

ITEM No ...3(b).....

PAC63-2024

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 23RD OCTOBER 2024

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	<p>that the Chief Officer would co-ordinate a range of options for IJB members to visit mental health services</p> <p>Replacement action agreed by IJB on 23 October 2024: Develop a programme of service visits for IJB members, alongside the Chief Officer, as part of the 2025 IJB development programme.</p>	Chief Officer	<p>June 2023</p> <p>June 2024</p> <p>January 2025</p>	In progress	Committee Services in the process of scheduling 2025 meeting dates, after which dates for development sessions and service visits will be set and issued.
2	21/06/23	VIII	ANNUAL COMPLAINTS PERFORMANCE	that, on the suggestion of the Chair, some investigation be made into carrying out benchmarking against other HSCPs and/or family groups	Lead Officer (Strategic Planning and Business Support)	<p>December 2023</p> <p>June 2024</p> <p>December 2024</p>	Abandoned	Complaints Officer reviewed available information from other HSCP's, and due to the SPSO dropping their requirement for detailed reporting requirements, this is not possible to do.
3	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that the developed measures would be brought back to the IJB in the next quarter.	Senior Manager, Service Development and Primary Care	December 2024	Ongoing	Report to be submitted for meeting of IJB on 11 December 2024.
4	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that in relation to the mapping event for children and young people services, consideration would be given to providing feedback from the event to a future IJB meeting.	Head of Health and Community Care Services	December 2024	Ongoing	Report to be submitted for meeting of IJB on 11 December 2024.

7	19/06/24	IV(a)	PERFORMANCE AND AUDIT COMMITTEE MINUTE	that a discussion would take place with Audit colleagues about whether the unapproved PAC minute should be submitted to the IJB and a recommendation brought back.	Chief Officer	October 2024	Complete	Agreed following discussion at IJB on 23 rd October 2024 that: <ol style="list-style-type: none"> 1. Approved PAC minute will be circulate to all IJB members as soon as it is available. 2. IJB will continue to receive a PAC Chair's Assurance Report.
8	19/06/24	XII	ANNUAL REPORT OF THE DHSCP CLINICAL, CARE & PROFESSIONAL GOVERNANCE GROUP 2023-2024	that a premises update report on DDARS would be brought to a future IJB meeting.	Chief Officer	December 2024 February 2025	In progress	Full property strategy update to be submitted to first IJB meeting in 2025.
9	23/10/24	X	FINANCIAL RECOVERY PLAN 2024/25	that data on the translation of absence figures into costs would be sought from NHS Tayside.	Chief Finance Officer	December 2024	In progress	Work is ongoing with NHS Tayside colleagues to identify if requested information is available.
10	23/10/24	X	FINANCIAL RECOVERY PLAN 2024/25	that consideration would be given to providing a report on comparative absence rates	Chief Finance Officer	March 2025	In progress	
11	23/10/24	XI	DHSCP DELIVERY PLAN OCTOBER 2024-MARCH 2026	that further consideration would be given to the presentation of the Delivery Plan with Design Services colleagues	Head of Service, Strategic Services	December 2024	Complete	Design changes will be incorporated when the Delivery Plan is next refreshed – this will be completed following agreement of the IJB's financial recovery plan.
12	23/10/24	XI	DHSCP DELIVERY PLAN OCTOBER 2024-MARCH 2026	That consideration would be given to bringing a report on the What Matters to You initiative to a future meeting.	Chief Officer/Chief Social Work Officer	December 2024	Complete	This has been added to the list of items to be scheduled for 2025.
13	23/10/24	XIV	AUDIT SCOTLAND REPORT ON INTEGRATION JOINT BAORDS FINANCE AND PERFORMANCE 2024	That consideration would be given to taking this to a future PAC meeting.	Chief Officer	December 2024	Complete	This has been added to the list of items to be scheduled for 2025.