

**ITEM No ...2.....**

**REPORT TO:** NEIGHBOURHOOD SERVICES COMMITTEE - 13 MARCH 2017

**REPORT ON:** ESTABLISHMENT OF THE CITY CENTRE AND HARBOUR COMMUNITY COUNCIL

**REPORT BY:** EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

**REPORT NO:** 65-2017

**1 PURPOSE OF REPORT**

1.1 This report seeks approval for the establishment of a Community Council in the City Centre and Harbour area, within Dundee City Council's scheme for the operation of Community Councils, as approved on 25th October 2010 (Article I of the minute of the Leisure, Arts and Communities Committee, Report No 608-2010 refers).

**2 RECOMMENDATION**

2.1 It is recommended that the Committee approve the establishment of the City Centre and Harbour Community Council.

**3 FINANCIAL IMPLICATIONS**

3.1 An administration grant will be paid to the City Centre and Harbour Community Council which will be met from existing resources within the Neighbourhood Services budget.

**4 BACKGROUND**

4.1 The scheme for operation of Community Councils was originally adopted in 1997, and revised in 2002 and 2010.

4.2 There are currently three Community Councils active in Dundee, Broughty Ferry, Fintry and the West End.

4.3 In addition to the scheme for operation of Community Councils, Dundee City Council also recognises Neighbourhood Representative Structures. At present there are five Neighbourhood Representative Structures (NRS) operating in the City i.e. Ardler Village Trust, Coldside Forum, Kirkton Partnership, Stobswell Forum and Whitfield Development Group. These Neighbourhood Representative Structures operate to a set of criteria which ensures that they can evidence how they operate and represent the views of their community. As a result Neighbourhood Representative Structures also receive support in the form of guidance and an administration grant from Dundee City Council.

**5 CITY CENTRE AND HARBOUR COMMUNITY COUNCIL**

5.1 Where there is no Community Council in existence in an approved area of Dundee, residents can petition Dundee City Council to begin the process of electing a Community Council.

5.2 The process of creating a community council in the City Centre and Harbour area started with a discussion and a petition to establish a Community Council. A public meeting was then held at the Frigate Unicorn on 29th September 2016. At this meeting it was agreed to create 23<sup>rd</sup> October 2016 as a deadline for nominating Community Councillors.

5.3 A further meeting took place at The Shore on 29th November 2016 to formally adopt those nominated to be community councillors. This also provided an induction to the Community

Councillors and discussed the role of office bearers. A third meeting took place at the Frigate Unicorn on 10th January 2017, where a draft constitution was accepted and office bearers elected. The meeting outlined plans for the year.

## **6 POLICY IMPLICATIONS**

- 6.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

## **7 CONSULTATIONS**

- 7.1 The Chief Executive, the Executive Director of Corporate Services and Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

## **8 BACKGROUND PAPERS**

- 8.1 None.

Elaine Zwirlein  
**Executive Director of Neighbourhood Services**

David Simpson  
**Head of Housing & Communities**

24 February 2017