

REPORT TO: Leisure And Arts Services Committee - 16 June 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 407-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
03-508	Downfield Pavilion Offices - Window Replacement	Dundee Contract Services	£12,785.00	£14,941.00	£25,000.00
02-642	Mills Observatory - Lottery Grant - Refurbishment Works	Muirfield (Contracts) Ltd, Dundee	£79,218.52	£93,368.52	£93,368.52
03-1015	Camperdown Park - Infrastructure 2003	Jaydee Heating and Electrical, Dundee	£17,624.40	£21,061.40	£21,061.40

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive, the Director of Support Services and the Director of Finance have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
2 June 2003

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LEISURE AND ARTS SERVICES COMMITTEE - 16 JUNE 2003

CLIENT	Leisure and Arts		Leisure and Arts	
PROJECT REFERENCE	03-508		02-642	
PROJECT	Downfield Pavilion Offices Window Replacment		Mills Observatory Lottery Grant - Refurbishment Works	
DESCRIPTION OF WORKS	Removal of existing and installation of new uPVC double glazed windows complete with timber surrounds and steel mesh grilles		Formation of accessible toilets, upgrading existing toilet and electrical work, provision of an external ramp, installation of a CCTV system, new floor coverings and redecoration. Works to the dome are also included comprising a proprietary roofing treatment externally and internal decoration	
TOTAL COST	Several Works	£12,785.00	Several Works	£79,218.52
	Allowances	£2,156.00	Allowances	£14,150.00
	TOTAL	£14,941.00	TOTAL	£93,368.52
FUNDING SOURCE	Capital		2003/2004	
BUDGET PROVISION & PHASING	2003/2004	£25,000.00	Leisure and Arts Capital	£43,368.52
			Heritage Lottery Fund	£50,000.00
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
LOCAL AGENDA 21	None		None	
EQUAL OPPORTUNITIES	None		None	
TENDERS	Negotiated Offer:		Five invited; five received	<i>Received</i> <i>Checked</i>
	1 Dundee Contract Services	£12,785.00	1 Muirfield (Contracts) Ltd, Dundee	£79,538.52 £79,218.52
			2 Andrew Shepherd & Sons Ltd, Forfar	£87,645.79 £87,645.79
			3 Hall & Tawse Ltd t/a Mansell, Dundee	£90,218.15 £90,218.15
			Highest Tender	£94,130.75
RECOMMENDATION	Acceptance of offer		Acceptance of lowest tender	
ALLOWANCES	Professional Services	£2,156.00	Planning Supervisor	£795.00
			Professional Services	£13,355.00
	TOTAL	£2,156.00	TOTAL	£14,150.00
SUB-CONTRACTORS	None		Fenwick Blacksmiths Ltd, Dundee	Metalwork
			Skene Blair & Son (Forfar) Ltd, Forfar	Plumber
			Maintenance ETC, Arbroath	Roofing
			E Moir & Co (Electrical Engineers) Ltd, Montrose	Electrical
			General Furnishings (Scotland) Ltd, Cambuslang	Floor Finishes
			McLean & Christie, Dundee	Painter
			Scottish Communication System, Perth	CCTV
BACKGROUND PAPERS	None		None	

LEISURE AND ARTS SERVICES COMMITTEE - 16 JUNE 2003

CLIENT	Leisure and Arts		
PROJECT REFERENCE	03-1015		
PROJECT	Camperdown Park Infrastructure 2003		
DESCRIPTION OF WORKS	Installation of distribution, lighting, socket and earthing & bonding systems to serve the temporary marquees etc for the 2003 Flower Show and the subsequent removal and storage of various components		
TOTAL COST	Several Works		£17,624.40
	Allowances		£3,437.00
	TOTAL		<u>£21,061.40</u>
FUNDING SOURCE	Met from the income of the Flower Show		
BUDGET PROVISION & PHASING			£21,061.40
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	None		
LOCAL AGENDA 21	None		
EQUAL OPPORTUNITIES	None		
TENDERS	Five invited; three received	<i>Received</i>	<i>Checked</i>
	1 Jaydee Heating and Electrical, Dundee	£17,624.40	£17,624.40
	2 A W Mackintosh, Perth	£25,044.25	£25,056.45
	3 Wardah Ltd, Dundee	£34,657.09	£37,408.17
RECOMMENDATION	Acceptance of lowest tender		
ALLOWANCES	Professional Services		£3,437.00
	TOTAL		<u>£3,437.00</u>
SUB-CONTRACTORS	None		
BACKGROUND PAPERS	None		