

ITEM No ...3.....

REPORT TO: FAIR WORK, ECONOMIC GROWTH AND INFRASTRUCTURE
COMMITTEE – 19 FEBRUARY 2024

REPORT ON: ENVIRONMENTAL IMPROVEMENT WORKS 2023/24

REPORT BY: EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES

REPORT NO. 39-2024

1. PURPOSE OF REPORT

- 1.1 To gain Committee approval for further Environmental Improvements as part of the 2023/24 programme.

2. RECOMMENDATIONS

- 2.1 It is recommended that approval be given for the projects below at: -

Project Reference and Project Description	Contractor	Amount	Fees	Total Amount
Project No. C230025 Improvement to Park Signage (Dawson / Riverside / Caird Park)	Prime Signs Ltd Neighbourhood Services: Environment	£7101.89	£710.19	£7,812.08
Project No. C230026 Camperdown General Improvements (Camperdown Development Plan) Phase 4	Scot Play & Sports Ltd Prime Signs Neighbourhood Services: Environment	£30,660.15	£3,066.02	£33,726.17

3. FINANCIAL IMPLICATIONS

- 3.1 The Executive Director of Corporate Services has confirmed that funding for the above projects is available through the Capital Plan 2023-2028 as detailed on the attached sheets.

4. MAIN TEXT

- 4.1 Reference is made to Article (V) of the Minute of the meeting of Policy and Resources Committee on 7 December 2015, Street Cleaning and Open Space Management Review Report Number 438-2015, where there was agreement to introduce a programme of capital expenditure projects focused on environmental improvement. The proposed projects have been designed to improve and enhance open spaces and cemeteries to make them safer and more attractive places to enjoy for residents across Dundee.
- 4.2 These projects have been developed in consultation with Community Officers and local groups as appropriate and will comprise a number of improvements across the City.

5. POLICY IMPLICATIONS

- 5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services, or funding and so has

not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

6. CONSULTATIONS

- 6.1 The Council Leadership Team have been consulted on the preparation of this report and agree with its contents.

7. BACKGROUND PAPERS

- 7.1 None.

Elaine Zwirlein
Executive Director of Neighbourhood Services

Tony Boyle
Head of Environment

Date: 17 January 2024

CLIENT	NEIGHBOURHOOD SERVICES				NEIGHBOURHOOD SERVICES			
PROJECT NUMBER	C230025 Improvement to Park Signage (Dawson / Riverside / Caird Park) To supply and install new panels for signs at boundary welcome points into Dundee. Kingsway, Forfar Road, Claverhouse Road, Dawson Park and associated shrub planting.				C230026 Camperdown General Improvements (Camperdown Development Plan) Phase 4 To remove existing deteriorating wooden play shelters and supply and install new wooden rain shelters. To supply and install new updated wayfinding signage throughout the park.			
ESTIMATED START DATE	April 2024				April 2024			
COMPLETION DATE	September 2024				September 2024			
TOTAL COST	£7,812.08				£33,726.17			
FUNDING SOURCE	Capital Plan 2023/28, Build Resilient and Empowered Communities, Enhancement of Parks and Open Spaces				Capital Plan 2023/28, Build Resilient and Empowered Communities, Camperdown Development Plan			
BUDGET PROVISION & PHASING	2024/2025				2024/2025			
ADDITIONAL FUNDING	None				None			
REVENUE IMPLICATIONS	There are no major issues				There are no major issues			
POLICY IMPLICATIONS	None				None			
TENDER	Contractor	Procurement Method	Quality Ranking	Cost	Contractor	Procurement Method	Quality Ranking	Cost
	Ranking							
	Prime Signs Ltd	Direct Award (Framework)		N/A	Scot play & Sports Ltd	Direct Award (Waiver)	N/A	N/A
	N/A				Offer		£17,431.48	
	Offer		£5,321.89		Prime Signs Ltd	Direct Award (Framework)		N/A
					N/A			
	Neighbourhood Services: Environment		£1,780.00		Offer		£4,470.00	
					Neighbourhood Services: Environment		£8,758.67	N/A
RECOMMENDATION	Acceptance of offer				Acceptance of offer			
SUB-CONTRACTORS	None				None			
BACKGROUND PAPERS	None				None			

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