

ITEM No ...4...

REPORT TO: POLICY AND RESOURCES COMMITTEE – 7 JANUARY 2019

REPORT ON: AWARD OF CONTRACT FOR THE SUPPLY OF COMMUNITY EQUIPMENT FOR THE DUNDEE AND ANGUS EQUIPMENT LOAN SERVICE

REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES

REPORT NO: 7-2019

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to seek approval for the award of a Framework Agreement for the supply of equipment to the Dundee and Angus Equipment Loan Service.

2.0 RECOMMENDATIONS

It is recommended that the Policy and Resources Committee:

- 2.1 Approves the Equipment Framework Agreement to the suppliers named at section 4.2.5.
- 2.2 Approve the award of a four Year Framework Agreement consisting of 2 years with the option of a further 1 + 1 Years.

3.0 FINANCIAL IMPLICATIONS

3.1 Funding for the contract is within current resources allocated to the Health and Social Care Partnership for provision of equipment and the framework agreement in its entirety will secure best value in the use of these resources.

4.0 BACKGROUND TO THE JOINT COMMUNITY EQUIPMENT LOAN SERVICE

4.1 Dundee Community Equipment Loan Service and Independent Living Centre

- 4.1.1 The Dundee and Angus Community Equipment Loan Service and Independent Living Centre is a partnership between Dundee and Angus Health and Social Care Partnerships. The Service is hosted by Dundee Health and Social Care Partnership.
- 4.1.2 The Loan Service provides, delivers, installs and maintains a range of equipment to people of all ages living in Dundee and Angus to help them to manage day to day living to minimise intervention and maximise independence. Equipment provided by the Joint Community Equipment Loan Service will have been prescribed by Occupational Therapists, Nurses, Physiotherapists or Occupational Therapy Support Workers using established Criteria and Guidance.
- 4.1.3 The Loan Service is required to comply with a range of health and safety and good practice guidance in providing equipment to citizens of Dundee and Angus. In this context noted above and in line with the National Health and Wellbeing Outcomes, and Dundee and Angus Local Outcome Improvement Plans, the Joint Service aims to achieve the following:
- People are supported to live independently in their own home or a homely setting.
 - People have a positive experience of the service provided.
 - Equipment is provided efficiently, effectively and safe for use.
 - Our workforces are confident and competent in providing equipment.

4.2 Framework Agreement Evaluation

- 4.2.1 As part of the development of the Joint Dundee and Angus Loan Service, it was established that a Framework Agreement was required to ensure best value in the procurement of equipment provided by the Loan Service.
- 4.2.2 A multi-disciplinary team was formed to prepare the invitation to tender, specification of requirements and to undertake the evaluation. This group represented the services within Dundee and Angus Health and Social Care Partnerships who use the Loan Service.
- 4.2.3 The Invitation to Tender was advertised via the Public Contracts Scotland portal. To achieve maximum competition within the tender and to ensure the possibility for Small to Medium Enterprises (SME's) to be competitive the tender was split into 8 lots as follows:
- Lot 1 – Beds
 - Lot 2 – Chairs
 - Lot 3 – Household Items
 - Lot 4 – Moving and Handling Equipment
 - Lot 5 – Personal Care Items
 - Lot 6 – Pressure Relief Items
 - Lot 7 – Toileting Equipment
 - Lot 8 – Walking Aids
- 4.2.4 Bids were received and the outcome from the evaluation were used to complete the Scottish Government Tender Evaluation Matrix to identify the preferred suppliers. The evaluation exercise focused on the most economically advantageous tenders which would also ensure provision of quality and safe equipment.
- 4.2.5 The suppliers evaluated to be part of the framework agreement after the evaluation were as follows:
- Drive Devilbliss – Lots 1 - 7
 - W Munro Rehab – Lots 1 - 7
 - Invacare – Lots 1, 4,5,6
 - Direct Healthcare – Lot 7
 - Nottingham Rehab – Lot 3, 5, 7
- 4.2.6 Through the evaluation it was determined that best value could be achieved through using NHS Scotland Framework Agreement for Walking Aids, therefore there will be no award in lot 8.

4.3 Framework Agreement Cost

- 4.3.1 Funding for the contract is within current resources allocated to the Dundee and Angus Health and Social Care Partnerships for provision of equipment. The benefits of the new contract will secure the most effective use of these resources.
- 4.3.2 The successful suppliers have committed to providing a number of community benefits through this contract, including awareness raising sessions.

5.0 POLICY IMPLICATIONS

This report has been subject to an assessment of any impacts on Equality and Diversity, Fairness and Poverty, Environment and Corporate Risk. There are no major issues.

6.0 CONSULTATIONS

The Council Management Team were consulted in the preparation of this report.

7.0 BACKGROUND PAPERS

None.

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DATE: 6 December 2018

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