

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE
21 OCTOBER 2002**

REPORT ON: PLANNED MAINTENANCE 2002/2003 PHASE 2

REPORT BY: DIRECTOR OF NEIGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 746-2002

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Director of Support Services in conjunction with the Director of Neighbourhood Resources & Development to accept these offers/tenders/partnership agreements, for Planned Maintenance Works up to a total cost of £50,000 as detailed in the Appendix 1.

2.0 RECOMMENDATIONS

It is recommended that:

2.1 The City Architectural Services Officer be authorised to obtain offers, tenders, or partnership agreements for the Planned Maintenance Work and

2.2 The Director of Support Services, in conjunction with the Director of Neighbourhood Resources & Development be authorised to accept the offers, tenders/partnership agreements as recommended by the City Architectural Services Officer for works to be undertaken by Dundee Contract Services and other contractors.

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure of £50,000 is included within the current approved Financial Plan for financial year 2002/03.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 Acceptance of this report will ensure that resources are used efficiently and waste is minimised.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 BACKGROUND

6.1 A substantial amount of miscellaneous fabric repairs are required to the Department's buildings. The work is essential to safeguard structures, comply with legislation and ensure the safety of occupants. Phase 2 of these works is to be undertaken at a total cost not exceeding £50,000. It is envisaged that Dundee Contract Services will carry out the majority of these works. To ensure that the repairs are carried out timeously, it is considered beneficial that the Director of Support Services be empowered to accept the most favourable offers and tenders for these works to be undertaken by Dundee Contract Services and other contractors.

7.0 CONSULTATION

7.1 The Directors of Finance and Support Services have been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

- 8.1 No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Fraser R Patrick, Director of Neighbourhood Resources and Development

Date 10 October 2002

PROPOSED PROJECTS FOR PLANNED MAINTENANCE PHASE TWO

BMA Order No	LOCATION	DESCRIPTION	ESTIMATED COST
3771	Finmill Centre	Installation of CCTV	£7,700
3772	Fintry Library	Installation of CCTV	£7,700
3850	Hub Neighbourhood Centre	Installation of CCTV	£3,800
3777	Kirkton Neighbourhood Centre	Upgrade Luminaires	£1,500
3849	Whitfield Library	CCTV Installation	£7,000
4920	Kirkton Neighbourhood Centre	Roof Survey Fees	£1,000
3953	Ardler Complex	Renewing Sports Hall Roof Fees	£1,000
5008	Arthurstone Library	Feasibility Study to convert Basement to Youth Area – Fees	£1,000
	Kirkton	Battery Upgrade Heating Upgrade	£9,300
	Blackness	Creation of an office base	£2,000
	Finmill	Redecoration of various areas	£5,000
	Douglas	Painterwork on Fire Exit Stair	£3,000
			£50,000