

REPORT TO: AUDIT AND RISK MANAGEMENT SUB-COMMITTEE - 13 SEPTEMBER 2004

REPORT ON: PROGRESS REPORT ON RISK MANAGEMENT PROJECT WORK 2004/2005

REPORT BY: PRINCIPAL INSURANCE AND RISK MANAGEMENT OFFICER

REPORT NO: 640-2004

1 PURPOSE OF REPORT

This report provides an overview of Risk Management project work undertaken during 2004/2005 to date.

2 RECOMMENDATIONS

It is recommended that:

- the content of this report be noted.
- the Council's Risk Manager report on progress with Risk Management project activity bi-annually in future.

3 FINANCIAL IMPLICATIONS

The cost of the risk management expenditure identified in this report is contained within the overall 2004/2005 Risk Management Budget provision of £180,000.

4 LOCAL AGENDA 21 IMPLICATIONS

None

5 EQUAL OPPORTUNITIES IMPLICATIONS

None

6 BACKGROUND

Departments are encouraged to apply to the Risk Management Section for part funding of projects which are designed to reduce the level of self-insured payments the Council has to make from its insurance fund.

A summary of projects underway in the current financial year is included as an appendix to this report.

7 CONCLUSION

Risk Management spend should be rewarded with a reduction in self-insured payments once the improvements are implemented and progress in this regard will be reported at future Audit and Risk Management Committees.

8 CONSULTATION

The Chief Executive, Depute Chief Executive (Support Services) and the Depute Chief Executive (Finance) have been consulted in the preparation of this report.

9 BACKGROUND PAPERS

None

**DAVID K DORWARD
DEPUTE CHIEF EXECUTIVE (FINANCE)**

7 SEPTEMBER 2004

2004/2005

RISK MANAGEMENT PROJECT WORK

	£	£
<u>Annual Budget</u>		<u>180,000</u>
<u>Committed to Date</u>		
Architects Division: Membership of Property Governance Forum		1,000
Business Continuity Planning		12,000
Marchbanks Security Improvements		20,000
The Elms: Improved CCTV System		5,300
Safety Section - Personnel & Management Services: Miscellaneous Safety related items		30,000
Education: Counter Vandalism Measures		25,000
Communities: CCTV System Upgrades (Ardler and Menzieshill)		12,000
Personnel: Rehabilitation Pilot		2,500
FI 4 Immunisation Programme		<u>6,000</u>
		<u>107,800</u>
<u>Available Budget</u>		<u>72,200</u>