

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE
19 AUGUST 2002**

REPORT ON: SUPPLY TWO 15 SEAT COMMUNITY TRANSPORT MINIBUSES

REPORT BY: DIRECTOR OF NIEGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 619- 2002

1.0 PURPOSE OF REPORT

1.1 This report details tenders received for the supply of two 15 seat community transport minibuses and requests a decision on acceptance thereof.

2.0 RECOMMENDATIONS

2.1 Approval is recommended for the acceptance of the tender submitted by A M Phillip, Muiryfaulds, Forfar in the amount of £38,000.00(excluding VAT)

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure can be contained within the Neighbourhood Resources and Development Department's Capital Allocation 2002/03 and the Better Neighbourhood Services Fund.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 Approval of this report will ensure that;

- resources are used efficiently and waste minimised, and
- access to facilities, services, goods and people are accessible to all.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 TENDER REPORT

6.1 The tender comprises the replacement of two existing community minibuses.

6.2 Three firms applied for and two returned tender documents, details being as follows:-

	SUPPLIER		TENDER AMOUNT
1	G Mutch Shore Road PERTH PH2 8BH	LDV 3.85T Convoy 2 x 17 Seat Hi Roof Minibuses	£37,160.00 (excluding VAT)
2	A M Phillip Ltd Muiryfaulds FORFAR	Ford Transit 2 x 15 Seat Minibuses	£38,000.00 (excluding VAT)

6.3 It is recommended that offer 2 is accepted.

7.0 CONSULTATION

7.1 The Chief Executive and Directors of Finance and Support Services have been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

8.1 No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Director of Neighbourhood Resources & Development

Date.....

7 August 2002