

DUNDEE CITY COUNCIL

REPORT TO: Personnel and Management Services Committee - 15 October 2001

REPORT ON: The Xplore Partnership - (a) Core Staffing 15 Shore Terrace, (b) Project Support

REPORT BY: Director of Neighbourhood Resources and Development and Director of Personnel and Management Services

REPORT NO: 634-2001

1 PURPOSE

- 1.1 This report seeks approval to establish staffing resources to meet future core staffing requirements of the city youth facility located at 15 Shore Terrace, Dundee and additional project support workers funded externally by the Xplore Partnership with the Council at present acting as employer pro tem.

2 RECOMMENDATIONS

The Committee is asked to approve the establishment of the following fixed term posts to 31 March 2004:-

- 2.1 1 Centre Manager PO1-4 £23,430-£25,476.
- 2.2 1 Steward/Attendant Manual Worker Grade 5 £220.44 per week
- 2.3 1 Clerical Assistant/Receptionist GS1/2 £9,180-£12,399
- 2.4 Youth Forum Support Worker CEW £17,173-£21,036
- 2.5 1 Youth Counsellor AP3/4 £16,173-£20,397

3 FINANCIAL IMPLICATIONS

- 3.1 The financial implications of this Report amount to £103,920 and the funding will be fully met from the Xplore Partnership as detailed in Appendix 1.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The report seeks to ensure that Partnership resources are used as efficiently and effectively as possible to achieve Partnership and Council agreed Service priorities.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 The proposals will continue to reflect priority to the Council's commitment to equal opportunities and to increase support to young people displaying challenging behaviour to access services provided within, and by outreach from, the refurbished premises at 15 Shore Terrace, Dundee.

6 CONTENT

- 6.1 Report No 488/2001 approved on 13 August 2001 outlined the financial support offered by the Xplore Partnership to provide capital/revenue funding to establish a multi agency city centre facility at 15 Shore Terrace, Dundee. This report seeks consent to establish the posts. The posts will be established on a fixed term basis to 31 March 2004 in the first instance.
- 6.2 Additional funding (£60,000 per annum) for the first 3 years has been secured from the Scottish Executive Empowering Communities Fund to assist the Xplore Project develop services which increase the involvement of the Project target group to participate in youth services. It is proposed by the Partnership that an additional fixed term project worker (see Recommendation 2.4) be established to ensure the Project target group become involved in the services offered from this venue thus reinforcing the Partnership's commitment to use this development to the maximum.
- 6.3 The Partnership are of the view that core staffing appointments are best phased to dovetail into the refurbishment programme and that initially project support may be better served by the services of a marketing project consultant with a commercial skills background for a 3/4 month period. Thereafter, the monies will be used to recruit the Centre Manager. As the business plan for the provision is developed, the Partnership will be in a better position to bring into establishment the full core team
- 6.4 The core Partnership Team have existing authority to engage 1 Youth Counsellor on secondment from a voluntary sector partner. The current secondee has unfortunately been withdrawn due to prolonged ill health and the Partnership is actively seeking a replacement. Should this be unsuccessful the Partnership are seeking consent to establish this post for direct recruitment to the Partnership.
- 6.5 The Xplore Partnership is in the process of applying for charitable status and it is the Partnership's intention to transfer staff to the resultant employer body at a later date ie estimated 1 April 2002.

7 CONSULTATION

- 7.1 The Chief Executive, Directors of Finance, Support Services, The Xplore Partnership and appropriate trade unions have been consulted on the preparation of this Report.

8 BACKGROUND PAPERS

- 8.1 No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to any material extent in preparing the above Report.

9 SIGNATURES

F. Patrick
Director of Neighbourhood Resources and Development

Date

J.C. Petrie
Director of Personnel and Management Services

Date

Appendix 1

Designation of Post	No. of Posts FTE	Grade of Post	Full Year Cost	Grant Scheme	Recommendation Number
Centre Manager (A)	1	PO1-4 SCP 37	29,677	SIP 3	2.1
Steward Attendant (A)	1	Manual Worker	15,937	SIP 3	2.2
Clerical Assistant/ Receptionist (A)	1	GS1/2 SCP 08	12,790	SIP 3	2.3
Youth Forum Support Worker (B)	1	CEW SCP 27	23,621	Empowering Communities Fund	2.4
Youth Counsellor (B)	1	AP3/4 SCP 27	21,895	SIP 3	2.5
TOTAL			£103,920		

Notes

- 1 The Shore Terrace based core staff will be phased into establishment by 31 March 2002.
- 2 Costs are based on 2001/2002 base including employer on costs at mid point/appropriate scales.
- 3 A further youth worker post deployed at present within the Corner Health and Information Project will be co-opted to assist the core staffing team at 15 Shore Terrace. This post is already funded outwith the Xplore Partnership.