

# DUNDEE CITY COUNCIL

**REPORT TO: Leisure and Arts Services Committee – 18 August 2003**

**REPORT ON: Tender for the Repair & Making Safe of Cemetery Headstone Memorials**

**REPORT BY: Director of Leisure and Arts**

**REPORT NO: 534-2003**

## **1.0 PURPOSE OF REPORT**

1.1 To gain committee approval for the repair and making safe of selected cemetery headstone memorials in Eastern Cemetery sections CC, DD and EE.

## **2.0 RECOMMENDATIONS**

2.1 That the following contractor, after evaluation of the completed tenders, is the most advantageous complying with all the tender conditions:  
A&J Robertson (Granite) Ltd, 9 Merkland Road East, Aberdeen AB24 5JT  
with an offer for all the work as specified of £21,120.

## **3.0 FINANCIAL IMPLICATIONS**

3.1 There is an allowance of £30,000 in the Leisure and Arts Department's 2003/2004 Capital Budget for this expenditure.

## **4.0 LOCAL AGENDA 21 IMPLICATIONS**

4.1 None

## **5.0 EQUAL OPPORTUNITIES IMPLICATIONS**

5.1 None

## **6.0 MAIN TEXT**

6.1 With ongoing concerns regarding cemetery headstone safety a capital sum has been allocated to carry out a programme of repairs. This programme will become, if funds are allocated, an annual process. All repairs will be to the National Association of Memorial Masons (NAMMS) specification and be carried out between September and December 2003.

6.2 Tenders were sent out to four contractors following an advertisement in the Dundee Courier. All four were returned with the offers for the work as listed below:

RBS Muir, Dundee. Offer £40,550  
Mossman Memorials, Dundee. Offer £34,210  
Memorial Cleaning Services, Dundee. Offer £33,500  
AJ Robertson (Granite) Ltd, Aberdeen. Offer £21,120

**7.0 CONSULTATION**

7.1 The Chief Executive, Depute Chief Executive (Finance), Depute Chief Executive (Support Services) and Assistant Chief Executive (Community Planning) have been consulted on this report and are in agreement with its contents.

**8.0 BACKGROUND PAPERS**

8.1 None.

**STEVE GRIMMOND  
DIRECTOR OF LEISURE and ARTS  
22 JULY 2003**