

**REPORT TO: Economic Development Committee - 12 June 2000**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 413/2000**

**PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

**RECOMMENDATIONS**

Members are recommended to approve:- (1) the acceptance of the tenders submitted by Securitay Dundee for a 3 year contract period (2000-2003); and, (2) the undernoted amount, shown on an annual basis, including allowances for the project.

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
97-250A	Manned Guarding Council HQ Complex - 2000-2003	Securitay, Dundee	£72,940.40	£76,940.40	£76,940.40

**FINANCIAL IMPLICATIONS**

The Director of Finance has confirmed that funding for the above project is available as detailed on the attached sheets. The figures given are calculated on an annual basis although the contract will be awarded for a 3 year period.

**CONSULTATIONS**

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

**BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

**FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

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**John T P Porter**  
**City Architectural Services Officer**

**9 June 2000**

**ECONOMIC DEVELOPMENT COMMITTEE 12 JUNE 2000**

<b>CLIENT</b>	Economic Development	
<b>PROJECT REFERENCE</b>	97-250A	
<b>PROJECT</b>	Manned Guarding Council HQ Complex 2000-2003	
<b>DESCRIPTION OF WORKS</b>	Guarding of Tayside House, Podium Block and City Square Box Office	
<b>TOTAL COST</b>	Guarding for 52 week period	£72,940.40
	Allowances	£4,000.00
	<b>TOTAL</b>	<b>£76,940.40</b>
<b>FUNDING SOURCE</b>	To be met in 2000/2001 from the Revenue budget of the Economic Development Department (£70,000) and the balance from the Finance Revenues budget by the Finance Department	£76,940.40
<b>LOCAL AGENDA 21</b>	None	
<b>EQUAL OPPORTUNITIES</b>	None	
<b>TENDERS</b>	10 invited; 8 received	
	The rates submitted in the tender documents were applied to a model account as shown in the attached appendix. The total figures brought out are shown below	
		<i>1 Year Total</i>
	1 Securitay, Dundee	£72,940.40
	2 Ecosse (Northern) Security Ltd	£82,058.08
	3 Profile Security Services Ltd, Dundee	£83,741.32
	Highest Tender	£104,641.68
<b>RECOMMENDATION</b>	Acceptance of the lowest tender as shown on the attached model account	
<b>ALLOWANCES</b>	Professional Services	£4,000.00
	<b>TOTAL</b>	<b>£4,000.00</b>
<b>SUB-CONTRACTORS</b>	None	
<b>BACKGROUND PAPERS</b>	None	

## Manned Guarding - Council HQ Complex 2000/03 - TENDERS RE

Contract start date: 1 September 2000 Completion date: 31 March 2003 Duration: 134 weeks	Cost for Property calculated over <i>one</i> period			Cost for Property calculated over <i>one</i> period			
	T/House period =	Podium 7 days	Box Office 1 weeks	T/House period =	Podium 365 days	Box Office 52 weeks	
Caledonian Services Ltd	£1,253.28	£345.03	£414.03	£65,170.56	£17,941.56	£21,529.56	
Corps of Commissionaires	£1,201.20	£330.69	£396.83	£62,462.40	£17,195.88	£20,635.16	
Ecosse (Northern)Security Ltd	£982.80	£270.56	£324.68	£51,105.60	£14,069.12	£16,883.36	
Group 4 Total Security Ltd	£1,145.76	£315.43	£378.51	£59,579.52	£16,402.36	£19,682.52	
Initial Security Services	£1,006.32	£277.04	£332.45	£52,328.64	£14,406.08	£17,287.40	
Profile Security Services Ltd	£1,002.96	£276.11	£331.34	£52,153.92	£14,357.72	£17,229.68	
Reliance Security Services (Scotland) Ltd							
Securicor Guarding Ltd							
<b>Securitay</b>	<b>£873.60</b>	<b>£240.50</b>	<b>£288.60</b>	<b>£45,427.20</b>	<b>£12,506.00</b>	<b>£15,007.20</b>	
Tayside Security	£1,050.00	£289.06	£346.88	£54,600.00	£15,031.12	£18,037.76	
Total Based on Lowest Tender			<b>£1,402.70</b>	Total Based on Lowest Tender			<b>£72,940.40</b>