

**ITEM No ...3(b).....**

**DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 21ST FEBRUARY 2024 – DIJB14-2024**

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1	24/08/22	XII(iv)	LEARNING DISABILITY STRATEGIC PLAN	to remit the Chief Officer to submit a further report to the Integration Joint Board in December 2022 outlining a Commissioning Plan which would accompany the Strategic Plan.	Locality Manager	<del>December 2022</del> June 2024	In progress	A 2 day Tayside Learning Disability development workshop is planned for April. Following this session, we will review the current strategy, draft commissioning plan and report on updated actions including those achieved.
2	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that a progress report in relation to Priority 2 would be submitted to the IJB later in the year.	Chief Officer	<del>October 2023</del> June 2024	In progress	Report being developed through the Tayside Executive Group
3	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would coordinate a range of options for IJB members to visit mental health services	Chief Officer	<del>June 2023</del> June 2024	In progress	Visits to the Community Wellbeing Centre completed in June. Programme of visits to be agreed post summer to align with new members induction.
4	29/03/23	V	MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN	that the Chief Officer would discuss with the Director of Public Health the possibility of arranging a specific development session for IJB members	Chief Officer	<del>June 2023</del> June 2024	In progress	To be coordinated as part of programme of IJB development session on strategic planning.
5	19/04/23	IX	DUNDEE INTEGRATION JOINT BOARD DIRECTIONS POLICY	that the Directions Policy would be included in a future Development Session	Chief Finance Officer	<del>September 2023</del> June 2024	In Progress	Further session on governance delayed due to Adult Support and Protection Inspection, leadership team capacity and new IJB membership – to now be held in early 2024

6	21/06/23	VIII	ANNUAL COMPLAINTS PERFORMANCE	that, on the suggestion of the Chair, some investigation be made into carrying out benchmarking against other HSCPs and/or family groups	Senior Officer, Business Planning and Information Governance	<del>December 2023</del> June 2024	In Progress	Complaints Officer reviewing available complaints performance information however limited availability of consistent, published information gathered to date. Work ongoing to identify further options for benchmarking.
7	23/08/23	V	ANNUAL PERFORMANCE REPORT 2022/23	that consideration would be given to arranging a briefing session for IJB members on understanding the data presented.	Chief Finance Officer	<del>March 2024</del> June 2024	In progress	A session will be provided in summer 2024.
8	25/10/23	III(a)	MINUTE OF PREVIOUS MEETING – 23 <sup>RD</sup> AUGUST 2023	that consideration would be given to arranging a discussion in relation to governance issues.	Chief Officer	<del>February 2024</del> June 2024	In progress	Will include as part of development session on IJB Governance arrangements
9	13/12/23	III(b)(ii)	ACTION TRACKER	that the Chair would arrange a discussion with Councillors Lynn and McHugh about IIAs.	Chair	tbc	Complete	Service Manager, Strategy and Performance has met with Councillor McHugh.
10	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that the developed measures would be brought back to the IJB in the next quarter.	Senior Manager, Service Development and Primary Care	June 2024	Ongoing	Our delivery plan is being finalised with priority actions and outcomes underpinned by the national outcomes framework shown in action 12. Measures, and evaluation of services are priority action therefore a workstream will commence in March with service stakeholders to co-design these. We will provide information on the agreed measures relating to outcomes in the next reporting period.

11	13/12/23	V	DELIVERY OF THE PRIMARY CARE MENTAL HEALTH AND WELLBEING FRAMEWORK	that in relation to the mapping event for children and young people services, consideration would be given to providing feedback from the event to a future IJB meeting.	Head of Health and Community Care Services	June 2024	Ongoing	Work is underway and progressing well. We will provide an overview of progress in the next reporting period.
12	21/02/24	VII	FALLS SERVICE	that Matthew would take back to the Falls Group for discussion the suggestion to have older people and carer representatives.	Allied Health Professions Lead	April 2024	Complete	Issue discussed at Falls Meeting on 9 <sup>th</sup> April
13	27/03/24	IV	DUNDEE INTEGRATION JOINT BOARD PROPOSED BUDGET 2024/2025	that the Acting Chief Officer would consider with the Management Team the possibility of bringing a report to a future IJB meeting on social care commissioning.	Acting Chief Officer	June 2024	In progress	Discussion at next Senior Management Team re scope of the report.

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