

DUNDEE CITY COUNCIL

REPORT TO: Leisure and Arts Services Committee – 23 August 2004

REPORT ON: Parks Signage

REPORT BY: Director of Leisure and Arts

REPORT NO: 559-2004

1.0 PURPOSE OF REPORT

1.1 To seek approval of the offer from specialist supplier Forbes and Company Signmakers, Dundee to undertake the manufacture and erection of Parks Information Boards at Balgay Cemetery, Balgay Hill, Victoria Park and Fairmuir Park.

2.0 RECOMMENDATIONS

2.1 It is recommended that the committee approve the offer of £14,160.00 from Forbes and Company Signmakers, Dundee for the manufacture and erection of information boards at Balgay Hill, Victoria Park, and Fairmuir Park.

3.0 FINANCIAL IMPLICATIONS

3.1 The cost of £14,160 can be met from available Quality of Life Funding during 2004/05.

4.0 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 Any materials removed which are suitable for re-use will be used in other locations.
- 4.2 All materials have been sourced from renewable resources where possible
- 4.3 The proposals will encourage the community to make greater use of the park creating a sense of pride in the park.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 The improvements have been designed to ensure that people of all abilities will be able to access the facilities of the parks.

6.0 MAIN TEXT

6.1 The proposed signage to the entrance of the parks is designed to provide a welcoming, informative first impression to the parks and cemetery and encourages people to make better use of the facilities. This is seen as the third phase of a programme of works to make improvements to the city's parks.

There will also be space to promote events throughout the city's parks.

6.2 An offer was sought from a single nominated supplier who was the successful supplier in phase 2 of the parks improvement programme. By seeking a single supplier a consistent standard of design and workmanship will be achieved.

Forbes and Company Signmakers, Dundee £14,160

6.3 It is recommended that the committee accept the offer from Forbes and Company Signmakers, Dundee for £14,160.

7.0 CONSULTATION

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services), Assistant Chief Executive (Community Planning) and Director of Planning and Transportation have been consulted on this report and are in agreement with its contents.

8.0 BACKGROUND PAPERS

8.1 The following Background Papers were relied upon in the preparation of this Report: Article VII of the Leisure and Arts Services Committee of 17 November 2003.

**STEVE GRIMMOND
DIRECTOR OF LEISURE AND ARTS
6 AUGUST 2004**