

**REPORT TO:** POLICY AND RESOURCES COMMITTEE - 13TH SEPTEMBER 2010  
**REPORT ON:** AMENDMENTS TO STANDING ORDERS  
**REPORT BY:** DEPUTE CHIEF EXECUTIVE (SUPPORT SERVICES)  
**REPORT NO:** 572-2010

## **1.0 PURPOSE OF REPORT**

1.1 To make changes to the Council's Standing Orders.

## **2.0 RECOMMENDATIONS**

2.1 It is recommended that the Committee:-

- (1) approve the changes to Standing Orders detailed in paragraph 4.2 of the report.
- (2) remit to the Depute Chief Executive (Support Services) to make any consequential amendments.

## **3.0 FINANCIAL IMPLICATIONS**

None.

## **4.0 MAIN TEXT**

4.1 It is proposed that the key provisions of the protocol on the conduct of Council Business agreed with elected members earlier this year be incorporated into the Council's Standing Orders.

4.2 It is proposed that the undernoted changes be made.

### Standing Order No 30 - Motions and Amendments (add)

All motions and amendments should be submitted in writing to the Depute Chief Executive (Support Services) on or before 12 noon on the day of the meeting at which the item is to be considered. The Depute Chief Executive (Support Services) will check motions and amendments for compliance with law, Standing Orders, Code of Conduct, previous decisions of the Council and financial accuracy.

Any further motions and amendments not anticipated in advance of the meeting should be submitted in writing to the Depute Chief Executive (Support Services) at the meeting will be checked for compliance with law, Standing Orders, Code of Conduct, previous decisions of the Council and financial accuracy.

The Chair will determine their competency (including whether they are relevant to the motion and substantially different to it and to all other amendments).

### Standing Order No 37 - Questions (add)

If any member has a detailed question for officers relating to any item to be considered by Committee they should approach the appropriate Chief Officer in advance and seek an answer before the Committee.

Order of Reference to Development Management Committee

It is also proposed that the Order of Reference to the above Committee be amended to add the undernoted.

The consideration of proposals to vary conditions or agreements attached to or relating to consents under the Town and Country Planning (Scotland) Acts and subsidiary legislation.

**5.0 POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

**6.0 CONSULTATIONS**

6.1 The Chief Executive and Director of Finance have been consulted.

**7.0 BACKGROUND PAPERS**

None.

Patricia McIlquham  
Depute Chief Executive (Support Services)

DATE: 20 August 2010