

REPORT TO: Leisure And Arts Services Committee - 19 January 2004

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 59-2004

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-1189	Various Leisure and Arts Properties - Olympia and Lochee Leisure Centres - Inspection and Testing of Electrical Installations	McGill Electrical Ltd, Dundee	£19,147.00	£26,271.00	£35,000.00
03-1156	McManus Galleries - External Lighting and Additional Sockets	Dundee Contract Services	£2,000.00	£2,337.00	£2,337.00

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
12 January 2004

59-2003

LEISURE AND ARTS SERVICES COMMITTEE - 19 JANUARY 2004

CLIENT	Leisure and Arts		Leisure and Arts	
PROJECT REFERENCE	03-1189		03-1156	
PROJECT	Various Leisure and Arts Properties Olympia and Lochee Leisure Centres - Inspection and Testing of Electrical Installations		McManus Galleries External Lighting and Additional Sockets	
DESCRIPTION OF WORKS	Inspection and testing to ensure that the installations comply with all electricity, safety etc regulations		Replacement external light fittings to the West staircase and the installation of new sockets to an office and cupboard	
TOTAL COST	Several Works	£19,147.00	Several Works	£2,000.00
	Allowances	£7,124.00	Allowances	£337.00
	TOTAL	£26,271.00	TOTAL	£2,337.00
FUNDING SOURCE	Capital		Capital	
BUDGET PROVISION & PHASING	2003/2004	£35,000.00	2003/2004	£2,337.00
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
LOCAL AGENDA 21	None		None	
EQUAL OPPORTUNITIES	None		None	
TENDERS	Three invited; three received	<i>Received</i>	<i>Checked</i>	Schedule of Rates
	1 McGill Electrical Ltd, Dundee	£19,147.00	£19,147.00	1 Dundee Contract Services
	2 E W Edwardson Ltd, Glenrothes	£28,930.00	£28,930.00	£2,000.00
	3 Hydro Contracting, Dundee	£46,725.00	£46,725.00	
RECOMMENDATION	Acceptance of lowest tender		Acceptance of offer	
ALLOWANCES	Contingencies	£5,000.00	Professional Services	£337.00
	Professional Services	£2,124.00		
	TOTAL	£7,124.00	TOTAL	£337.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	