

REPORT TO: COMMUNITIES COMMITTEE - 26 JUNE 2006

REPORT ON: COMMUNITIES DEPARTMENT SERVICE PLAN 2004-2007

REPORT BY: DIRECTOR OF LEISURE AND COMMUNITIES

REPORT NO: 397-2006

1.0 PURPOSE OF REPORT

1.1 To advise the Committee of progress with implementation of the Communities Department Service Plan which was approved by Committee in January 2004.

2.0 RECOMMENDATIONS

2.1 The Committee is asked to note the contents of the report and the progress achieved.

3.0 FINANCIAL IMPLICATIONS

3.1 The work reported in Appendices 1 and 2 has been funded within the revenue budget allocated by Dundee City Council during the financial year 2005/2006 and from external resources secured by the department.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 The work of the Leisure and Communities Department addresses numerous Local Agenda 21 targets. Promoting equality and tackling disadvantage is central to the objectives of the department.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 The Leisure and Communities Department plays a lead role in terms of equal opportunities work across the Council and seeks through its work with adults and young people, and its role as an employer, to promote equal opportunities.

6.0 BACKGROUND

6.1 The Communities Department was established in September 2003 following a review of the structure of Dundee City Council and was merged with the Leisure and Arts Department in September 2005. The department was primarily responsible for delivering the following services:

- Adult Learning
- Centres and projects
- Community regeneration
- Health development
- Libraries and information
- Children and young people
- Corporate and Management services, including Community Safety, and Equality and Diversity

- 6.2 The Service Plan was developed in response to emerging priorities and needs identified by the Local Authority, and also to national developments. One of the objectives of the 2003 restructuring was the creation of clear accountability for key areas of service at a community and city-wide level.
- 6.3 The department has continued to depend substantially on external funding and has integrated funding from the Community Regeneration Fund, Community Safety programme, European sources, and Lottery funds, to extend mainstream-funded provision.

7.0 KEY ACHIEVEMENTS

7.1 Adult Learning

Adult literacy support in Dundee is now provided through 22 venues. Eight local projects receive partnership funding to enhance literacy provision and the strategic literacy plan for 2006-2008 has been approved by the Scottish Executive. Community learning and development action plans have been developed for each of the decentralisation areas. Community representatives have been supported in the process of setting up Community Regeneration forums. Use of the library learning centres has increased by 15% to 15,000 log-ins per month., In Central Library, the Working for Families initiative helps young unemployed parents into employment by developing their ICT skills to ECDL standard. Crèche facilities are being created to support this project.

7.2 Centres and Projects

The new Charleston Community Centre and Library has been under construction, since September 2005, and is due for completion in June 2006, jointly funded by the European Regional Development Fund, the Big Lottery Fund and Dundee City Council. Also nearing completion is the Ardlar Leisure/ Café Facility. A funding package has been secured which will enable the Finmill Centre to undergo a refurbishment, comprising contributions from ERDF and CRF as well as Dundee City Council. The Community Regeneration Fund has enabled improvements to Menziesshill Centre in the form of an outdoor play area, a new youth area at Kirkton and an upgrade of the Douglas Lounge. Whitfield Activity Complex returned to the responsibility of the Department on 1st April 2006. Improvements to the Highwayman Centre have secured funding, and a new Service Level Agreement for 2006-2009 has been agreed with Grey Lodge.

7.3 Community Regeneration

Dundee Civic forum was established in February 2006, as an umbrella group for the city's neighbourhood representative structures and Community Councils. A Local Community Engagement Strategy framework has been established and is being implemented at local level using the National Standards for Community Engagement. The Better Neighbourhood Services Fund of £2million has enabled improvement to the environment and communities of the Hilltown and Kirkton areas. The external evaluations of the BNSF projects have confirmed that community involvement has been a key to the successful implementation of the programmes in Hilltown and Kirkton. The Department has participated in two national pilot projects - 'Community Benefits and Procurement', and 'Independent support for Community Engagement in Community Planning'.

7.4 Health Development

Dundee's Joint Health Improvement Plan has been published, and the Departments Health Development projects continue to provide health focussed opportunities - through 25 groups supported by Dundee Healthy Living Initiative, in the Department's premises; 800 enquiries per month at the Corner; 150 outreach workshops from the Corner; smoking cessation support for 7 groups of young people; and by recruiting a further 50 young people to provide peer-led training, on tackling drugs and alcohol misuse to 289 Primary 7 recipients, through the Peer Education Project.

7.5 Library and Information

A comprehensive evaluation of Dundee's Libraries focussing on "Improving the experience" and "Raising awareness of services" has been completed and a range of enhancements put in place. A new online book selection service now provides a more speedy request service to readers. Through participation in a Scottish national consortium, access to subscription databases has been provided cost effectively, and the range of reader centred activities continues to expand. Library membership, and the use of the libraries' IT services continues to grow. The Community Access to Lifelong Learning project, which ended in March 2006, tutored over 3,000 people in a variety of ICT skills in Library and Learning Centres across the city, and the Council's website, maintained by the Department, has attracted over 140,000 extra visitors in the last year.

7.6 Young People

The "Go Young People Dundee" seminar in October 2005 attracted over 600 young people from across the city, and has led to the production of a seminar report, a DVD "Young Persons' Guide to Dundee", and action plans to take forward young people's contribution to Community Planning. Materials have been developed to deliver the SVQ in Youth Work, and the first group of part-time staff are now working towards the level 2 award. The Dundee pages of the national "Young Scot" portal remain one of the most popular in Scotland, with an average of 4493 hits per month.

7.7 Community Safety

Community Safety teams are fully operational in all the designated areas, together with a small support team to cover additional operational requirements. Surveys carried out as part of the Best Value Review on Older People and Community Safety showed positive results with regard to the security felt by people in the home and in the community. The Action Plan developed from the Review was approved by Committee in June 2005. Easy to use graffiti removal kits were provided to community groups, and a new Rapid Response Team was set up to focus on graffiti removal. The Council's campaign to tackle graffiti was shortlisted for a COSLA Excellence Award. Funding for targetted Community Safety initiatives, has been secured from the Scottish Executive for the period 2005-2008.

7.8 Equality and Diversity

The Council's Equality and Diversity Scheme is now in place, and the Race Equality Scheme has been revised. Equality Impact Assessment training has been delivered to all Departments and initial assessments completed. The Dundee Equalities Partnership meets regularly and is developing consultation methods with ethnic communities.

8.0 CONSULTATION

- 8.1 The Chief Executive, Assistant Chief Executive (Community Planning) and Depute Chief Executives (Finance) and (Support Services) have been consulted and are in agreement with the contents of this report.

9.0 BACKGROUND PAPERS

- 9.1 None

Signed: Stewart Murdoch
Director of Leisure and Communities

Date: 16 June 2006

APPENDIX 1

Key Performance Measures & Targets

Category Name <i>ADULT LEARNING</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
Number of adult learners enrolled in mainstream literacy programme	260	252	265	215	325
Implement the literacies Action Plan delivering adult literacy opportunities, via partners, to new learners.	520	1,142	1826	1990	1,000 (+25%)

Number of adults participating in adult learning activities.	To be established in new MIS	19,297 Learner visits	20,286 Learner visits	20,639 Learner visits	22,190 (+15%)
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Number of adult learners undertaking a first qualification.	77	59	33*	132	96
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As a matter of policy, the Department has substantially reduced its provision of first level IT qualifications

Category Name <i>CENTRES AND PROJECTS</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
Number of Centre users per year	296,357	323,223	299,656	322,190	311,175 (+5%)
Number of users within age categories:-					
• Children and Young People	103,704	121,715	113,129	118,085	108,890 (+5%)
• Adults	129,366	126,852	132,991	145,962	135,835 (+5%)
• Mixed Ages	63,287	74,656	53,536	58,143	66,450 (+5%)

Number of programmed Social/Leisure and Recreation Classes per week	63	65	66	71	70
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Number of external organisation lets per week	165	155	161	165	180
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% of Management group members attending meetings	63%	65%	66%	66%	70%
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Number of survey activities undertaken	18	18	18	15	25
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Occupancy rate for bookable facilities	66%	60%	69%	68%	70%
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Category Name <i>COMMUNITY REGENERATION</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
Number of designated communities with access to consultation/events	15	30	33	30	30

Number of participants involved in Communities Department-led community regeneration activities	To be established	To be established	16,118*	15,330	17,730 (+10%)
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* Includes initial public consultations on Local Community Plans

Number of electoral wards served by neighbourhood representative structures (including Community Councils)	11	16	22	23	25
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Number of community areas covered by community profiles	6	13	20	20	24
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Number of decentralisation areas served by local community plans	0	7+2 BNSF areas	7+2 BNSF areas	9	7
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Number of community regeneration groups using monitoring and evaluation to measure community capacity	To be established	To be established	7	10	All Dept-led groups
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Category Name <i>HEALTH DEVELOPMENT</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
<i>The Shore</i>					
Number of young people involved in The Shore's core programme	650 per month	650	1421	672	750 (+15%)

<i>Healthy Living Initiative*</i>					
Number of local people involved in activities created by the HLI	800 contacts per month	700	600*	599	750 (+25%)

The HLI now counts beneficiaries i.e. individual people, not visits or contacts per month

<i>The Corner</i>					
Number of young people accessing The Corner's drop-in.	850 – 1000 contacts per month	850-1000 contacts per month.	850 - 1000 contacts per month	850-1000 contacts per month	Sustain current level
Number of hits to The Corner's website	2000 hits	10,318 hits to date (periodic monitoring to be introduced)	13,809 hits to date	18,165 hits to date	2300 hits per year (+15%)

<i>Peer Education Project</i>					
Number of young people undertaking training as peer educators and being accredited for their involvement (S2)	Train 50 young people per year	36	42	50	Sustain current level
Number of recipients in Primary Schools (P7)	Deliver health input to 320 P7s per year	324	314	289	Sustain current level

Category Name <i>HEALTH DEVELOPMENT</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
<i>Scotland's Health at Work</i>					
Achieve awards to improve the health of the Departments workforce	Work towards Bronze Award by end 2004	Bronze Portfolio submission June 2004	Bronze Award achieved, work on Silver Award underway	Bronze Award achieved, work on Silver Award underway	Achieve Silver Award by end 2006

Category Name <i>LIBRARY & INFORMATION</i>	Baseline	2003/ 2004	2004 / 2005	2005/2006	Target 2007
Number of staff supported library enquiries:	156,216	159,620	144,858	140,464	160,900 (+3%)

Number of library members:					
• Registered membership (Books)	65,996	72,211	73,853	79,503	67,315 (+2%)
• Registered membership (Books & Audio)	70,410	76,666	77,913	83,422	71,820 (+2%)

Number of reader-centred activities:					
• Reading promotions	213	341	354	362	225 (+5%)
• Reading groups	5	6	10	11	8

Number of public access PC bookings:	120,000	165,000	182,168	186,530	126,000 (+5%)
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Number of unique visitors to the Council website per annum:	250,000	1 million	1,264,023	1,404,418	262,500 (+5%)
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Category Name <i>YOUNG PEOPLE</i>	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
Number of young people engaged in (mainstream funded) youth work programmes.	To be established in Year One	10,032 visits between January & March 2004	38,062 Jan - Dec 2004	36,248 Jan - Dec 2005	41,965 (+5% per year)

Number of young people who achieve accreditation for their learning.	154	180	257	240	190 (+5% per year)
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Number of young people engaged in negotiated learning as evidenced by Individual or Group Learning Plans or equivalent.	391	387	540	610	475 (+5% per year)
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Category Name YOUNG PEOPLE	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target 2007
Number of "hits" on the local pages of the National Portal	1334 (current monthly average)	1427 average per month	4391 average per month	4493	1621 (+5% per year)

Number of young people engaged in Community Planning activities.	To be established in year one.	1720	2085	1193	1990 (+5% per year)
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Number of collaborative partnership initiatives.	31	34	39	49	38 (+5% per year)
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Category Name SUPPORT FOR YOUNG PEOPLE	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target
Deliver contracted youth work services to targeted participants within BNSF designated schools.	BNSF local outcome agreements	3000 Individual Outcomes achieved	Reports on 01/10/05 on year to 30/09/05	Reports in August 06. Project ends June 2006	BNSF local outcome agreements

Offer young people aged 12 to 18 years individual support to achieve personal learning plans and targets.	To SIP agreed targets	Support provided to 260 young people	Support provided to 297 young people	Support provided to 434 young people	To SIP agreed targets
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2005/2006 figure includes BNSF data, following amalgamation of projects

Category Name NEIGHBOURHOOD MANAGEMENT	Baseline	2003 / 2004	2004 / 2005	2005/2006	Target
Co-ordinate services and improve delivery	BNSF local outcome agreements		"highly successful in achieving its targets". - Scottish Economic Research organisation report (Abertay University)	Project completed	BNSF local outcome agreements
Promote community engagement					
Promote community safety and environmental action					

Category Name COMMUNITY SAFETY	Baseline	2003/2004	2004 / 2005	2005/2006	Target 2004
Secure additional external funding.	£130,000	£215,570	£710,000	£414,725	£150,000

Support the inclusion of Community Safety elements in Local Community Plans	0	Community Safety section in 9 plans	Community Safety section in 9 plans	Targets in 9 plans monitored regularly	7
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Category Name EQUALITY & DIVERSITY	Baseline	2003/2004	2004 / 2005	2005/2006	Target 2007
Increase translation/interpreting units operation by 10% annually.	2000	2421	6980	6980 (provisional)	2930

Category Name	Baseline	2003/2004	2004 / 2005	2005/2006	Target 2005
OUTDOOR EDUCATION					
Deliver contracted outdoor education services to targeted Education Department participants.	240 days tuition	235	240	240	Maintain baseline
Deliver contracted outdoor education services to targeted participants within BNSF designated schools.	BNSF local outcome agreements	See Support for Young People target above	See Support for Young People target above	See Support for Young People target above	BNSF local outcome agreements
Deliver programme of NOF funded outdoor provision					
• Strand 1 Active Steps	0	Begins May 2004	30 courses to date	60	90 courses
• Strand 2 Accreditation of Leaders	0	51 to date	74 to date	108	300
• Strand 3 Accreditation of Participants	0	"Natural Connections" Award now in place	103 to date	289	2000
Deliver Core Programme of Public Access Courses - Summer	85	101	130	134	+15%
Deliver Core Programme of Public Access Courses - Winter	85	71	150	165	+15%
Maintain Quality Assurance Moderation of licensed provision.	4 Inspections	5 Inspections	3 Inspections	3 Inspections	Minimum 6 Inspections p.a.
Increase use of public accessed equipment hire services.	297 hires	277	223	228	325 (+10%, groups & individuals)
Access External Funding Sources		Capital £176,000 Revenue £145,000 over 3 years	£15,569 added to revenue secured in 2003/2004	£20,000 added to revenue secured in 2003/2004	Minimum £20,000 p.a.

APPENDIX 2

Key Developments & Projects: *Learning Around/Dundee*

	Project Objective	2005/2006
1	Provide Guidance and Learning opportunities to people who are traditional non-participants.	The above project provided learning and guidance to 398 people across the CRF and ESF eligible areas of Dundee, including individual guidance interviews, Job Shops, short courses and personal action planning. The project predominantly focused on individuals who were unemployed and who had little or no formal qualifications and who do not traditionally participate in learning activities. The project has undertaken a tracking exercise with previous participants which has highlighted that being involved with the project has helped them to access learning and employment, and increase their confidence.

Key Developments & Projects: *Building Community Capacity*

	Project Objective	2005/2006
2	Increase skills, confidence and knowledge of individuals and groups, to participate in their community.	The main focus of this project has been to assist in the setting up the Community Regeneration Forums, with particular emphasis on supporting community representatives to develop skills and confidence to play an active role. It has successfully helped establish local community participation in CRF.

Key Developments & Projects: *Literacy Action Plan*

	Project Objective	2005/2006
3	Raise the levels of adult literacy and numeracy	The levels of Adult literacy provision within Dundee is continuing to rise with literacy support now available at 22 venues across the city. The strategic plan for 2006-8 has been approved by the Scottish executive. With 8 local projects receiving partnership funding to provide new or enhance existing literacy provision.

Key Developments & Projects *Adult Learning*

	Project Objective	2005/2006
4	Provide learning opportunities through the development of ICT strategies	Access to ICT in the community libraries and learning centres is delivered through access to over 200 PC's with high speed broadband connections. The community is supported in their access to ICT by taster sessions and one-to-one support from library and information staff and IT workers. With over 15,000 log-ins per month on the library and learning centre pc's the lifelong learning opportunities continue to develop.
5	Develop in conjunction with centre provision a range of leisure based ICT programmes	Leisure based ICT programmes are being developed in four ways volunteer-led groups; peer-learning groups; self-financing groups; and groups addressing specific needs, led by ICT workers. Provision will grow in response to demand, utilising best practice from the above

Key Developments & Projects**Centres and Projects**

	Project Objective	2005/2006
6	Develop Marketing Strategy for Centres and Projects	Centres and Projects web pages now revised and up to date. DALMG website under construction with support from the Community Information Team
7	Pilot and commission Communities Department Data Management System	CDDMS system is being loaded with static data, to enable piloting in adult learning provision to proceed. Software development continues, and report design is underway. Realignment of staff teams in relation to the revised Community Learning and Development planning structures has also caused further delay.
8	Develop Ardler Leisure / Café facility	Construction completed and awaiting hand over from contractor.
9	Implement Service Level Agreement with Grey Lodge	SLA for 2006/09 in place as of March '06 Committee. Service specification and revised SLA documentation now completed. Third party payment increased to allow Grey Lodge to directly employ their own staff member
10	Implement Service Level Agreement with Whitfield Activity Complex	As of 1st April 2006 WAC returns to the responsibility of Dundee City council. All appropriate staff have been transferred across under TUPE conditions. New local management group for WAC established as of March 2006. Board of Directors of WAC Ltd to disband upon approval of audited accounts for 2005/06
11	Support SIP funding application and development of the Highwayman Centre (2)	3 year Category 1 CRF funding awarded from 1 April 2005 for core funding of Project. New Project Leader in post as of Feb '05. Stage 2 CRF Bids for additional Capital and Revenue expenditure for 2005/06 approved at Committee May 2005. External works to upgrade building frontage completed.
12	Support the Kirkton Community Support Management Group to implement Lottery Funding Award	Nearly at the end of 2nd year of Lottery funding package. Ongoing support via Unit Leader (Centres / Projects) and links with Kirkton Community Centre. Joint working arrangements being implemented where appropriate.
13	Support revision of management arrangements for Maxwelltown Information Centre	Lottery funding for additional worker, etc, in place. Externally funded worker appointed as of April 2004.
14	Healthy Dundee Initiative:- cooled drinking water available in all 6 Centres	All Centres completed within timescales set. Charleston to be installed to coincide with completion of new Centre/Library.
15	Secure Lottery funding for extension of Charleston Centre and manage refurbishment contract	Building work on a new Charleston Community Centre and Library began on site in September 2005. The work is scheduled to be completed on 2 June 2006. The contract value is £821,000, funded by the European Regional Development Fund (ERDF), Big Lottery Fund and Dundee City Council. Once complete, the building will house a community library, learning suite, general purpose room, community hall and ancillary rooms.

Key Developments & Projects	Community Regeneration
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Project Objective	2005/2006
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16	Produce and implement an action plan which addresses poverty and social inclusion	Policy/Action Plan approved and now being implemented by APSI working Group
17	Develop draft local community plans for each Decentralisation area across the city	Project Complete
18	Maintain Neighbourhood Partnership Networks (inter agency) for each decentralisation area across the city, promoting consultation, liaison, corporate working and targeted regeneration activity	6 Community Councils, 2 Neighbourhood Representative Structures currently operating across the city. Dundee Civic Forum established as an Umbrella Group from 6 February 2006. Hilltown Community Council set to dissolve. Insufficient nominations received to establish Lochee Community Council. Kirkton Partnership set to apply to become a recognised Neighbourhood Representative Structure.
19	Develop a co-ordinated outreach and engagement programme to build community capacity	Local Community Engagement Strategy Framework agreed by Building Stronger Communities Theme Group. Local Community Engagement Strategies will be further developed across each decentralisation area using the National Standards for Community Engagement by 30 June 2006.
20	Participate in the "Standards For Community Engagement Pilot Project" commissioned by the Scottish Executive through Communities Scotland	Project Complete
21	Participate in the 'Community Benefits and Procurement' Pilot Project led by the Scottish Executive	The pilot phase of this initiative was completed in December 2005. An evaluation meeting was held on 7 February 2006. A report is to be submitted to the Dundee Partnership Management Group in the June 2006 cycle.
22	Support Dundee's involvement in the 'Independent Support for Community Engagement in Community Planning' led by Communities Scotland	Communities Scotland funding for the project ended 31 March 2006. Alternative sources of funding for the project are being sought. Carers Consultation Strategy approved by the Health and Local Authority Management Group. Review of respite services for carers underway.
23	Develop neighbourhood representative structures targeting regeneration areas	Kirkton Partnership set to apply to become established as a recognised Neighbourhood Representative Structure.
24	Support the integration of the Social Inclusion Partnerships into the Dundee Community Planning Partnership	The integration process is complete and is reflected in the Regeneration Outcome Agreement.

Key Developments & Projects - *Community Based Health Activities*

	Project Objective	2005/2006
25	Create and implement health strategies to influence the future programmes and priorities of staff, centres and projects, and promote health in communities	- Dundee Healthy Living Initiative has exceeded the targets agreed in the Big Lottery Fund Workplan. 25 health focussed groups meet in Leisure & Communities premises each month. - The Corner's Drop-in has responded to 800 enquiries each month between April 2005 and March 2006. The Corner has delivered 150 health outreach workshops in local communities between April 2005 and March 2006. - The Peer Education Project has trained 50 new young people since August 2005 as part of it's rolling programme of peer-led approaches to tackling drugs and alcohol misuse. There have been 320 P7 recipients of peer-led training. - Commissioned private sector company (Easyway) to design smoking cessation course specifically designed to meet the needs of young people. 47 young people in 7 different groups received smoking cessation support between September and November 2005.
26	Develop localised health action plans for those areas covered by the Healthy Living Initiative.	The project's Community Sub Group is as part of the management structure, and community representatives will sit on the Management Group from April 2006 to assist with discussions around project delivery and development, sustainability and future funding. The final year of Big Lottery Funding began in March 2006 and the year 4 action plan is in the process of being agreed by management, staff and funders. This will outline the actions to be taken by the project in designated disadvantaged communities, to improve health and address health inequalities issues. These actions are reflected in the city's Joint Health Improvement Plan, Community Plan and local community plans.
27	Secure funding to sustain the network of trained peer educators and the provision of peer education through the Peer Education Project	Funding has been secured to sustain and develop the Peer Education Project until March 2008. 50 new Peer educators have been trained since August 2005 and 289 P7's have benefited from drugs/alcohol/healthy relationships training up to 31 March 2006. Smoking prevention interventions have been successfully integrated. Since August 2005, 12 new S3 Peer Educators were trained and involved in the design and delivery of the smoking prevention programme. 54 P5 pupils received 5 sessions of intervention. 4 S3 Peer Educators delivered 5 sessions to 11 children at Bruce St. and Linlathen Family Support Centres. 20 Peer Educators scripted, directed, acted and filmed a live action and animation DVD. Accompanying resource Pack to be completed by August 2006.

Key Developments & Projects - *Library & Information*

	Project Objective	2005/2006
28	Develop and implement a marketing strategy for library and information services.	A new city-wide team has been established to further progress marketing initiatives for libraries across the City. New targets have been established for 2006/7.
29	Enhance the library and information service through research and innovative development of electronic applications.	An online book selection service now enables staff to place orders much more quickly than before thus providing a more speedy request service to readers. Free access to subscription databases is available through the Peoples Network and Dundee participated in a Scottish wide consortium which enabled these databases to be acquired cost effectively.

30	Develop and promote reader centred activities across the City.	Eleven reading groups for adults and two for children continue to meet on regular basis. A reading group for young people who are emergent readers is currently at the planning stage. Programme of six author events scheduled to start in September. Four visits to primary schools by Reading Champions have taken place. This will be expanded over next six month period. All libraries actively involved in BBC RaW and the Big Plus literacy campaigns, with evaluation completed for phase one. 'Personal Shopper' book selection service well established in Central Library with sixteen regular users. Initiative will be extended to two Community Libraries. Ten secondary schools contacted re. Specialist Study talks on books and reading. (These to take place in June 2006).
31	Improve service quality by: - - Assessing the availability of books and information services. - Improving the experience - making the libraries a welcoming space. - Extending the range of materials available for loan. - Raising awareness of services available.	The assessment exercise in Improving the Experience and Raising Awareness is now complete. The final report has been submitted for approval and subsequently circulated to relevant members of staff.
32	Improve Dundee Discovery Card. Issue cards and promote use of the Smart cards through centres and libraries.	A Discovery Card issuance point will be introduced to Broughty Ferry Library in June 2006. The Library will pilot this service prior to it being introduced to Central, Blackness and Lochee Libraries. Discovery Card holders will be advised of the Council services that may be added to their card.

Key Developments & Projects

Young People

	Project Objective	2005/2006
33	Establish appropriate accreditation routes for youth workers	Eight students recruited from part-time staff complement. SVQ in Youth Work commenced February 2006. Anticipate first group will complete level two by end June 2006.
34	Develop effective methods of engaging young people in Community Planning	Seminar held in October 2005. Seminar report written and action plans arising from the seminar are now being developed.
35	Develop and implement a strategy which ensures the promotion of the positive contribution made by young people in their communities	PR strategy completed as part of the Department's strategy. The Youth Work element of this is being reviewed as part of an overall review of Youth Work and is linked to national Youth Work strategy developments.
36	Establish a baseline for monitoring the number of young people engaged in (mainstream funded) youth work programmes	Project Target Achieved (38,062 attendances in 2004)
37	Establish a baseline for monitoring the number of young people engaged in Community Planning activities	Baseline figure established. (2085 in 2004/2005)

Key Developments & Projects **Community Safety**

	Project Objective	2005/2006
38	Promote and distribute community safety grants.	Funding for administrative grants for community safety local community groups has been secured for the period 2005/2008 under the Scottish Executive Community Safety Award Programme for the above period. The Dundee Community Safety Partnership and the Dundee community Safety Voluntary Organisations Network continue to promote the offer of grant alongside local community officers.
39	Establish Community Wardens Schemes in a minimum of 4 areas	All geographical based teams are operational together with a small support team to cover additional operational requirements eg sickness leave etc. A new mobile team will start in early April 2006 and after training be deployed to operate tasking arising from assessed intelligence.
40	Seek funding for mobile Youth Mediation Team	Evaluation Report will be submitted by 1st April 2006. Decisions about '06/'07 funding will be made by the Community Safety Partnership upon receipt of the report.

Key Developments & Projects **Equality & Diversity**

	Project Objective	2005/2006
41	Annual reporting of Equalities Statutory performance	Next annual report due September 2006
42	Establishment of a constituted Dundee Equalities Partnership	The Partnership is established as a constituted body within the Community Planning structure
43	Develop an equalities training strategy by Summer 2004.	Completed
44	Service Equality Action Task Groups: Gender & sexuality; Race; Disability	Task group development day being discussed with group chairs
45	Promote access to information: Translation and Interpretation; Large print etc.	There has been a substantial increase in the units of operation delivered by the Dundee Translation and Interpreting Service. Further development is under active consideration by the Dundee Equalities Partnership
46	Implement effective consultation structures with regard to Council policies	The Partnership is currently discussing with minority ethnic communities regarding how they wish to be consulted.

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Date: June 2006