

ITEM No ...3(b).....

DIJB57-2023

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 25TH OCTOBER 2023

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1.	24/08/22	XII(iv)	LEARNING DISABILITY STRATEGIC PLAN	to remit the Chief Officer to submit a further report to the Integration Joint Board in December 2022 outlining a Commissioning Plan which would accompany the Strategic Plan.	Locality Manager	December 2022	In progress	Strategic Plan has been formatted and circulated. Work to produce commissioning plan continues, this will be submitted to the IJB once completed.
2.	22/02/23	IX	DUNDEE ALCOHOL AND DRUGS PARTNERSHIP STRATEGIC FRAMEWORK AND DELIVERY PLAN	the Chair, Vice Chair and relevant officers would have an off-table discussion in relation to required capital investment.	Chief Finance Officer	May 2023	Complete	Further discussion on 9 th October re overall opportunities and challenges for capital investment. Any future proposals to be set out to IJB
3.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that a progress report in relation to Priority 2 would be submitted to the IJB later in the year.	Chief Officer	October 2023	In progress	Report being developed through the Tayside Executive Group
4.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would co-ordinate a range of options for IJB members to visit mental health services	Chief Officer	June 2023	In progress	Visits to the Community Wellbeing Centre arranged for June 2023. Visits to other services to be arranged following recess.
5.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would discuss with the Director of Public Health the possibility of arranging a specific development session for IJB members	Chief Officer	June 2023	In progress	To be coordinated as part of programme of IJB development session on strategic planning.

6.	19/04/23	IX	DUNDEE INTEGRATION JOINT BOARD DIRECTIONS POLICY	that the Directions Policy would be included in a future Development Session	Chief Finance Officer	September 2023	In Progress	Further session on governance delayed due to Adult Support and Protection Inspection – to now be held in early 2024
7.	21/06/23	VIII	ANNUAL COMPLAINTS PERFORMANCE	that, on the suggestion of the Chair, some investigation be made into carrying out benchmarking against other HSCPs and/or family groups	Clare Lewis-Robertson	September 2023	In Progress	Complaints Officer reviewing available complaints performance information and will provide an update alongside the Quarterly Complaints Monitoring Report to the PAC in November.
8.	23/08/23	V	ANNUAL PERFORMANCE REPORT 2022/23	that consideration would be given to arranging a briefing session for IJB members on understanding the data presented.	Chief Finance Officer	March 2024	In progress	A session will be provided in early 2024.
9.	23/08/23	V	ANNUAL PERFORMANCE REPORT 2022/23	that awareness raising of the NHS whistleblowing policy would take place in the Health and Social Care Partnership.	Jenny Hill		Complete	Speak up week is providing an opportunity to raise awareness within the HSCP.
10.	23/08/23	IX	FINANCIAL MONITORING POSITION AS AT JUNE 2023	that the Chief Finance Officer would consider a different format for presenting the support and management costs for the next Financial Monitoring Position report.	Chief Finance Officer		Complete	Reflected in August monitoring report presented to October IJB meeting