

**REPORT TO: NEIGHBOURHOOD RESOURCES AND DEVELOPMENT COMMITTEE
9 JUNE 2003**

REPORT ON: PLANNED MAINTENANCE 2003/2004 - PHASE 2

REPORT BY: ACTING DIRECTOR OF NEIGHBOURHOOD RESOURCES AND DEVELOPMENT

REPORT NO: 386-2003

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for the City Architectural Services Officer to obtain offers, tenders, or negotiate partnerships and for the Director of Support Services in conjunction with the Acting Director of Neighbourhood Resources & Development to accept these offers/tenders/partnership agreements, for Planned Maintenance up to a total cost of £69,000 as detailed in Appendix 1

2.0 RECOMMENDATIONS

It is recommended that:

- 2.1 The City Architectural Services Officer be authorised to obtain offers, tenders, or partnership agreements for the Planned Maintenance Work and
- 2.2 The Director of Support Services, in conjunction with the Acting Director of Neighbourhood Resources & Development be authorised to accept the offers, tenders/partnership agreements as recommended by the City Architectural Services Officer for works to be undertaken by Dundee Contract Services and other contractors.

3.0 FINANCIAL IMPLICATIONS

3.1 The expenditure of £69,000 in financial year 2003/04 is included within the current approved Financial Plan for financial year 2003/04, where a provisional allocation of £147k has been made for Planned Maintenance Works.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 Acceptance of this report will ensure that resources are used efficiently and waste is minimised.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None

6.0 BACKGROUND

6.1 The work is essential to comply with legislation and ensure the safety of occupants and users of departmental properties. Phase 2 of these works is to be undertaken at a total cost not exceeding £69,000. It is envisaged that Dundee Contract Services will carry out the majority of these works. To ensure that the repairs are carried out timeously, it is considered beneficial that the Director of Support Services be empowered to accept the most favourable offers and tenders for these works to be undertaken by Dundee Contract Services and other contractors.

7.0 CONSULTATION

7.1 The Directors of Finance and Support Services have been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

- 8.1 No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than containing confidential or exempt information) were relied on to any material extent in preparing the above report.

Stewart Murdoch
Acting Director of Neighbourhood Resources and Development

30 May 2003

PROPOSED PROJECTS FOR PLANNED MAINTENANCE – PHASE 2

Location	Description	Estimated Cost
Mitchell Street	Replacement Garage	£14000
Ardler Complex	Perspex Stud Partition - Open Squash Court Viewing plus ventilation	£15,000
Ardler, Finmill, Kirkton	Replacement Window programme – up to £40,000	£40,000
		<u>£69,000</u>