

ITEM No ...4(b).....

DIJB8-2024

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 21ST FEBRUARY, 2024

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1	24/08/22	XII(iv)	LEARNING DISABILITY STRATEGIC PLAN	to remit the Chief Officer to submit a further report to the Integration Joint Board in December 2022 outlining a Commissioning Plan which would accompany the Strategic Plan.	Locality Manager	December 2022 June 2024	In progress	The Commissioning/ Action Plan requires further detail to be added; Plan and covering report to be submitted for February IJB.
2	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that a progress report in relation to Priority 2 would be submitted to the IJB later in the year.	Chief Officer	October 2023 June 2024	In progress	Report being developed through the Tayside Executive Group
3	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would co-ordinate a range of options for IJB members to visit mental health services	Chief Officer	June 2023 June 2024	In progress	Visits to the Community Wellbeing Centre arranged for June 2023. Visits to other services to be arranged following recess.
4	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would discuss with the Director of Public Health the possibility of arranging a specific development session for IJB members	Chief Officer	June 2023 June 2024	In progress	To be coordinated as part of programme of IJB development session on strategic planning.
5	19/04/23	IX	DUNDEE INTEGRATION JOINT BOARD DIRECTIONS POLICY	that the Directions Policy would be included in a future Development Session	Chief Finance Officer	September 2023 June 2024	In Progress	Further session on governance delayed due to Adult Support and Protection Inspection – to now be held in early 2024
6	21/06/23	VIII	ANNUAL COMPLAINTS PERFORMANCE	that, on the suggestion of the Chair, some investigation be made into carrying out benchmarking against other HSCPs and/or family groups	Senior Officer, Business Planning and Information Governance	December 2023 June 2024	In Progress	Complaints Officer reviewing available complaints performance information however limited availability of consistent, published information

								gathered to date. Work ongoing to identify further options for benchmarking.
7	23/08/23	V	ANNUAL PERFORMANCE REPORT 2022/23	that consideration would be given to arranging a briefing session for IJB members on understanding the data presented.	Chief Finance Officer	March 2024	In progress	A session will be provided in early 2024.
8	25/10/23	III(a)	MINUTE OF PREVIOUS MEETING – 23 RD AUGUST 2023	that consideration would be given to arranging a discussion in relation to governance issues.	Chief Officer	February 2024	In progress	Will include as part of development session on IJB Governance arrangements
9	25/10/23	VIII	CHANGES TO DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP ADAPTATIONS POLICY	that Angie Smith, Associate Locality Manager would check with DCC Housing to find out if the Dundee Federation of Tenants Association was aware of the consultation that took place.	Associate Locality Manager	December 2023	Complete	DCC housing have indicated that DFTA were not involved. A connection has now been made with this group for future consultations
10	13/12/23	III(b)(ii)	ACTION TRACKER	that the Chair would arrange a discussion with Councillors Lynn and McHugh about IIAs.	Chair	tbc		
11	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that the developed measures would be brought back to the IJB in the next quarter.	Senior Manager, Service Development and Primary Care	June 2024	Ongoing	Our delivery plan is being finalised with priority actions and outcomes underpinned by the national outcomes framework shown in action 12. Measures, and evaluation of services are priority action therefore a workstream will commence in March with service stakeholders to co-design these. We will provide information on the agreed measures relating to outcomes in the next reporting period.

12	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that Emma would share the recently published information from the Scottish Government on outcomes and measures.	Senior Manager, Service Development and Primary Care	June 2024	Complete	Information circulated
13	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that in relation to the mapping event for children and young people services, consideration would be given to providing feedback from the event to a future IJB meeting.	Head of Health and Community Care Services	June 2024	Ongoing	Work is underway and progressing well. We will provide an overview of progress in the next reporting period.
14	13/12/23	VIII	PROTECTING PEOPLE COMMITTEES ANNUAL REPORTS 2022/2023	that information would be shared with Councillor McHugh in relation to the process of registering and deregistering of children.	Service Manager, Strategic Planning, Health Improvement & Commissioning	February 2024	Complete	Information provided to Councillor McHugh in December 2023.
15	13/12/23	X	DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP WORKFORCE PLAN 2022-2025	that Kathryn would check timescales for the development of the integrated data dashboard and report back.	Service Manager, Strategic Planning, Health Improvement & Commissioning	February 2024	Complete	Timescale is impacted by ongoing work to identify a suitable IT solution, including agreement from information governance colleagues. Advice is being sought from NES who host similar dashboards. Workforce Data Group are continuing to work on dataset development and population and will work with this in a document format until such times as an online dashboard can be implemented.

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