

ITEM No ...3(b).....

PAC47-2023

PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 22nd NOVEMBER 2023

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1.	26/05/21	III(ii)	MINUTE OF PREVIOUS MEETING – 3RD FEBRUARY 2021	The Partnership to progress public information being placed on the website including information on Voluntary Action Exercise Group.	Chief Finance Officer	(Sept 2021) November 2023	Complete Following assessment, the resources required to maintain up to date information of a wide range of external organisations and services on the HSCP website are not available. Other signposting sites are available such as Scotland's Services Directory – a link will be placed on the HSCP website to access
2.	26/05/21	V(vii)	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2020/2021	Kathryn Sharp to undertake further analysis of the position in relation to the figures for the North East area to establish what learning could be achieved for the benefit of the other areas in Dundee.	Strategy and Performance Manager	(June 2022) March 2024	Completion of this analysis is not able to be prioritised within existing resources at the present time due to other competing demands associated

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			QUARTER SUMMARY 3				with statutory requirements and other analytical requests from the PAC and operational services.
3.	20/07/22	VI(vi)	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT 2021/2022 - QUARTER 4	that, at request of Councillor McHugh, information would be provided on the support available to care staff.	Chief Officer	(October 2022) September 2023	Complete
4.	28/09/22	III(b)(iii)	ACTION TRACKER	that consideration would be given by the Management Team to noting the briefing notes, that were issued inbetween PAC meetings, at the next available meeting of the PAC.	Chief Officer	(December 2022) February 2024	In progress – Discussions held with Head of Legal and Democratic Services of Dundee City Council as advisor to the IJB/PAC
5.	27/09/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT 2022/2023 – QUARTER 4	that, at the request of the Chair, a report from the Falls Strategy Group would be presented to a future Integration Joint Board meeting.	Matthew Kendall	Feb 2024	On schedule. Report to be submitted to Feb 2024 IJB providing strategic update on the range of work undertaken.

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6.	27/09/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT 2022/2023 – QUARTER 4	that although there was no nationally available information in relation to the indicator - % staff who say they would recommend their workplace as a good place to work – it would be useful to have some local information about how staff feel and Jenny Hill would contact the iMatter team.	Head of Community Care	November 2023	Complete: 76% said they would but the response rate across the HSCP was quite low at 56%
7.	27/09/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT 2022/2023 – QUARTER 4	that, consideration would be given to changing the scale on the chart on page 28 (Number of People Waiting for a Social Care Assessment).	Senior Officer, Strategy & Performance	November 2023	Complete Chart amended accordingly
8.	27/09/23	VI	MENTAL HEALTH SERVICES INDICATORS 2023/2024 QUARTER 1	that in relation to a question about whether an up to date Engage Dundee survey on mental wellbeing could be carried out, that the Chief Financial Officer would check whether this was possible through the Dundee Partnership.	Chief Finance Officer	November 2023	Complete The recently closed Engage Dundee Survey on the impact of the Cost of Living Crisis contains a number of questions on Mental Wellbeing and the analysis of this will be available for IJB members to review in due course. There are no plans to carry out

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							another survey at this time
9.	27/09/23	VII	DISCHARGE MANAGEMENT PERFORMANCE – UPDATE ON COMPLEX AND STANDARD DELAYS	that consideration would be given to building in information from the weekly local oversight report into future reports to the PAC.	Senior Officer, Strategy & Performance	May 2024	This will be considered during production of next report due for submission following Q4 2023/24.
10.	27/09/23	VIII	CARE INSPECTORATE GRADINGS – REGISTERED CARE HOMES FOR ADULTS/OLDER PEOPLE AND OTHER ADULT SERVICES 2022/2023	that consideration would be given to arranging a presentation from the Care Inspectorate to a future Integration Joint Board meeting	Chief Finance Officer/Head of Service	November 2023	Clarification from PAC required as to what particular areas the Committee wishes the presentation to focus on.
11.	27/09/23	X	DRUG AND ALCOHOL SERVICES INDICATORS 2022/2023 QUARTER 4	that there may have been an error in the report at paragraph 6.9 and that this would be checked and amended if necessary.	Senior Officer, Strategy & Performance	November 2023	Typo corrected and data re-reported at section 6.8 of PAC40-2023.