

**REPORT TO: Leisure Services Committee - 20 May 2002**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 452-2002**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
01-643	Burgh Halls, Brook Street, Broughty Ferry - Roof Repairs	Andrew Shepherd & Sons Ltd, Forfar	£9,154.22	£10,997.22	£10,997.22

### **FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

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**John T P Porter**  
**City Architectural Services Officer**

**10 May 2002**

**LEISURE SERVICES COMMITTEE - 20 MAY 2002**

<b>CLIENT</b>	Leisure and Arts		
<b>PROJECT REFERENCE</b>	01-643		
<b>PROJECT</b>	Burgh Halls, Brook Street, Broughty Ferry Roof Repairs		
<b>DESCRIPTION OF WORKS</b>	Partial re-slating of the pitched roof over the entrance and roof pediment on the North elevation with renewal of flashings , joinery repairs and roof void treatment		
<b>TOTAL COST</b>	Several Works	£9,154.22	
	Allowances	£1,843.00	
	<b>TOTAL</b>	<b>£10,997.22</b>	
<b>FUNDING SOURCE</b>	Capital		
<b>BUDGET PROVISION &amp; PHASING</b>	2002/2003 - draft programme, subject to committee approval	£10,997.22	
<b>ADDITIONAL FUNDING</b>	None		
<b>REVENUE IMPLICATIONS</b>	The repairs will reduce future maintenance costs		
<b>LOCAL AGENDA 21</b>	Resources are used efficiently and local needs are met locally		
<b>EQUAL OPPORTUNITIES</b>	None		
<b>TENDERS</b>	Five invited; four received	<i>Received</i>	<i>Checked</i>
	1 Andrew Shepherd & Sons Ltd, Forfar	£9,154.22	£9,154.22
	2 Andrew Clark Ltd, Dundee	£9,718.50	£9,718.50
	3 Tay Roofing Service Ltd, Dundee	£9,792.80	£9,793.10
	Highest Tender	£12,505.04	
<b>RECOMMENDATION</b>	Acceptance of lowest tender		
<b>ALLOWANCES</b>	Professional Services		£1,843.00
	<b>TOTAL</b>		<b>£1,843.00</b>
<b>SUB-CONTRACTORS</b>	SGB, Dundee		Scaffolding
<b>BACKGROUND PAPERS</b>	None		