

ITEM No ...3(b).....

PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 22nd MAY 2024 PAC19-2024

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1	28/09/22	III(b)(iii)	ACTION TRACKER	that consideration would be given by the Management Team to noting the briefing notes, that were issued inbetween PAC meetings, at the next available meeting of the PAC.	Chief Officer	(December 2022) February 2024	In progress – Discussions held with Head of Legal and Democratic Services of Dundee City Council as advisor to the IJB/PAC
2	27/09/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT 2022/2023 – QUARTER 4	that, at the request of the Chair, a report from the Falls Strategy Group would be presented to a future Integration Joint Board meeting.	Matthew Kendall	Feb 2024	Complete – IJB report DJB3-2024 (in Feb 2024)
3	27/09/23	VII	DISCHARGE MANAGEMENT PERFORMANCE – UPDATE ON COMPLEX AND STANDARD DELAYS	that consideration would be given to building in information from the weekly local oversight report into future reports to the PAC.	Lead Officer, Strategic Services	May 2024	Discussions are taking place with Locality Manager regarding the optimal reporting of discharge management data and operational narrative to ensure this information is presented coherently, utilising the most current data to

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							<p>support operational narrative.</p> <p>Once this has been worked through, it will enable a recommendation as to whether this information would be best incorporated into the quarterly performance report or as a stand alone 6 monthly report.</p>
4	27/09/23	VIII	CARE INSPECTORATE GRADINGS – REGISTERED CARE HOMES FOR ADULTS/OLDER PEOPLE AND OTHER ADULT SERVICES 2022/2023	that consideration would be given to arranging a presentation from the Care Inspectorate to a future Integration Joint Board meeting	Chief Finance Officer/Head of Service	<p>(November 2023)</p> <p>June 2024</p>	<p>Focus agreed by PAC members as the grading process, an overview of gradings across the country and how Dundee compares and the Care Inspectorate's powers. The session would also cover the internal processes that were used by the Health and Social Care Partnership.</p> <p>To be include in planned programme of</p>

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							development sessions for IJB member commencing in June 2024.
5	27/09/23	IX	REVIEW OF EMERGENCY ADMISSION RATES	that a summary report would be brought to a future meeting explaining why the issue mattered to the PAC, what the data tells us and what needs done in response.	Lead Officer, Strategic Services	(April 2024) June 2024	Development session to be offered to PAC members regarding unscheduled care data, analysis and improvement. This will form part of the planned programme of development sessions for IJB members commencing in June 2024. A short briefing note has been provided in the meantime.
6	22/11/23	III(b)	ACTION TRACKER	that the Chief Finance Officer would provide an overview of progress with the staffing restructure and the additional capacity that could be available.	Chief Finance Officer	March 2024	Report regarding capacity within Finance and Strategic Services submitted to PAC for meeting of 22 May 2024.

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7	22/11/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023-2024 QUARTER 1	that, in relation to a query from Councillor McHugh about why there was disparity in delayed discharge performance across LCPPs, Kathryn would consider with Lynsey Webster if further analysis was required.	Service Manager, Strategic Planning, Health Improvement and Commissioning	September 2024	This will be considered during production of next unscheduled care report due for submission following Q4 2023/24.
8	31/01/24	IV	REVISED PAC TERMS OF REFERENCE	annual evaluation to be carried out.	Chief Finance Officer	Jan 2025	Updated ToR approved by IJB December 2023 – to be next reviewed December 2024
9	31/01/24	IV	REVISED PAC TERMS OF REFERENCE	formal training programme to be developed.	Chief Finance Officer	June 2024	Programme of development sessions for IJB members will commence from June 2024.
10	31/01/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 2	that, in relation to a query about Table 1 and the West End showing all red although it was one of the least deprived areas, Lynsey would look into the data and report back	Lead Officer, Strategic Services	September 2024	Initial analysis has identified that although the rate of increase is high in west end for rate of emergency admissions, rate of emergency bed days and rate of bed days lost to code 9 delayed discharges, the actual rate was lowest in

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							<p>West End for admissions and bed days and one of the lowest rates for code 9 delayed discharges.</p> <p>For rates of hospital admissions due to a fall and standard delayed discharges and readmissions, the rate of increase was high and also the rate compared with other LCPPs is also high. It is recommended that a further analysis should be conducted, concentrating on these measures.</p>
11	31/01/24	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023/2024 QUARTER 2	that, in relation to a query about the sudden spike in the number of people waiting for a social care assessment in June 2023, it was likely due to a change in the reporting to the Scottish Government but that this would be checked with colleagues and reported back.	Lead Officer, Strategic Services	<p>June 2023</p> <p>September 2024</p>	Identified that a change in methodology occurred from January 2024 so this does not explain the spike during June 2023. Investigation

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							regarding this is still underway.
12	31/01/24	VIII	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP CLINICAL, CARE AND PROFESSIONAL GOVERNANCE ASSURANCE REPORT	that consideration would be given to adding an additional column to show the direction of travel in the table on page 105.	Head of Service	September 2024	Amendment to reporting to be considered by CCPG and reported back to September 2024 meeting