

**REPORT TO:** DSO Committee – Monday 17<sup>th</sup> November 2003

**REPORT ON:** Supply and Installation of Dust Extraction Equipment

**REPORT BY:** Director of Dundee Contract Services

**REPORT NO.:** 712 - 2003

**1. PURPOSE OF REPORT**

- 1.1 To inform the Committee of fixed prices for supply and installation of dust extraction equipment required by Dundee Contract Services, Joiners Shop for the financial year 2003/2004.

**2. RECOMMENDATIONS**

- 2.1 It is recommended that the lowest offer from Dust Control Systems of £26,643.00 be accepted as providing the "Best Value" solution in this instance.

- 2.2 Quotations Submitted

<i><b>Supplier</b></i>	<i><b>Price</b></i>	<i><b>Comment</b></i>
Air Plant & Dust Ltd, Leicester	£32,810	
Dust Control Systems Ltd, Dewsbury	£26,643	Accept
Dust Control Systems, Dewsbury	£38,760	Higher specification than required

- 2.3 Additional works associated with the installation of the dust extraction equipment will be carried out by Dundee Contract Services at an estimated cost of £3,500.00.

**3. FINANCIAL IMPLICATIONS**

- 3.1 The expenditure of £30,143 which includes the cost of the additional works associated with the installation of the equipment can be met from the revenue surplus generated by Dundee Contract Services, in the current financial year or by operating lease if considered appropriate.

#### **4. LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 The Committee is asked to note that the provision of this equipment will provide a healthier and cleaner working environment allowing the Department to continue to meet its legal, environmental and social obligations.
- 4.2 In addition the equipment will be subject to regular inspection and maintained to ensure compliance with standards set.

#### **5. EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 All companies listed in 2.2 above comply fully with the Race Relations Act 1976.

#### **6. MAIN TEXT**

- 6.1 Assessment of the existing extraction equipment identified problems which make it impossible for the Department to continue to meet its legal, environmental and social obligations.
- 6.2 Given the seriousness of the situation specialist companies were contacted and asked to provide competitive quotations to provide and install suitable equipment.
- 6.3 Two companies responded and following on site assessment provided quotations for the supply and installation of equipment designed to suit the specific needs and layout of the Joiners Shop.
- 6.4 The contract will be awarded to Dust Control Systems Ltd who not only submitted the lowest price but are able to provide a system that allows for further development and modification should this need arise.

#### **7. CONSULTATION**

- 7.1 The Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance), have been consulted on the preparation of this report.

#### **8. BACKGROUND PAPERS**

- 8.1 Unless stated otherwise no background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing this report.

**R P JACKSON**  
**DIRECTOR OF DUNDEE CONTRACT SERVICES**

**Date: 28<sup>th</sup> October 2003**