



REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – 22 OCTOBER 2025

REPORT ON: INFORMATION GOVERNANCE – INFORMATION SHARING AGREEMENT BETWEEN NHS TAYSIDE AND DUNDEE CITY COUNCIL FOR DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP

REPORT BY: CHIEF OFFICER

REPORT NO: DIJB70-2025

1.0 PURPOSE OF REPORT

- 1.1 To inform the Integration Joint Board of the progress on the completion of the signed Information Sharing Agreement between NHS Tayside and Dundee City Council for the sharing of information within Dundee Health and Social Care Partnership.
- 1.2 To note the assurance about the information governance arrangements for the Health and Social Care Partnership.

2.0 RECOMMENDATIONS

It is recommended that the Integration Joint Board (IJB):

- 2.1 Note the progress on the signed Information Sharing Agreement for Dundee Health and Social Care Partnership between Dundee City Council and NHS Tayside.

3.0 FINANCIAL IMPLICATIONS

- 3.1 None

4.0 MAIN TEXT

- 4.1 A long standing Information Sharing Agreement has been used to share personal data between NHS Tayside and Dundee City Council for the purposes of the services and work carried out by Dundee Health and Social Care Partnership.
- 4.2 Dundee City Council and NHS Tayside are the Data Controllers for the personal data that they hold. Dundee Health and Social Care Partnership is not a data controller in its own right.
- 4.3 The Integration Joint Board is a data controller but only in relation to data about its members and the work it carries out. The IJB does not hold personal data about services users or patients.
- 4.4 The Information Governance Team in NHS Tayside has worked with information governance representatives in Dundee City Council and Dundee Health and Social Care Partnership to draft an updated Information Sharing Agreement.
- 4.5 This Information Sharing Agreement covers the sharing of personal data about patients and service users to ensure appropriate care. In addition, it also covers the sharing of data for research purposes and other reasons.

- 4.6 The Governance Action Plan directed us to submit the final signed copy of the Information Sharing Agreement to the IJB for noting. Reference to GAP
- 4.6 The Information Sharing Agreement was signed by the previous Chief Officer, Vicky Irons.
- 4.7 The NHS Information Governance Team are updating the Information Sharing Agreement with details of the current Chief Officer.
- 4.8 The Governance Action Plan to the Performance and Audit Committee in September 2025 requested assurance about information governance arrangements. An annual Information Governance Report will be completed at the end of 2025/26.
- 4.9 Representatives from Dundee Health and Social Care Partnership attend Information Governance forums in NHS Tayside and Dundee City Council. A main focus for both NHS Tayside and Dundee City Council has been the implementation of Office 365 and ensuring that it is compliant with information governance requirements. In addition new processes where information sharing is undertaken carry out Data Privacy Impact Assessments to ensure that data privacy is embedded in the process.

5.0 POLICY IMPLICATIONS

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

6.0 RISK ASSESSMENT

No Risk Assessment was required due to it being for information only

7.0 CONSULTATIONS

- 7.1 The Chief Finance Officer and the Clerk were consulted in the preparation of this report.

8.0 DIRECTIONS

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working)(Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	x
	2. Dundee City Council	
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	

9.0 BACKGROUND PAPERS

9.1 None

Dave Berry
Chief Officer

DATE:

Clare Lewis-Robertson
Lead Officer

This page is intentionally left blank