

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE
- 21 OCTOBER 2002**

REPORT ON: DISBURSEMENT OF BOOST FUND

REPORT BY: DIRECTOR OF NEIGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 724-2002

1 PURPOSE OF REPORT

1.1 To inform Committee of the allocations awarded from the Boost Fund.

2 RECOMMENDATIONS

2.1 Committee is asked to note the following:

Ref No

Applicant Group

Amount Requested

£

Amount Awarded

£

BF 12

Parents Together

1,300

1,300

BF 18

Speak Easy

1,800

1,800

BF 19

Dundee Celebrate Age Network

790

790

TOTAL

3,890

Details of the awards are attached Appendix A.

3 FINANCIAL IMPLICATIONS

3.1 The financial implications of the Report can be contained within external funding received

from The European Regional Development Fund and Social Inclusion Partnership.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The disbursement of The Boost Fund will allow voluntary and community groups access to finance, which will help develop their skills and experience and increase their capacity.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 The Boost Fund reflects the Council and voluntary sectors' commitment to equal opportunities.

6 BACKGROUND

- 6.1 A combination of European Regional Development Fund and Social Inclusion Partnership funding was received for Community Capacity building activities as reported to Committee on 15 April 2002, Report 279-2002. Contained within this external funding was an allocation for a Community Capacity Support Fund.

- 6.2 This fund, which is administered in a partnership arrangement with Dundee City Council, Dundee Voluntary Action and Volunteer Information Point, was established with the criteria as detailed in Appendix B. The recommendations reflect the outcome of the agreed partnerships decision-making process.

7 CONSULTATION

- 7.1 The Chief Executive, the Directors of Finance, Corporate Planning and Support Services have been consulted in the preparation of this report, which is based on recommendations made by the Boost Fund Management Group.

8 BACKGROUND PAPERS

- 8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 other than any containing confidential or exempt information were relied on to any material extent in the preparation of this report.

Fraser R Patrick, Director of Neighbourhood Resources and Development

Date: 10 October 2002

BOOST FUND AWARDS

Ref No	Applicant Group	Amount Requested £	Amount Awarded £
BF 12	<p>Parents Together</p> <p>A support network for parents in Ardler and St Mary's. The grant is to provide crèche facilities to allow parents to undertake a study skills course and a Scottish Qualification Authority module in promoting positive behaviour.</p>	1,300	1,300
BF 18	<p>Speak Easy</p> <p>A support and advocacy group for people who have had a brain injury and are left unable to communicate effectively. The grant will provide transport costs to allow members to attend group meetings and a computer to help group management.</p>	1,800	1,800
BF 19	<p>Dundee Celebrate Age Network</p> <p>To promote lifelong learning amongst its members. The grant will assist in the production of a short video, book and display.</p>	790	790

**BOOST FUND
GUIDELINES FOR APPLICANTS**

Aim of Boost

The support fund provides the practical help that will allow organisations/community groups in the CED areas, to develop their own internal capacity to enable them to contribute to social and economic regeneration in their areas. The Support Fund will enable organisations to buy in expertise, improve management systems, improve service delivery, develop new services and provide equal opportunities for group members to access the activities which will further their organisational development.

How Much Can You Apply For?

You can ask for any amount up to £2,500.

Who Can Apply?

Your group can apply for a grant from the Boost Community Capacity Support Fund if:

- You are based either in one of the Community Economic Development (CED) areas in Dundee or your activities are based in the CED area of Dundee. See last page of guidelines for the complete list of CED areas.
- You are a non-profit organisation
- You have a constitution or set of rules which your group has adopted
- You have a bank or building society account in the name of the group, which requires at least two signatures on each cheque or withdrawal
- You are an organisation who has charitable aims, but who are not necessarily a registered charity
- You can spend the grant within one year.

We Do Not Fund The Following:

- Individuals
- Groups whose grant request is for the advancement of a religion or a political party
- Activity taking place outwith CED areas
- Groups whose grant request is for a contribution towards a major fundraising appeal
- The purchase of any second hand equipment
- The payment of debts or other retrospective funding
- Payments towards areas generally understood to be the responsibility of statutory authorities.

Examples Of Project Activity Might Include:

This list is not exhaustive but generally sets out the areas of assistance, which are seen as potential uses for the fund.

- Technical advice and consultancy to develop use of systems: ICT, functional management skills, including finance, personnel issues, and public relations.

- Project development – assess economic viability of community enterprise idea, either through feasibility study or through technical advice and support.
- Research and develop internal community learning within individual organisations.
- Feasibility studies – research need and level of demand for provision of a service.
- Exchange visits
- Development of organisational web sites.
- Paying for venue costs to allow organisations to meet or have public meetings to consult with their users/general public.
- Skills development.
- Paying for childcare provision to enable groups to participate with their own project development/management/skills development.
- Paying for transport costs to enable groups to participate with their own project development/management/skills development.

Details of Referee

Your choice of referee should be someone who knows about your project, but they must be independent and should not be a member of your management committee.

Contacting the referee is an important part of the assessment process. Please ensure they are fully aware of your application and are willing to support it.

What Happens Next?

Your application will be considered by the Capacity Building Sub-Group and you will be contacted by letter, within 6 weeks of receiving your application, as to whether your application has been successful or not.

Community Economic Development (CED) Areas in Dundee

Ardler

Pitalpin

Blackshade

Gourdie

St Mary's

Fintry North

Hilltown

Fintry South

Wellgate

Trottick

Dudhope

Gillburn

Midmill

Whitfield

Caird

Douglas

Lochee East

Longhaugh

Lochee West

Drumgeith

If you are not sure whether your organisation is within a CED area, please contact: Dundee Voluntary Action on 01382 305723.