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REPORT TO: HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – 13 DECEMBER 2023

- REPORT ON: FINANCIAL MONITORING POSITION AS AT OCTOBER 2023
- REPORT BY: CHIEF FINANCE OFFICER
- REPORT NO: DIJB67-2023

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to provide the Integration Joint Board with an update of the projected year-end financial position for delegated health and social care services for 2023/24.

2.0 RECOMMENDATIONS

It is recommended that the Integration Joint Board (IJB):

- 2.1 Notes the content of this report including the overall projected financial position for delegated services for the 2023/24 financial year end as at 31st October 2023 as outlined in Appendices 1, 2, and 3 of this report.
- 2.2 Instructs the Chief Officer to develop a financial recovery plan for the current financial year to be considered by the IJB at its meeting in February 2024 or earlier and if approved, present to Dundee City Council and NHS Tayside as per the terms of the Integration Scheme.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The projected financial position for Dundee Health and Social Care Partnership for the financial year to 31st March 2024 shows a net operational overspend of £6,606k.
- 3.2 This projected overspend continues to exceeds the parameters of the IJB's approved 2023/24 financial plan, whereby up to £3m of IJB reserves have been identified to support the IJB's financial position at the year end. The projected position also recognises anticipated winter demand pressures, which should result in the ability to access up to £1m of reserves identified to support winter pressures.
- 3.3 Under the terms of the Integration Scheme, should the IJB project an overspend during the year, it must develop a financial recovery plan and present it to the partner bodies for consideration. Should this not be sufficient to cover the overspend, the IJB should utilise its reserves to support the financial position. A financial recovery plan is being developed by officers which will be presented to the IJB meeting in February 2024 at the latest.

4.0 MAIN TEXT

4.1 Background

4.1.1 As part of the IJB's financial governance arrangements, the Integration Scheme outlines that "The Chief Finance Officer will ensure routine financial reports are available to the Chief Officer and the Integration Joint Board on a timely basis and include, as a minimum, annual budget, full year outturn projection and commentary on material variances." 4.1.2 The IJB's final budget for delegated services was approved at the meeting of the IJB held on the 29th March 2023 (Article IV of the minute of the meeting of 29 March refers). This set out the cost pressures and funding available with a corresponding savings plan to ensure the IJB had a balanced budget position going into the 2023/24 financial year. An updated assessment of the status of the savings plan is set out in Appendix 4 of this report.

4.2 Projected Outturn Position – Key Areas

4.2.1 The following sets out the main areas of note from the financial information contained within Appendices 1 (Summary Position) and 2 (Detailed Position) and provides commentary on the reasons for significant variances, actions being taken to manage these and outlines the key elements of risk which may remain.

4.3 Services Delegated from NHS Tayside

- 4.3.1 The financial position for services delegated from NHS Tayside to the IJB details a projected underspend of £149k for the financial year.
- 4.3.2 Community-based health services managed directly by Dundee Health and Social Care Partnership are projected to underspend by (£69k) along with the additional cost of risk sharing adjustments for Lead Partner Service (formerly referred to as Hosted Services) projected to overspend of £159k. Prescribing is showing a projected underspend of (£239k) with other Primary Care services projected to be at break-even position.
- 4.3.3 Key drivers of underspends across various services continued to be staffing vacancies, with ongoing challenges of recruitment and retention of staff. This is similar across a number of medical, nursing, Allied Health Professionals (AHPs) and other staffing groups and across various bands and skills-mix.
- 4.3.4 Key drivers of overspends are mainly as a result of reliance on bank, agency or locum staff (with premium cost implications) to fill vacancies or cover due to staff sickness where patient acuity and / or safe-staffing levels necessitate the use of these additional staff (this is particularly noted in in-patient service areas, i.e. Psychiatry of Old Age, Medicine for the Elderly and Palliative Care), plus the increased cost of prescribed drug costs in substance use services.
- 4.3.5 Supplementary spend during the first 7 months of 2023/24 totals £3.73m. This includes £432k on additional part-time hours and overtime, £466k on medical locums, £250k on agency nursing, £2,417k on bank nursing and £161k other. Sickness absence rates for NHS employed staff within HSCP have averaged at 6.0% during the first 6 months of 23/24.
- 4.3.6 In recent years, GP and Other Family Health Services Prescribing had contributed an underspend to the overall financial position. However as previously forecast, the projected position for 2023/24 is now showing an overspend of £1,306k. The figures continue to be marginally better than expected in the 2023/24 Financial Plan (as reported in the Budget Setting report of 29 March 2023 where a cost pressure of £1,545k is anticipated and acknowledged in the Plan). Ongoing regular monitoring of the local and regional Prescribing financial position is undertaken within multi-disciplinary meetings. Nationally, it is recognised that prices have also been impacted by short supply for certain items with price premiums required to meet wholesale cost increases, and this continues to cause some fluctuations and uncertainty. The IJB should note that due to issues with the transition to a new pharmacy payment system nationally from which the local prescribing expenditure information is drawn, there is only 3 months of actual verified prescribing spend for 2023/24 available therefore there is continues to be a high level of estimation in the projections. (It is normal for data to be received 2 months in arrears to allow for national review and verification, however the data received for 2023/24 is currently 4 months in arrears). There is currently no clarity regarding when more recent information will become available.

- 4.3.7 Other Primary Care Service projected overspend is mainly driven by the share of cost pressure relating to GP 2C practices. Furthermore, In October 2023, NHS Tayside received the 2023/24 budgetary allocation to fund General Medical Services (GMS) (around £78m). Unfortunately, there are some uncertainties regarding this allocation which poses potential risk to all Tayside IJBs. Separately, a national assessment of the allocations indicates that they will leave Health Boards with a series of commitments that have not received an appropriate inflationary funding uplift. This increases financial pressures on GMS budgets. Updates are currently being prepared for Primary Care management forums describing the financial planning position.
- 4.3.8 Members of the IJB will be aware that Angus and Perth and Kinross IJBs provide Lead Partner (formerly referred to as Hosted Services) arrangements for some services on behalf of Dundee IJB and a number of services are led by Dundee on behalf of Angus and Perth and Kinross. These are subject to a risk sharing agreement whereby any over or underspends are reallocated across the three Tayside IJBs at the end of the financial year. The financial monitoring position of these services in their totality are reflected in each of the Lead IJB's financial monitoring reports and for information purposes the projected net impact of these services on each IJB's budgeted bottom line figure is noted. More detail of the recharges from Angus and Perth and Kinross IJBs to Dundee IJB are noted in Appendix 3. This shows net impact of these adjustments to Dundee being an increased cost implication of £159k which mainly relates to a significantly higher spend within GP Out of Hours Medical Service led by Angus IJB. The Out of Hours overspend is as a direct result of changes to the patient pathway now embedded in the service model following Covid-19 pandemic. Work in ongoing within the service to develop a financial recovery plan and future sustainable service delivery model and it is noted that the position appears to be improving with the forecast overspend showing a reduction from previous report.
- 4.3.9 Members will also be aware that In-Patient Mental Health services are also a delegated function to Tayside IJB's, having previously been hosted by Perth & Kinross IJB. In early 2020/21, the operational management of these services was returned to NHS Tayside, however under health and social care integration legislation the strategic planning of these services remains delegated to the 3 Tayside Integration Joint Boards. The development of a financial recovery plan for Inpatient Mental Health Services and a strategic finance and resource framework has been delayed. Timescales were set out in Priority 4: Streamline & Prioritise the Living Life Well Change Programme for the development of a resourcing framework to support delivery of a Whole System Change Programme including an outline financial plan by 30 June, 2023, and, financial recovery actions for in-patient services to be reported to Integration Joint Boards (IJBs) and NHS Tayside by 30 September 2023. The three Chief Officers for the IJBs and Director of Finance for NHS Tayside have agreed to work collaboratively on a financial framework which will deliver on a new model of care across the continuum of need. A recovery plan for inpatient mental health services financial pressures anticipated in 2023/24 was considered by the Executive Leadership Group on 22 November 2023 and an assessment of the impact of this will be considered further by officers prior to reporting to the IJB. The Dundee IJB forecast position does not include any financial implication for In-Patient Mental Health services.

4.4 Services Delegated from Dundee City Council

- 4.4.1 The projected financial outturn for services delegated from Dundee City Council to the IJB shows an overspend of £3,756k for the financial year.
- 4.4.2 A key driver of underspending areas continues to be from vacancies as a result of recruitment and retention challenges across various teams, professions and grades.
- 4.4.3 Key drivers of overspend include ongoing lower chargeable income levels and premium cost of sessional and agency staff to fill vacant posts where necessary. During the first 7 months of 23/24, sessional staffing costs of £626k and overtime payments of £276k have been incurred along with agency staffing costs of £726k

- 4.4.4 Following further discussions between COSLA and Trade Unions, which is now anticipated to reach agreement on 23/24 Pay Award for Council-employed staff, it is recognised that the provision of 4% pay award is no longer realistic and the provision reported in previous Finance Report may still be insufficient. The financial projection now includes an increased provision of 2.8% to reflect a weighted-average 6.8% pay award. It is also currently assumed this additional 2.8% is unfunded and will require to be managed within existing IJB funding streams. As a result, an increased cost pressure of £1,072k is now included in the projected position. Should any additional Scottish Government funding be received to partly offset this pressure this will be reflected in future financial monitoring reports.
- 4.4.5 An additional cost pressure is also noted within external Care at Home spend, partially due to managing the significant increased demand levels being experienced this year. Furthermore, the agreed contract change to paying providers for planned shifts under Fairer Working Conditions in Home Care arrangements agreed at the IJB meeting of 21st June, 2023 (Article XIII of the minute of meeting refers) has resulted in varying efficiencies in the utilisation of downtime and operational managers continue to work with providers to improve this. This position will be closely monitored to ensure funding is utilised as efficiently and effectively as possible. However as a result of managing this increased demand, there are benefits for patients and service users as well as the wider health and social care system and pathways through reduced hospital delayed discharges and reduced social care unmet need.

4.5 Reserves funding to manage recognised gap

- 4.5.1 The 2023/24 Financial Plans and Budget setting report also includes utilisation of up to £3m of IJB Reserves to manage the gap within the integrated position. This means that the IJB's financial position was planned as an overspend of £3m for 2023/24. The current projected operational overspend is therefore higher than originally anticipated.
- 4.5.2 In addition, further £1m was set aside to support winter planning and pressures. The current projected position includes some additional costs to support winter preparations as well as assumptions that spend will be proportionately higher during the second half of the year, therefore it is likely that this Reserves funding will be utilised and drawn down to partially offset the projected overspend position.
- 4.5.3 The remaining projected overspend (£2.606m) is currently not earmarked against any identified Reserve and this shortfall would likely be covered from General Reserves at year end should further financial management interventions not successfully reduce the projected deficit.

4.6 Reserves Position

4.6.1 The IJB's reserves position significantly improved at the year ended 31st March 2023 as a result of the IJB generating an operational surplus of £7,531k during 2022/23. This resulted in the IJB having total committed reserves of £13,179k and uncommitted reserves of £10,789k at the start of 2023/24 financial year. This provided the IJB with more flexibility to respond to unexpected financial challenges and provides the opportunity for transition funding for transformation of services. The reserves position is noted in Table 2 below:

Table 2

Reserve Purpose	Closing Reserves @ 31/3/23
	£k
Mental Health	635
Primary Care	1,535
Community Living Fund	613
NHST - Shifting Balance of Care	1,600
Drug & Alcohol	925
Strategic Developments	2,500
Revenue Budget Support	3,000

Service Specific	1,995
Other Staffing	377
Total committed	13,179
General	10,789
TOTAL RESERVES	23,968

4.6.2 Scottish Government funding in relation to Primary Care Improvement Fund, Mental Health Strategy Action 15 Workforce and Alcohol and Drugs Partnerships can only be spent on these areas and reserve balances have been taken into consideration for these funds by the Scottish Government when releasing further in-year funding.

5.0 POLICY IMPLICATIONS

5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

6.0 RISK ASSESSMENT

Risk 1 Description	There is a significant risk that the IJB is unable to deliver a balanced budget over the financial year.
Risk Category	Financial
Inherent Risk Level	Likelihood 2 x Impact 4 = Risk Scoring 8 (which is a High Risk Level)
Mitigating Actions (including timescales and resources)	Regular financial monitoring reports to the IJB will highlight issues raised.
Residual Risk Level	Likelihood 2 x Impact 3 = Risk Scoring 6 (which is a Moderate Risk Level)
Planned Risk Level	Likelihood 2 x Impact 3 = Risk Scoring 6 (which is a Moderate Risk Level)
Approval recommendation	While the inherent risk levels are high, the impact of the planned actions reduce the risk and therefore the risk should be accepted.

7.0 CONSULTATIONS

7.1 The Chief Officer and the Clerk were consulted in the preparation of this report.

8.0 DIRECTIONS

8.1 The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in sections 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Dundee City Council and NHS Tayside.

Direction Required to Dundee City Council, NHS Tayside or Both	Direction to:	
	1. No Direction Required	\checkmark
	2. Dundee City Council	
	3. NHS Tayside	
	4. Dundee City Council and NHS Tayside	

9.0 BACKGROUND PAPERS

9.1 None.

Dave Berry Chief Finance Officer Date: 15th November 2023

Christine Jones Partnership Finance Manager

					T 2022/24	Appendix	
DUNDEE INTEGRATED JOINT BOARD - HEA			IERSHIP - FIN	IANCE REPOR	1 2023/24	Oct-2	
		Dundee City Council Delegated Services		NHST Dundee Delegated		hip Total	
	Net Budget £,000	Projected Overspend / (Underspend) £,000	Net Budget £,000	Projected Overspend / (Underspend) £,000	Net Budget £,000	Projected Overspend / (Underspend) £,000	
Older Peoples Services	52,092	2,341	19,740	655	71,833	2,99	
Mental Health	7,592	198	4,802	(215)	12,395	(17	
Learning Disability	32,007	1,478	1,628	(98)	33,636	1,38	
Physical Disabilities	7,949	(235)	0	0	7,949	(23	
Drug and Alcohol Recovery Service	1,805	(355)	4,575	325	6,380	(30	
Community Nurse Services/AHP/Other Adult	-138	(107)	18,047	117	17,909	1	
Lead Partner Services			25,437	296	25,437	29	
Other Dundee Services / Support / Mgmt	4,128	436	31,541	(132)	35,669	30	
Centrally Managed Budgets			-1,553	(1,018)	(1,553)	(1,018	
Total Health and Community Care Services	105,437	3,756	104,219	(69)	209,655	3,68	
Prescribing (FHS)			34,400	1,416	34,400	1,41	
FHS Drugs Prescribing Cost Pressure Investment Other FHS Prescribing			1,545 -856		1,545 (856)	(1,54	
General Medical Services			30,494	. ,	30,494		
FHS - Cash Limited & Non Cash Limited			23,826		23,826	(3:	
Large Hospital Set Aside			20,776		20,776	(0)	
Total	105,437	3,756	214,404	(308)	319,841	3,44	
Net Effect of Lead Partner Services*			(5,373)	159	(5,373)	15	
Financial Plan Gap (integrated budget)					(3,000)	3,00	
Grand Total	105,437	3,756	209,031	(149)	311,468	6,60	

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						Appendix
DUNDEE INTEGRATED JOINT BOARD - HEALTH	I & SOCIAL CARE	PARTNERSHIP	- FINANCE REPO	RT 2023/24		Oct-2
	Dundee City Council Delegated Services		NHST Dundee Delegated Services		Partnership Total	
	Annual Budget £,000	Projected Overspend /	Annual Budget £,000	Projected Overspend / (Underspend) £,000	Annual Budget £,000	Projected Overspend / (Underspend) £,000
I Psych Of Old Age (In Pat)			5,523	160	5,523	16
Older People Serv Ecs			284	-30	284	-3
Older Peoples ServCommunity			1,107	-150	-	-15
ljb Medicine for Elderly			6,743	325	6,743	32
Medical (P.O.A)			821	275	821	27
Psy Of Old Age - Community			2,838	-150	2,838	-15
Medical (MFE)			2,425	225	2,425	22
Care at Home	24,355	3,457			24,355	3,45
Care Homes	29,500	-213			29,500	-2
Day Services	1,203	42			1,203	4
Respite	751	-169			751	-1(
Accommodation with Support	1,102	23			1,102	2
Other	-4,818	-800			-4,818	-80
Older Peoples Services	52,092	2,341	19,740	655	71,833	2,9
Community Mental Health Team			4,802	-215	4,802	-2
Care at Home	833	29	.,		833	
Care Homes	587	299			587	2
Day Services	65	-12			65	-
Respite	-3	54			-3	
Accommodation with Support	5,340	131			5,340	1;
Other	771	-303			771	-30
Mental Health	7,592	198	4,802	-215	12,395	-
3						
Learning Disability (Dundee)			1,628	-98	1,628	-
Care at Home	-387	373			-387	3
Care Homes	3,074	122			3,074	1
Day Services	8,056	685			8,056	6
Respite	1,997	2			1,997	
Accommodation with Support	22,217	-282			22,217	-2
Other	-2,949	579			-2,949	5
Learning Disability	32,007	1,478	1,628	-98	33,636	1,3
Care at Home	1,199	-97			1,199	-
Care Homes	2,119	-352			2,119	-3
Day Services	1,416	-82			1,416	-
Respite	-30	-7			-30	
Accommodation with Support	767	130			767	1
Other	2,478	174			2,478	1
Physical Disabilities	7,949	-235	0	0	7,949	-2
bundee Drug Alcohol Recovery			4,575	325	4,575	3
Care at Home	0	0	-,575	525	4,373	J
Care Homes	277	186			277	1
Day Services	64	-1			64	
Respite	04	0			04	
Accommodation with Support	401	-139			401	-1
Other	1,064	-402			1,064	-4
Drug and Alcohol Recovery Service	1,805	-355	4,575	325	6,380	

		l Services	NHST Dundee Delegated Services			Partnership Total	
	Annual Budget £,000	Projected Overspend /	Annual Budget £,000	Projected Overspend /	Annual Budget £,000	Projected Overspend (Underspend £,000	
	£,000	2,000	£,000	£,000	£,000	£,000	
A.H.P.S Admin			521	7	521		
Physio + Occupational Therapy			7,545	-20	7,545	-	
Nursing Services (Adult)			9,154	63	9,154		
Community Supplies - Adult			344	53	· · · · ·		
Anticoagulation			483	15			
Other Adult Services	-138	-107	-00	10	-138	-1	
Other Addit Services	-130	-107			-130	-1	
Adult Services	-138	-107	18,047	117	17,909		
Palliative Care - Dundee			3,637	240	3,637	2	
Palliative Care - Medical			1,624	190	1,624		
Palliative Care - Angus			444	15	444		
Palliative Care - Perth			2,070	115	2,070	1	
Brain Injury			2,048	198	2,048	1	
Dietetics (Tayside)			3,773	90	3,773		
Sexual & Reproductive Health			2,556	-100	2,556	-	
Medical Advisory Service			80	-11	80		
Homeopathy			33	15	33		
Tayside Health Arts Trust			82	0	82		
Psychological Therapies			6,455	0	6,455		
Psychotherapy (Tayside)			1,278	-215	1,278	-2	
Perinatal Infant Mental Health			424	-213	424	-4	
Learning Disability (Tay Ahp)			933	-240	933	-2	
				2.0		-	
Lead Partner Services	0	0	25,437	296	25,437	2	
Working Health Services			1	50	1		
The Corner			651	-45	651		
Dundee 2c (gms) Services			482	308	482	3	
ljb Management			806	-85	806		
Partnership Funding			25,402	-00	25,402		
			,	-	,		
Urgent Care			1,900 224	-40 -45	1,900 224		
Community Health Team							
Health Inclusion			1,198	-230	1,198	-2	
Primary Care			877	-45	877		
Support Services / Management Costs	4,128	436			4,128		
Other Dundee Services / Support / Mgmt	4,128	436	31,541	-132	35,669	:	
Centrally Managed Budget			-1,553	-1,018	-1,553	-1,0	
Total Health and Community Care Services	105,437	3,756	104,219	-69	209,655	3,0	
		•					
Other Contractors							
FHS Drugs Prescribing			34,400	1,416		1,4	
FHS Drugs Precribing Cost Pressure Investment			1,545	-1,545		-1,	
Other FHS Prescribing			-856	-110		-	
General Medical Services			30,494	33	30,494		
FHS - Cash Limited & Non Cash Limited			23,826	-33			
Large Hospital Set Aside			20,776	0	20,776		
Grand H&SCP	105,437	3,756	214,404	-308	319,841	3,	
Lead Partner Services Recharges Out			-15,587	-69	-15,587		
Lead Partner Services Recharges In			10,114	327	10,114		
Hosted Recharge Cost Pressure Investment			100	-100	100	-	
Adjustment			-5,373	159	-5,373		
Financial Plan Gap (integrated budget)					-3,000	3,	

NHS Tayside - Lead Partner Services Hosted by In	tegrated Joint Boa	rds	Appendix 3
Recharge to Dundee IJB			
Risk Sharing Agreement - October 2023			
	Annual Budget £000s	Forecast Over / (Underspend) £000s	Dundee Share of Variance £000s
Lead Partner Services - Angus			
Forensic Service	1,158	140	55
Out of Hours	9,179	1,288	507
Tayside Continence Service	1,507	257	101
Locality Pharmacy	2,798	0	0
Speech Therapy (Tayside)	1,449	9	4
Sub-total	16,091	1,694	667
Apprenticeship Levy & Balance of Savings Target	(874)	(46)	(18)
Total Lead Partner Services - Angus	15,218	1,647	649
Lead Partner Services - Perth & Kinross			
Prison Health Services	4,888	(129)	(51)
Public Dental Service	1,821	(297)	(117)
Podiatry (Tayside)	3,695	(389)	(153)
Sub-total	10,404	(815)	(321)
Apprenticeship Levy & Balance of Savings Target	48	(2)	(1)
Total Lead Partner Services - Perth&Kinross	10,451	(817)	(322)
Total Lead Partner Services from Angus and P&K	10,114		327

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	Dundee IJB - Budget Savings List 2023-24		Appendix 4
	Agreed Savings Programme		
	Savings / Initiative	2023/24 Value £000	Risk of non- delivery
	Recurring Proposals		
1)	Dundee City Council Review of Charges – Additional Income	287	Medium
2)	Remove 2022/23 Budget Contingency	300	Low
3)	Reduce Service Budgets for Supplies and Services and Transport Costs	300	Low
4)	Impact of National Insurance Increase Policy Change	550	Low
	Total Recurring Savings / Initiatives	1,437	
	Non-Recurring Proposals		
5)	Utilisation of IJB Reserves – Previously Agreed by IJB	2,500	Low
6)	Proposed Further Utilisation of Reserves	500	Low
7)	Management of natural staff turnover	700	Low
	Total Non Recurring Savings / Initiatives	3,700	
	Total Savings / Initiatives	5,137	