

***Complete these details first***

<b>Date of Meeting</b>	<b>1 July 2009</b>
<b>Committee</b>	<b>Leisure, Arts and Communities</b>
<b>Client Department</b>	<b>Leisure and Communities</b>
<b>Report No</b>	<b>352-2009</b>

**REPORT TO: Leisure, Arts and Communities Committee - 1 July 2009**

**REPORT ON: Tenders Received**

**REPORT BY: City Architectural Services Officer**

**REPORT NO: 352-2009**

### **PURPOSE OF REPORT**

This report details tenders received and requests a decision on acceptance thereof.

### **RECOMMENDATIONS**

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

<b>Project Reference</b>	<b>Project</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Total Amount</b>	<b>Finance Available</b>
09-1022	Dundee Flower Show and Food Festival 2009 - Electrical Infrastructure	Northern Light Stage & Technical Services Ltd, Edinburgh	£20,325.00	£23,577.00	£23,577.00

### **FINANCIAL IMPLICATIONS**

The Head of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

### **POLICY IMPLICATIONS**

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

### **CONSULTATIONS**

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services), Depute Chief Executive (Finance) and Head of Finance have also been consulted in the preparation of this report.

### **BACKGROUND PAPERS**

Unless stated otherwise on the attached sheets, there are no background papers.

### **FURTHER INFORMATION**

Detailed information relating to the above Tenders is included on the attached sheets.

**Rob Pedersen**  
**City Architectural Services Officer**  
**23 June 2009**

**352-2009**

LEISURE, ARTS AND COMMUNITIES COMMITTEE - 22 JUNE 2009

<b>CLIENT</b>	Leisure and Communities		
<b>PROJECT REFERENCE</b>	09-1022		
<b>PROJECT</b>	Dundee Flower Show and Food Festival 2009 Electrical Infrastructure		
<b>DESCRIPTION OF WORKS</b>	The design, installation, testing and eventual removal of temporary electrics, including hire of generators, to service the Flower Show and Food Festival at Camperdown Park.		
<b>TOTAL COST</b>	Several Works		£20,325.00
	Allowances		£3,252.00
	TOTAL		<u>£23,577.00</u>
<b>FUNDING SOURCE</b>			
<b>BUDGET PROVISION &amp; PHASING</b>	This expenditure can be met from the income from the Flower Show and Food Festival.		£23,577.00
<b>ADDITIONAL FUNDING</b>	None		
<b>REVENUE IMPLICATIONS</b>	None		
<b>POLICY IMPLICATIONS</b>	There are no major issues.		
<b>TENDERS</b>	Four invited; two received	<i>Received</i>	<i>Checked</i>
	1 Northern Light Stage & Technical Services Ltd, Edinburgh	£19,055.00	£20,325.00
	2 Finix Productions Ltd, Edinburgh	£95,770.00	£95,770.00
<b>RECOMMENDATION</b>	Acceptance of lowest tender		
<b>ALLOWANCES</b>	Professional Services		£3,252.00
	TOTAL		<u>£3,252.00</u>
<b>SUB-CONTRACTORS</b>	None		
<b>BACKGROUND PAPERS</b>	None		