

**ITEM No ...7.....**

**REPORT TO: NEIGHBOURHOOD SERVICES COMMITTEE – 14 NOVEMBER 2016**  
**REPORT ON: ENVIRONMENTAL IMPROVEMENTS**  
**REPORT BY: EXECUTIVE DIRECTOR OF NEIGHBOURHOOD SERVICES**  
**REPORT NO. 357-2016**

**1. PURPOSE OF REPORT**

1.1 To gain Committee approval for further environmental improvements as part of the 2016/17 programme.

**2. RECOMMENDATIONS**

2.1 It is recommended that approval be given for the project below at:-

<b>Project Reference Project Description</b>	<b>Contractor</b>	<b>Amount</b>	<b>Fees &amp; Other Costs</b>	<b>Total Amount</b>
Project No – 1308 Cemetery - Landscape upgrading	Neighbourhood Services	£110,000.00	Nil	£110,000.00
Project No – 1306 Finlathen Park – Landscape improvements	Neighbourhood Services	£62,138.21	£5,648.93	£67,787.14
Project No - 1305 – Orchar Park – Landscape improvements.	Neighbourhood Services	£55,060.83	£5,005.53	£60,066.36

**3. FINANCIAL IMPLICATIONS**

3.1 The Executive Director of Corporate Services has confirmed that the capital improvements works of £237,853.50 can be met through allowances for Parks and Open Spaces within the Recreation, Culture, Arts and Heritage section of General Services Plan 2016-21.

**4. MAIN TEXT**

4.1 Reference is made to Item (v) of the Policy and resources Committee of the 7 December 2015 Street Cleaning and Open Space Management review where there was agreement to introduce a programme of capital expenditure focused on improvement projects. The proposed projects have been designed to improve and enhance the local environment for residents and members of the public.

4.2 These projects have been developed in consultation with Community officers and local groups. The proposed works will be undertaken at a cost of £227,199.04 with additional allowance of £10,654.46 for fees and contingencies and comprise of a number of improvements including:-

- **Orchar Park** - Redesign and landscape improvements: installation of new benches and litter bins; path remediation.

- **Finlathen Park** - Upgrading of stairs to south of park: landscape improvements including improvements to planted areas with regards to sight lines: new street furniture and notice boards.
- **Cemetery Landscaping** - Additional tree replacement programme: landscape upgrading at Balgay, Eastern, Western and Barnhill Cemeteries.

## **5. POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

## **6. CONSULTATIONS**

- 6.1 The Chief Executive, Executive Director of Corporate Services, Head of Democratic and Legal Services and all other Chief Officers have been consulted on the preparation of this report and are in agreement with its contents.

## **7. BACKGROUND PAPERS**

- 7.1 None.

Elaine Zwirlein  
**Executive Director of Neighbourhood Services**

Gary Robertson  
**Head of Environment**

25<sup>th</sup> October 2016

<u>CLIENT</u>	<u>NEIGHBOURHOOD SERVICES</u>
PROJECT NUMBER PROJECT PROJECT INFORMATION	PC001308 Cemetery Landscape Upgrading as per 4.2
ESTIMATED START DATE COMPLETION DATE	21 November 2016 31 March 2017
TOTAL COST	Several Works                    £110,000.00 Allowances <u>£0.00</u> Total <u>£110,000.00</u>
FUNDING SOURCE	Capital – See para 3.1
BUDGET PROVISION & PHASING	2016/2017                            £110,000.00
ADDITIONAL FUNDING	None
REVENUE IMPLICATIONS	There are no major issues.
POLICY IMPLICATIONS	None
TENDERS	Negotiated project  <b><u>Tenderers</u></b>  Neighbourhood Services            £110,000.00
RECOMMENDATION	Acceptance of offer.
ALLOWANCES	None
SUB-CONTRACTORS	None
BACKGROUND PAPERS	None

<u>CLIENT</u>	<u>NEIGHBOURHOOD SERVICES</u>	<u>NEIGHBOURHOOD SERVICES</u>
PROJECT NUMBER PROJECT PROJECT INFORMATION	PC001306 Finlathen Park As per 4.2	PC001305 Orchar Park As per 4.2
ESTIMATED START DATE COMPLETION DATE	21 November 2016 31 March 2017	21 November 2016 31 March 2017
TOTAL COST	Several Works                      £62,138.21 Allowances <u>£5,648.93</u>  Total <u>£67,787.14</u>	£55,060.83 <u>£5,005.53</u>  <u>£60,066.36</u>
FUNDING SOURCE	Capital – see paragraph 3.1	Capital – see paragraph 3.1
BUDGET PROVISION & PHASING	2016/2017                                      £	2016/17
ADDITIONAL FUNDING	None	None
REVENUE IMPLICATIONS	None	None
POLICY IMPLICATIONS	There are no major issues.	There are no major issues.
TENDERS	Negotiated project  <b><u>Tenderers</u></b>  Neighbourhood Services <u>£62,138.21</u>	Negotiated project  <b><u>Tenderers</u></b>  Neighbourhood Services <u>£55,060.83</u>
RECOMMENDATION	Acceptance of offer	Acceptance of offer
ALLOWANCES	Professional Services <u>£5,648.93</u>	Professional Services <u>£5,005.53</u>
SUB-CONTRACTORS		
BACKGROUND PAPERS	None	None