



REPORT TO: PERFORMANCE & AUDIT COMMITTEE – 12 SEPTEMBER 2017

REPORT ON: DUNDEE INTEGRATION JOINT BOARD (IJB) BUDGET PLANNING PROCESS 2018/19

REPORT BY: CHIEF FINANCE OFFICER

REPORT NO: PAC30-2017

1.0 PURPOSE OF REPORT

The purpose of this report is to provide context to the development of the 2018/19 Dundee IJB delegated budget including the key timescales and milestones within the process.

2.0 RECOMMENDATIONS

It is recommended that the Performance & Audit Committee (PAC):

- 2.1 Approves the content of this report including the budget setting timetable.
- 2.2 Remits the Chief Finance Officer to provide regular updates to the PAC and IJB on the progression of the budget including arranging separate budget development sessions with IJB members.

3.0 FINANCIAL IMPLICATIONS

None.

4.0 MAIN TEXT

- 4.1 The development of Dundee IJB's delegated 2018/19 budget is anticipated to be set within a challenging financial environment for the public sector in Scotland. With both Dundee City Council and NHS Tayside likely to face continued financial pressure as part of the Government's finance settlement, this will undoubtedly have an impact on the resources delegated to the IJB. In addition, the terms of the risk sharing agreement under the Integration Scheme change from 2018/19 with any overspends being split proportionately between NHS Tayside and Dundee City Council following recovery action by the IJB. It is therefore critical that IJB members are involved and informed throughout the budget setting process.
- 4.2 The budget setting process will be driven at officer level by the Transformation Programme Delivery Group (TPDG). This group draws on senior managers and professional advisers from across the Health and Social Care Partnership and wider partners to oversee and develop the Transformation Programme, including existing service redesign and investment in new models of care. This programme is critical to the delivery of the priorities in the Strategic and Commissioning Plan and in ensuring the Partnership makes best use of its resources.
- 4.3 The TPDG will provide regular reports through the Chief Finance Officer to the PAC and IJB on the development of the budget. Progress towards existing Transformation Programmes will also be shared with NHS Tayside's Transformation Programme Board and Dundee City Council's Changing for the Future programme following presentation to the IJB or PAC.
- 4.4 In addition to regular updates, at least two separate development sessions will be held for IJB members prior to the final budget being presented to the IJB by the end of March 2018. One of these will be held pre-Christmas with the other likely to be held around late January/February 2018.

- 4.5 The full budget setting timetable is set out below. It should be noted that this generally follows similar timelines to both the NHS Tayside and Dundee City Council budget setting processes:

September

Review of Financial Forecasting and develop baseline budgets
First meeting of Transformation Programme Delivery Group (TPDG)

October

Discussions with Dundee City Council/NHS Tayside re financial plans
Budget update to IJB

November/December

IJB Development Session on Budget 2018/19
Second meeting of TDPG (November)
Finance settlement announcement anticipated
Budget update to IJB/PAC
Discussions with Dundee City Council/NHS Tayside re provisional delegated budgets

January/February

Discussions with Dundee City Council/NHS Tayside re final stages of budget setting process
(note council budget likely to be set mid-February)
Third meeting of TDPG (January)
IJB Development Session on Budget 2018/19

March

Fourth meeting of TDPG
Final 2018/19 Budget Proposal Report to IJB for approval

5.0 POLICY IMPLICATIONS

This report has been screened for any policy implications in respect of Equality Impact Assessment. There are no major issues.

6.0 RISK ASSESSMENT

This report has not been subject to a risk assessment as it a status update and does not require any policy or financial decisions at this time.

7.0 CONSULTATIONS

The Chief Officer and the Clerk were consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

None