

ITEM No ...4(b).....

DIJB14-2022

DUNDEE CITY HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD – ACTION TRACKER – MEETING ON 23 FEBRUARY 2022

No	Meeting	Minute Ref	Heading	Action Point	Responsibility	Original Timeframe	Status	Comment
1.	23/06/21	VII(iv)	LEADERSHIP OF PUBLIC PROTECTION ARRANGEMENTS	Training on Trauma Informed Leadership to be extended to the membership of the Integration Joint Board;	Strategy and Performance Service Manager	30 th July 2021	In progress	Ongoing discussions with Improvement Service. Timescale tied to national developments; session likely to follow local government elections in May 2022. Links to on-line training have been circulated in the meantime.
2.	23/06/21	VII (vi)	LEADERSHIP OF PUBLIC PROTECTION ARRANGEMENTS	Chief Social Work Officer to provide information on Governance Arrangements on Protecting People Bodies including the appointment of Independent Chairs to these in her next report to the Integration Joint Board on Suicide Prevention.	Chief Social Work Officer	Next Reporting Period	Complete	Report submitted for IJB on 15 December 2021.
3.	23/06/21	VII (vii)	LEADERSHIP OF PUBLIC PROTECTION ARRANGEMENTS	Strategy and Performance Service Manager to collate information from the Trauma Steering Group for possible update to the Integration Joint Board.	Strategy and Performance Service Manager	30 th July 2021	Complete	Report submitted for IJB on 15 December 2021.
4.	23/06/21	VIII(iv)	STRATEGIC AND COMMISSIONING PLAN – COVID IMPACT AND STRATEGIC REVIEW	Head of Health and Community Care to submit a report on Fair Work to the next meeting of the Integration Joint Board in consultation with Raymond Marshall and Jim McFarlane.	Head of Health and Community Care	25th August 2021	Complete	Report submitted for IJB on 23 February 2022

5.	23/06/21	VIII(vi)	STRATEGIC AND COMMISSIONING PLAN – COVID IMPACT AND STRATEGIC REVIEW	The Partnership to get in touch with the Steering Group behind the Campaign “Make Dundee a Living Place”	Chief Officer	30 th July 2021	In progress	Follow up required – anticipated conclusion by June 2022
6.	25/8/21	IV (ii)	SUICIDE PREVENTION STRATEGIC UPDATE	to remit to the Chief Officer to submit a report to a future Integration Joint Board meeting regarding the outcomes of the suicide prevention stakeholder event planned for November 2021 as outlined in section 4.3.4 of the report.	Chief Officer	June 2022 (Awaiting external production of report)	In progress	Event ‘Suicide Prevention is Everyone’s Business’ was held on 23 rd November via Microsoft Teams. The event was well attended and a record of the outcomes is being produced. This will be shared once available.
7.	25/08/21	IV(iii)	SUICIDE PREVENTION STRATEGIC UPDATE	to remit to the Chief Officer to submit the draft Dundee Suicide Prevention Strategic and Commissioning Plan for approval once this has been refreshed as outlined in section 4.3.5 of the report.	Chief Officer	August 2022	In progress	The outcome report from the event held on 23 rd November will inform the completion of a final draft of the Dundee Plan for submission to IJB in April 2022.
8.	25/08/21	IV(iv)	SUICIDE PREVENTION STRATEGIC UPDATE	to remit to the Chief Officer to submit the draft Tayside Suicide Prevention Action Plan 2021/2024 for approval once this had been finalised as outlined in section 4.3.5 of the report.	Chief Officer	August 2022	In progress	The outcome report from the event held on 23 rd November will inform the final draft of the Tayside Action Plan, this will be submitted to IJB once available.
9.	25/08/21	IV(vi)	SUICIDE PREVENTION STRATEGIC UPDATE	to note the request of Bailie Wright for information on suicide trends over the Covid Pandemic period to be provided should they become available;	Chief Officer	27 th October 2021	Complete	Information will be provided directly to Bailie Wright as this becomes available.
10.	25/08/21	V(v)	CARERS INVESTMENT PLAN UPDATE	to note the observation of Martyn Sloan on the benefit of more detail on what was to be provided through the Investment Plan and that Dave Berry would look to issue the Integration	Chief Finance Officer	27 th October 2021	In progress	Further work being undertaken through sessions with stakeholders to report back through the Carers Partnership. To be

				Joint Board with more information in this regard such as staffing matters.				presented to the April 2022 IJB
11.	25/08/21	VII(vi)	DUNDEE PRIMARY CARE IMPROVEMENT PLAN UPDATE	to instruct the Chief Officer to provide a further report on progress made in the fourth year of delivering the Dundee Primary Care Improvement Plan to a future meeting of the Integration Joint Board.	Chief Officer	27 th October 2021	In progress	Report to come to April 2022 IJB
12.	25/08/21	VIII(ii)	MENTAL HEALTH AND WELLBEING STRATEGIC UPDATE	to remit to the Chief Officer to present a report outlining the outcome of the review of Dundee Mental Health and Wellbeing Strategic Plan to the meeting of the Integration Joint Board to be held in October 2021.	Chief Officer	27 th October 2021	Complete	Presented to IJB in October 2021
13.	25/08/21	IX(iv)	FINANCIAL MONITORING POSITION AS AT JUNE 2021	to note that Dave Berry would refine the content of the report for next meeting in relation to explanation of underspends and overspends following enquiry from Bailie Helen Wright in relation to impact of Covid.	Chief Finance Officer	27 th October 2021	In progress	Deferred to 2022/23 due to other priorities to be delivered against available resources
14.	25/08/21	X(v)	ALCOHOL AND DRUG PARTNERSHIP SELF-ASSESSMENT FINDINGS	to seek additional opportunities to increase funding from both local and national sources, in order to progress the revised action plan and to address developing service requirements.	Chief Officer	27 th October 2021	Complete	Local partners have continued to work with the Scottish Government and to access funding available through the National Drugs Mission.
15.	25/08/21	XI(iii)	ANGUS AND DUNDEE STROKE REHABILITATION PATHWAY REVISION	to request a detailed implementation plan was brought back to Dundee Integration Joint Board.	Chief Officer	27 th October 2021	In progress	Implementation plan being developed with the aim of bringing to both Dundee and Angus IJB's by April 2022
16.	27/10/21	VIII(ii)	ANNUAL PERFORMANCE REPORT	to instruct the Chief Officer to update the Annual Performance Report with financial year 2020/2021 data for all National Health and Wellbeing indicators as soon as data was made	Chief Officer	15 th December 2021	In progress	March 2022

				available by Public Health Scotland as outlined in section 4.2.2 of the report.				
17.	27/10/21	VIII(iv)	ANNUAL PERFORMANCE REPORT	to note following enquiry from Donald McPherson that Kathryn Sharp would liaise with Clare Lewis-Robertson on the future accessibility of the report and inclusion of graphics and KPI information and would also seek to include feedback from service users on content for inclusion in the next report and also look to provide opinion from Carers as suggested by Martyn Sloan.	Strategy and Performance Service Manager	15 th December 2021	Complete	Suggested enhancements have been noted and will be taken into account in preparation of 2021/22 annual report.
18.	27/10/21	VIII(v)	ANNUAL PERFORMANCE REPORT	to note following enquiry from Donald McPherson on the differentiation between complaints received between the health side and social care side and observations in relation to complaints on attitude and behaviours the explanation from Jenny Hill that this information was gathered from two different complaint systems and that she would look at this in more detail for next meeting.	Head of Health and Community Care	15 th December 2021	Complete	A more detailed review of these complaints identified difficulties in the way they were being recorded. Many were actually disagreement with policy rather than staff behaviour
19.	27/10/21	IX(ii)	MENTAL HEALTH AND WELLBEING PLANNING IN LIGHT OF THE IMPACT OF COVID 19 ON CITIZENS IN DUNDEE	to remit the Chief Officer to submit further progress reports to future Integration Joint Board meetings.	Chief Officer	April 2022	Ongoing	Report to come to April IJB
20.	27/10/21	IX(v)	MENTAL HEALTH AND WELLBEING PLANNING IN LIGHT OF THE IMPACT OF COVID 19 ON CITIZENS IN DUNDEE	to note following enquiry from Councillor Short in relation to the section 4.5 of the report on protected characteristics that Arlene Mitchell would share information with Councillor Short around the	Senior Service Manager – Mental Health/Learning	15 th December 2021	In Progress	Information will be shared

				inequalities analysis undertaken with Public Health.	Disabilities/ Psychology			
21.	27/10/21	IX(vi)	MENTAL HEALTH AND WELLBEING PLANNING IN LIGHT OF THE IMPACT OF COVID 19 ON CITIZENS IN DUNDEE	to note following enquiry from Councillor Short that the Chief Officer would examine the possibility of briefings being held for the membership of the Integration Joint Board on protected characteristics	Chief Officer	15 th December 2021	In progress	To be arranged following new IJB membership confirmed
22.	27/10/21	X(vi)	INDEPENDENT INQUIRY INTO MENTAL HEALTH SERVICES IN TAYSIDE PROGRESS REPORT JULY 2021	to note that Arlene Mitchell would submit a report providing a strategic update on Learning Disabilities and Autism to the meeting of the Integration Joint Board to be held in February 2022.	Arlene Mitchell	15 th December 2021	Complete	Report submitted for IJB on 23 February 2022.

23.	27/10/21	X(x)	INDEPENDENT INQUIRY INTO MENTAL HEALTH SERVICES IN TAYSIDE PROGRESS REPORT JULY 2021	to note following enquiry from Councillor Short that the Chief Officer would get further information on the creation of the new Independent Group led by Fiona Lees and how this would connect to the existing Tayside Executive Leadership Group and advise the Integration Joint Board accordingly.	Chief Officer	15 th December 2021	In progress	Follow up required
24.	27/10/21	XIII(iv)	CARERS STRATEGY – A CARING DUNDEE	to instruct the Chief Officer, working in collaboration with the Carers Partnership, to develop a delivery plan and performance framework to support the implementation of A Caring Dundee 2 and submit this to the IJB for approval not later than 31 st March, 2022.	Chief Officer	15 th December 2021	In progress	Now April 2022

25.	27/10/21	XVI(iv)	ANNUAL COMPLAINTS PERFORMANCE	to note following enquiry from Donald McPherson in relation to section 13.1 of the report that Dave Berry would arrange for a breakdown on figures on the number of complaints not upheld and partially upheld to be provided to the membership.	Chief Finance Officer	15 th December 2021	In progress	To be provided by March 2022
26.	15/12/21	VI(ii)	CSWO ANNUAL REPORT 2020/2021	to note that the Chief Social Work Officer would look to provide a briefing on future reports to the membership in advance of submission to the Integration Joint Board to assist their understanding of matter.	Chief Social Work Officer	Next reporting period	In progress	December 2022
27.	15/12/21	VI(iv)	CSWO ANNUAL REPORT 2020/2021	to note that the Chief Social Work Officer would submit a report to a future meeting on the Community Custody Unit and how this was being supported.	Chief Social Work Officer	April 2022	In progress	Report to be submitted to IJB in April 2022
28.	15/12/21	IX(iv)	DHSCP STRATEGIC NEEDS ASSESSMENT	to note that Kathryn Sharp would look to provide a briefing session for members in advance of the submission of future reports of this nature to assist their understanding of commissioning aspects of the report.	Strategy and Performance Service Manager	Next reporting period	In progress	
29.	15/12/21	IX(v)	DHSCP STRATEGIC NEEDS ASSESSMENT	to note following enquiry from Councillor Lynn in relation to the number of people in Dundee with Hepatitis C indicated in the report that the Chief Social Work Officer would clarify this with Public Health and advise the membership accordingly.	Chief Social Work Officer	ASAP	Complete	Information issued to the Integration Joint Board on 20/12/21
30.	15/12/21	X(ii)	TRAUMA INFORMED PRACTICE AND LEADERSHIP	to instruct the Chief Officer to provide an update report no later than April 2022, including the finalised trauma-	Chief Officer	April 2022	In progress	

				informed practice and leadership implementation plan.				
31.	15/12/21	XI(iv)	FINANCIAL MONITORING POSITION AS AT OCTOBER 2021	to note the explanation of the Chief Finance Officer in relation to concerns expressed by Bailie Wright on the content of the Risk Assessment section of the report and that the Chief Finance Officer would look at the way this was described in future reports.	Chief Finance Officer	ASAP	Complete	Risk assessment amended accordingly
32.	15/12/21	XII(iv)	SCOTTISH GOVERNMENT ADDITIONAL INVESTMENT WINTER PLANNING FOR HEALTH AND SOCIAL CARE	to instruct the Chief Finance Officer to report on progress to the April 2022 Integration Joint Board meeting.	Chief Finance Officer	April 2022	In progress	
33.	15/12/21	XII(vi)	SCOTTISH GOVERNMENT ADDITIONAL INVESTMENT WINTER PLANNING FOR HEALTH AND SOCIAL CARE	to note following enquiry from Donald McPherson that Jenny Hill would submit a report to the February meeting of the Integration Joint Board on staffing matters for independent care providers in relation to payment arrangements between visits to clients.	Head of Health and Community Care	February 2022	Complete	Report submitted for IJB on 23 February 2022.