

REPORT TO: CITY DEVELOPMENT COMMITTEE - 26 MARCH 2012

REPORT ON: COST OF RELOCATING DOUGLAS FAMILY SUPPORT CENTRE

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 96-2012

1 PURPOSE OF REPORT

1.1 This report details the cost of relocating Douglas Family Support Centre from its current location at Balmerino Road to accommodation within Douglas Community Centre and seeks approval of this expenditure.

2 RECOMMENDATION

2.1 It is recommended that the Committee approve:

- a the acceptance of the offer submitted by Dundee City Council Environment Department; and
- b the total amount shown, including allowances, for the project.

Project Reference and Description	Contractor	Offer Amount	Total Amount	Finance Available
BS0212 - Relocation of Douglas Family Support Centre to Douglas Community Centre.	Dundee City Council Environment Department.	£49,012	£50,652	£50,652
Total		£49,012	£50,652	£50,652

3 FINANCIAL IMPLICATIONS

3.1 These works will be financed via the Social Work Department Capital Works budget (£27,000) and the Chief Executive - Corporate Services Budget (£23,000).

4 POLICY IMPLICATIONS

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are dealt with on the attached sheet.

5 CONSULTATIONS

5.1 The Chief Executive, Depute Chief Executive (Support Services), Director of Finance and the Director of Social Work have been consulted and are in agreement with the contents of this report.

6 BACKGROUND PAPERS

6.1 There are no background papers of relevance to this report.

7 FURTHER INFORMATION

7.1 Detailed information relating to the above Offer is included on the attached sheet

Mike Galloway
Director of City Development

Colin Craig
Head of Property

CC/MA/KM

2 March 2012

Dundee City Council
Dundee House
Dundee

CLIENT	SOCIAL WORK DEPARTMENT	
PROJECT NUMBER PROJECT PROJECT INFORMATION	BS0212 Relocation of Douglas Family Support Centre to Douglas Community Centre. This project will convert community centre rooms for use as a family support centre. Existing accommodation to be redesigned; kitchen and other facilities to be installed; flooring and decoration to be upgraded.	
TOTAL COST	Contract Sum	£49,012
	Fees	<u>£1,640</u>
	Total	£50,652
FUNDING SOURCE	Social Work Capital Budget	£27,652
	Chief Executive - Corporate Services	£23,000
BUDGET PROVISION & PHASING	2011/2012	
ADDITIONAL FUNDING	None	
POLICY IMPLICATIONS	This move will facilitate the demolition of the property at Balmerino Road in line with the Council's Asset Management Policy. It will also ensure that the services currently provided by the Family Support Centre will continue to be available within the local area.	
TENDERS	An offer was sought in the first instance from Dundee City Council Environment Department. The City Development and Social Work representatives are satisfied that this offer is in line with current market rates and represents good value for the Council.	
RECOMMENDATION	Accept the offer from Dundee City Council Environment Department.	
ALLOWANCES	None	
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	