

**ITEM No ...3(b).....**

DIJB24-2023

**DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 19th APRIL 2023**

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1.	22/06/22	VII(ii)	COMMUNITY CUSTODY UNIT	to note following enquiry from Donald McPherson on measurement of delivery of service the advice of Diane McCulloch that the Scottish Prison Service would attend a future meeting to further outline the model of delivery.	Chief Officer	December 2022	In progress	Staff from Children and Families Services will provide an update to the IJB at June 2023 meeting.
2.	24/08/22	VII	QUARTERLY COMPLAINTS PERFORMANCE 1ST QUARTER 2022/2023	Following questions and answers the Integration Joint Board further agreed to note following enquiry from Donald McPherson that at next reporting period further examination would be given to clarification of information provided in relation to complaints received and breakdown of these over the quarters indicated.	Chief Finance Officer	December 2022	In Progress	Further analysis being prepared accordingly and would be reported back to the PAC meeting in May
3.	24/08/22	XII(iv)	LEARNING DISABILITY STRATEGIC PLAN	to remit the Chief Officer to submit a further report to the Integration Joint Board in December 2022 outlining a Commissioning Plan which would accompany the Strategic Plan.	Locality Manager	December 2022	In progress	Strategic Plan has been formatted and circulated. Work to produce commissioning plan continues, this will be submitted to the IJB once completed.
4.	14/12/22	VI	APPROVAL OF DUNDEE HEALTH AND SOCIAL CARE PARTNERSHIP INTEGRATION SCHEME	to note that a refresher development session for IJB members would be arranged to take place early in the new year.	Chief Officer	Early 2023	Complete	Joint session with Angus IJB held
5.	14/12/22	VII	INTEGRATION JOINT BOARD PROPERTY STRATEGY	a fuller report would be submitted to the next IJB meeting on the	Chief Officer	February 2023	Complete	Update included in monthly briefings, and submission of ADP strategic plan.

				replacement for Constitution House and services provided.				
6.	22/02/23	III(b)	ACTION TRACKER – Community Custody Unit	request for visit to be arranged to Unit.	Chief Social Work Officer		Ongoing	Update report to come to the IJB in June 2023. Numbers to be collated for the visiting for further discussions.
7.	22/02/23	V	UPDATE ON BUSINESS MODEL FOR OLDER PEOPLE WITH MENTAL HEALTH NEEDS	additional information to be provided on the staff numbers within the service.	Associate Locality Manager	March 2023	Complete	Information was provided on day of meeting.
8.	22/02/23	VI	PROTECTING PEOPLE COMMITTEE ANNUAL REPORTS 2021/2022	request for thanks to be passed on to the workforce for their innovative, joined up approach under difficult circumstances.	Chief Officer	March 2023	Complete	
9.	22/02/23	IX	DUNDEE ALCOHOL AND DRUGS PARTNERSHIP STRATEGIC FRAMEWORK AND DELIVERY PLAN	that the confidential briefing that had been circulated to IJB members last month would be recirculated.	Service Manager (Strategic Planning)	March 2023	Complete	Briefing was recirculated on day of meeting.
10.	22/02/23	IX	DUNDEE ALCOHOL AND DRUGS PARTNERSHIP STRATEGIC FRAMEWORK AND DELIVERY PLAN	additional information to be provided to members on the residential rehab pathway.	Chief Social Work Officer	March 2023	Complete	Performance report for the pathway shared with IJB members.
11.	22/02/23	IX	DUNDEE ALCOHOL AND DRUGS PARTNERSHIP STRATEGIC	Request that formal thanks be passed on to the workforce on behalf of the IJB.	Chief Officer	March 2023	Complete	

			FRAMEWORK AND DELIVERY PLAN					
12.	22/02/23	IX	DUNDEE ALCOHOL AND DRUGS PARTNERSHIP STRATEGIC FRAMEWORK AND DELIVERY PLAN	the Chair, Vice Chair and relevant officers would have an off-table discussion in relation to required capital investment.	Chief Finance Officer	May 2023	In progress	Date to be arranged once initial planning complete
13.	22/02/23	X	MENTAL HEALTH AND WELLBEING STRATEGIC UPDATE	the manager of the Community Wellbeing Centre would be invited to the IJB at a relevant time.	Chief Social Work Officer	TBC	In progress	Consideration being given to the arrangement of visits to the centre as an initial alternative.
14.	22/02/23	XII	FINANCIAL MONITORING POSITION AS AT DECEMBER 2022	additional information would be provided to IJB members on lead partner projected financial variances.	Partnership Finance Manager	March 2023	Complete	Information was issued on 09/03/23.
15.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that a progress report in relation to Priority 2 would be submitted to the IJB later in the year.	Chief Officer	October 2023	In progress	Report being developed through the Tayside Executive Group
16.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would co-ordinate a range of options for IJB members to visit mental health services	Chief Officer	June 2023	In progress	Visits to be scheduled in May/June
17.	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would discuss with the Director of Public Health the possibility of arranging a specific development session for IJB members	Chief Officer	June 2023	In progress	To be coordinated as part of programme of IJB development session on strategic planning.

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