

DUNDEE CITY COUNCIL

REPORT TO: Leisure, Arts and Communities Committee - 7 December 2009

REPORT ON: Caird Hall - Supply, Delivery and Installation of Gallery Seating and Removal of Old Seating,

REPORT BY: Director of Leisure and Communities

REPORT NO: 597-2009

1.0 PURPOSE OF REPORT

1.1 This report details the tenders received for the supply delivery and installation of gallery seating and the removal of the old seating in the Caird Hall, and requests approval to accept the lowest tender.

2.0 RECOMMENDATIONS

2.1 Approval is recommended for the acceptance of the tender submitted by a company called Audience Seating at a cost of £48,450.00

3.0 FINANCIAL IMPLICATIONS

3.1 This expenditure can be met from the Leisure and Communities Department's 2009/10 Capital Budget.

4.0 TENDER REPORT

4.1 The current gallery seating was to be replaced during the 2002 refurbishment. However, due to financial constraints this did not take place. With the high profile events which are now taking place in the venue and the ever increasing cost of tickets and customers increased expectations, complaints are being received with regards to the lack of quality of the gallery seating. The current seating has been installed for over 25 years.

4.2 There are a limited number of suppliers with the expertise and experience in this field. The seating specification is to match the existing auditorium seating. Three tenders were submitted as detailed below.

Supplier	Cost
Audience Seating	£48,450.00
Specialists in Seating Ltd	£50,552.00
Seating Systems LTD	£56,876.72

4.3 The tenders were evaluated using a pre-determined list of criteria. The recommended contractor's bid matches all the essential criteria to a satisfactory level and is the lowest submitted.

5.0 POLICY IMPLICATIONS

5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact and Risk Assessment. There are no major issues.

6.0 CONSULTATION

6.1 The Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have been consulted in the preparation of this report and are in agreement with its contents.

7.0 BACKGROUND PAPERS

7.1 None.

Stewart Murdoch
Director of Leisure and Communities
25 November 2009