

**REPORT TO:** Policy and Resources Committee - 16 August 2004

**REPORT ON:** Supply of I.T. Equipment – GCAT

**REPORT BY:** Head of Information Technology

**REPORT NO:** 542-2004

## **1.0 PURPOSE OF REPORT**

1.1 To report to Committee the I.T. Equipment purchased under the GCAT Government procurement scheme.

## **2.0 RECOMMENDATIONS**

2.1 The Committee is recommended to:

- i) Note the I.T. purchases amounting to £ 468,446 detailed in appendix 1. This covers the period 2 April to 28 July of financial year 2004/2005.
- ii) Approve ongoing engineering maintenance costs of £ 18,386 per annum for the above purchases.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 The Depute Chief Executive (Finance) has confirmed that equipment with a capital value of £ 9,879 has been funded through the current year's allowance of £700,000 for the purpose of Computer Equipment in the Chief Executive Department's Capital Plan.

3.2 Equipment with a capital value of £ 381,775 has been funded through an Education five-year operating lease at a cost of £ 86,281 per annum and provision for this expenditure has been made in the Education Departments 2004/2005 Revenue Budget.

3.3 Equipment with a capital value of £ 76,774 has been funded through external funding sources.

3.4 The annual recurring engineering maintenance costs of £ 18,386 will be met from the 2004/2005 Revenue expenditure for the I.T. Division.

## **4.0 LOCAL AGENDA 21 IMPLICATION**

4.1 For the operation and maintenance of wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

## **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

## **6.0 BACKGROUND**

- 6.1 The Policy and Resources Committee (900-2002) of 16 December 2002 approved the GCAT Procurement Scheme as a permanent means of purchasing I.T. equipment.
- 6.2 The above report remitted the Head of Information Technology to report regularly to the Policy and Resources Committee on the I.T. purchases made through the above scheme.
- 6.3 Appendix 1 details the purchases made from 2 April 2004 until 28 July 2004.

Mr. David White. Head of Information Technology

Date: 23 July 2004

## Details of GCAT Supply of I.T. Equipment

2 April 2004 until 28 July 2004

<b>Name of GCAT Company</b>	<b>Value of procurement</b>	<b>Equipment types</b>
<b>Dell</b>	<b>£464,285</b>	<b>PC's, Notebooks</b>
<b>PC World</b>	<b>£4,161</b>	<b>Notebooks, Peripherals</b>
<b>Total</b>	<b>£468,446</b>	