

DUNDEE CITY COUNCIL

REPORT TO: Personnel and Management Services Committee

REPORT ON: Neighbourhood Resources and Development Department -
Review of Staffing, SIP Projects

REPORT BY: Director of Neighbourhood Resources and Development and
Director of Personnel and Management Services

REPORT NO: 355/2000

1 PURPOSE OF REPORT

1.1 To present to the Committee recommendations on staffing structures to meet future service demands.

2 RECOMMENDATIONS

It is recommended that:-

2.1 the post of Neighbourhood Development Officer, SIP, graded PO1-4 (£22,083 - £24,009), be deleted from the establishment;

2.2 a permanent post of SIP Support Worker, graded AP2 (£13,650 - £14,811), be established.

3 FINANCIAL IMPLICATIONS

3.1 The saving made by implementing the above recommendations would be £10,120, including employer's costs, in the first full financial year.

4 LOCAL AGENDA 21 IMPLICATIONS

4.1 None.

5 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 None.

6 BACKGROUND AND PROPOSALS

6.1 The Scottish Executive has issued guidance on Social Inclusion Partnership (SIP) funding regarding administrative matters.

6.2 There is a requirement for the administering local authority to ensure that provision is made for guidance and training to be available to projects which are SIP funded.

6.3 This support was previously provided by the post of Neighbourhood Development Officer (SIP). Some of the responsibilities which were carried out within this post have transferred to the post of Co-ordinator, Social Inclusion Partnership.

6.4 The remainder of the tasks previously carried out by the Neighbourhood Development Officer (SIP) were joined with some additional aspects covering finance, guidance and training. The job description was then evaluated by the Personnel and Management Services Department. It is proposed to delete the Neighbourhood Development Officer (SIP) post from the establishment and establish a post of SIP Support Services Worker, graded AP2 (£13,650 - £14,811).

7 CONSULTATION

7.1 The Director of Personnel and Management Services consulted with the Chief Executive and Director of Finance, both are in agreement with the recommendations.

8 BACKGROUND PAPERS

8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

9 SIGNATURE

F. Patrick
Director of Neighbourhood Resources & Development

Date

J.C. Petrie
Director of Personnel and Management Services

Date