

**REPORT TO: Leisure, Arts & Communities Committee - 10 November 2008**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 568-2008**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
08-025	Wellgate Library - Main Stair Refurbishment	Natural Floors UK, Glasgow	£9,210.00	£15,000.00	£15,000.00

### **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have also been consulted in the preparation of this report.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen  
City Architectural Services Officer  
3 November 2008**

**568-2008**

LEISURE, ARTS AND COMMUNITIES COMMITTEE - 10 NOVEMBER 2008

<b>CLIENT</b>	Leisure and Communities	
<b>PROJECT REFERENCE</b>	08-025	
<b>PROJECT</b>	Wellgate Library	
<b>DESCRIPTION OF WORKS</b>	Main Stair Refurbishment	
	The works comprise the removal and replacement of the anti-slip tread inserts along with general refurbishment of the stair and its finishes.	
<b>TOTAL COST</b>	Several Works	£9,210.00
	Allowances	£5,790.00
	<b>TOTAL</b>	<b>£15,000.00</b>
<b>FUNDING SOURCE</b>	Capital	
<b>BUDGET PROVISION &amp; PHASING</b>	2008/2009	£15,000.00
<b>ADDITIONAL FUNDING</b>	None	
<b>REVENUE IMPLICATIONS</b>	None	
<b>POLICY IMPLICATIONS</b>	There are no major issues.	
<b>TENDERS</b>	Specialist contractor :	
	1 Natural Floors UK, Glasgow	£9,210.00
<b>RECOMMENDATION</b>	Acceptance of quotation	
<b>ALLOWANCES</b>	Contingencies	£4,315.00
	Professional Services	£1,475.00
	<b>TOTAL</b>	<b>£5,790.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	