

**REPORT TO: LEISURE SERVICES COMMITTEE – 17 SEPTEMBER 2001**

**REPORT ON: DUNDEE CITY SPORTS COUNCIL – INTRODUCTION OF AFFILIATION CRITERIA AND REVIEW OF GRANT AID**

**REPORT BY: DIRECTOR OF LEISURE AND PARKS**

**REPORT NO: 456–2001**

1. **Purpose of Report**

The Executive Committee of Dundee City Sports Council (DCSC) seeks Committee approval to introduce standardised affiliation criteria and make amendments to the grant aid to re-focus finance where it is most needed.

2. **Recommendations**

- 2.1 Adopt clarified affiliation criteria which will ensure quality of membership, see Appendix A.
- 2.2 Adopt several adaptations to the Grant Aid criteria, as outlined in Appendix B, which is allocated to coaches, volunteers, athletes and clubs. These changes enable Dundee City Sports Council to focus grant aid to where it is most needed in the community and is consistent with the aims of Dundee's Sport and Physical Recreation Strategy.

3. **Financial Implications**

- 3.1 The Leisure & Parks Departments 2001/02 revenue budget includes an allowance of £4,000 for transfer to Dundee City Sports Council for the purpose of administering the Grant Scheme.

4. **Local Agenda 21 Implications**

None.

5. **Equal Opportunity Implications**

To provide better access to funds for individuals and volunteer clubs who are significantly contributing to the development of our local and regional community and to the profile of Scotland.

6. **Background**

Reference is made to Article II of the minute of this Committee of 16 December 1996 when approval was given to allow the Dundee City Sports Council to administer the Grant Aid Scheme on behalf of Dundee City Council.

Dundee City Sports Council is a voluntary organisation who works for and with local, non-professional sports clubs in Dundee. The Executive Committee meets monthly and a Grants Sub-Committee on Grants looks after the consideration and administration of the Grant Aid Scheme. The Executive Committee then authorises all grant applications.

Dundee City Council provides the finance to Dundee City Sports Council for the purpose of grant aid. Normally, this amount is £4000 per annum, but this was curtailed over that last two years due to limited uptake of the grants. This year, uptake is far greater due to stepped up promotional efforts.

It is proposed to change the criteria for Grant Aid, with the objective of focusing aid where it will make the best impact on and for our community.

It is therefore recommended that the criteria and proposed changes outlined in Appendix B are approved.

7. **Consultation**

The Executive Committee of Dundee City Sports Council have agreed the proposed changes and the Chief Executive, Director of Finance, Director of Support Services and the Director of Corporate Planning have been consulted in the preparation of this report.

8. **Signed**

..... **Director of Leisure & Parks**

..... **Date**

## Appendix A: Criteria for Affiliation to Dundee City Sports Council

The Club or Association must:

- a) submit an acceptable constitution (support is given by Dundee City Sports Council if a constitution needs to be created/developed/updated).
- b) represent a sport that is recognised as a sport by **sportscotland**.
- c) represent a sport that has a nationally (Scottish or British) recognised governing body.
- d) have a majority (minimum two thirds, 66%) Dundee-resident membership. Evidence of membership residency may be required.
- e) must not be affiliated to another local Sports Council.
- f) be non-professional.
- g) be non profit-making
- h) have a bank account in the Club's or Association's own name, which is audited yearly and evidence will need to be produced upon request.

Club/Association affiliation is encouraged wherever possible. Individual athlete affiliation will now only be accepted if Club/Association affiliation criteria can not be met, but the individual athlete meets the following criteria:-

The individual national athlete must:-

- a) be resident in Dundee, or be a student whose parents/guardians reside in Dundee.
- b) perform in a sport that is recognised as a sport by **sportscotland**.
- c) perform in a sport that has a nationally (Scottish or British) recognised governing body.
- d) must have been selected to represent Scotland or Great Britain on a national squad team or train and/or compete. The squad or team will be recognised by the sport's National Governing Body.
- e) must not be affiliated to another Sports Council as an individual (although their Club may be).
- f) play non professional sport.
- g) pay the correct annual affiliation fee to Dundee Sports Council (renewal occurs each year in May).

## **Appendix B: Changes and Clarifications to Grant Aid Allocation**

Grants may be awarded for the following:-

	<b>Current Situation</b>	<b>Proposed Present Change</b>
1	<u>Start-up' Grants to newly formed Sports Club</u>	
	A grant to a maximum of £100 is available	no change
2.	<u>Coaches/Officials seeking to obtain recognised qualification</u>	
	In order to improve standards of coaching/officiating at local, regional and national level a maximum of £200 per Club/Association is available within any 12 month period.	Current criteria will be expanded to include any recognised coach development that has a clear benefit to Dundee participants.
3.	<u>Special Projects – Club/Associations</u>	
	Organising a sport related project aimed at enhancing participation or performance at club and community levels.  Maximum £100 per project	Proposed increase to a maximum of £150 per project
4.	<u>National Athletics</u>	
	Competing in national/international competition or attending national squad training (maximum £200 per athlete in 12 month period)	Proposed to increase the maximum grant from £200 to £300 in a 12 month period  Allow National Athletes to access grants before the six-month affiliation criteria if they are affiliating individually due to the club not being eligible for affiliation to Dundee City Sports Council. The six-month wait period could be waived because these Dundee athletes will only have been informed very recently of their success in being chosen to join a Scottish squad.
5.	<u>Cost towards travel etc for 2 and 4 above</u>	
	Currently grants up to 25% may be awarded towards cost of travel,. course tuition fees and subsistence.	To more fully support all National Coaching Foundation (NCF) courses held in Dundee for DCSC affiliated members, it is proposed to award up to 50% of costs (instead of just 25%). These courses are usually very inexpensive, of great value to the coaches and are administrated by Dundee City Sports Council as of the year 2000..

6. General Grant Aid Condition

Applications which are receiving a Lottery Award for the specific application are not eligible.

To remove this condition and to ensure the individual/clubs do not receive more than 100% of grant aid funding of the costs incurred.