

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE
10 JUNE 2002**

REPORT ON: PLANNED MAINTENANCE 2002/2003 PHASE 1

REPORT BY: DIRECTOR OF NEIGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 506-2002

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Director of Support Services in conjunction with the Director of Neighbourhood Resources & Development to accept these offers/tenders/partnership agreements, for Planned Maintenance Works up to a total cost of £125,341 as detailed in Appendix 1

2.0 RECOMMENDATIONS

It is recommended that:

2.1 The City Architectural Services Officer be authorised to obtain offers, tenders, or partnership agreements for the Planned Maintenance Work and

2.2 The Director of Support Services, in conjunction with the Director of Neighbourhood Resources & Development be authorised to accept the offers, tenders/partnership agreements as recommended by the City Architectural Services Officer for works to be undertaken by Dundee Contract Services and other contractors.

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure of £125,341 in financial year 2002/03 is included within the current approved Financial Plan for financial year 2002/03.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 Acceptance of this report will ensure that resources are used efficiently and waste is minimised.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 BACKGROUND

6.1 A substantial amount of miscellaneous fabric repairs are required to the Department's buildings. The work is essential to safeguard structures, comply with legislation and ensure the safety of occupants. Phase 1 of these works is to be undertaken at a total cost not exceeding £125,341. It is envisaged that Dundee Contract Services will carry out the majority of these works. To ensure that the repairs are carried out timeously, it is considered beneficial that the Director of Support Services be empowered to accept the most favourable offers and tenders for these works to be undertaken by Dundee Contract Services and other contractors.

7.0 CONSULTATION

7.1 The Directors of Finance and Support Services have been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

8.1 No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Director of Neighbourhood Resources and Development

Date

ct/lc/st
27/5/02

APPENDIX 1

PROPOSED PROJECTS FOR PLANNED MAINTENANCE PHASE ONE

NO.	LOCATION	DESCRIPTION	ESTIMATED COST
1	Blackness Library	Archway - at disabled access entrance	£3,900
2	Blackness Library	Fire Roller Shutter - reception/library Desk - to replace	£2,260
3	Central Library	Additional Electrical Sockets Central Services Area. Too many extension leads in use.	£8,500
4	Central Library	Door Entry System - security risk members of the public can access restricted areas.	£10,500
5	Douglas Complex	Upgrade of Lighting in Lounge - current is obsolete and cannot be repaired	£8,931
6	Finmill Centre	Upgrade of Lighting in Main Hall	£8,000
7	Kirkton NC	Installation of CCTV	£13,750
8	Kirkton NC	Replacement of Tiles In Gents Toilets	£4,000
9	Menzieshill Centre	Replacement of two Hot Water Tanks - which have been condemned	£15,000
10	Menzieshill Centre	Toilet Areas Redec, Flooring & Vents	£5,500
11	Arthurstone; Coldside; Blackness; Broughty Ferry; Mitchell St.	Plaster Surveys	£5,000
12	Various	Electrical Surveys	£8,000
13	Charleston Centre/Library	Upgrade of Lights	£2,000
14	Ardler Complex	Establishment of Office Base U/L integration	£15,000
15	Brooksbank	Electrical/data points - making Good Repairs	£15,000
			£125,341