

**ITEM No ...3(b).....**

PAC11-2024

**PERFORMANCE AND AUDIT COMMITTEE – ACTION TRACKER – 22<sup>nd</sup> NOVEMBER 2023**

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Timeframe	Status
1	26/05/21	V(vii)	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2020/2021 QUARTER 3 SUMMARY	Kathryn Sharp to undertake further analysis of the position in relation to the figures for the North East area to establish what learning could be achieved for the benefit of the other areas in Dundee.	Strategy and Performance Manager	(June 2022)  March 2024	Completion of this analysis is not able to be prioritised within existing resources at the present time due to other competing demands associated with statutory requirements and other analytical requests from the PAC and operational services.
2	28/09/22	III(b)(iii)	ACTION TRACKER	that consideration would be given by the Management Team to noting the briefing notes, that were issued inbetween PAC meetings, at the next available meeting of the PAC.	Chief Officer	(December 2022)  February 2024	In progress – Discussions held with Head of Legal and Democratic Services of Dundee City Council as advisor to the IJB/PAC
3	27/09/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT	that, at the request of the Chair, a report from the Falls Strategy Group	Matthew Kendall	Feb 2024	On schedule. Report to be submitted to Feb 2024 IJB providing strategic update on the

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			2022/2023 – QUARTER 4	would be presented to a future Integration Joint Board meeting.			range of work undertaken.
4	27/09/23	VII	DISCHARGE MANAGEMENT PERFORMANCE – UPDATE ON COMPLEX AND STANDARD DELAYS	that consideration would be given to building in information from the weekly local oversight report into future reports to the PAC.	Senior Officer, Strategy & Performance	May 2024	This will be considered during production of next report due for submission following Q4 2023/24.
5	27/09/23	VIII	CARE INSPECTORATE GRADINGS – REGISTERED CARE HOMES FOR ADULTS/OLDER PEOPLE AND OTHER ADULT SERVICES 2022/2023	that consideration would be given to arranging a presentation from the Care Inspectorate to a future Integration Joint Board meeting	Chief Finance Officer/Head of Service	November 2023  Change to May 2024	Focus agreed by PAC members as the grading process, an overview of gradings across the country and how Dundee compares and the Care Inspectorate's powers. The session would also cover the internal processes that were used by the Health and Social Care Partnership.  Contact made with Care Inspectorate to

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							agree development session Spring 2024.
6	27/09/23	IX	REVIEW OF EMERGENCY ADMISSION RATES	that a summary report would be brought to a future meeting explaining why the issue mattered to the PAC, what the data tells us and what needs done in response.	Senior Officer, Strategy & Performance	April 2024	Development session to be offered to PAC members regarding unscheduled care data, analysis and improvement.
7	22/11/23	III(b)	ACTION TRACKER	that the Chief Finance Officer would provide an overview of progress with the staffing restructure and the additional capacity that could be available.	Chief Finance Officer	March 2024	Dependent on decisions to be made through the budget process therefore deferred until the IJB's budget has been agreed
8	22/11/23	IV	AUDIT SCOTLAND ANNUAL REPORT AND INTEGRATION JOINT BOARD ANNUAL ACCOUNTS 2022/2023	that the Chief Finance Officer would check with Dundee City Council reps when the General Ledger system issue would be resolved and report back to Donald McPherson	Chief Finance Officer	January 2024	Complete
9	22/11/23	V	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP PERFORMANCE REPORT – 2023-2024 QUARTER 1	that, in relation to a query from Councillor McHugh about why there was disparity in delayed discharge performance across LCPPs, Kathryn would consider with Lynsey Webster if further analysis was required.	Service Manager, Strategic Planning, Health Improvement and Commissioning	May 2024	This will be considered during production of next unscheduled care report due for submission following Q4 2023/24.

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10	22/11/23	VI	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP CLINICAL, CARE AND PROFESSIONAL GOVERNANCE ASSURANCE REPORT	that Matthew Kendall would check the risk level for the Primary Care sustainability risk and report back to Sam Riddell.	Allied Health Professions Lead	Nov 2023	Complete