

REPORT TO: ENVIRONMENT COMMITTEE - 22nd AUGUST 2011
REPORT ON: TENDER FOR THE RESTORATIONS OF HEADSTONE MEMORIALS
REPORT BY: DIRECTOR OF ENVIRONMENT
REPORT NO: 370-2011

1.0 PURPOSE OF REPORT

- 1.1 To gain committee approval for the purchase of services for the restoration of Headstone Memorials for the Environment Department.

2.0 RECOMMENDATIONS

- 2.1 That the following services be purchased from the under noted supplier. After evaluation the supplier listed are the most advantageous regarding quality and service.

3.0 FINANCIAL IMPLICATIONS

- 3.1 The cost of £30,000 can be met from the 2011/2012 Capital budget allocated to the Environment Department.

4.0 BACKGROUND

- 4.1 Dundee City Council introduced a monumental mason scheme whereby monumental masons must be registered with the city council and adopt it's procedures which are comparable to the standards set by the National Association of Monumental Masons (NAMM). In the past few years and as part of a long term programme, the City Council has authorised restorations to make safe dangerous headstones where the lair owner cannot be identified throughout all the City cemeteries. This work also involves the laying of a concrete berm for new memorials.
- 4.2 Through a Quality Framework, fifteen companies were requested to submit prices to carry out restorations to headstones. Only one was returned, this was from Vernicom Environmental of Fife. Vernicom have a proven track record in restoring headstones for Dundee City Council and has consistently delivered high quality workmanship. It is recommended that Vernicom be awarded the contract. On Benchmarking against their 2010 tender, these costs have remained static.

5.0 POLICY IMPLICATIONS

This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

There are no major issues.

6.0 CONSULTATIONS

The Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have been consulted on this report and are in agreement with its contents.

7.0 BACKGROUND PAPERS

None

**KEN LAING
DIRECTOR OF ENVIRONMENT
10 AUGUST 2011**