audited Annual Report and Accounts 2022/2023.

The Sub-Committee and Board:-

(i) noted the content of the report.

(c) EXTERNAL AUDITOR'S ANNUAL REPORT

There was submitted Report No 373-2023 by Audit Scotland providing details of the External Auditor's Annual Report.

The Sub-Committee and Board:-

(i) noted the content of the report.

VII TREASURY MANAGEMENT ACTIVITY 2023/2024 (MID-YEAR REVIEW)

There was submitted Report No 374-2023 by the Executive Director of Corporate Services reviewing the Treasury Management activities for the period 1st April, 2023 to 30th September, 2023.

The Sub-Committee and Board:-

(i) noted the content of the report.

VIII PROPOSED TIMETABLE OF MEETINGS FOR 2024

There was submitted Report No 375-2023 by the Executive Director of Corporate Services proposing a suggested programme of meetings of the Pension Sub-Committee and Pension Board in 2024.

The Sub-Committee and Board:-

(i) examined the dates set out in the timetable in Appendix 1 and agreed the proposed programme of meetings.

The Sub-Committee and Board resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 4, 6 and 11 of Part I of Schedule 7A of the Act.

IX TAYSIDE PENSION FUND

(a) SUMMARIES OF INVESTMENTS AND TRANSACTIONS 1ST JULY TO 30TH SEPTEMBER, 2023

There was submitted Report No 363-2023 by the Executive Director of Corporate Services reviewing the investment activities of Tayside Pension Fund's five Fund Managers for the quarter 1st July, 2023 to 30th September, 2023 and summarising the transactions of each Fund Manager and showing the market values of the Pension Fund.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.

(b) TAYSIDE PENSION FUND PERFORMANCE SUMMARY

There was submitted Report No 376-2023 by the Executive Director of Corporate Services reviewing the investment performance of the Fund's investment managers for the quarter to 30th September, 2023. The report compared investment performance of the Fund with the Fund's specific benchmarks which consisted of various stock and security market indices.

The Sub-Committee and Board:-

- (i) noted the information contained therein with regard to the performance of the Tayside Main Fund and their Fund Managers.

(c) OVERVIEW OF OUTCOMES OF ACTUARIAL VALUATION AT 31ST MARCH, 2023

There was submitted Report No 377-2023 by the Executive Director of Corporate Services updating the Sub-Committee and Board on the preliminary results of the actuarial valuation of Tayside Pension Fund at 31st March, 2023.

The Sub-Committee and Board:-

- (i) noted the content and recommendations of the actuarial presentation.

X SOCIALLY RESPONSIBLE INVESTMENT - SIX MONTHLY REPORT

There was submitted Report No 378-2023 by the Executive Director of Corporate Services reviewing the progress by the Fund Managers regarding positive engagement in line with the Policy on Environmental, Social and Corporate Governance approved by the Sub-Committee and Board (Article XV of the Minute of Meeting of the Pension Sub-Committee of the Policy and Resources Committee of 20th March 2023, Report No 97-2023 refers).

The Sub-Committee and Board:-

- (i) noted the information contained within the report with regards to the activities of the Fund Managers during the six-month period ended 30th September, 2023.

XI ANNUAL ASSESSMENT OF INVESTMENT ADVISORY SERVICES 2023

There was submitted Report No 379-2023 by the Executive Director of Corporate Services providing information on the annual assessment of investment advisory service performance undertaken by Fund Officers as required by the Competition and Markets Authority.

The Sub-Committee and Board:-

- (i) noted the content of the report.

XII INVESTMENT MANDATE EVALUATIONS

There was submitted Report No 380-2023 by the Executive Director of Corporate Services detailing the outcome of the procurement exercises undertaken to enable successful selection and appointment of the following investment mandates:-

- Diversified Markets Manager
- Multi Asset Credit Manager
- Buy and Maintain Bond Manager

The Sub-Committee and Board:-

- (i) noted the content of the report; and
- (ii) approved the appointment of the preferred investment managers, and for the subsequent transition of assets.

XIII PRESENTATION

Jeremy Podger and David Barber from Fidelity gave a short presentation to the Sub-Committee and Board.

After Mr Podger and Mr Barber had given their presentation and answered questions from members, the Chair thanked the presenters on behalf of members of the Sub-Committee and Board.

Willie SAWERS, Chair.

At the meeting held on 8th March, 2024, the Sub-Committee considered a report on the Assessment Centre Process and agreed the candidates to be invited to attend for interview.

At the meeting held on 15th March, 2024, the Sub-Committee interviewed the candidates. Following an exchange of views and after hearing the Officers, the Sub-Committee unanimously agreed to offer the post of Executive Director of Neighbourhood Services to Mr Tony Boyle who intimated his acceptance.

John ALEXANDER, Convener.

At a MEETING of the **SCRUTINY COMMITTEE** held remotely on 24th April, 2024.

Present:-

Depute Lord Provost Kevin CORDELL

BAILIES

Kevin KEENAN

Fraser MACPHERSON

COUNCILLORS

Nadia EL-NAKLA

Lynne SHORT

Georgia CRUICKSHANK
(substitute for Helen WRIGHT)

Bailie Kevin KEENAN, Convener, in the Chair.

The minute of meeting of this Committee of 7th February, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATIONS OF INTEREST

There were no declarations of interest.

II DESIGNATED POLICE COMMANDER

Prior to consideration of this item, the Convener, on behalf of the Committee, thanked Chief Superintendent Phil Davison for his services and wished him and Nicola Russell who would be appointed as the Local Police Commander well in their new roles.

The Police and Fire Reform (Scotland) Act 2012 required that a designated Police Commander be appointed for each Local Authority area in Scotland.

Chief Superintendent Phil Davison would shortly be moving into a new role within Police Scotland and the post of Police Scotland Divisional Commander in Tayside Division would therefore become vacant.

The Chief Constable proposed to appoint Acting Chief Superintendent Nicola Russell as the Local Police Commander.

In view of the timescales involved this Agenda Note was approved by the Executive Director of Neighbourhood Services in consultation with the Convener of the Scrutiny Committee, Depute Convener of the Scrutiny Committee, Scottish National Party Group Spokesperson and Scottish Conservative and Unionist Party Member.

III CRAIGIE COTTAGE

There was submitted Report No 124-2024 by the Executive Director of Children and Families Service, providing an update following the opening of Craigie Cottage on 31st August 2023 and subsequent inspection by the Care Inspectorate on 12th and 13th September 2023.

The Committee agreed:-

- (i) to note the contents of the report and remitted the Executive Director to continue to monitor progress with the four requirements and three areas for improvement; and
- (ii) to remit the Executive Director to provide a further report following the next inspection, which was anticipated to occur in May 2024.

IV EDUCATION SCOTLAND (HMI) INSPECTION OF LONGHAUGH PRIMARY SCHOOL

There was submitted Report No 125-2024 by the Executive Director of Children and Families Service, reporting on the findings of the Education Scotland (HMI) inspection of Longhaugh Primary School in December 2023.

The Committee agreed:-

- (i) to note the contents of the report; and
- (ii) to instruct the Chief Education Officer to monitor progress towards meeting the areas for improvement outlined in the report.

V EDUCATION SCOTLAND (HMI) RETURN VISIT – BALDRAGON ACADEMY

There was submitted Report No 126-2024 by the Executive Director of Children and Families Service, reporting on the findings of the Education Scotland, His Majesty's Inspectors of Education (HMI) return visit to Baldragon Academy in December 2023.

The Committee agreed:-

- (i) to note the contents of this report; and
- (ii) to instruct the Chief Education Officer to monitor progress towards meeting the areas for improvement identified.

VI LOCAL GOVERNMENT IN SCOTLAND FINANCIAL BULLETIN 2022/2023

There was submitted Report No 68-2024 by the Executive Director of Corporate Services, providing a summary of the above national report that had been undertaken by Audit Scotland on behalf of the Accounts Commission.

The Committee agreed to note the key messages arising from the Audit Scotland Financial Bulletin 2022/2023 overview report.

VII DUNDEE CITY COUNCIL - AUDIT SCOTLAND ANNUAL AUDIT PLAN 2023/2024

There was submitted Report No 111-2024 by the Executive Director of Corporate Services, describing how Audit Scotland would deliver the audit of Dundee City Council for the year ending 31st March, 2024.

The Committee agreed:-

- (i) to note the information included in the report; and
- (ii) to note that the outcome of the 2023/2024 audit will be reported to the Scrutiny Committee on 25th September, 2024.

VIII INTERNAL AUDIT REPORTS

There was submitted Report No 109-2024 by the Chief Internal Auditor, submitting a summary of the Internal Audit Reports finalised since the last Scrutiny Committee.

The Committee agreed to note the information contained within the report.

IX INTERNAL AUDIT PLAN PROGRESS REPORT

There was submitted Report No 107-2024 by the Chief Internal Auditor, updating the Committee on the progress towards delivering the 2023/2024 Internal Audit Plan; the audits from previous years' plans that were not completed in June 2023 and information about the number of open internal audit recommendations. The report also included information about proposed self-assessment activity for the Committee.

The Committee agreed:-

- (i) to note the progress with the Internal Audit Plan;
- (ii) to approve changes to the plan;
- (iii) to note progress with the implementation of agreed internal audit recommendations; and
- (iv) to agree to undertake the annual self-assessment and report for the Committee as proposed in 5.2 to the report.

X 2024/2025 INTERNAL AUDIT PLAN

There was submitted Report No 108-2024 by the Chief Internal Auditor, submitting to the Scrutiny Committee the Internal Audit Plan for the 2024/2025 financial year.

The Committee agreed to review and approve the 2024/2025 Internal Audit Plan as detailed at Appendix A to the report.

XI OTHER REPORTS RELEVANT TO THE REMIT OF THE SCRUTINY COMMITTEE

There was submitted Report No 110-2024 by the Chief Internal Auditor advising the Committee of reports submitted to Tayside Contracts, Tayside Valuation Joint Board, Tay Road Bridge Joint Board, and Tay Cities Region Deal Joint Committee that are relevant to the work of the Scrutiny Committee.

The Committee agreed:-

- (i) to review the reports listed at Appendix 1 to the report; and
- (ii) to determine whether any of the reports should be the subject of a more detailed discussion by the Committee.

Kevin KEENAN, Convener.

At a MEETING of the **CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE** held remotely on 13th May, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON

External members for Articles I to IV

Ms Jodi BARCLAY, Teacher Representative
Mr David GIBSON, Teacher Representative
Mrs Tara JAVED, Parent Representative
Mrs Teresa LITTLE, Roman Catholic Church Representative
Mrs Margaret MCVEAN, Church of Scotland Representative

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Committee of 4th March, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest.

II THIRD RELIGIOUS REPRESENTATIVE ON THE CHILDREN, FAMILIES AND COMMUNITIES COMMITTEE

There was submitted Agenda Note AN11-2024 wherein it was reported that Mr Rizvan Aboobaker, Third Religious Representative had intimated his resignation from this Committee.

The Committee agreed that it be remitted to the Head of Democratic and Legal Services to make the necessary arrangements to seek nominations for a replacement and to report back to the Committee in due course.

III TAYSIDE PLAN FOR CHILDREN, YOUNG PEOPLE AND FAMILIES GRANT FUND UPDATE

There was submitted Report No 135-2024 by the Executive Director of Children and Families Service providing an update on the implications of Scottish Government tapered funding model for Regional Improvement Collaboratives (RICs), including in respect of the Tayside Plan for Children, Young

People and Families 2023/2026. The report highlighted amended improvement priorities made considering the reduction in funding.

The Committee agreed:-

- (i) to note the amended reduction and agreed the improvement priorities identified to be supported by the tapered funding allocation; and
- (ii) to remit the Executive Director of Children and Families Services to provide a progress report in autumn 2024 in line with statutory annual reporting requirements for integrated children's service plans.

IV SENIOR PHASE - LEAVERS' UPDATE

There was submitted Report No 136-2024 by the Executive Director of Children and Families Service providing information on the attainment of S4-S6 school leavers in academic session 2022/2023, in relation to four national benchmarking measures: Percentage of Leavers attaining Literacy and Numeracy, Improving Attainment for All, Attainment versus Deprivation and Percentage of School Leavers in an initial Positive Destination. Senior phase attainment data for S4-S6 school leavers in academic session 2022/2023 had been extracted from the national Insight Senior Phase benchmarking tool, which was updated on 28th February, 2024.

The Committee agreed to note the content of the report.

At this juncture external members of the Committee departed.

V EDUCATION SCOTLAND (HIS MAJESTY'S INSPECTORS) COMMUNITY LEARNING AND DEVELOPMENT PROGRESS VISIT REPORT

There was submitted Report No 98-2024 by the Executive Director of Neighbourhood Services providing an update on the findings of the Education Scotland (His Majesty's Inspectors) Community Learning and Development Progress Visit.

The Committee agreed:-

- (i) to note the outcome of the Education Scotland Progress Visit; and
- (ii) to acknowledge the work of Dundee's Community Learning and Development Partnership, led by Dundee City Council's Communities Service.

VI REVIEW OF DUNDEE'S SCHEME FOR THE ESTABLISHMENT OF COMMUNITY COUNCILS

There was submitted Report No 121-2024 by the Executive Director of Neighbourhood Services seeking approval of the final draft of the amended Scheme, seeking approval for the publication of a Public Notice for the commencement of the final 4-week consultation period on the final draft of the amended Scheme and informing Committee of the timescale for the anticipated completion of the review.

The Committee agreed:-

- (i) to approve the final draft of the amended Scheme set out in Appendix I of the report;
- (ii) to approve the publication of a Public Notice for the commencement of the final 4-week consultation period on the draft amended Scheme set out in Appendix II of the report; and

- (iii) to note the timescales for the completion of the review set out in Appendix III of the report.

Stewart HUNTER, Convener.

At a MEETING of the **NEIGHBOURHOOD REGENERATION, HOUSING AND ESTATE MANAGEMENT COMMITTEE** held remotely on 13th May, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON

Councillor Mark FLYNN, Convener, in the Chair.

The minute of meeting of this Committee of 4th March, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

Councillor Finnegan declared an interest in Article III by virtue of residing in a location referred to and took no part in the proceedings and withdrew from the meeting during its consideration.

Councillor Shears declared an interest in Article V by virtue of living in one of the streets named in the report.

II HOUSING REPAIRS AND RELETS RECOVERY PLAN

There was submitted Report No 139-2024 by the Executive Director of Neighbourhood Services seeking approval for the proposed approach to addressing the existing backlog in housing repairs and relets.

Thereafter, the Convener, seconded by Councillor Short moved that the Committee:-

- (i) approves the proposals contained within the report; and
- (ii) note the ongoing work to transform the repairs delivery service model.

As an amendment, Bailie Keenan, seconded by Councillor Cruickshank moved that the Committee:-

- (i) notes the progress on addressing the existing backlog in housing repairs and relets and agrees the recommendations in this Report;
- (ii) notes that the issue of the implication for Dundee City Council of LBTT and ADS has been resolved by the Scottish Government which introduced legislation to remove the requirement for Councils to pay this tax, with effect from the 1st April 2024; and also notes that Officers will in due course report on:-

- (a) the forecast implications for Dundee City Council of the Scottish Government's proposals for the Affordable Housing Supply Programme in 2024/2025 and future years, including the impact on grants for the Council to build new homes and the potential use of uncommitted balances to purchase homes on the open market and/or build new homes to reduce Dundee City Council's housing waiting list. As (City Governance Committee 19th February 2024 Item II).
- (b) the extreme pressure on housing and homelessness services in Dundee means that Dundee City Council should now:-
 - (i) declare a Housing Emergency in Dundee;
 - (ii) remit Officers to bring forward at the earliest possible time a Housing Emergency Action Plan to address the Housing Emergency in Dundee; and
 - (iii) call on the Scottish Government to reverse its decision to cut the Affordable Housing Programme and make additional funding available to help the Council address the Housing Emergency.

On a division, there voted for the motion – the Convener, Lord Provost Campbell, Depute Lord Provost Cordell, Bailies Dawson, Roberts, Sawers and Councillors Alexander, Anderson, El-Nakla, Hunter, Lynn, Rome, Short, Smith, and Tolland (15); and for the amendment - Bailies Keenan, Wright, Macpherson and Scott and Councillors Cruickshank, Finnegan, McHugh, McIrvine, Malone, Scullin, Shears, Coleman and Crichton (13) - whereupon the motion was declared carried.

III SOURCING STRATEGY FOR THE PROCUREMENT OF WORKS TO INSTALL RETROFIT FABRIC UPGRADES IN THE LINLATHEN AREA

There was submitted Report No 128-2024 by the Executive Director of Neighbourhood Services providing an update on the development of a sourcing strategy for the tender process to procure a Principal Contractor to install retrofit fabric upgrades including structural external wall insulation and seeking approval to commence a compliant tender process, leading to the award of a contract.

The Committee agreed:-

- (i) to approve the commencing of a procurement exercise in respect of the project described (based on the sourcing strategy summarised in this report);
- (ii) that in compliance with the Public Contracts (Scotland) Regulations 2015 the Executive Directors of Neighbourhood Services and City Development utilise the mini competition process available through the Scotland Excel Framework for Energy Efficiency Contractors , Ref: 1320, Sublots 2.1: External Wall Insulation and Finishes; 2.9: Flat Roof Insulation, Repair and Replacement; 2.10: Cold Roof Insulation, Repair and Replacement: Pitched; 4.1: Solar PV; 4.2: Electric Battery Storage; and
- (iii) to note that the outcome of the procurement process would be brought back to committee in due course for the purpose of approving the contract award.

IV REINFORCED AERATED AUTOCLAVED CONCRETE (RAAC) IN HOMES IN DUNDEE

There was submitted Report No 129-2024 by the Executive Director of Neighbourhood Services to provide information to the Committee on the existence of reinforced aerated autoclaved concrete (RAAC) in Council and ex-Council housing in Dundee, and the implications of this for the Council.

The Committee agreed to note the content of the report and approve the proposed actions of officers to continue dealing with the issues raised as detailed in Section 7 of the report.

V SOURCING STRATEGIES BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 131-2024 by the Executive Director of City Development presenting sourcing strategies and seeking approval to commence with the procurement exercise in respect of each project.

The Committee approved the commencement of a procurement exercise in respect of the projects described, based on the sourcing strategy detailed in Appendix 1 of the report.

VI TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY

There was submitted Report No 132-2024 by the Executive Director of City Development detailing tenders received and requesting a decision thereon:-

(a) INDIVIDUAL HOUSES 2024/2025 - HEATING, KITCHEN AND BATHROOMS

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £450,000.00, together with allowances of £40,000.00, giving a total expenditure of £490,000.

(b) INDIVIDUAL HOUSES 2024/2025 - WINDOW REPLACEMENT

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £305,000.00, together with allowances of £35,000.00, giving a total expenditure of £340,000.

(c) URGENT ROOFS 2024/2025 - ROOF REPLACEMENTS

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £465,000.00, together with allowances of £35,000.00, giving a total expenditure of £500,000.

(d) DISABLED ADAPTATIONS 2024/2025

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £745,000.00, together with allowances of £105,000.00, giving a total expenditure of £850,000.

(e) DRYBURGH ORLITS – FLAT ROOFING REPLACEMENT – PHASE 2

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £1,066,197.13, together with allowances of £223,881.81, giving a total expenditure of £1,290,098.94.

(f) CRAIGOWAN SHELTERED COMPLEX - LIGHTING UPGRADE

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £33,525.95, together with allowances of £7,572.85, giving a total expenditure of £41,098.80.

(g) DOUGLAS AND ANGUS 10TH AND 12TH SHELTERED FLATS – HEATING
UPGRADE

The Committee agreed to accept the negotiated offer from Construction Services in the sum of £464,483.30, together with allowances of £95,493.16, giving a total expenditure of £559,976.46.

Mark FLYNN, Convener.

At a MEETING of the **CITY GOVERNANCE COMMITTEE** held remotely on 13th May, 2024.

Present:-

Lord Provost Bill CAMPBELL

Depute Lord Provost Kevin CORDELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

John ALEXANDER
Heather ANDERSON
Nadia EL-NAKLA
Mark FLYNN
Stewart HUNTER
Ken LYNN

Steven ROME
Lynne SHORT
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
Dorothy MCHUGH

George McIRVINE
Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Michael CRICHTON

Councillor John ALEXANDER, Convener, in the Chair.

The minute of meeting of this Committee of 4th March, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declaration of interest.

II ROYAL BANK OF SCOTLAND – KINGSWAY CIRCUS BRANCH

This item had been placed on the agenda by Councillor Coleman who asked the Convener to oppose the proposed closure of the Royal Bank of Scotland Kingsway Circus Branch from October 2024.

Thereafter, the Committee resolved:-

Committee agrees that the proposed closure of the Royal Bank of Scotland's Kingsway Circus branch from October 2024 would have a very negative impact on its customers living in Downfield, Kirkton, St Mary's, Ardler and other communities north of the Kingsway.

Following on from the recent closure of the same bank's Broughty Ferry branch and previous RBS branch closures across the city, the closure of the Kingsway Circus Branch, should it go ahead, would result in there being just one RBS face-to-face banking facility in a city of 150 000 citizens, which is wholly inadequate.

Committee therefore instructs the Chief Executive to write to Paul Thwaite, Group Chief Executive Officer of the NatWest Group making clear the City Council's strong opposition to this proposed closure, highlighting its concerns about the significant reduction in the RBS branch network across Dundee in recent years and requesting that Mr Thwaite refers the proposed closure to the NatWest Group Board of Directors for further consideration given the level of customer opposition to the closure and the contraction in face-to-face RBS banking facilities in the city.

The City Council itself banks with Royal Bank of Scotland and given this, committee also instructs officers to further engage with its Royal Bank of Scotland business relationship manager locally to

make clear the council's opposition to the proposed closure of this bank branch and the reduction of its branch network in Dundee.

III IMPROVING SERVICES THROUGH LISTENING TO CUSTOMERS AND SERVICE USERS

There was submitted Report No 138-2024 by the Chief Executive, highlighting improvements which had been made to Council services as a result of listening to the views of customers and service users over the past year.

The Committee agreed to the recommendations indicated.

- (i) to note the contents of the report;
- (ii) to the highlights from the report, as set out in Appendix 1 to the report, are published on the 'we listened, we acted' page of the Council's website; and
- (iii) to encourage services to maintain their efforts to listen to and respond to feedback, as demonstrated in Appendix 2 to the report, and to identify any further customers who should be consulted with a view to ensuring that services continue to be improved in response to the views of users.

The Committee resolved under Section 50(A)(4) of the Local Government (Scotland) Act 1973 that the press and public be excluded from the meeting for the undernoted item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 6 and 9 of Part I of Schedule 7A of the Act.

IV IT DATA CENTRE HOSTING

There was submitted Report No 142-2024 by the Executive Director of Corporate Services, seeking approval for the appointment of Brightsolid to host Council data centre infrastructure.

The Committee agreed to the recommendations as indicated.

John ALEXANDER, Convener.

At a MEETING of the **LICENSING BOARD** held remotely on 16th May, 2024.

Present:-

Bailie Christina ROBERTS

COUNCILLORS

Stewart HUNTER
Ken LYNN

Roisin SMITH
Georgia CRUICKSHANK
George McIRVINE

Pete SHEARS
Daniel COLEMAN

Councillor Stewart HUNTER, Convener, in the Chair.

The minute of meeting of this Board of 18th April, 2024 was held as read.

There were no declarations of interest.

I LICENSING (SCOTLAND) ACT 2005

(a) NEW GRANTS

No	Premises	Applicant
1	Futtle 40 Commercial Street Dundee DD1 3EJ	East Neuk Organic Brewing and Distilling Ltd

The Board, having heard from the applicant and the Board's Legal Adviser, agreed to grant the above application.

II RECORDS MANAGEMENT POLICY

There was submitted Report No 147-2024 by the Clerk to the Licensing Board highlighting the adoption of an updated Dundee City Council and Licensing Board Records Management Policy.

The Board agreed to note the updated Records Management Policy, as detailed in Appendix A of the report.

III PERSONAL AND PREMISES LICENCE – REQUEST FOR REVIEW

The Board agreed to hold reviews for the Personal Licence held by Lal Hassan Butt and in respect of the Premises Licence for Sunny's Convenience Store.

Stewart HUNTER, Convener.

At a MEETING of the **PLANNING COMMITTEE** held remotely on 20th May, 2024.

Present:-

Lord Provost Bill CAMPBELL

BAILIES

Will DAWSON
Christina ROBERTS

Willie SAWERS
Kevin KEENAN
Helen WRIGHT

Fraser MACPHERSON
Derek SCOTT

COUNCILLORS

Heather ANDERSON
Mark FLYNN
Stewart HUNTER
Ken LYNN
Nadia EL-NAKLA

Steven ROME
Roisin SMITH
Siobhan TOLLAND
Georgia CRUICKSHANK
Jax FINNEGAN
George McIRVINE

Charlie MALONE
Wendy SCULLIN
Pete SHEARS
Daniel COLEMAN
Craig DUNCAN

Bailie Will DAWSON, Convener, in the Chair.

The minute of meeting of this Committee of 15th April, 2024 was held as read.

Unless marked thus * all items stand delegated.

I DECLARATION OF INTEREST

There were no declarations of interest

II PLANNING APPLICATIONS

- (a) 23-00208-FULM – RESIDENTIAL DEVELOPMENT OF 131 HOMES AND 4 COMMERCIAL UNITS, WITH ACCESS, LANDSCAPING AND ASSOCIATED WORKS - SITE OF FORMER HILLTOWN MARKET, MAIN STREET DUNDEE – FOR SPRINGFIELD PROPERTIES PLC

Having considered objections received, the Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development, and subject to the additional condition that prior to commencement of works on site, full details shall be shown on plan of a reservation strip or area(s) within the site to be safeguarded from development to support the delivery, or connection to a heat network. Thereafter the agreed details shall be safeguarded from development, to demonstrate that the development would be capable of connecting to a heat network as future demand dictates.

- (b) ERECTION OF 45 HOUSES AND ASSOCIATED ROADS, DRAINAGE AND SERVICES – LAND TO THE SOUTH EAST OF PITALPIN HOUSE, PITALPIN STREET, DUNDEE – FOR H&H PROPERTIES UK

The Committee noted that this application had been withdrawn from consideration at this meeting and would be re-submitted to a future Committee.

- (c) 23-00832-FULM – SECTION 42 APPLICATION TO VARY CONDITIONS 27 AND 29 OF PLANNING PERMISSION 22-00852-FULM FOR THE ERECTION OF A WAREHOUSE – LAND TO NORTH OF JACK MARTIN WAY, CLAVERHOUSE EAST INDUSTRIAL ESTATE, DUNEE – FOR WEST RANGA PROPERTY GROUP

The Committee approved the application subject to the conditions recommended by the Head of Planning and Economic Development.

- (d) 24-00083-FULM – CONSTRUCTION OF A 49.99MW BATTERY ENERGY STORAGE SYSTEM WITH ASSOCIATED WORKS AND ACCESS - 1 NEW CRAIGIE ROAD, NEW CRAIGIE RETAIL PARK, DUNDEE – FOR MR JAMES PERKINS, WHIRLWIND RENEWABLES

It was reported that a request had been received for a deputation to address the Committee from Dan Grierson, The Energy Workshop, in support of the application. Thereafter, the Committee approved the application, subject to the conditions recommended by the Head of Planning and Economic Development and, in the circumstances, declined to hear the deputation.

Will DAWSON, Convener.